

TOWN OF COTTAGE GROVE
ANNUAL REPORT AND NEWSLETTER
FOR THE YEAR ENDING DECEMBER 31, 2010

Kristopher Hampton
Town Chair

Steven Anders
Supervisor 2

Michael DuPlayee
Supervisor 4

Kim Banigan
Town Clerk

Beverly Homburg
Deputy Clerk

Cyndi Peck
Court clerk

John Gould
Police Chief

Mike Fonger
Supervisor 1

Michael Kindschi
Supervisor 3

Beth Gilpin
Municipal Judge

Deborah Simonson
Town Treasurer

Jeff Smith
Highway Superintendent

Bruce Boxrucker
Fire Chief

Duane Erschen
EMS Chief

ANNUAL TOWN MEETING
APRIL 12, 2011
7:00 P.M.
Town Hall
4058 County Road N
Cottage Grove, Wisconsin 53527
Phone: 608-839-5021
Fax: 608-839-4432

Web Site: www.tn.cottagegrove.wi.gov
Email: clerk@towncg.net

Table of Contents

Finance Report.....	1
Statement of Taxes Levied – 2010 Tax Year.....	1
Statement of Assessment – January 1, 2010.....	1
Statement of 2010 Revenues and Expenditures.....	2
2010 Revenues and Expenditures	
Budget vs. Actual.....	3
Explanation of 2010 Tax Bills.....	10
2011 Budget Summary.....	11
Minutes of Annual Town Meeting – April 13, 2010.....	12
Tentative Agenda*	
Annual Town Meeting – April 12, 2011.....	15
Potential Impact of Proposed State Budget.....	16
Town Board Chair's Annual Report.....	17
Clerk's Notes.....	18
New and Updated Town Ordinances.....	18
Committee Member Interest.....	18
Treasurer's Notes.....	18
2010 Late Lottery Credit.....	18
Formatting of Budget Reports.....	19
Highway Department Reminders.....	19
Right-of-Way Permits.....	19
Location of Fire Numbers.....	19
Regulation of Parades, Processions and Races.....	20
Police Department Annual Report.....	21
Volunteer Fire Department Annual Report.....	22
Deer-Grove EMS Annual Report.....	24
Combined Emergency Government Report	26
Parks and Recreation.....	27
Stormwater Management.....	28
Leaves: a Rich, Fall Treasure, Not Waste.....	28
Colonial Club Senior Activity Center.....	29
Triad Information.....	30
Senior and Disabled Transportation.....	31
Cottage Grove Area Historical Society.....	32
Refuse and Recycling Information.....	32
ITEMS TO BE RECYCLED.....	33
Town Calendar of Events.....	36
Town of Cottage Grove Contact Information.....	37

Finance Report

Statement of Taxes Levied – 2010 Tax Year

State Taxes	64,932.10
County Taxes	1,194,148.40
Local Assessment	1,441,566.00
Deerfield School District	584,691.35
Marshall School District	40,226.65
McFarland School District	95,801.70
Monona Grove School District	3,785,954.00
Stoughton School District	275,462.00
Sun Prairie School District	3,459.00
Vocational School	564,210.30
Underrun/Overrun	0.75
Refuse and Recycling Collection	216,452.88
Street Lighting	585.65
Lottery Credit Penalty	0.00
Omitted Property Taxes (from previous years)	0.00
Managed Forest Lands	327.23
Occupational Taxes	1,690.91
TOTAL LEVY	8,269,508.92

Statement of Assessment – January 1, 2010

REAL ESTATE	LAND	IMPROVEMENTS	TOTAL
Residential	104,513,100	225,533,200	330,046,300
Commercial	4,018,300	12,561,000	16,579,300
Manufacturing	62,700	462,400	525,100
Agriculture	3,197,000		3,197,000
Undeveloped	1,270,000		1,270,000
Ag. Forest	2,399,500		2,399,500
Forest Lands	1,033,100		1,033,100
Other	7,813,900	14,016,500	21,830,400
PERSONAL PROPERTY	LOCALLY ASSESSED	MANUFACTURING	MERGED
	5,369,100	43,300	5,412,400
TOTAL ASSESSED VALUE			382,293,100

Statement of 2010 Revenues and Expenditures

REVENUES

Taxes	\$1,451,287
Intergovernmental	\$275,434
License & Permits	\$71,110
Fines, Forfeitures and Penalties	\$23,331
Public Charges for Services	\$212,188
Intergovernmental Charges	\$149,267
Investment Income	\$10,012
Other	\$42,826

Total Revenues	\$2,235,455
-----------------------	--------------------

EXPENDITURES

General Government	\$310,353
Public Safety	\$752,605
Public Works	\$782,371
Health & Human Services	\$5,406
Culture, Recreation and Education	\$11,657
Public Service Enterprises	\$170
Capital Outlay	\$194,697
Debt Service	
Principal Retirement	\$277,131
Interest Expense	\$38,568

Total Expenditures	\$2,372,958
---------------------------	--------------------

Excess (deficiency) of revenue over expenditures	\$(137,503)
--	-------------

OTHER FINANCING SOURCES (USES)

Proceeds from Promissory Notes	\$142,650
Property Sales	\$20,700

Total Other Financing Sources	\$163,350
--------------------------------------	------------------

Net Change in Fund Balances	\$25,847
------------------------------------	-----------------

Fund Balances Beginning of Year	\$554,594
---------------------------------	-----------

Fund Balances End of Year	\$580,441
---------------------------	-----------

Indebtedness Beginning of Year	\$1,074,509
--------------------------------	-------------

Indebtedness End of Year	\$940,028
--------------------------	-----------

2010 Revenues and Expenditures

Budget vs. Actual

	2010 Budget	2010 Actual
Ordinary Income/Expense		
Income		
Taxes		
40010 · General Town Property Tax	1,437,829.00	1,437,829.00
40030 · Occupational Taxes	1,500.00	1,641.15
41720 · Other Taxes Village Annexation	11,816.71	11,816.71
Total Taxes	1,451,145.71	1,451,286.86
Intergovernmental Revenue		
40100 · Shared Revenue from State	72,848.00	73,879.98
40110 · Fire Insurance Grant	10,000.00	11,217.37
40200 · Police Dept Grants	7,393.00	7,695.51
40230 · Fire Dept Grants/ Donations	23,047.50	28,135.06
40300 · Local Transportation Aids	142,262.00	142,308.51
40400 · State Recycling Grant	10,000.00	11,514.21
40510 · PILT - State Conservation Land	96.00	96.89
40530 · Received Forest/ Managed	350.00	359.22
40540 · Paid Cnty- Forest /Managed		-244.95
40610 · Other & Veterans Graves	162.00	170.00
40630 · Urban Stormwater Grant	3,172.00	302.38
Total Intergovernmental Revenue	269,330.50	275,434.18
Licenses and Permits		
40700 · Business and Occup License	5,000.00	5,530.00
40730 · Building Permit / Inspection	15,000.00	28,753.76
40740 · Zoning Permits & Fees	1,750.00	5,350.00
40750 · Right - of - Way Permits	160.00	435.00
40760 · Dog License Revenue	1,250.00	1,397.50
40770 · Mining Permits	1,000.00	750.00
42230 · Cable Franchise Fee	25,000.00	28,892.75
Total Licenses and Permits	49,160.00	71,109.01
Fines, Forfeiture and Penalties		
40800 · Law and Ordinance Violations	24,000.00	23,330.94
Total Fines, Forfeiture and Penalties	24,000.00	23,330.94
Public Charges For Services		
40820 · CPR Classes		29.10
41100 · Highway Maintenance Charges		45.00
41120 · Street Lighting Fees	585.00	585.65

	2010 Budget	2010 Actual
41210 · Refuse Collection	140,038.00	139,589.20
41230 · Recycling Collection	70,019.00	70,019.00
41500 · Title Search	3,600.00	1,800.00
41510 · Other Miscellaneous Charges		120.00
Total Public Charges For Services	214,242.00	212,187.95
Intergovernmental Charges		
41620 · Police Dept Misc/Sale/Donation	125.00	1,771.82
41640 · Village Fire Payments	58,717.00	89,869.28
41650 · Village Landfill Payment	8,100.00	7,501.31
41670 · Flynn Hall Reimbursement	4,000.00	3,000.00
41690 · Village Emergency Bldg Maint	19,946.00	14,848.66
41700 · Village Emergency Gov't Payment	750.00	2,304.00
41730 · Flynn Hall Land Reimbursement	2,000.00	2,000.00
41740 · Fire Dept Reimbursements	1,200.00	10.24
Total Intergovernmental Charges	94,838.00	121,305.31
Pleasant Springs Fire Revenue		
41710 · Pleasant Springs Reimbursements	71,894.00	27,962.00
Total Pleasant Springs Fire Revenue	71,894.00	27,962.00
Investment Income		
41800 · Interest Income	12,000.00	8,985.53
41810 · Int on Spec Assess/Charges		1,026.20
Total Investment Income	12,000.00	10,011.73
Other Income		
41900 · Town Garage Rent	16,578.00	16,578.00
41910 · Town Hall Rent	3,200.00	3,450.00
41920 · Flynn Hall Rent	1,200.00	1,020.00
41930 · Town Land Rent	500.00	500.00
42100 · Damage to Law Enforcement		10,098.91
42200 · Dividends	2,350.00	1,675.83
42210 · Insurance Refunds		4,398.02
42220 · Gas Tax Refunds		1,013.83
42240 · Sale - Recycling Material	50.00	432.12
42270 · Non Cashed Checks / NSF Charge		85.00
42290 · Use Value Penalty Tax		3,398.75
42280 · Weather Radio Revenue		175.00
Total Other Income	23,878.00	42,825.46
Other Financing Sources		
42000 · Sale of Law Enforcement		2,700.00

