

**TOWN OF COTTAGE GROVE**  
**BOARD RESOLUTION 2011 - 01**

**TO ENACT THE DANE COUNTY TRANSFER OF DEVELOPMENT RIGHTS  
(TDR) PROGRAM AS ESTABLISHED IN CHAPTER 10 OF THE DANE COUNTY  
CODE OF ORDINANCES, WITHIN THE TOWN OF COTTAGE GROVE**

**WHEREAS**, Dane County *Ordinance Amendment 45, 2009-2010* created a legal and administrative framework to support town-initiated Transfer of Development Rights (TDR) programs; and,

**WHEREAS**, Sections 10.158 and 10.159 of the Dane County Code requires that each town board must adopt a resolution to apply TDR zoning within its boundaries; and,

**WHEREAS**, the Town Board of the Town of Cottage Grove has adopted *The Town of Cottage Grove Comprehensive Plan* pursuant to section 66.1001(4), Wisconsin Statutes; and

**WHEREAS**, the *Dane County Comprehensive Plan* currently includes the *Town of Cottage Grove Comprehensive Plan* as a component, which is utilized by the County when considering zoning changes, conditional use permits, and land divisions within the Town; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Town of Cottage Grove's Board of Supervisors, as follows:

1. The Town hereby elects to apply the Dane County TDR ordinance within the Town of Cottage Grove.
2. The Town's TDR Policy shall be as set forth in *The Town of Cottage Grove Comprehensive Plan*.

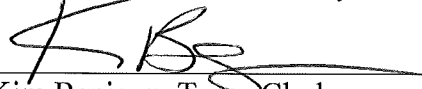
Adopted this 7<sup>th</sup> day of February, 2011 by a vote of 4 for and 0 against.

**TOWN OF COTTAGE GROVE, WISCONSIN**

  
\_\_\_\_\_  
Kris Hampton, Town Chair

Published/posted: 2/11/2011

(Approved by a vote of 6 for and 0 against, and recommended to the Town Board by the Town Plan Commission on January 26, 2011.)

Attest:   
\_\_\_\_\_  
Kim Banigan, Town Clerk

# TOWN OF COTTAGE GROVE

## BOARD RESOLUTION 2011-02

### **A Resolution Recognizing the Desire of the Town of Cottage Grove and the Village of Cottage Grove to Study a Potential Merger of the Two Communities into One Municipality and Steps to Begin the Process.**

**Whereas**, the Town of Cottage (Town) and the Village of Cottage Grove (Village) have determined that a mutual interest exists in studying the potential merger of the two communities into one municipality; and

**Whereas**, the Town and the Village have been working cooperatively for many years in providing joint services including police, fire and emergency medical services; and

**Whereas**, the Town and the Village Boards have worked effectively on the planning, budgeting and administration of these joint services; and

**Whereas**, the Town and the Village continually discuss issues relating to land use, zoning, economic development, and other boundary related matters; and

**Whereas**, both the Town and the Village currently have strong financial positions despite the serious challenges presented by the national economic downturn; and

**Whereas**, the Town and the Village Boards have agreed in principle that a merger study process is in the best interests of the citizens of both communities; now,

**Therefore, Be It Resolved**, that by adoption of this resolution both the Town of Cottage Grove and the Village of Cottage Grove, do hereby agree to the following relating to the Cottage Grove Merger Study Committee:

1.) Membership:

a.) Four members from the Town nominated by the Chairman and approved by the Board:

- Town Chairman
- One Town Supervisor
- Two citizens

b.) Four members from the Village nominated by the President and approved by the Board:

- Village President
- One Village Trustee
- Two citizens

2.) The Merger Study Committee will be co-chaired by the Town Chairman and Village President.

3.) Both communities will make available existing staff and consultants to assist in the merger study process. The outside consultant will be chosen by a vote of two thirds of the members present.

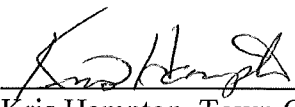
4.) The Merger Study Committee will commence meetings in February 2011. The committee will regularly meet on either the 2<sup>nd</sup> or 4<sup>th</sup> Monday of each month.


5.) The Village of Cottage Grove will make an initial commitment of \$5,000 to cover costs associated with obtaining information or consulting services from sources not currently affiliated with either community, as requested by the Merger Study Committee.

- 6.) The Merger Study Committee will be given the duty of reporting the costs and benefits of merging the two communities into one municipality. The committee will be requested to establish a target timeline of reporting by early January 2012.
- 7.) The Merger Study Committee is requested to include a recommendation on whether the two communities should merge. Such recommendation could be a positive, negative or tied outcome. Voting on any recommendation to be taken only when ALL committee members are present. The Merger Study Committee will produce an executive summary of significant issues to be presented to the Cottage Grove Community.
- 8.) The Village and Town Boards agree to permit the committee to complete its work by adoption of the authorizing resolution.
- 9.) The Merger Study Committee will be responsible for establishing the process, the methodology and the general conduct of the study outside of the specific elements contained in the authorizing resolution.
- 10.) The Merger Study Committee will be in compliance with Open Meeting Rules. Minutes of all meetings will be taken and made available on a timely basis.

**Be It Further Resolved,** that both the Town of Cottage Grove Board and the Village of Cottage Grove Board, do hereby concur that the final decision on a merger of the two communities will rest with the citizens in each community through a referendum in compliance with Wisconsin State Statutes.

This resolution was duly considered and adopted by the Cottage Grove Town Board pursuant to a vote of 4 for and 0 against and 0 abstentions on this 7<sup>th</sup> day of Feb, 2011.

  
Kris Hampton, Town Chair

  
Kim Banigan, Town Clerk

# TOWN OF COTTAGE GROVE

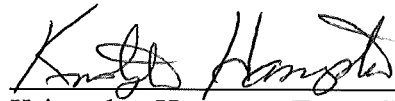
## RESOLUTION 2011-03 A RESOLUTION APPOINTING THE TOWN CLERK FOR A THREE YEAR TERM

**BE IT RESOLVED** that the Town Board of the Town of Cottage Grove, Dane County, Wisconsin hereby appoints **Kim Banigan** to the office of town clerk for the term of office of three years to expire at 12:00 midnight on April 30, 2014.

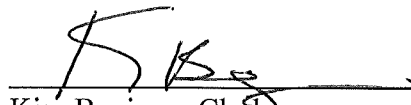
Adopted this 2<sup>nd</sup> day of May, 2011 by a vote of 4 for and 0 against.

Reaffirmed this 16<sup>th</sup> day of May, 2011 by a vote of 5 for and 0 against.

