

Date Received by Town: _____

Permit Number: _____

Fee Received: _____

TOWN OF POLK
WASHINGTON COUNTY, WISCONSIN

APPLICATION TO EXCAVATE IN RIGHT-OF-WAY
\$50.00

I. APPLICANT INFORMATION

Company _____ Date of Application _____

Contact _____ Address _____

Telephone _____

Email _____

II. CONTRACTOR INFORMATION

Contractor Name _____

Contact _____ Telephone _____

III. PROPOSED WORK

A. SCHEDULE Estimated Start Date _____ Estimated Completion Date _____

B. LOCATION OF PROPOSED WORK

ADDRESS _____

ADDITIONAL INFORMATION DESCRIBING LOCATION LIMITS _____

C. TYPE OF FACILITY (Check all boxes that apply)

☐ Water ☐ Hydrant ☐ Lead Pipe ☐ Main ☐ Service ☐ N/A

☐ Sanitary ☐ Storm ☐ Gas ☐ Electric ☐ Telecommunications ☐ Cable

Other: _____

D. PURPOSE

☐ Install ☐ Repair ☐ Replace ☐ Cut Off ☐ Other: _____

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E. LOCATION

___Travel Lane ___Parking Lane ___Terrace ___Sidewalk ___Easement/Greenway

Other: _____

F. TRENCH TYPE AND SIZE

___ Asphalt (Show total asphalt dimensions here or on accompanying sketch) _____

___ Nonasphalt (Show total non-asphalt dimensions here or on accompanying sketch) _____

___Concrete ___Sod ___Other _____

G. BORING

Will this work involve boring? ___Yes ___No If you responded YES, enter total bore length:

_____ LF

1. Sketch showing existing utilities in relation to proposed work is attached. ___Yes ___No

Note: Applications without a sketch cannot be processed.

In consideration of being permitted to make such excavation, the permittee hereby agrees that it will faithfully comply with the terms of the permit as issued by the Town of Polk including any Special Provisions; that it will comply with all applicable statutes, ordinances, rules and regulations of the State of Wisconsin and the Town of Polk; that it will indemnify, defend and hold the Town of Polk harmless from any and all claims liability, loss, damage or expense incurred by the Town of Polk on account of any injury or death of any person or any damage to property caused by or resulting from activity or work performed under this permit, whether caused by or contributed to by the Town of Polk, its officials, its agents or employees, and that it hereby agrees to purchase comprehensive public liability insurance showing the Town of Polk as an additional insured and shall provide thirty (30) days' written notice to the Town of Polk upon cancellation or material change in the policy with renewal certificates provided to the Town of Polk for three (3) years from the date of completion of work hereunder; that it will at all times keep the place where such excavation is made properly guarded by day and lighted by night; that it will leave the street, sidewalk, alley, or terrace in as good or better condition than existed when the work was commenced; that it will have all finished concrete and asphalt work within the right-of-way performed by a licensed concrete layer or licensed asphalt paver, as the case may be; that all restoration of the street, sidewalk, alley or terrace affected by acting upon this permit shall be completed within twenty (20) calendar days of the closing of the excavation; the permittee shall guarantee their work and shall maintain it for thirty-six (36) months following the date of completion; that if this project requires a detour, it will provide the Town of Polk seventy-two hours' notice prior to commencement of; that it agrees this permit may be voided by the Town of Polk if the work is not started within a reasonable length of time after the above stated starting date.

Date of Application _____

Signature of Permittee Representative _____

Please Print Name and Title of Permittee Representative _____