	2010 Budget	2010 Actual
42010 · Sale of Highway Eq. & Property	18,000.00	18,000.00
42300 · Undesignated Funds	36,478.38	0.00
42320 · Promissory Note Proceeds	142,650.00	142,650.00
42340 · Liberty Cemetery Funds	1,400.00	0.00
Total Other Financing Sources	198,528.38	163,350.00
Total Income	2,409,016.59	2,398,805.00
Expense		
General Government		
Financial Administration		
50500 · Treasurer Salary	16,320.00	16,320.00
50510 · Treasurer FICA	1,248.48	1,248.00
50520 · Treasurer Supplies	1,200.00	1,298.00
50540 · Assessor Costs	8,700.00	8,650.00
50560 · Audit Costs	14,150.00	13,562.00
50570 · Accounting Service Expense	700.00	0.00
50580 · Bank Charges	40.00	360.00
50590 · Other Financial Costs	200.00	0.00
Total Financial Administration	42,558.48	41,438.00
General Administration		
50300 · Clerk Salary	10,000.00	10,000.12
50310 · Clerk FICA	915.00	765.03
50320 · Office Supplies	2,500.00	2,405.31
50330 · Office Equipment Maintenance	300.00	290.89
50340 · Office Equipment Purchases	100.00	103.00
50370 · Other Office Expenses	250.00	448.60
50380 · Election Workers Wages	2,600.00	2,173.14
50400 · Election Notices- Publications	200.00	277.62
50410 · Election Supplies	1,600.00	1,363.64
50440 · Clerk's In Lieu of Health Ins.	1,950.00	1,950.00
50450 · Replacement Secretary Wages	3,078.00	2,750.04
50460 · Replacement Secretary FICA	236.00	194.59
50480 · Clerk Hourly Wage	18,498.00	18,565.41
50490 · Clerk Hourly FICA	1,415.01	1,599.04
Total General Administration	43,642.01	42,886.43
General Building Town		
50700 · Town Hall Utilities	6,300.00	6,118.00
50710 · Town Hall Maintenance	3,000.00	2,995.33
50730 · Town Hall Supplies	1,000.00	595.00
50750 · Flynn Hall Expenses	1,000.00	393.52

	2010 Budget	2010 Actual
50760 · Flynn Hall Utilities	6,000.00	4,171.74
50770 · Emergency Bldg. Maint	39,892.00	33,441.00
50780 · Janitor FICA		9.20
50790 · 4091 CTH N Maintenance	1,500.00	21.48
Total General Building Town	58,692.00	47,745.27
Judicial and Legal		
50200 · Judicial Judge Salaries	3,000.00	3,000.00
50210 · Judicial FICA	230.00	229.50
50220 · Judicial Education/ Travel Exp.	1,380.00	929.60
50230 · Judicial Expenses	2,500.00	2,012.32
50240 · Court Legal Expenses	11,000.00	14,019.76
50250 · Town Board Legal Expenses	20,000.00	13,418.89
50270 · Town Board Litigation Expense	40,000.00	60,275.48
50280 · Judicial Court Clerk Salary	15,455.00	10,454.08
50290 · Judicial Court Clerk FICA	1,183.00	799.74
Total Judicial and Legal	94,748.00	105,139.37
Legislative (Town Board)		
50000 · Board Salaries	20,000.00	18,000.04
50010 · Board FICA Expense	1,530.00	1,396.15
50020 · Association Dues & Fees	4,256.00	4,360.19
50030 · Board Printing & Publication	2,500.00	3,897.75
50040 · Town Board Travel Expenses	750.00	784.92
50050 · Conventions & Seminars	550.00	440.00
50090 · Ordinance Comm. Wages	400.00	0.00
50100 · Ordinance Comm. FICA	31.00	0.00
50140 · Emergency Gov't Expense	1,500.00	864.06
50150 · Emergency Gov't Wages	550.00	275.00
50160 · Emergency Gov't FICA	43.00	21.03
50170 · Other Board Expenses	250.00	305.68
Total Legislative (Town Board)	32,360.00	30,344.82
Other General Gov't Expense		
50920 · Insurance - Town	30,815.00	29,759.00
50940 · Illegal / Uncollectable Taxes		3,343.11
Total Other General Gov't Expense	30,815.00	33,102.11
Total General Government	302,815.49	300,656.00
Public Safety		
EMS		
51400 · EMS Expense	97,452.00	97,452.27

	2010 Budget	2010 Actual
Total EMS	97,452.00	97,452.27
Fire Protection		
51200 · Town Owned Apparatus Expense	7,850.00	4,492.96
51210 · Joint Owned Apparatus Expense	10,350.00	12,297.47
51220 · Fire Maint- Fuel	3,950.00	2,371.42
51240 · Fire Dept- Equip Expense	14,300.00	58,564.75
51250 · Fire Dept- Phone	2,300.00	1,799.41
51260 · Fire Dept- Insurance	21,475.00	19,188.69
51270 · Fire Dept. Officer and Trng. Pay	27,400.00	26,275.00
51280 · Fire Dept. Training & Safety	4,800.00	4,437.64
51290 · Fire Hazmat & Investigation	500.00	0.00
51300 · Fire Dept. Personal & Records	900.00	501.00
51310 · Fire Preplan & Fire Prevent	2,500.00	1,614.60
51320 · Fire Dept Inspection Expense	850.00	0.00
51330 · Fire Chief Expenses	750.00	776.80
51340 · Fire Dept Maint. Contracts	9,125.00	7,253.73
Total Fire Protection	107,050.00	139,573.47
Inspections		
51590 · Fire Inspection Wages	1,680.00	1,440.00
51580 · Fire Inspection FICA	128.52	159.51
Total Inspections	1,808.52	1,599.51
Law Enforcement		
51120 · Village Payment		8,176.44
51010 · Police Wage & Invoice Payments	452,395.00	461,428.50
51020 · Facilities Lease	7,557.00	6,732.09
51030 · Police Dept Utilities	2,546.00	2,798.29
51040 · Police Dept Janitorial	1,314.00	1,198.04
51060 · Police Dept Maintenance	103.00	58.44
51070 · Police Commission	9,500.00	4,780.25
Total Law Enforcement	473,415.00	485,172.05
Pleasant Springs Fire Expense		
51230 · Pleasant Springs Expense	5,774.00	3,487.90
Total Pleasant Springs Fire Expense	5,774.00	3,487.90
Total Public Safety	685,499.52	727,285.20
Public Works		
Highway Maintenance		
51700 · Patrolman In Lieu of Health Ins	15,600.00	15,600.00
51710 · Longevity Pay	3,888.00	4,032.00

	2010 Budget	2010 Actual
51720 · Patrolman Disability Insurance	4,265.00	4,264.92
51730 · Patrolman Wages	193,777.00	183,656.57
51740 · Patrolman FICA	18,094.00	18,601.35
51750 · Patrolman Retirement	23,254.00	23,365.15
51760 · Gravel Expense	7,000.00	8,072.89
51770 · Contractor Expense	5,991.00	8,789.07
51780 · Sand and Salt Expense	37,000.00	27,888.88
51790 · Patch & Cold Mix	10,000.00	13,954.42
51820 · Road Signs	4,000.00	2,537.23
51840 · Tire Purchases & Expense	6,000.00	5,387.66
51850 · Equipment Repairs & Maint	15,000.00	9,658.72
51860 · Garage Utilities	5,500.00	4,836.09
51870 · Garage Maintenance & Repairs	2,000.00	272.20
51880 · Garage Equip. & Supplies	5,000.00	6,846.91
51890 · Fuel & Oil	38,009.00	23,523.67
51900 · Drug & Alcohol Testing	500.00	160.75
51910 · Culvert Expense	8,000.00	944.90
51920 · Center Stripping	3,500.00	3,803.15
52000 · Highway Maintenance Contracts	168,000.00	156,687.08
52020 · Street Lighting Cost	1,700.00	1,747.29
Total Highway Maintenance	576,078.00	524,630.90
Non- Hwy Maintenance		
51930 · Stormwater Expense	4,000.00	7,395.73
51940 · Non-Hwy Wages	16,000.00	20,480.53
51960 · Non-Hwy Retirement	1,920.00	941.05
51970 · Non-Hwy FICA	1,371.00	599.92
Total Non- Hwy Maintenance	23,291.00	29,417.23
Health and Human Services		
52220 · Colonial Club Donation	5,406.00	5,406.00
Total Health and Human Services	5,406.00	5,406.00
Total Public Works	604,775.00	559,454.13
Culture, Recreation Education		
52300 · Park Expense	5,000.00	1,657.00
52320 · Recreation Dept Expense	10,000.00	10,000.00
Total Culture, Recreation Education	15,000.00	11,657.00
Conservation and Development		
51530 · Bldg Inspection Payments	14,500.00	25,320.00
50110 · Plan Commission - Wage	1,950.00	1,500.00