### TOWN OF COTTAGE GROVE

  
\_\_\_\_\_  
Kristopher Hampton, Town Chair

ATTEST:

  
\_\_\_\_\_  
Kim Banigan, Clerk

**Town of Cottage Grove**  
**Resolution 2011-04**  
**Establishing Fund Balance Policies as required by GASB 54**

**WHEREAS**, the Governmental Accounting Standards Board ("GASB") has adopted Statement 54 ("GASB 54"), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010, and

**WHEREAS**, the Town of Cottage Grove elects to implement GASB 54 requirements, and to apply such requirements to its financial statements beginning with the current (January 1, 2011 – December 31, 2011) fiscal year; and

**NOW THEREFORE BE IT RESOLVED THAT** the Town of Cottage Grove hereby adopts the following policy:

**FUND BALANCE POLICY**

Fund balance measures the net financial resources available to finance expenditures of future periods.

The Town's Unassigned General Fund Balance will be maintained to provide the Town with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the Town Board.

Fund Balance of the Town may be committed for a specific source by formal action of the Town Board. Amendments or modifications of the committed fund balance must also be approved by formal action of the Town Board.

When it is appropriate for fund balance to be assigned, the Board delegates authority to the Town Clerk or Town Treasurer.


In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

**NOW THEREFORE BE IT RESOLVED** that the Town Board commits the following portions of its January 1, 2011, General Fund Balance of \$ 25,847 forward, as follows:

\$ 25,847 is committed for Sick Leave Liability.

The above Resolution is adopted this 20<sup>th</sup> day of June, 2011.

  
Town Chair

  
Town Clerk

# TOWN OF COTTAGE GROVE

## TOWN BOARD RESOLUTION 2011-05

### ADOPTING A WARD PLAN

### AND COMBINING MUNICIPAL WARDS FOR VOTING PURPOSES

WHEREAS, every ten years the United States Census Bureau conducts a census of the populations and provides population counts to local municipalities; and

WHEREAS, Wisconsin Statutes sec. 5.15 requires municipalities with a population of 1,000 or more to establish municipal wards; and

WHEREAS, Section 59.10(3)(b) of the Wisconsin Statutes requires that each county board adopt and transmit to each municipal governing body in the county a tentative county supervisory district plan, dividing the county into districts and designating approximate location and population of each ward proposed to effectuate the division of the county into districts; and

WHEREAS, these laws require that each municipality designate by consecutive whole number, geographical description and population, the various wards created within the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Cottage Grove hereby adopts the wards described as follows:

Ward Number	Description of Ward	Population	Polling Place
1	North Central	742	Town Hall, 4058 County Road N
2	North West	372	Town Hall, 4058 County Road N
3	West Central	395	Town Hall, 4058 County Road N
4	N. East /N. Central	936	Town Hall, 4058 County Road N
5	S. East/S. Central	462	Town Hall, 4058 County Road N
6	South West	968	Town Hall, 4058 County Road N
7	Unpopulated Village pumping station	0	Town Hall, 4058 County Road N

BE IT FURTHER RESOLVED that the ward boundaries are outlined and identified on the attached map, which is incorporated and made a part hereof. The map is generated using WISE-LR software in order to incorporate the underlying census block numbers within each ward, which are identified in the attached list, also incorporated and made a part hereof.

BE IT FURTHER RESOLVED that Wards 1, 2, 3, 4, 5, 6 and 7 are hereby combined for voting purposes, so as to share the common polling place indicated and such combined wards shall use common voting machines and separate returns shall not be maintained for the combined wards at any election.

BE IT FINALLY RESOLVED, that within five days of adoption of this resolution, the municipal clerk shall transmit one certified copy of the resolution and all attachments to the Dane County Clerk, and that this resolution shall remain in effect for each election until modified or rescinded, in accordance with statute, or until a new division is made following the next decennial census.

Adopted this 6<sup>th</sup> day of September, 2011 by a vote of 5 for and 0 against.

**TOWN OF COTTAGE GROVE**



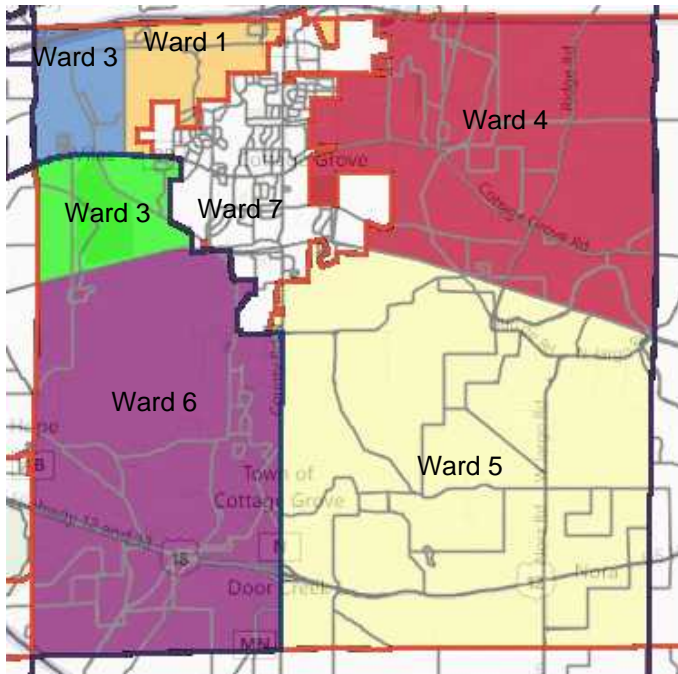
Kristopher Hampton, Town Chair

ATTEST:



Kim Banigan, Clerk

# Town of Cottage Grove Ward Plan Adopted 09-06-2011



Town of Cottage Grove  
Ward Plan Adopted 09-06-2011  
Census Blocks

Census Block	Ward	Census Block	Ward	Census Block	Ward	Census Block	Ward
550250120011007	1	550250120013003	2	550250114013066	3	550250120011000	4
550250120011009	1	550250120013004	2	550250114013067	3	550250120011012	4
550250120011010	1	550250120013005	2	550250120012010	3	550250120011015	4
550250120011013	1	550250120013067	2	550250120012011	3	550250120011016	4
550250120011075	1	550250120013070	2	550250120012012	3	550250120011017	4
550250120013006	1	550250120013071	2	550250120021008	3	550250120011018	4
550250120013007	1	550250120021000	2	550250120021009	3	550250120011020	4
550250120013008	1	550250120021001	2	550250120021010	3	550250120011024	4
550250120013009	1	550250120021002	2	550250120021011	3	550250120011025	4
550250120013014	1	550250120021003	2	550250120021045	3	550250120011026	4
550250120013016	1	550250120021004	2	550250120021054	3	550250120011027	4
550250120013017	1	550250120021005	2	550250120023008	3	550250120011028	4
550250120013018	1	550250120021006	2	550250120024019	3	550250120011033	4
550250120013019	1	550250120021007	2			550250120011034	4
550250120013023	1	550250120021018	2			550250120011039	4
550250120013024	1					550250120011040	4
550250120013038	1					550250120011041	4
550250120013072	1					550250120011042	4
550250120022031	1					550250120011045	4
						550250120011049	4
						550250120011066	4
						550250120011073	4
						550250120011089	4
						550250120011092	4
						550250120022000	4
						550250120022001	4
						550250120022002	4
						550250120022003	4
						550250120022004	4
						550250120022005	4
						550250120022006	4
						550250120022007	4
						550250120022008	4
						550250120022009	4
						550250120022010	4
						550250120022011	4
						550250120022012	4
						550250120022013	4
						550250120022014	4
						550250120022015	4
						550250120022016	4
						550250120022017	4
						550250120022018	4
						550250120022019	4
						550250120022021	4
						550250120022022	4
						550250120022023	4
						550250120022024	4
						550250120022025	4
						550250120022030	4
						550250120022051	4
						550250120022052	4
						550250120022054	4
						550250120022057	4
						550250120022063	4



