



**Office of the Zoning Administrator**

3680 STH 60  
Slinger, WI 53086  
Ph. 262-677-2123  
zoning@townofpolk-wi.gov

## **APPLICATION for ZONING CHANGE**

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*This application and its application fee are required to determine compliance with the **Zoning Ordinance**.*

*This Application **must be completed in full**. The Town of Polk **cannot accept** an incomplete Application Form or an Application Packet lacking all required information.*

**Contact Information:**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant (if different from Property Owner): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor / Surveyor: \_\_\_\_\_

Name of Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Description:**

Address: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Lot Size: \_\_\_\_\_ Lot Width: \_\_\_\_\_

(If additional parcels, please attach as separate sheet)

Current Use of Property: \_\_\_\_\_

\_\_\_\_\_

Proposed Use of Property: \_\_\_\_\_

\_\_\_\_\_

Proposed Zoning (check all that apply):

- |   |  |
|---|--|
| <input type="checkbox"/> A-1 General Agricultural       | <input type="checkbox"/> M-1 Light Manufacturing                 |
| <input type="checkbox"/> A-2 Agricultural / Residential | <input type="checkbox"/> M-2 Heavy Manufacturing                 |
| <input type="checkbox"/> R-1 Low Density Residential    | <input type="checkbox"/> M-3 Multiple Use Light Manufacturing    |
| <input type="checkbox"/> R-2 Varied Density Residential | <input type="checkbox"/> Q-1 Quarrying                           |
| <input type="checkbox"/> R-3 Conservation Residential   | <input type="checkbox"/> I-1 Institutional                       |
| <input type="checkbox"/> R-4 Shoreland Residential      | <input type="checkbox"/> P-1 Park                                |
| <input type="checkbox"/> B-1 Rural Commercial           | <input type="checkbox"/> PUD Planned Unit Development<br>Overlay |
| <input type="checkbox"/> B-2 Node Commercial            |  |

### Comprehensive Plan:

The parcel(s) is classified on the Town of Polk Comprehensive Plan Future Land Use Map

as: \_\_\_\_\_

### Application Checklist:

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain approval and does not absolve the Applicant from compliance with other applicable sections of the Zoning Ordinance.

NOTE: One paper copy and one digital copy (PDF or similar format) of the application packet is required

A site plan drawing, showing the information listed in the table below, is required.

Please complete the checklist(s) in full by entering a ✓, 0, -, or ? as applicable, into each box in the Code column in the table below.

- Shown on Site Plan                      ○      Included with Application Packet
- Appears Inapplicable                      ?      Cannot Determine if Required

Code	Zoning Change Submittal Requirements
	Plot plan drawn to scale of one inch equals 100 feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts, and the location and existing use of all properties within 100 feet of the area proposed to be rezoned.
	Owners' names and addresses of all parties in interest as defined in this Chapter.

Additional plans and data may be required when determined to be necessary in order to complete a thorough and efficient review. Certain submission requirements may be waived when determined to be superfluous.

**Signature and Certification:**

*I certify the information presented on this Application and the drawings, plans, and other materials included therein are, to the best of my knowledge, complete and in accordance with the Zoning Ordinance.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Fee:**

The Application Fee for a Zoning Change is **\$500.00**. The Application cannot be accepted until the Application Fee has been paid.