	2010 Budget	2010 Actual
50120 · Plan Commission - FICA	149.00	114.76
50180 · Town Planner	6,500.00	8,082.31
52100 · Refuse Collect- Curbside	140,038.00	140,037.60
52110 · Recycling Collect Expenditures	70,019.00	70,018.80
50930 · Hydrate Settlement Expenses		1,006.25
52120 · Landfill Monitoring - Village	8,100.00	7,201.57
52140 · Landfill Monitoring - Town	10,000.00	10,058.38
Total Conservation and Development	251,256.00	263,339.67
Public Service Enterprise		
52210 · Veterans Graves Paid	162.00	170.00
Total Public Service Enterprise	162.00	170.00
Capital Outlays		
52520 · Law Enforcement Capital Outlay	13,032.00	21,073.00
52530 · Fire Protection Equip. Outlay	28,833.58	20,882.00
52550 · Highway Equipment Outlay	129,955.00	130,209.00
52590 · EMS Capital Outlay	22,533.00	22,533.00
Total Capital Outlays	194,353.58	194,697.00
Debt Service		
52700 · Debt Service - Principal	224,178.00	224,144.00
52720 · Debt Service - Interest	27,427.00	27,454.00
Total Debt Service	251,605.00	251,598.00
Capital Lease		
52750 · Capital Lease - Principal	29,957.00	29,957.00
52760 · Capital Lease - Interest	6,473.00	6,473.00
Total Capital Lease	36,430.00	36,430.00
PS Fire Debt Service		
52770 · Fire Truck - Principal	55,362.87	23,030.00
52780 · Fire Truck - Interest	11,157.13	4,641.00
Total PS Fire Debt Service	66,520.00	27,671.00
Total Expense	2,408,416.59	2,372,958.00
Net Ordinary Income	0.00	25,847.00

Explanation of 2010 Tax Bills

The following is a breakdown of mill rates and an explanation of how tax bills are calculated. The example is for property in the Monona Grove School District.

MILL Rates	
Town of Cottage Grove	3.77
Dane County	3.12
State of Wisconsin	0.17
Monona Grove School District	12.95
MATC	1.48
State School Credit	-2.04
MILL Rate Total:	19.45

Mill rates are calculated per \$1,000 of property assessed value. Therefore, if your home in the Monona Grove School District is assessed at \$200,000, your taxes are:

200,000/1,000 x \$19.45	\$3,890.00
Lottery Credit	\$(112.60)
First Dollar Credit	\$(89.30)
Garbage Collection	\$153.84
Total Tax Bill:	\$3,841.94

In this example, Town of Cottage Grove taxes account for \$200,000/1,000 x \$3.77, or \$754.00 of the taxes. The remaining taxes are ones over which Town officials have no control. The Garbage Collection charge is for 2011 garbage and recycling pick-up.

Tax rates by school District:

	School	Local*	Credit	Total	Max. Lottery Credit	Max. First Dollar Credit
Deerfield #1309	12.00	8.54	-2.04	18.50	\$104.32	82.74
Marshall #3332	9.86	8.54	-2.04	16.36	85.71	67.98
McFarland #3381	11.92	8.54	-2.04	18.42	103.61	82.18
Monona Grove #3675	12.95	8.54	-2.04	19.45	112.60	89.30
Stoughton #5621	9.53	8.54	-2.04	16.03	82.88	65.73
Sun Prairie #5656	12.13	8.54	-2.04	18.63	105.46	83.64

* Local Taxes include: State \$.17, Dane County: \$3.12, Town \$3.77, MATC \$1.48.

The garbage/recycling charge for 2011 is \$153.84 per residence.

2011 Budget Summary

Revenue

Taxes

General Town Property Tax \$1,441,566

Other Taxes \$15,777

Special Assessments \$0

Intergovernmental Revenues \$273,837

Licenses and Permits \$44,200

Fines, Forfeitures & Penalties \$24,000

Public Charges for Services \$218,296

Intergovernmental Charges \$110,674

Pleasant Springs Fire Revenue \$71,146

Miscellaneous Revenues \$33,391

Total Revenue \$2,232,887

Other Financing Sources

Sale of Highway Equipment & Property \$5,000

Promissory Note Proceeds \$0

Undesignated Funds \$0

Liberty Prairie Funds \$1,400

Total Revenue & Other Financing Sources \$2,239,287

Expenditures

General Government \$280,513

Public Safety \$663,308

Pleasant Springs Fire Expense \$6,629

Public Works \$601,928

Health and Human Services \$6,006

Culture and Recreation \$15,000

Conservation & Development \$251,710

Public Service Enterprise \$162

Capital Outlay \$72,532

Debt Service \$240,552

Pleasant Springs Fire Debt Service \$64,517

Capital Lease \$36,430

Total Expenditures \$2,239,287

Town Tax Levy \$1,441,566

Assessed Value 382,293,100

Town Mill Rate (per \$1,000) 3.7708

Highway Expenditures/mile \$9,034

Minutes of Annual Town Meeting – April 13, 2010

- I. The meeting was called to order by Town Chair Kris Hampton at 7:00 P.M. Town Clerk Kim Banigan recorded the minutes, and Attorney Connie Anderson provided legal counsel. A list of other attendees is available in the Town Clerk's Office. Hampton suggested that any votes that need to be counted tonight will be tallied by having voters stand and count off as they sit down.
- II. Flag Pledge
- III. The minutes of last year's Annual Town Meeting were available in printed form. There was no reading of the minutes at the meeting. MOTION by Mike Kindschi/Silvin Kurt to approve the minutes of the April 14, 2009 Annual Town Meeting as printed. MOTION CARRIED BY UNANIMOUS VOICE VOTE.
- IV. Additions to agenda by Electors:
 - A. Hampton asked to add a discussion about having brush pickup in the Town.
 - B. Hampton presented a plaque to Karen Kessenich in appreciation of her service on the Town Board from 2006-2010.
- V. Presentation of the 2009 Annual Town Financial Report: The 2009 Statement of Revenues and Expenditures was printed on the back of the agenda. MOTION by Silvin Kurt/Mike Fonger to approve as printed. MOTION CARRIED BY UNANIMOUS VOICE VOTE.
- VI. "Things You can do to reduce stormwater pollution", presented by Chuck Nahn, Nahn and Associates, LLC: Nahn used a PowerPoint presentation to explain the risks of stormwater pollution, the requirements of the Town's WPDES Permit to allow discharge of stormwater from urbanized areas of the Town and control stormwater pollution, and what everyone can do to reduce stormwater pollution.
- VII. Discuss options for the future of law enforcement in the Town: Hampton explained that the current agreement between the Town and Village of Cottage Grove for a joint police department expires at the end of 2010, and the Town Board has been exploring the other options due to concerns over costs and benefits of the current arrangement. In 2010 the Town is paying ~\$477,000 towards the joint police department. The Dane County Sheriff's Department has provided a quote of \$330,00 to provide three full time equivalent deputies and patrol vehicle in 2011. The Town Board would be able to interview and select the deputies and the hours of coverage. The contract would be for three years, but could be modified at any time should needs change. Hampton noted that the Town would also have the benefits of

the County's support staff and detectives. The quote from the County would not provide 24/7 coverage as the current agreement does. During the times when no contracted deputy is on duty, the Town would have coverage by other County Sheriff Deputies, as it always does.

Sheryl Albers-Anders was concerned over whether the deputies would adequately enforce Town ordinances, and whether not having our own police department would affect homeowners insurance rates in the Town. Attorney Anderson said that she has seen no decline in tickets written when communities she works with have shifted from local to County law enforcement. Albers-Anders also said she would like to see data to show per capita cost of law enforcement around the state. In addition, she wondered what costs the Town would face due to the dissolution of the current department. Hampton said that there would be expenses related to dissolution for the first year, but adding them to the cost of a contract with the County would still come in below this year's law enforcement budget.

Roger Williams asked about the current breakout of law enforcement time spent in the Town vs. in the Village. Hampton said that the Law Enforcement Committee sees the number of "actions" on a monthly basis, and generally the Town accounts for ~40%. Williams said he feels the Town has been paying a lot for law enforcement, and encouraged the board to continue pursuing a contract with the County.