Town of Cottage Grove  
Ward Plan Adopted 09-06-2011  
Census Blocks

Census Block	Ward	Census Block	Ward	Census Block	Ward
550250120011074	5	550250120012025	6	550250120021019	7
550250120011078	5	550250120012030	6		
550250120011081	5	550250120012033	6		
550250120011095	5	550250120012039	6		
550250120012036	5	550250120021012	6		
550250120012037	5	550250120021013	6		
550250120012038	5	550250120021014	6		
550250120022020	5	550250120021017	6		
550250120022026	5	550250120021021	6		
550250120022027	5	550250120021022	6		
550250120022028	5	550250120021023	6		
550250120022029	5	550250120021024	6		
550250120022032	5	550250120021025	6		
550250120022033	5	550250120021026	6		
550250120022034	5	550250120021027	6		
550250120022035	5	550250120021028	6		
550250120022036	5	550250120021029	6		
550250120022038	5	550250120021030	6		
550250120022039	5	550250120021031	6		
550250120022046	5	550250120021032	6		
550250120022047	5	550250120021033	6		
550250120022048	5	550250120021034	6		
550250120022049	5	550250120021035	6		
550250120022050	5	550250120021036	6		
550250120022053	5	550250120021037	6		
550250120022055	5	550250120021038	6		
550250120022056	5	550250120021039	6		
550250120022058	5	550250120021040	6		
550250120022059	5	550250120021041	6		
550250120022060	5	550250120021042	6		
550250120022061	5	550250120021043	6		
550250120022062	5	550250120021044	6		
550250120022064	5	550250120021046	6		
550250120022065	5	550250120021047	6		
550250120022066	5	550250120021048	6		
550250120022067	5	550250120021052	6		
550250120022068	5	550250120021053	6		
550250120022069	5	550250120021060	6		
550250120022070	5	550250120021062	6		
550250120022071	5	550250120022037	6		
550250120022081	5	550250120022040	6		
550250120022082	5	550250120022041	6		
550250120022083	5	550250120022042	6		
550250120022084	5	550250120022043	6		
550250120022085	5	550250120022044	6		
550250120023000	5	550250120022045	6		
550250120023001	5	550250120022072	6		
550250120023002	5	550250120022073	6		
550250120023003	5	550250120022074	6		
550250120023004	5	550250120022075	6		
550250120023049	5	550250120022076	6		
		550250120022077	6		
		550250120022078	6		
		550250120022079	6		
		550250120022080	6		
		550250120023005	6		
		550250120023006	6		
		550250120023007	6		
		550250120023009	6		
		550250120023010	6		

**TOWN OF COTTAGE GROVE**  
**TOWN BOARD RESOLUTION NO. 2011-06**

**RESOLUTION APPROVING DECISION TO FILE NOTICE OF  
PENDENCY FOR VACATION OF KEENA DRIVE AND A PORTION OF KENNEDY  
ROAD AND INTRODUCTION OF THE VACATION RESOLUTION**

**WHEREAS**, the Cottage Grove Town Board has reviewed for vacation the selected portions of the following Town Highways (Town Roads) in the Town of Cottage Grove:


All of Keena Drive, and a portion of Kennedy Road, further described on the attached Exhibit A, and as indicated on the attached Notice of Pendency; and,

**WHEREAS**, after due consideration and pursuant to Wis. Stat., § 66.1003 and § 840.11, the Town Board wishes to introduce this resolution considering vacation of the Town Roads, wishes to immediately file the Notice of Pendency with the Register of Deeds Office, send notices to all owners of property abutting the Town Roads that may be vacated, hold a public hearing, further consider and act on a resolution regarding the vacation of the unimproved selected public ways and adopt or reject such resolution.

**NOW, THEREFORE, FOLLOWING CONSIDERATION OF THE ABOVE  
RECITALS, WHICH ARE INCORPORATED HEREIN BY REFERENCE, THE  
COTTAGE GROVE TOWN BOARD RESOLVES AS FOLLOWS:**

1. A public hearing and consideration/adoption of the resolution to vacate the Town Roads shall be noticed and placed on the Town agenda for the Town Board Meeting on Nov. 7, 2011. (This date must be at least 40 days after the date of the adoption of this resolution).
2. The attached Notice of Pendency shall be promptly filed with the Register of Deeds.
3. Notice of consideration of the resolution vacating the Town Roads shall be personally served on the abutting land owners and others who the Town Clerk or Town Board reasonably determines may be interested, no later than 30 days prior to the public hearing.
4. The Town Clerk shall publish in the official newspaper a class 3 notice of the public hearing and consideration of the resolution.

This resolution was duly considered and adopted by the Cottage Grove Town Board pursuant to a vote of 5 for and 0 against and 0 abstentions on this 19<sup>th</sup> day of Sept, 2011.

  
Kris Hampton, Town Chair

  
Kim Banigan, Town Clerk

**NOTICE OF PENDENCY OF  
VACATION OF TOWN ROADS  
IN THE TOWN OF COTTAGE  
GROVE, DANE COUNTY,  
WISCONSIN**

Document Number

To Whom It May Concern:

There will be considered before the Town Board of the Town of Cottage Grove on Nov 7, 2011 at or about 7:00 p.m., at the Cottage Grove Town Hall, 4058 CTH N, Cottage Grove, WI 53527, a resolution ("Resolution") providing for the discontinuance and vacation of Town Roads known as Keena Drive, and a portion of Kennedy Road, whose descriptions and locations are indicated on Exhibit A, which is attached and expressly incorporated herein (hereinafter "Roads").

RECORDING AREA

NAME AND RETURN ADDRESS

Clerk Kim Banigan  
Town of Cottage Grove  
4058 CTH N  
Cottage Grove, WI 53527

018/0711-153-9660-3  
018/0711-153-9751-0  
018/0711-153-9691-0  
018/0711-031-8500-5  
018/0711-032-8341-7  
018/0711-031-9000-8

PARCEL IDENTIFIER NUMBER (PIN)

This road vacation was introduced by Town Board Resolution on September 19, 2011. The resolution is attached hereto as Exhibit B.

This notice is made pursuant to Sec. 840.11(1), Wis. Stats. This matter is proceeding according to the provisions of Sec. 66.1003, Wis. Stats. A Class 3 Notice of the above public hearing is being published as required by statute.

Dated at Town of Cottage Grove, Dane County, Wisconsin this 23<sup>rd</sup> day of Sept, 2011.