Karen Kessenich said it was interesting that not very many residents were present at the Annual Meeting, and stated that as a former Town Board Supervisor, she hasn't had much feedback on this topic. Mike Kindschi said he had spoken with at least 10 residents over the past week about law enforcement, and had urged them to attend tonight, but none were here. Kessenich suggested a mailer to residents, but the Clerk noted that the agenda for this meeting was printed in the Annual Report and Newsletter, which was mailed to all property owners. There has been a fair amount of coverage in the Herald Independent, and Steve Querin-Schultz also pointed out that the people elect public officials to deal with such issues.

Silvin Kurt stated that he does not see the local police in his neighborhood, but he does regularly see County deputies. He doesn't think the Town is getting its money's worth under the current arrangement.

MOTION by Silvin Kurt/Linda Fonger to encourage the Town Board to continue to pursue contracting with the Dane County Sheriff's

Department for police services to the Town, and if there is a savings, to enter into such a contract. MOTION CARRIED 13-2. Sheryl Albers-Anders said she feels more facts and data are needed before a decision can be made.

- VIII. Discuss plans for the celebration of the 110th birthday of Flynn Hall: Hampton explained that representatives of the Historical Society, Lions Club, and Town and Village Boards have tentatively set a date of August 28, 2010 to celebrate the 110th birthday of Flynn Hall. Along with this event, they hope to raise funds to re-roof Flynn Hall. The next meeting is set for 6:30 P.M. on Tuesday, May 4th at the Town Hall, and everyone is encouraged to get involved. The planners would like to display memories from the various uses of the building over the years. A food stand and sale of a commemorative pot are among the things in the works. A raffle for use of the building was also suggested. No taxpayer money will be used for the event, it will be funded entirely by donations and sponsors. There was general consensus that this celebration is a good idea.
- IX. Set date for next year's Annual Town Meeting: MOTION by Kindschi/Fonger to hold the 2011 Annual Town Meeting on Tuesday, April 12, 2011 at 7:00 P.M. at the Town Hall. MOTION CARRIED BY UNANIMOUS VOICE VOTE.
- X. Other Business:
- A. Brush Pickup: Hampton said he and office staff have received calls asking why the Town does not provide brush pickup, especially now that the County brush collection site has closed. Generally Town lots are large enough for residents to burn or shred their brush. Down sides to providing brush pickup include the problem of how to monitor the site so that other "garbage" does not get dumped there, and cost. Highway Superintendent Jeff Smith estimated that the Village of Cottage Grove pays \$12,000 - \$18,000 per year for their brush collection. He also said that there are several local businesses that provide the service, and historically the Town has not wanted to interfere with private industry. There was general consensus not to pursue brush collection services in the Town.
- XI. Adjournment: MOTION by Mike Fonger/Mike Kindschi to adjourn. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE. The meeting was adjourned at 8:09 P.M.

Kim Banigan, Clerk

Tentative Agenda*

Annual Town Meeting – April 12, 2011

PUBLIC NOTICE OF ANNUAL TOWN MEETING

Notice is hereby given that the Annual Town Meeting for the Electors of the Town of Cottage Grove will be held on Tuesday, April 12, 2011 at 7:00 P.M. at the Town Hall located at 4058 County Road N in the Town of Cottage Grove, Dane County Wisconsin. All residents and interested parties are invited to attend.

Agenda for the Town Meeting

- I. Call to Order
- II. Flag Pledge
- III. Approval of minutes of last year's Annual Town Meeting
- IV. Additions to agenda by Electors
- V. Presentation of the 2010 Annual Town Financial Report
- VI. Update on new roof for Flynn Hall
- VII. Discuss impact of the State Budget on the Town of Cottage Grove
- VIII. Set date for next year's Annual Town Meeting
- IX. Other Business
- X. Adjournment

BY: Kris Hampton, Chairman

*** The final agenda will be posted on Friday, April 9th on the Town's web site, and the posting boards at the Town Hall, Gaston Road at Brown Thrush Trail, the park on American Way, and US Hwy 12 & 18 at County BN.**

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this meeting, please contact the Town Clerk's Office at least 24 hours prior to the meeting.

Potential Impact of Proposed State Budget on the Town of Cottage Grove

You have no doubt heard something about Governor Walker's 2011-13 biennial budget bill (SB 27/AB 40) related to the county and municipal aid program. As of this writing, the bill would reduce total funding for calendar year 2012 by \$96,000,000 statewide, an average of 11.6% relative to 2011 payments. For the purpose of determining aid reductions to individual municipalities, the bill would establish five tiers, based on population of the municipality.

A March 15, 2011 estimate provided by the Legislative Fiscal Bureau states that the Town of Cottage Grove would see a reduction in municipal aid in the amount of \$35,014, a reduction of 50% compared to 2011. This equates to a reduction of \$9.04 per capita and \$.09 per \$1,000 of equalized value.

There is also language in the bill that eliminates the mandate that local governments must have a recycling program and eliminates the recycling grants in 2012 and after. The 2011 recycling grants are likely to be apportioned down to try to balance the state budget this year. In 2010, the Town of Cottage Grove received a recycling grant in the amount of \$11,514.21, and the 2011 budget includes an anticipated revenue of \$11,5000.00.

Adding together the proposed reduction in municipal aid and the elimination of the recycling grant would mean a loss of revenue in the neighborhood of \$46,500 in 2012. Since the Town of Cottage Grove does not participate in State retirement or health insurance plans, there is not an opportunity for savings due to higher employee contribution in those areas. Raising taxes would be limited to the percentage of growth, which in 2009 was 0.663%. Assuming a similar growth rate in 2010, this would yield only an additional ~\$9,500.

Obviously this loss in revenue would make the Town Board's job of preparing the Town's annual budget even more of a challenge than it already is. This topic is one of the agenda items for the Annual Town Meeting on April 12, 2011.

Town Board Chair's Annual Report

The year 2010 required that the Town Board be extra frugal with your tax dollars. There were no wage increases for its employees and the budget for highway maintenance and repair was stretched to the limit. We rebuilt a short section of roadway in the Cedar Knolls subdivision and we seal coated some roads within the Township. Bottom line, our budget suffered from the effects of the economy like everyone else and we simply could not do all the road maintenance that was needed. We plan to continue road maintenance in 2011, addressing those roadways that need it most.

It was also time to replace a 15-year-old plow truck to ensure we have reliable equipment when it is needed. The purchase was consistent with the Town's plans for replacing our fleet of three trucks - budgeting the replacement of one highway truck every five years.

On a more positive note, we much appreciated the efforts of a group from the Historical Society, Chamber of Commerce, and Lions Club who spearheaded a fund-raising event in August to address the much-needed re-roofing of Flynn Hall. The Hall is used by a number of organizations in the area - Boy Scouts, Lions, the Historical Society, and individual residents for meetings and gatherings. The Flynn Hall 110th Birthday Party was a huge success and raised over \$20,000 at the event. Plans are already underway to re-roof this historical building in the spring of 2011.

The Town Board worked hard to prepare the 2011 budget and adopt a no-increase millrate, leaving it the same as the 2010 mill rate. As mentioned earlier, the 2011 budget includes monies for Town road maintenance and the replacement of a large culvert on Ridge Road that has started to deteriorate. The County Highway Department will be doing the work to replace the culvert; this is the most economic way to address the replacement.

On behalf of the Town Board and the residents of the Township, I want to convey a big Thank You to the men and women that make up our volunteer staff in the Emergency Medical Services and Fire Departments. If you have an interest in joining either of these fine departments, you can contact EMS Chief Duane Erschen or Fire Chief Bruce Boxrucker.

Kris Hampton
Town Board Chair

Clerk's Notes

New and Updated Town Ordinances

The following ordinances have been updated since publication of the last Annual Report and Newsletter:

March 15, 2010: Amending section 10.05 Regulated Use of Public Parks

Under this ordinance, anyone wishing to hold an organized event in a Town park must apply to the Town Board for approval.

March 15, 2010: Amending Chapter 7 Fees and Bonds, and related changes to sections 15.19.1, 17.02(1)(c), 17.02(4), 18.01(4), 18.01(8)(b), 18.02(4), 18.05(b), 20.01(4)

Feb. 21, 2011: Amending Chapter 15 Land Division and Planning Code

Details of these and all Town of Cottage Grove ordinances can be found on the Town's web site at www.tn.cottagegrove.wi.gov.

Committee Member Interest

If you are interested in serving on any of the Town's committees, please email the town clerk at clerk@towncg.net with the committee(s) you are interested in, and your qualifications. New committee appointments are made after the spring election each year.

Treasurer's Notes

2010 Late Lottery Credit

If you did not receive a lottery credit on your property tax bill and think you are eligible, you can still claim the credit. You may claim the lottery and gaming credit for 2010 taxes, payable in 2011, if, on January 1, 2010, you were the owner of the property and used the property as your primary residence. To claim the credit, please complete and submit the Late Lottery and Gaming Credit Application (Form LC-300) along with a copy of your 2010 property tax bill to Wisconsin Dept of Revenue.

Please keep in mind that if this property continues to qualify for the lottery credit, you must also complete a Lottery and Gaming Credit Application (Form LC-100) and file with Dane County Treasurer's Office, so the credit may be applied to your future property tax bills.

For additional information and to obtain Lottery and Gaming Credit applications, contact the Wisconsin Department of Revenue or their web site. <http://www.revenue.wi.gov/forms/lottery/index.html>

Formatting of Budget Reports

Over the past year, we took a closer look at the organization of revenue and expense accounts in our financial database. We worked on aligning the accounts, so they are more in sync with our yearly State Report and Annual Statement of Revenues and Expenditures. For more detailed information on accounts on our Annual Statement, refer to our Actual vs Budget report.

Overall, the departments responsible for the operational budget for the Town of Cottage Grove did an excellent job in maintaining and operating within the 2010 budget approved by the Town Board.

Highway Department Reminders

Right-of-Way Permits

The Town does not allow any trees, posts, fences, large rocks, retaining walls, etc. to be placed in the road right-of-way, which extends 33 feet from the center of the road or 60 feet from the center of a cul-de-sac. If you have any questions on where the roadway ends, call the Town Highway Department at 839-4767.

Mailboxes may be placed in the right-of-way as long as they comply with TCG Ordinance 12.045, which states that mailbox support shall not be any larger than a 4" x 4" wood post, 4 ½" round post, 2" inside diameter steel pipe, or 2 lbs/ft. steel channel, and that the support should not be set in concrete or on a base plate, nor should it be installed more than 24" in the ground. This ordinance was adopted in order to improve roadside safety for vehicles that might inadvertently leave the roadway. Please take this into account when you are replacing your mailbox.

No person shall make any excavation or fill or install any culvert or make any other alteration in any town roadway or in any manner disturb any town roadway or bridge without applying for and receiving a permit from the Town of Cottage Grove Highway Superintendent. The Highway Superintendent shall approve the location and specifications of any alterations. Any damage caused to town property and/or right of way due to any work done under this permit is the responsibility of the permit holder. Violation of this ordinance shall be punishable under TCG Ordinance 25.04.

Location of Fire Numbers

We have noticed that some residents have moved their fire numbers. Please review the information to follow and be sure your fire numbers are properly located.

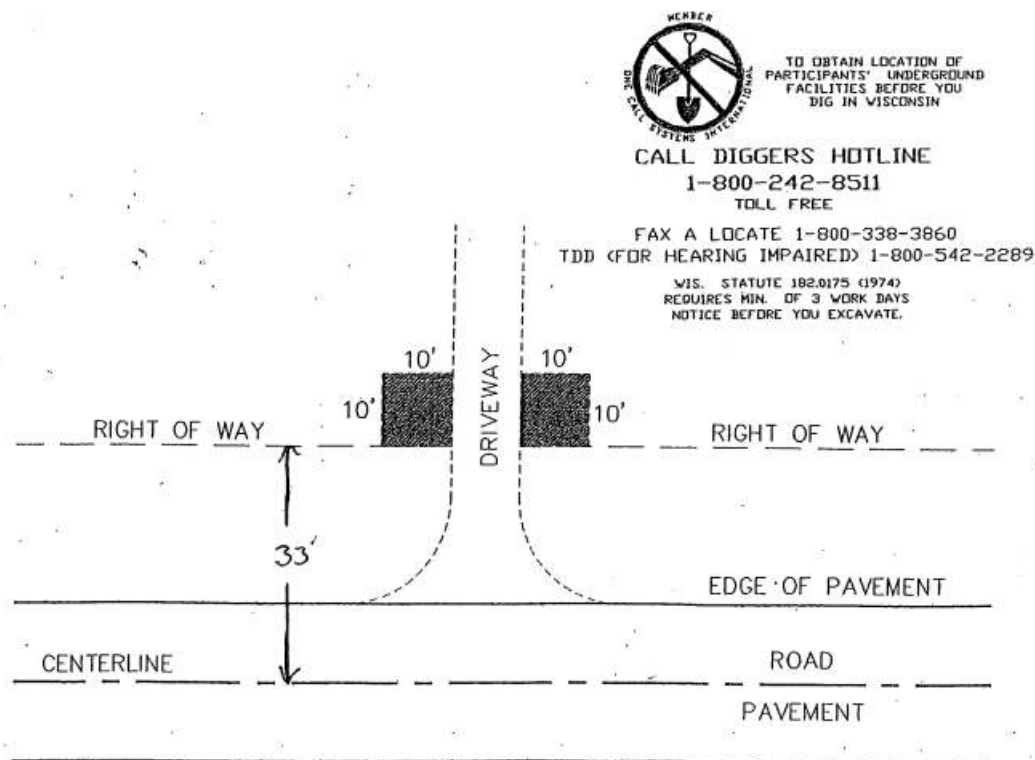
Section 76.07 (1) Dane County Code of Ordinances provides that address numbers for buildings which are located more than 60 feet from the road right-of-way shall be installed on a post. The post shall not be located more than 10 feet from the driveway serving the building and not more than 10 feet from the road right-of-way. The post may be located on either side of the driveway. Height of the number shall not be less than 3 feet or more than 4 feet above the ground. The number shall be installed parallel or perpendicular to the road and shall not be concealed from view from the road by trees, shrubs, bushes, etc., (see diagram).

Note: Compliance with the above listed instructions is very important with regard to emergency services. Failure to install a number as specified could delay effective service.

OWNERS RESPONSIBILITY

Section 76.10(3) Dane County Code of Ordinances provides that the owner of the land on which a numbering sign is located shall be responsible for the installation and maintenance of the number as specified by ordinance.

Post must be located in the shaded area either side of the driveway.



Regulation of Parades, Processions and Races

Town of Cottage Grove Ordinance 9.10 requires a permit for any parade or procession of more than 10 people, or any race among runners, bicyclists or motorists on Town Highways. The complete ordinance is available in the Town office, or on the Town's web site.

Police Department Annual Report

Our thanks to the residents of the Town of Cottage Grove for their support and assistance over the past year. We have attempted to provide appropriate response to the many calls for service and assistance we have received while trying to maintain a visible presence on the roads, in subdivisions and rural areas as our demands and abilities have allowed.

We cannot stress the importance of being notified immediately when residents see criminal or suspicious activity. The call to 911 allows a police officer to be sent to the location of activity to hopefully apprehend an offender or potentially head off criminal activity. Immediate notification significantly increases our opportunity of resolving the situation in a suitable manner. We rely on the eyes and ears of citizens of the township to work with us in helping to make our community safe.

In the fall of last year the department completed its budget process and entered 2011 with one less full time officer to serve the joint community of the Village and Town of Cottage Grove. Through resignations, an officer and a sergeant left the department. The Village included funding for a full time position that will be exclusively assigned to the Village and the sergeant's position will be shared by both communities. The recruitment process began in late 2010 and the hope is to have both replacements available by mid-year.

Over the past year we have worked to improve our technological capabilities by improving our internal computer system to enhance our access to and management of our records system. We have added capabilities to allow citations, warnings and vehicle crash reports to be completed in the squad cars and electronically transmitted to various receiving points. We continued to improve our use of digital imaging for evidence and other photo needs. And, we added digital camera systems to our squad cars to help document our actions and improve officer safety. We anticipate continued positive changes in these and related areas in the coming year all of which will further help improve our efficiency and hopefully our service to you.

We cannot stress the importance of taking the time to examine and implement ways you can make yourself, home, far m, business and car less of a target for criminal activity. A few simple steps combined with a few dollars will go a long way to help reduce the possibility of becoming a victim of a crime. Make sure to include in your security plan a system to maintain records of purchases for electronics, tools, appliances, jewelry, etc by setting up a file that includes manuals or information received with

the item and the recorded serial and model numbers along with a description of the item and original or a copy of the receipt. With today's digital photo capabilities, take a picture of the item, particularly jewelry, and retain it for your records. A combination of heightened effort and proactive security measures will have a positive impact on our community.

We have many ways by which we can be contacted with your concerns about traffic problems, suspected criminal activity, unsafe conditions or other issues you may have. Emergencies should be reported by calling 911. Non-emergency calls should be directed to 255-2345. During business hours you can reach us at 839-4652 for non-emergencies and business related questions. We are on the Internet at www.cottagegrovepolice.org Our office is located at the corner of County N and Nora Rd.; 2560 Nora Rd.

We appreciate the support and cooperation received from the residents of the township. It has helped us to provide service in the face of the challenges we encounter. Your involvement and proactive efforts are important particularly as our community grows. We hope that you will continue to stay in touch with us and look forward to the opportunity to speak with you or meet you in person.

Police Chief John Gould

Volunteer Fire Department Annual Report

The Cottage Grove Volunteer Fire Department is staffed by 38 active Volunteers and 6 Honorary personnel from the Town and Village of Cottage Grove. These men and women volunteer their time and expertise for Fire Prevention programs in the community and all Emergencies. Once again I would like to take this opportunity to thank the entire staff, for all their hard work and dedication to the department and the community this past year.

There are six Divisions within the Department: Investigation, Maintenance, Prevention, Personnel/Records, Training/Safety and Fire Inspections. The Training division provided the staff over 3,200 man-hours of training in 2010.