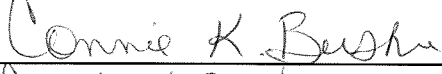
  
Kris Hampton, Cottage Grove Town Chair

  
Kim Banigan, Cottage Grove Town Clerk

**ACKNOWLEDGMENT**

STATE OF WISCONSIN                     )  
COUNTY OF DANE                     )ss.

Personally came before me, this 23<sup>rd</sup> day of September, 2011, the above-named Kris Hampton and Kim Banigan to me known to be the persons who executed the foregoing instrument and acknowledged the same.

  
Connie K. Bushee (print name)

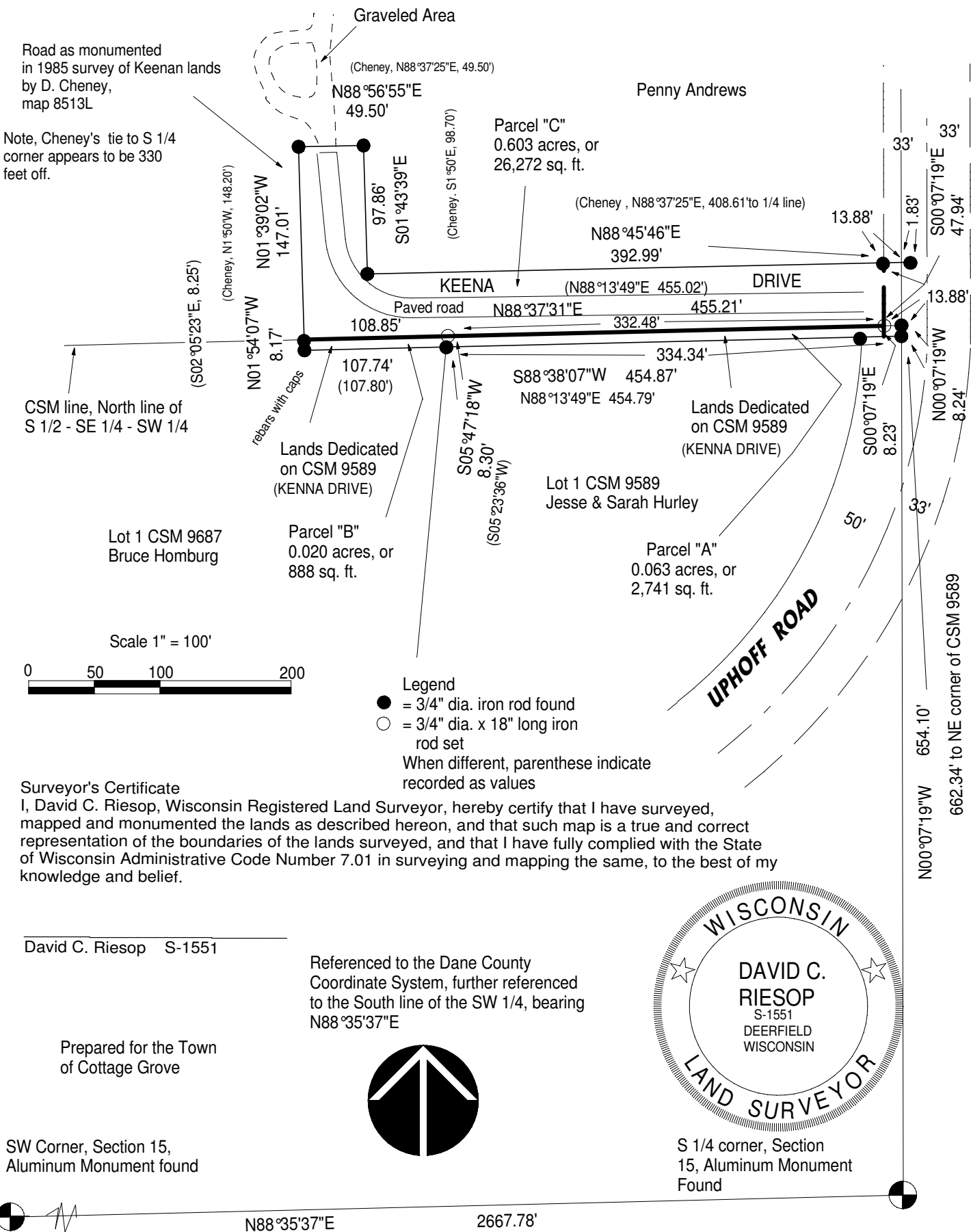
Notary Public, State of Wisconsin.  
My commission expires on 3-2-2014.

# Exhibit A

## Keena Drive

### Plat of Survey

Parts of Dane County Certified Survey Map number 9589, and part of the SE 1/4 of the SW 1/4 of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin



**Wisconsin Mapping, LLC**

\* *surveying and mapping services*

306 West Quarry Street, Deerfield, Wisconsin 53531  
(608) 764-5602

Dwg. No. 4093-11 Date 9/13/2011  
Sheet 1 of 2

Parcel "A"  
Part of Dane County Certified Survey Map number 9589, dedicated as Kenna Drive, being in the SE ¼ of the SW ¼ of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin, described as follows:

Commencing at the S ¼ corner of Section 15; thence N00°07'19"W, 662.34 feet to an iron rod found at the Northeast corner of Certified Survey Map number 9589; thence S88°37'31"W along the North line of said survey, 13.88 feet to the West line of Uphoff Road, and the point of beginning; thence continue S88°37'31"W along said North line, 332.48 feet; thence S05°47'18"W along the extended West line of Lot 1 of said certified survey, 8.30 feet to an iron rod found at the Northwest corner of said lot; thence N88°38'07"E along the North line of said lot, 334.34 feet to the West line of Uphoff Road; thence N00°07'19"W along said West line, 8.23 feet to the point of beginning. The above described containing 0.063 acres, or 2,741 square feet.

Parcel "B"  
Part of Dane County Certified Survey Map number 9589, dedicated as Kenna Drive, being in the SE ¼ of the SW ¼ of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin, described as follows:

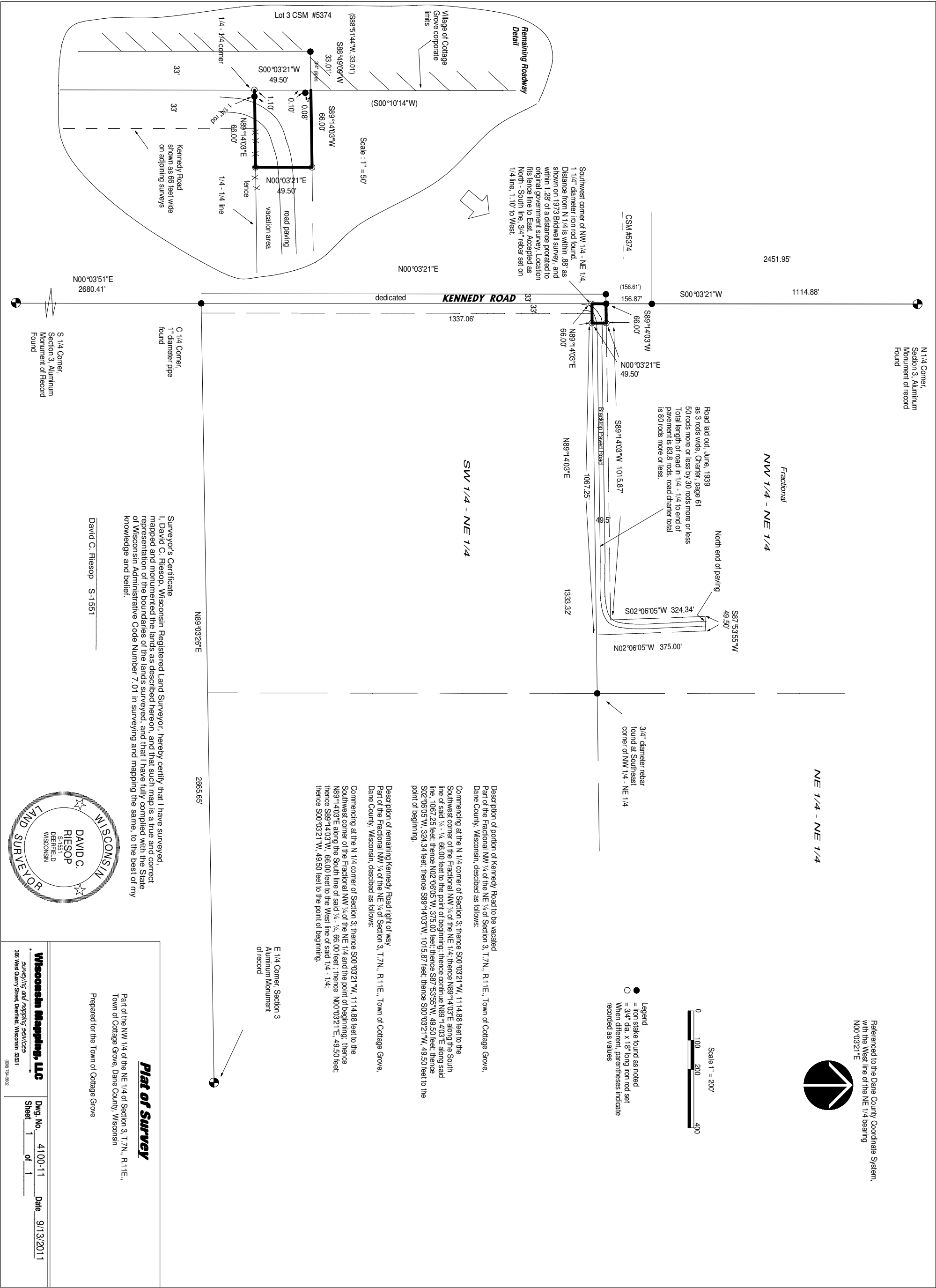
Commencing at the S ¼ corner of Section 15; thence N00°07'19"W, 662.34 feet to an iron rod found at the Northeast corner of Certified Survey Map number 9589; thence S88°37'31"W along the North line of said survey, 346.36 feet to the extended West line of Lot 1 of said certified survey, and the point of beginning; thence S05°47'18"W along said extended line, 8.30 feet to an iron rod found at the Northwest corner of said lot; thence S88°38'07"W along the North line of Lot 1 of Dane County Certified Survey Map number 9687, 107.74 feet to an iron rod found; thence N01°54'07"W, 8.17 feet to an iron rod found on the North line of Certified Survey number 9589; thence N88°37'31"E along said line, 108.85 feet to the point of beginning. The above described containing 0.020 acres, or 888 square feet.

Parcel "C"  
Part of the SE ¼ of the SW ¼ of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin, described as follows:

Commencing at the S ¼ corner of Section 15; thence N00°07'19"W, 663.34 feet to an iron rod found at the Northeast corner of Certified Survey Map number 9589; thence S88°37'31"W along the North line of said survey, 13.88 feet to the West line of Uphoff Road, and the point of beginning; thence continue S88°37'31"W along said North line, 441.33 feet to an iron rod found; thence N01°39'02"W along the West line of Keena Drive, 147.01 feet to an iron rod found; thence N88°56'55"E along the North end of said drive, 49.50 feet to an iron rod found; thence S01°43'39"E along the East line of said drive, 97.86 feet to an iron rod found; thence N88°45'46"E along the North line of said drive, 392.99 feet to an iron rod found on the West line of Uphoff Road; thence S00°07'19"E along said West line, 47.94 feet to the point of beginning. The above described containing 0.603 acres, or 26,272 square feet.

# Exhibit A

## Kennedy Road



**TOWN OF COTTAGE GROVE**  
**TOWN BOARD RESOLUTION NO. 2011-07**

**A RESOLUTION ADOPTING CERTAIN FEES AS PERMITTED BY THE  
TOWN OF COTTAGE GROVE CODE OF ORDINANCES**

WHEREAS, the Town of Cottage Grove Code of Ordinances authorizes the Town Board to establish certain fees by resolution; and

WHEREAS, TCG Ord. sec. 07.01(2)(b) indicates that the Town Board may amend such fees at any time;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cottage Grove, Dane County, Wisconsin, does hereby adopt the following fees to be effective upon posting: (Relevant ordinance sections are indicated in brackets following each fee)

**Alcohol Beverage Fees [TCG 05.03 (2)]**

Reserve "Class B" Intoxicating License [s. 125.51(4), Stats].....	\$10,000.00
Class "A" Fermented Malt Beverage License [s. 125.25, Stats].....	\$500.00
Class "B" Fermented Malt Beverage License [s. 125.51(2), Stats].....	\$100.00
"Class A" Intoxicating Liquor License [s. 125.51(2), Stats].....	\$500.00
"Class B" Intoxicating Liquor License [s. 125.51(3)(b), Stats].....	\$500.00
"Class B" Winery License [s. 125.51(3am), Stats].....	\$100.00
"Class C" Retail Wine License [s. 125.51(3m), Stats].....	\$100.00
Temporary Class "B" Fermented Malt Beverage License [s. 125.26(6), Stats]...	\$10.00
Temporary "Class B" Wine License [s. 125.51(10), Stats].....	\$10.00/day
Operator's License [s. 125.17(1-3,6), Stats].....	\$25.00
Manager's License [ss. 125.18, 125.32(10 and 125.68(1), Stats].....	\$25.00