In 2010 the Department responded to 248 calls. 141 in the Village and Town of Cottage Grove, 67, 53 in the Town of Pleasant Springs and 54 Mutual Aid responses to other communities.

The officers of the Cottage Grove Fire Department are:

Bruce Boxrucker, Chief	Mark Severson, 1 st Assistant Chief
Mark Kudrna, Captain	Jess Robinson, Captain
Roger Floerke, Captain	Mike McCormick, Lieutenant
Jude Wolf, Lieutenant	Tom Banigan, Lieutenant

Active Fire Fighters:

Tyler Anders	Dylan Anderson	Nick Archibald
James Bates	Chris Capouch	Ben Conklin
Jake Deon	Jon Engelhart	Brandon Fritch
Mike Grinnell*	Ken Gulbranson	April Hammond
Josh Hammond	Jason Helgeland	Justin Janisch
Shawn Jerrett	Todd Johnson	Jennifer Kopp*
Tony Kudrna	Joe Kuklinski*	Dennis Larson
Andrew Last	Kevin Laufenberg	Graydon Lippitt*
Matt Mabie	Arlin Maag*	Erik Severson
Lance Severson	Nathan Snyder	Paul Wendricks
Josh Wills		

*Indicates probationary status

Honorary Members:

George Ball	Joel Hammond	Robert King
Duane Kopp	Dick McCutchin	

The Department has had great success with its recruitment and has been able to add 8 new personnel in 2010. To learn more about who we are and what this Department does please refer to the cottagegrovefire.org web site.

The Fireman's Association, of which all the personnel are also a member, participates in the Dane County adopt-a-highway program on County Highway N, south of the Village of Cottage Grove, as well as the Annual Fireman's Festival, held every year on Father's Day weekend. The association utilizes most of these proceeds to provide scholarships to Monona - Grove students and to answer donation requests from 12 different youth organization in Cottage Grove and Monona.

Please remember, open burning in the Town of Cottage Grove, is by permit only. The Town of Cottage, in an effort to make this easier on the residence, has a yearly permit system for open burning (non Ag-1 land).

The resident can pick up their permit at the Town office once a year and are then required to call 48 hours prior to the scheduled burn with all the pertinent information. A Campfire/Bonfire burning permit is also available to address the burning after sunset issues.

Also be aware: As of Feb. 1, 2011, all homes and duplexes in Wisconsin are required to contain carbon monoxide detectors as a safety precaution. The law, enacted in 2010, requires detectors on every level of the home, including the basement, but not the attic or storage areas. Any new dwelling that requires a building permit will be required to have carbon monoxide detectors directly wired to the electrical service with a backup battery. Existing buildings can use stand-alone battery powered detectors. Supporters say the requirement will save lives, even though there is no penalty for ignoring it. The Cottage Grove Volunteer Fire Department agrees with this law, you as consumers should treat these detectors as you would a smoke detector: Change the batteries when you change the batteries in your smoke detectors and also use a vacuum cleaner on the detector head as the sensor pack within the CO detector tends to attract dust. These two items are the main reason for faulty alarm activation.

Stay safe and have a great year. **In case of an Emergency dial 911.**

Respectfully, Chief Bruce Boxrucker

Deer-Grove EMS Annual Report

2010 was the beginning of a new era for the Deer-Grove EMS District. We continued to build on the foundation of developments that have been leading up to 2010's new elements. We started the year with establishing the fruits of the first phase of strategic planning, which stands as a launching point for our future goals:

MISSION STATEMENT: *DGEMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.*

VISION STATEMENT: *DGEMS will be recognized as leaders in our profession and as positive community role models. We will provide exemplary services and patient care to our communities by investing in public education, training and teamwork. We will be accountable to each other, to our patients and to our communities. We will also strive to encourage one another's professional growth as we guide the department into the future.*

Next, in receiving the new 78 Sonic Boom Green ambulance we ushered in safety elements ahead of the curve in the EMS industry. This

ambulance is a cornerstone to the new look and feel of our service; safety for our EMT's and patients was the top priority. The high visibility allows early scene recognition; patient compartment safety has additional bracing including 5-point safety belts; also, the design and layout of the action seat allows EMTs the ability to provide patient care with all resources within hands reach.

Another significant new change has been the ability to affordably offer our district the highest level of care in becoming the first licensed Single-Medic Service in Dane County. Thusly; in the beginning of February, we began to run at the Paramedic level of service. Considering of the total 796 calls in 2010, 271 of them were Delta & Echo level calls; with 34% of the call volume being higher acuity, it is easy to understand the need for advance Life Support that is offered through the Paramedic skill set. At the end of 2010, we were able to set up our 80 unit to be utilized at the Paramedic level as well; which will also open up new opportunities for the future.

	CALL TYPE		
	R78	R80	TOTAL
ALPHA	159	48	207
BRAVO	140	35	175
CHARLIE	118	61	179
DELTA	197	62	259
ECHO	6	6	12

A big step towards stabilizing continued growth and department success has been in hiring a full time chief. This was an extensive process that allowed us to evaluate the best candidates to assure the position was filled with a suitable match for the services progressive direction. As Deer-Grove has had several years without a full time director, this has been a major change for the organization. Along with the much needed day to day internal management of the service, the Chief is now also working to make sure that Deer-Grove has active representation in the cutting edge developments of EMS in the whole Dane County region as well.

An ongoing aspect of our organization that is mainly behind the scene, are the efforts of our Continuous Quality Improvement (CQI) Committee. The CQI program is applied through our comprehensive PDCA (plan do check act) approach. We use this method to focus on several areas: internal call reviews, skills evaluation, workplace environment, staffing issues, affects of Basic to Paramedic level patient care, and community relations. This process has been key in many of our strengths and

developments in this last year. In 2010 the CQI Committee introduced its Newsletter as a tool to help inform everyone of the areas of focus that affect the whole organization.

We cannot forget to note one of our greatest accomplishments of this year, as it has been an ongoing goal to increase the level of staffing on our 80 unit at Station 2 in Deerfield. Every month throughout 2010 the rate has been increasing, in November we had a record setting 82.5% coverage rate. With the average coverage being 53.1% in 2009 and 68.1% in 2010, the overall average increase is 15%. This improvement has a double edge to it for the future; as we accomplished this goal through both Intern and Volunteer participation, we need to continue to support the role of these aspects in our organization to sustain this much valued progress. In address to that; we will hold a Volunteer assessment / hiring process, scheduled for February 2011 and towards summer begin the outreach necessary for the Internship program. If you or someone you know would be interested in these programs please visit our website: www.deergroveems.com and become part of the DGEMS Team.

By: Chief Erschen

Combined Emergency Government Report

Who We Are and What We Do

Established under Town and Village ordinance, the Cottage Grove Combined Emergency Government is the central point of coordination within Cottage Grove for response and recovery to large-scale emergencies and disasters. The Cottage Grove Combined Emergency Government consists of six committee members and meets the first Wednesday of every month in the EOC room located in the Emergency Services building.

We all know that a large-scale emergency or disaster can arise at any time and from various natural or man made causes. The best way to minimize potential loss and speed up the process of recovery from an event such as a tornado, snowstorm, fire or a hazardous incident is to plan. Our primary focus when not in a response or recovery mode is to ensure that Cottage Grove is prepared to respond. Our meetings include reports from the Police Department, Fire Department, Emergency Services Department, Cottage Grove and Taylor Prairie Elementary Schools, Hydrite and Landmark Services. The meetings include discussion, policy and procedure development, and training.

Accomplishments in 2010

The majority of the work performed by the Combined Emergency Government Committee in 2010 focused on updating our Emergency Response Standard Management Guidelines. This document outlines activation procedures, continuity of government, readiness levels, training, and responsibilities. This guide is in the final stages of publication and ready for presentation to the joint village and town boards for adoption. The committee also approved a badge identification system for committee members and elected officials, which will provide a standard accessibility system during times of a local emergency. The committee also offered National Incident Management System (NIMS) / Incident Command System (ICS) training once again to citizens and local officials. Our goal is to train and educate the population to ensure individual preparedness is first and foremost in our plan and the plans of the citizens of Cottage Grove. Training is provided to committee members, elected officials, and any resident interested in attending. In an attempt to increase public awareness, we provided an informational booth during the Emergency Medical Services open house. During this event, we displayed informational brochures and a home preparedness kit which was provided to one lucky winner whose name was drawn at the conclusion of the event. Additionally, the committee scheduled presentations from the Dane County Red Cross and Dane County Emergency Government. Both organizations explained resources available, new initiatives, and recommendations on how to best prepare and plan for a local emergency. In addition to these presentations, the committee was provided a tour of Glacial Drummlin to gain a better understanding of their safety and emergency response plans. Lastly, to practice fiscal responsibility, the committee approved changing providers for our local telephone lines for a cost savings measure of \$420 or 700% while maintaining the same level of reliable service.

Parks and Recreation

The Joint Recreation Committee has continued to enjoy great success in 2010. Since formalizing the joint recreation department, town residents have made up over 30% of all the departments participation. In 2010, Town of Cottage Grove participation equaled more than 450 participants. The Joint Recreation Department continues to develop new programs for all Cottage Grove residents and has taken an active role in creating a wide variety of special events, classes, and activities for all ages.

Starting in Spring 2011, Parks & Recreation will begin using a new registration program and it will allow people to register for programs online. Along with registering for programs, people can set up family accounts, check schedules, print receipts, and reserve facilities all on the new program. Detailed instructions for initial log-in are in the 2011 Spring/Summer Program guide. The Cottage Grove Recreation Department looks forward to continuing its joint success and utilizing both Town and Village amenities in providing programs for all citizens of Cottage Grove.

Stormwater Management

Leaves: a Rich, Fall Treasure, Not Waste

What you do with your leaves matter: they can make lakes green or they can be an asset to your yard.

Phosphorus (an important plant nutrient key to your yard's health) is great for a green lawn, but it also makes for green lakes. Leaves are rich in phosphorus. So, when leaves are piled along the ditch line, they can blow into the ditch, which lead directly to the nearest lake or stream. Leaves can also clog driveway culvert which contributes to local flooding problems.

Once in the water, the decaying process uses up oxygen in the water (something fish and other critters need) and the nutrients feed algae. Even if the leaves themselves stay put along the ditch, rain seeping through them creates a rich nutrient tea that also gets washed down into the ditch and on to the nearest lake or stream.

Nobody likes to swim in a slimy, pea-green lake and it's not good for our dogs to swim in scummy water, either. So, instead of raking leaves this fall, consider simply running the lawn mower over them and leaving them on the turf. If you don't have too many leaves, you can just leave the chopped leaves where they lie and skip fertilizing next year. If you have a lot, collect the chopped leaves with the mower's bag and add them to your compost pile. Chopped leaves mixed with grass clippings and kitchen waste make a fabulous compost and provide organic matter to the soil. If you don't have a compost bin or pile, you can use the chopped leaves as a mulch around trees and shrubs or spread them in your garden.

Whole leaves take quite a while to break down for compost, so, it's best to chop them with a mower or use the reverse setting on your leaf blower. However, whole leaves can be piled over wood mulch in your planting beds. Be sure to avoid covering perennial flowers or spring bulbs with whole leaves, as matted leaves can smother the plants. They can also

smother weeds, so put whole leaves in areas where you want to start a new bed.

If you opt for raking, be sure to comply with your municipality's leaf collection requirements. Go to www.myfairlakes.com and click on the "Love Your Lakes, Don't Leaf Them" sign for more information on what your municipality requires as well as links to information on composting. Contact your municipality to get a "Love Your Lakes, Don't Leaf Them" yard sign of your very own.

As autumn winds begin to blow streams of red, yellow, orange and brown, don't view fallen leaves as just another chore, something that must be dealt with and gotten rid of—think of them as an asset, a rich treasure for next year's flowers, shrubs and gardens. It's a great way to love your lakes, not "leaf" them.

Colonial Club Senior Activity Center

301 Blankenheim Lane, Sun Prairie, WI 53590

Greetings from the Colonial Club in Sun Prairie! 2010 found us working hard as always to meet the needs of older adults and their family throughout Northeast Dane County. The challenging economic times were reflected in an increased request for services, but decreases in support from many of our funding sources. We were very grateful that the Town of Cottage Grove maintained its support to the Colonial Club.

One of the biggest changes we saw in service to the Town of Cottage Grove was in our Case Management program. During 2010, our Case Managers held office hours in Cottage Grove which doubled the amount of hours of service provided from 2009. We were able to provide nearly 250 hours of Case Management service to Town residents.

We provided about the same amount (700 hours) of care to Town residents through our Adult Day Center program. Over 350 nutritious meals were served to Town residents, either here at the Club or delivered to their homes. Finally, we provided over well over 3,000 miles of transportation services to Town residents.

Even with dramatic cuts from the United Way of Dane County, we still managed to provide very basic needs -- food, transportation, care and support to Town of Cottage Grove residents. Additionally, the financial support of the Town of Cottage Grove Board was instrumental in providing services to people over the age of 55. While services are directed to people of a certain age, the benefit of these services positively affects people of all ages.

If you have not been to the Colonial Club, we hope you can find time to stop by and see what we have to offer. If you have an older adult in your life, chances are we have programs and services that can add to the quality of their life.

Bob Power, Executive Director

Triad Information

Cottage Grove Triad is an organization of Cottage Grove seniors (55+), CG Police Department and the Dane County Sheriff's Office. It is sponsored by Dane County RSVP and is part of the National Triad, which was started in 1988 to reduce both criminal victimization and unwarranted fear of crime affecting older persons. The sole purpose of Triad is to promote senior issue awareness, safety and to reduce the fear of crime that seniors often experience.

Members of the CG Triad Committee are senior volunteers as well as business representatives in the community, CG Police, Dane County Sheriff's Community Officer and Deer Grove EMS volunteers. All programs are free to the participant, except where noted.

The following is a list of topics for the 2011 meetings scheduled to date:

March 29, 10:00 a.m.: "We All Forget – Is It Normal Aging or Should I Be Concerned" – Pat Wilson, Family Support Specialist, Alzheimer's & Dementia Alliance of Wisconsin; *Taylor Ridge Senior Apartments*

April 27, 6:30 p.m. - 8:00 p.m.: "We Need to Talk: Sensitive and Successful Conversations with Loved Ones About Driving Safety", *Village Hall, 221 E. Cottage Grove Road, Cottage Grove*

May (date to be determined): "Prescription Medications: Important Information for Parents, Grandparents and Adults of all Ages" - Dane County Sheriff's Office Community Deputies Cindy Holmes and Josalyn Longley

Sept. 21, 8:30 a.m. - 12:30 p.m.: "AARP Driver Safety Program", *Glenwood Senior Apartments*; \$12.00 AARP members; \$14.00 non-members

Sept. 21, 1:00 p. m. - 4:00 p. m.: Following DSP; "AARP CarFit Event" – FREE; *Market Square (Piggly Wiggly) Parking Lot*

Oct. 10, 9:00 a.m. to 3:00 p.m.: RSVP of Dane County Triad Safety Conference, *Door Creek Church, 6602 Dominion Dr.*; cost includes lunch; an all day event; approx. \$15.00.

Oct. 15 (tentative); 8:00 a. m.: Car Winterization Program; *Mike's Auto*

Oct. 25, 10:00 a.m.:“Elder Abuse and Neglect: Warning Signs, Risk Factors, Prevention and Help”; *Taylor Ridge Senior Apartments*

November (date to be determined): a program on de-cluttering, as a followup to the October Elder abuse program; *Taylor Ridge Senior Apartments*

The Cottage Grove Triad Committee meets approximately six times a year at Angelus Retirement Community. For information about the Cottage Grove Triad and meeting dates, please contact Diane Wiedenbeck at 839-8588; cgtriadinfo@netzero.net; www.cottagegrovetriad.org

Senior and Disabled Transportation

Changes for 2011

Effective in January 2011 new days were chosen for the trips to Madison. On the first and third Friday of every month persons 60 and over (or persons with disabilities) may contact Transit Solutions, Inc. 294-8747 (294-TRIP) to schedule a trip to Madison for shopping or lunch. The charge is \$3.00 round trip. One trip may be to the East Towne Mall area and the next trip could be to the Monona WalMart. Those who participate will be able to help make decisions on trip locations. Pick up times will be 10:00 a.m. in Deerfield and then in Cottage Grove. Return will be at 1:30 p.m. Reservations are required at least 24 hours in advance.

Transit Solutions Inc. has also been providing transportation for grocery shopping to persons over 60 and those with disabilities for several years. These trips are funded by Dane County and will continue indefinitely. The grocery bus operates every Wednesday, provided there are people who want to ride it! Cost to use this service (if you can afford it) is \$1.00 for a one-way trip, \$2.00 for a round trip to go grocery shopping!

Starting times on Wednesdays for grocery shopping begin at 9:30 a.m. in the Town and Village of Deerfield and continue on to Cottage Grove Town and Village. Times are dependent on the number and location of participants. You will shop at Piggly Wiggly in Cottage Grove and leave for home at about 11:00.

Remember, at least a 24-hour notice must be given for all trips. If you need special help, Transit Solutions, Inc. can provide accessible vehicles if they know in advance.

Contact Diane Wiedenbeck, 839-8588, if you have questions about this service; or Transit Solutions Inc. (294-8747).



Cottage Grove Area Historical Society

Greetings from the Cottage Grove Area Historical Society; the primary goal of our organization is to record the history of Cottage Grove in as many ways as possible. Our photo collection exceeds 4,000 pictures and is constantly growing. We want photos of people, places, events and objects such as: buildings, animals, machinery, etc. Any photos you may have, we will scan and return the original to you or you can donate the originals if you wish. Identifying the persons, places or events with dates is very helpful.

Our current collections include Township annual reports from 1939 to the present. DVD's have also been added with the special events that have taken place in Cottage Grove.