**Blasting Permit Fee [TCG 18.01]**

Short Term.....	\$100.00
Long Term.....	\$250.00

Change of Land Use Fee [TCG 15.19.1].....\$250.00

Cigarette and Tobacco Products Retailer License Fee [TCG 07.02(1)].....\$25.00

Dangerous Animal License [TCG 20.20(8)].....\$150.00

**Dog License Fee (in addition to County Fees)[TCG 20.01(4)]**

Per dog.....	\$4.25
Multi-Dog (up to 12).....	\$6.50

**Emergency Response Reimbursement Fees [TCG 07.02(3)]**


CGFD Ladder 1.....	\$400.00/hour
CGFD Engine 3.....	\$250.00/hour
CGFD Engine 4.....	\$250.00/hour
CGFD Squad 1.....	\$200.00/hour
CGFD Tender 1.....	\$150.00/hour
CGFD Tender 2.....	\$150.00/hour
CGFD Brush 1.....	\$100.00/hour
Personnel (minimum of 1 hour, rounded to next full hour for any minute over the hour)	
First hour.....	\$15.00/hour
Each additional person.....	\$10.00/hour
Water.....	\$10.00/1000 gal
Foam "A" .....	\$20.00/gal

Foam "B" .....	\$30.00/gal	
Oil Dry.....	\$10.00/40 lb. bag	
Fire Works Use Permit Fee [TCG 18.02(5)].....	\$20.00	
Hall Rental Fees (Town Hall or Flynn Hall) [TCG 07.02(5)]		
User Fee – Town or Village of Cottage Grove Resident.....	\$125.00	
User Fee - Non Resident.....	\$400.00	
Security Deposit.....	\$50.00	
Handling Fee [TCG 07.02(4)]		
per hour.....	\$20.00	
minimum.....	\$20.00	
Mailing List Fees [TCG 07.02(6)]		
First 1,000 names.....	\$25.00	
Per 1,000 in excess of 1,000.....	\$20.00	
(Fees are doubled if gummed labels are requested)		
Non-metallic Mining Permit Fee [TCG 17.02].....	\$250.00	
Non-Sufficient Funds Fee [TCG 07.02(7)].....	\$50.00	
Overweight Permit Fees [TCG 07.02(8)].....	\$20.00 per power unit	Changed to \$25 by Resolution 2012-02
Park Organized Event Administrative Fee [TCG 10.01(c)].....	\$25.00	
Peddlers and Transient Merchants Permit Fee [TCG 11.07(4)(c)].....	\$50.00	
Photocopying Fee [TCG 07.02(9)]		
Sheets sized for use in the Town copy machi		
Black & White copies.....	\$.25/page	
Color Copies:.....	\$.50/page	
Sheets sized in excess of the capacity of the Town copy machine.....	\$5.00/page	
Road Right-of-Way Permit Fee [TCG 08.03(1)(c)]		
Paid on application.....	\$50.00	
Invoiced after approval.....	\$60.00	
Security Deposit.....	determined at time of Town Board approval of permit	
Statement of Real Property Status (Title Search) Fee [TCG 07.02(10)]		
Paid with request.....	\$25.00	
Invoiced.....	\$35.00	
Waste Treatment, Disposal or Storage Site Application Fee [TCG 16.04(6)(c)]...	\$250.00	

This resolution was duly considered and adopted by the Cottage Grove Town Board pursuant to a vote of 5 for and 0 against and 0 abstentions on this 17<sup>th</sup> day of October, 2011.

**TOWN OF COTTAGE GROVE**

**ATTEST:**



Kristopher Hampton, Town Chair



Kim Banigan, Town Clerk



Document Number

**RESOLUTION AND NOTICE OF  
VACATION OF TOWN ROADS  
IN THE TOWN OF COTTAGE  
GROVE, DANE COUNTY,  
WISCONSIN**



8 3 1 2 8 0 1

Tx:8190496

**KRISTI CHLEBOWSKI  
DANE COUNTY  
REGISTER OF DEEDS**

**DOCUMENT #**

**4811972**

11/14/2011 07:59 AM

Trans. Fee:

Exempt #:

Rec. Fee: 30.00

Pages: 6

**TOWN OF COTTAGE GROVE  
RESOLUTION NO. 2011-08**

**RESOLUTION VACATING TOWN ROADS IN  
THE TOWN OF COTTAGE GROVE, DANE COUNTY,  
WISCONSIN**

**WHEREAS**, on June 2, 2011, August 1, 2011, and August 15, 2011, the Cottage Grove Town Board discussed the vacation of Town Highways known as Keena Drive and a portion of Kennedy Road ("Town Roads") in the Town of Cottage Grove, further described on the map attached as Exhibit A; and,

**RECORDING AREA**

NAME AND RETURN ADDRESS **+ DRAFTED BY:**  
Clerk Kim Banigan  
Town of Cottage Grove  
4058 CTH N  
Cottage Grove, WI 53527

018/0711-153-9660-3

018/0711-153-9751-0

018/0711-153-9691-0

018/0711-031-8500-5

018/0711-032-8341-7

018/0711-031-9000-8

**PARCEL IDENTIFIER NUMBER (PIN)**

**WHEREAS**, following review, the Town Board adopted Resolution No. 2011-06 on September 19, 2011 to approve the decision to file notice of pendency for vacation of the Town Roads and introduce a vacation resolution; and,

**WHEREAS**, a notice of pendency relating to this vacation was subsequently recorded at the Dane County Register of Deeds; and,

**WHEREAS**, the abutting land owners to the Town Roads and the Secretary of Transportation have been notified of the proposed action to discontinue the Town Roads; and,

**WHEREAS**, the Town published a Class 3 legal notice of the public hearing and consideration of this final resolution; and,

**WHEREAS**, the vacation of the Town Roads will not result in landlocked property and no owner of property abutting the discontinued public ways will be damaged by the vacation; and,

**WHEREAS**, the Town held the public hearing on November 7, 2011 and considered the information provided at the public hearing; and,

**WHEREAS**, this public hearing and this road vacation proceeded according to the provisions of § 66.1003, Wis. Stats.

**NOW, THEREFORE, FOLLOWING CONSIDERATION OF THE ABOVE RECITALS, WHICH ARE RATIFIED AND INCORPORATED HEREIN BY REFERENCE, THE TOWN BOARD OF THE TOWN OF COTTAGE GROVE RESOLVES AS FOLLOWS:**

1. Vacation of the Town Roads is in the public interest.
2. The Town Roads are hereby vacated.

The Town Road lands shall revert to the abutting property owners as provided by law.

3. This original resolution shall be recorded in the Dane County Register of Deeds Office.

This resolution was duly considered and adopted by the Cottage Grove Town Board pursuant to a vote of 4 for and 0 against and 0 abstentions on this 7<sup>th</sup> day of Nov., 2011.

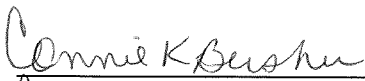
  
Kris Hampton, Cottage Grove Town Chair

  
Kim Banigan, Cottage Grove Town Clerk

**ACKNOWLEDGMENT**

STATE OF WISCONSIN                    )  
COUNTY OF DANE                    )ss.

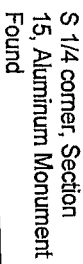
Personally came before me, this 8 day of November, 2011, the above-named Kris Hampton and Kim Banigan to me known to be the persons who executed the foregoing instrument and acknowledged the same.

  
Connie K. Bushe (print name)

Notary Public, State of Wisconsin.

My commission expires on: 3/2/2014

Parts of Dane County Certified Survey Map number 9589, and part of the SE 1/4 of the SW 1/4 of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin



Referenced to the Dane County  
Coordinate System, further referenced  
to the South line of the SW 1/4, bearing  
N88°35'37"E

SW Corner, Section 15,  
Aluminum Monument found

2667.78'

Dwg. No. 4093-11

4093-11

**Date** 9/13/2011

9/13/2011

(608) 764-5602

Parcel "A"  
Part of Dane County Certified Survey Map number 9589, dedicated as Kenna Drive, being in the SE ¼ of the SW ¼ of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin, described as follows:

Commencing at the S ¼ corner of Section 15; thence N00°07'19"W, 662.34 feet to an iron rod found at the Northeast corner of Certified Survey Map number 9589; thence S88°37'31"W along the North line of said survey, 13.88 feet to the West line of Uphoff Road, and the point of beginning; thence continue S88°37'31"W along said North line, 332.48 feet; thence S05°47'18"W along the extended West line of Lot 1 of said certified survey, 8.30 feet to an iron rod found at the Northwest corner of said lot; thence N88°38'07"E along the North line of said lot, 334.34 feet to the West line of Uphoff Road; thence N00°07'19"W along said West line, 8.23 feet to the point of beginning. The above described containing 0.063 acres, or 2,741 square feet.

Parcel "B"  
Part of Dane County Certified Survey Map number 9589, dedicated as Kenna Drive, being in the SE ¼ of the SW ¼ of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin, described as follows:

Commencing at the S ¼ corner of Section 15; thence N00°07'19"W, 662.34 feet to an iron rod found at the Northeast corner of Certified Survey Map number 9589; thence S88°37'31"W along the North line of said survey, 346.36 feet to the extended West line of Lot 1 of said certified survey, and the point of beginning; thence S05°47'18"W along said extended line, 8.30 feet to an iron rod found at the Northwest corner of said lot; thence S88°38'07"W along the North line of Lot 1 of Dane County Certified Survey Map number 9687, 107.74 feet to an iron rod found; thence N01°54'07"W, 8.17 feet to an iron rod found on the North line of Certified Survey number 9589; thence N88°37'31"E along said line, 108.85 feet to the point of beginning. The above described containing 0.020 acres, or 888 square feet.

Parcel "C"  
Part of the SE ¼ of the SW ¼ of Section 15, T.7N., R.11E., Town of Cottage Grove, Dane County, Wisconsin, described as follows:

Commencing at the S ¼ corner of Section 15; thence N00°07'19"W, 663.34 feet to an iron rod found at the Northeast corner of Certified Survey Map number 9589; thence S88°37'31"W along the North line of said survey, 13.88 feet to the West line of Uphoff Road, and the point of beginning; thence continue S88°37'31"W along said North line, 441.33 feet to an iron rod found; thence N01°39'02"W along the West line of Keena Drive, 147.01 feet to an iron rod found; thence N88°56'55"E along the North end of said drive, 49.50 feet to an iron rod found; thence S01°43'39"E along the East line of said drive, 97.86 feet to an iron rod found; thence N88°45'46"E along the North line of said drive, 392.99 feet to an iron rod found on the West line of Uphoff Road; thence S00°07'19"E along said West line, 47.94 feet to the point of beginning. The above described containing 0.603 acres, or 26,272 square feet.

**Wisconsin Mapping, LLC**

*Surveying and mapping services*

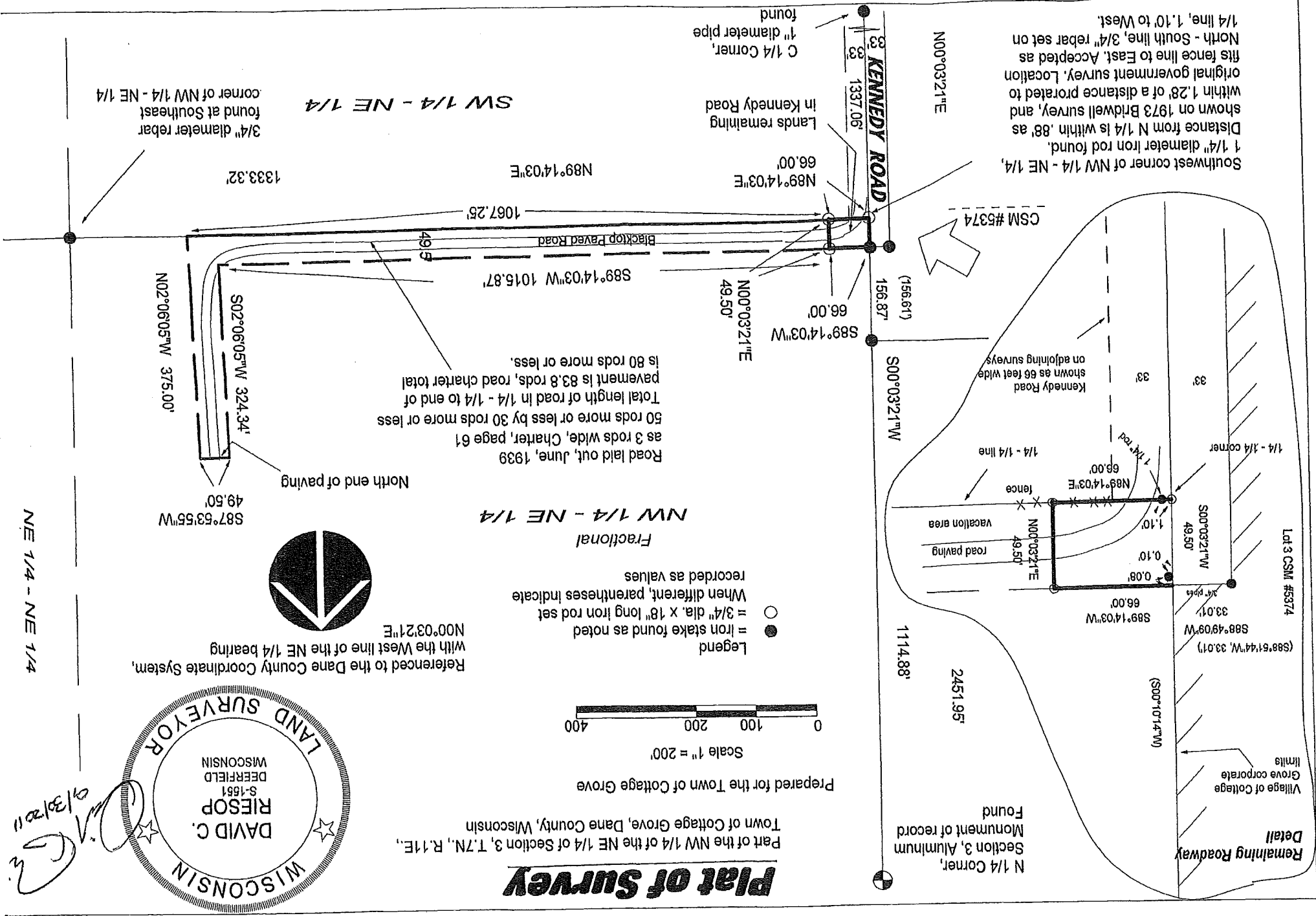
306 West Quarry Street, Deerfield, Wisconsin 53531