How can you help? As township residents many of you may have abstracts that contain lots of valuable information. We already have some at the present time and would like to add as many originals or copies as possible (we will copy them). Help us complete this collection!

We also contributed to the roof fund for Flynn Hall; this 111 year old building has served Cottage Grove well and will continue to do so.

We meet on the 3rd Tuesday of the month at 1:00 P.M. and we welcome guests or new members. Also, stop and see our display on the Cottage Grove Fire Department and the Old Fire Station during the festival in June. The Old Fire Station is 100 years old this year, so come and visit.

See you then,

Lee Phillips, President, Cottage Grove Historical Society

Refuse and Recycling Information

Veolia Environmental Services, Inc. is under contract to pick up refuse and recyclables in the Town using vendor-supplied carts to work with their automated pickup system. Trash is picked up weekly, and recyclables are collected every other week. If you live on County Road N or anywhere to the east of N, your pickup day is Wednesday. If you live west of County Road N, your pickup day is Thursday. A calendar highlighting recycling weeks is included in this newsletter, and is also available on the Town's web site. Most appliances are also picked up at no additional charge, however you must call 1-800-248-2373 to make arrangements.

ITEMS TO BE RECYCLED

Have your garbage and recycling out to the curb by 6:00 a.m.

NEWSPAPERS, MAGAZINES, OFFICE PAPER

Glossy inserts, catalogs, mail circulars, phone books, paper-back books, cereal boxes, envelopes, wrapping paper etc.

CARDBOARD (FLATTENED)

Clean cardboard only. Must be broken down and flattened.

GLASS (CLEAR-BROWN- GREEN)

All bottles and jars must be rinsed out. No window glass, light bulbs, TV tubes, drinking glass, etc.

ALUMINUM

Aluminum beverage cans only. No aluminum foil, TV dinner trays, etc.

TIN & BI-METAL CANS

Soup, Vegetable, Juice cans, etc. All cans must be rinsed out completely.

PLASTIC CONTAINERS

Plastic bottles with threaded caps, TYPE 1 through TYPE 5 and TYPE 7. Look for the ♻ coding on the bottom of the bottle. All plastic bottles must be rinsed out completely. No deli or butter containers.

WASTE OIL

Common engine oil only. Must be in leak-proof, non break-able containers. Limit 2 one-gallon with lid, per week.

LEAD ACID VEHICLE BATTERIES

Car and truck batteries only. Battery casings must be unbroken. These are set next to the recycling cart.

TIRES

Car tires off the rim will be taken, two(2) per week per unit, up to eight (8) a year.

EMPTY or DRY PAINT CANS

These items may be set next to your trash with the lids removed.

Place your recyclables in the special recycling containers provided. These containers are to be left with the residence if you move. Please keep your recyclables separate from your other garbage and easily accessible. One cart should be placed on each side of the driveway for the arm of the truck to be able to empty each cart.

NO MEDICAL WASTE – (Needles, rubber gloves, oxygen tubes, IV bags, etc.), **NO YARD WASTE, NO WET PAINT or HAZARDOUS MATERIALS.** It is illegal to landfill these items.

HOLIDAY SCHEDULE: There will be NO collections on the following days: Thanksgiving Day * Christmas Day * New Year's Day * Memorial Day * Labor Day. Collections will be one day later (working on Saturdays) when the holiday falls during the week.

Town of Cottage Grove 2011

JANUARY						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER						
M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER						
M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER						
M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Garbage is picked up weekly but recycling service is every other week. The shaded weeks will be your recycling weeks. Everyone East of Hwy N, including Hwy N, will be picked up on Wednesday. Everyone West of Hwy N will be picked up on Thursday.

Other Recycling Options

Cleansweep & Product Exchange at the Dane County Highway Garage, 2302 Fish Hatchery Road is open from 7:30 a.m. to 2:00 p.m. on Tues., Wed., Fri., and Sat. from May thru October to take your household hazardous waste products. For more information, call 608-243-0368, or see www.danecountycleansweep.com.

Recycling Electronics

Wisconsin's electronics recycling law establishes the E-Cycle Wisconsin program to collect and recycle certain electronic devices. It is based on a product stewardship approach, which assigns primary responsibility for collection and recycling to the manufacturer. The law also bans certain electronics from Wisconsin landfills and incinerators. For more information go to <http://dnr.wi.gov/org/aw/wm/ecycle/>. Following are some of your options for properly disposing of electronic devices:

American TV Stores, 5201 High Crossing (271-1002) and 2404 W. Beltline Highway (271-1000) will accept computers, TV's and most other electronics. Most items are free. See www.americanTV.com/pages.e-cycle.jsp or call the stores for more information.

Best Buy Stores, 2452 East Springs Dr. (242-0701) and 7357 West Town Way (829-1188) will accept computers, TV's and electronics for recycling (hard drives must be removed from all CPU's). Search for 'recycling' at www.bestbuy.com, or call the stores for details.

Staples Stores, 6580 Monona Dr. (216-0931) and 4538 Verona Rd (271-1821) recycles Dell brand computers, monitors and printers for free, other brands for a fee. Go to www.staples.com and search for 'ecoeasy' or call the stores for details.

1-800-Got Junk, (1-800-468-5865) full service junk removal service will haul heavy items out of your basement, etc. See www.1800gotjunk.com/madison or call for more information.

Resource Solutions, 5943 Express Circle in Madison accepts most electronics and appliances for a nominal fee from 8 a.m. to 4 p.m., M-F. For more information, call 608-244-5451 or see www.recyclethatstuff.com.

Goodwill Industries accepts computers and computer components at no charge. See www.goodwill.org for more information.

Town Calendar of Events

Meeting notices are posted at the Town Hall, at the corner of US Hwy. 12 & 18 and County Road BN, the corner of Gaston Road and Brown Thrush Trail, American Heritage Park at 4539 American Way, and online at www.tn.cottagegrove.wi.gov. Notices requiring publication are published in the legal section of the Wisconsin State Journal. Please call the office at 839-5021 to be placed on an agenda.

Town Board Meetings.....	7 P.M. First & Third Mon. of the month
Jt. Town/Village Board Meetings.....	6:30 P.M. First Thursday of the month
Plan Commission Meetings.....	7 P.M. Fourth Wednesday of the month
Local Candidate Nomination	
Papers Due to Clerk.....	First Tuesday in January
First Installment Taxes Due.....	January 31 st
Spring Primary (if needed).....	Third Tuesday in February
Public requests for Land Use	
Plan Changes Accepted.....	February 15 th - March 15 th
Comprehensive Plan	
Annual Review.....	4 th Wednesday in March
Spring Election.....	First Tuesday in April
Annual Report Published.....	Mid-Late March
Annual Town Meeting.....	7:00 P.M. Second Tuesday in April
Assessor's Open Book.....	May or June – watch for notice in May
Board of Review.....	June or July – watch for notice in May
Annual Alcohol Licensing	
Hearing and Board Approval.....	First Monday in June
Annual Non-Metallic Mining	
Hearing and Board Approval.....	First Monday in Jun
Second Installment Taxes Due to the	
Dane County Treasurer.....	July 31 st
Partisan Primary (even years).....	Second Tuesday in September
Budget Workshops.....	October and November
General Election (even years).....	First Tuesday in November
Annual Budget Hearing	
and Town Budget Meeting.....	Nov. or Early Dec. – watch for notice
Election Inspectors Appointed	
(even years).....	First Monday in December
Tax Bills Mailed.....	Early December
First Day to Circulate Nomination	
Papers for Local Office.....	December 1 st

Town of Cottage Grove Contact Information

IN ANY EMERGENCY, DIAL 911

	<u>Phone</u>
Town Office – 4058 County Road N 8:00 a.m. to 12:30 p.m., M-F www.tn.cottagegrove.wi.gov	839-5021 839-4432 Fax
Public Works – 4062 County Road N 7:00 a.m. to 3:30 p.m., M-F	839-4767
Building Inspector – 5116 Pierceville Road Tom Viken	837-3371 837-1043 Fax
Town Assessor Accurate Appraisal, LLC P.O. Box 415, Manasha, WI 54952-0415 www.accurateassessor.com	800-770-3927
Police Dept. – 2560 Nora Road 8 a.m. to 4 p.m., M-F (Non-Emergency) After hours (Non-Emergency) www.cottagegrovepolice.org	839-4652 255-2345 839-4588 Fax
Fire Dept. – 4030 County Road N (Non-Emergency) www.cottagegrovefire.org	839-4343 839-4427 Fax
EMS - 4030 County Road N (Non-Emergency) www.deergroveems.com	839-5658 839-4427 Fax
<u>Utility and Service Providers:</u>	
Alliant Energy (Gas and Electric) www.alliantenergy.com	1-800-255-4268
Frontier (Telephone and Internet) www.frontier.com	1-877-462-8188
AT & T (Telephone and Internet) Repair Service www.att.com	1-800-288-2020 1-800-246-8464
Charter Communications (Cable/Telephone/Internet) www.charter.com	1-888-438-2427
Veolia Environmental Services www.VeoliaES.com	1-800-248-2373