(608) 764-5602

Dwg. No. 4093-11 Date 9/13/2011

Sheet 2 of 2

# EXHIBIT A Kennedy Road



**Wisconsin Mapping, LLC**  
*surveying and mapping services*  
 306 West Quarry Street, Deerfield, Wisconsin 53531  
 (608) 764-5602

Dwg. No. 4100-11 Date 9/30/2011  
 Sheet 1 of 2

Description of portion of Kennedy Road to be vacated  
Part of the Fractional NW 1/4 of the NE 1/4 of Section 3, T.7N., R.11E., Town of Cottage Grove,  
Dane County, Wisconsin, described as follows:

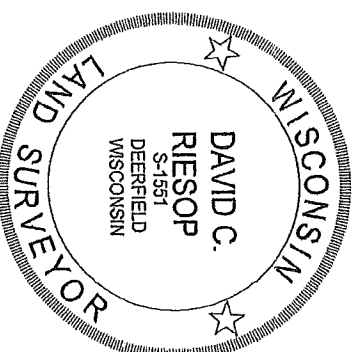
Commencing at the N 1/4 corner of Section 3; thence S00°03'21"W, 1114.88 feet to the  
Southwest corner of the Fractional NW 1/4 of the NE 1/4; thence N89°14'03"E along the South  
line of said 1/4 - 1/4, 66.00 feet to the point of beginning; thence continue N89°14'03"E along said  
line, 1067.25 feet; thence N02°06'05"W, 375.00 feet; thence S87°53'55"W, 49.50 feet; thence  
S02°06'05"W, 324.34 feet; thence S89°14'03"W, 1015.87 feet; thence S00°03'21"W, 49.50 feet to the  
point of beginning.

Description of remaining Kennedy Road right of way  
Part of the Fractional NW 1/4 of the NE 1/4 of Section 3, T.7N., R.11E., Town of Cottage Grove,  
Dane County, Wisconsin, described as follows:

Commencing at the N 1/4 corner of Section 3; thence S00°03'21"W, 1114.88 feet to the  
Southwest corner of the Fractional NW 1/4 of the NE 1/4 and the point of beginning; thence  
N89°14'03"E along the South line of said 1/4 - 1/4, 66.00 feet; thence N00°03'21"E, 49.50 feet;  
thence S89°14'03"W, 66.00 feet to the West line of said 1/4 - 1/4;  
thence S00°03'21"W, 49.50 feet to the point of beginning.

Surveyor's Certificate  
I, David C. Riesop, Wisconsin Registered Land Surveyor, hereby certify that I have surveyed,  
mapped and monumented the lands as described hereon, and that such map is a true and correct  
representation of the boundaries of the lands surveyed, and that I have fully complied with the State  
of Wisconsin Administrative Code Number 7.01 in surveying and mapping the same, to the best of my  
knowledge and belief.

 9/30/2011  
David C. Riesop S-1551



**Wisconsin Mapping, LLC**

\* *surveying and mapping services*

306 West Quarry Street, Deerfield, Wisconsin 53531

(608) 764-5602

Dwg. No. 4100-11 Date 9/30/2011  
Sheet 2 of 2

# TOWN OF COTTAGE GROVE

## RESOLUTION 2011-09 Adopting a Grievance Procedure

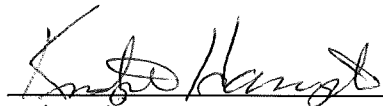
Whereas s. 66.0509(1m), Wis. Stat. requires local governmental units to adopt an employee grievance procedure;

Whereas the Town of Cottage Grove, Dane County, Wisconsin has thoughtfully considered this requirement and prepared an employee grievance procedure that contains the required elements;

Now, therefore be it resolved, that the town board of the Town of Cottage Grove, Dane County, Wisconsin adopts the attached employee grievance procedure pursuant to s. 66.0509(1m), Wis. Stat.

Adopted this 21<sup>st</sup> day of November, 2011 by a vote of 5 for, 0 against and 0 abstaining.

**TOWN OF COTTAGE GROVE**



Kristopher Hampton, Town Chair

ATTEST:



Kim Banigan, Clerk

# TOWN OF COTTAGE GROVE

## RESOLUTION 2011-10

### A RESOLUTION ADOPTING COMPLIANCE ORDER CONCERNING THE CONTINUING VIOLATION OF TCG ORD. CH. 17 AT THE NORA ROAD PIT

WHEREAS, TCG Ord. sec. 17.02 requires any person conducting nonmetallic mining within Town limits to obtain a nonmetallic mining permit from the Town Board prior to conducting the mining;

WHEREAS, nonmetallic mining has been conducted at the Nora Road Pit at 2494 Nora Road without a nonmetallic mining permit from the Town Board in violation of TCG Ord. sec. 17.02 and is in continuous violation of TCG Ord. sec. 17.02;

WHEREAS, the Town Board has the authority pursuant to TCG Ord. sec. 25.04(2)(b) to take whatever corrective action it deems appropriate to resolve any continuing violation of its ordinances that affects the health and safety of any person provided the person responsible for the violations has been given legal notice that such action will be taken, and has first been given the opportunity to take prompt corrective action;

WHEREAS, Huston Holdings, LLC, the owner and operator of the Nora Road Pit, has been given legal notice of the continuing violation; and

WHEREAS, the continuing violation of operating a nonmetallic mine in the Town affects the health and safety of the residents of the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cottage Grove, Dane County, Wisconsin, does hereby adopt a compliance order for the Nora Road Pit with the following conditions:


1. The compliance order shall be in effective for no more than 45 days from the date this resolution is adopted.
2. The owner or operator of the Nora Road Pit shall apply for a nonmetallic mining permit pursuant to TCG Ord. ch. 17 and a public hearing shall be held, at the expense of the applicant, on such application within 60 days from the date this resolution is adopted.
3. Upon the 1<sup>st</sup> of each month that the mine is operating pursuant to this compliance order, the owner or operator of the Nora Road Pit shall make a payment to the Town Clerk in the amount of \$0.25 per cubic yard of materials hauled from the Nora Road Pit during the previous month.
4. Hauling of materials shall only occur Monday through Saturday and shall commence after sunrise and shall be completed by sunset on any day. No hauling shall occur on Sundays.
5. The town roads used for hauling of materials from the Nora Road Pit shall be limited to Nora Road, Coffeytown Road and Vilas Road.
6. The mining at the Nora Road Pit shall be completed by June 30, 2012.

Adopted this 19th day of December, 2011 by a vote of 5 for and 0 against.

ATTEST:

**TOWN OF COTTAGE GROVE**

  
Kris Hampton, Town Chair

  
Kim Banigan, Clerk