

**TOWN OF COTTAGE GROVE**  
**ANNUAL REPORT AND NEWSLETTER**  
***FOR THE YEAR ENDING DECEMBER 31, 2016***

Kris Hampton  
Town Chair

Mike Fonger  
Supervisor 1

Steven Anders  
Supervisor 2

Kristi Williams  
Supervisor 3

Mike DuPlayee  
Supervisor 4

Beth Gilpin  
Municipal Judge

Kim Banigan  
Town Clerk

Debra Abel  
Town Treasurer

Beverly Homburg  
Deputy Clerk

Jeff Smith  
Highway Superintendent

Cyndi Peck  
Court Clerk

Bruce Boxrucker  
Fire Chief

Duane Erschen  
EMS Chief

**Important upcoming Events:**

**April 4: Spring Election**

**April 18: Annual Town Meeting (p. 3)**

**May 22-26: Annual Curbside E-waste Collection (p. 40)**

**Contact Us:**

**Phone: 608-839-5021 · Fax: 608-839-4432**

**Web Site: [www.tn.cottagegrove.wi.gov](http://www.tn.cottagegrove.wi.gov)**

**Email: [Clerk@towncg.net](mailto:Clerk@towncg.net)**

**Mail: 4058 County Road N  
Cottage Grove, WI 53527**

**2016 Population Estimate: 3824**

# Table of Contents

<a href="#">Tentative Agenda* Annual Town Meeting – April 18, 2017.....</a>	<a href="#">3</a>
<a href="#">Finance Report.....</a>	<a href="#">4</a>
<a href="#">Statement of Taxes Levied – 2016 Tax Year.....</a>	<a href="#">4</a>
<a href="#">Statement of Assessment – January 1, 2016.....</a>	<a href="#">4</a>
<a href="#">Explanation of 2016 Tax Bills.....</a>	<a href="#">5</a>
<a href="#">2016 Revenues and Expenditures and Changes in Fund Balances.....</a>	<a href="#">6</a>
<a href="#">2016 Budget vs. Actual.....</a>	<a href="#">7</a>
<a href="#">2017 Budget Summary.....</a>	<a href="#">11</a>
<a href="#">Treasurer's Notes.....</a>	<a href="#">12</a>
<a href="#">2016 Late Lottery Credit.....</a>	<a href="#">12</a>
<a href="#">Minutes of Annual Town Meeting – April 19, 2016.....</a>	<a href="#">13</a>
<a href="#">Town Board Chair's Annual Report.....</a>	<a href="#">17</a>
<a href="#">Clerk's Notes.....</a>	<a href="#">18</a>
<a href="#">2017 Elections.....</a>	<a href="#">18</a>
<a href="#">New Voter Registration/ Voter Photo ID.....</a>	<a href="#">18</a>
<a href="#">Posting Locations.....</a>	<a href="#">18</a>
<a href="#">Email Updates.....</a>	<a href="#">18</a>
<a href="#">Notification of Comprehensive Plan Amendments.....</a>	<a href="#">18</a>
<a href="#">Transfer of Development Rights Program.....</a>	<a href="#">19</a>
<a href="#">Committee Member Interest.....</a>	<a href="#">19</a>
<a href="#">Tax, Assessment and Zoning Answers Available 24/7 online.....</a>	<a href="#">20</a>
<a href="#">New and Updated Town Ordinances.....</a>	<a href="#">20</a>
<a href="#">Highway Department Reminders.....</a>	<a href="#">21</a>
<a href="#">Right-of-Way Permits.....</a>	<a href="#">21</a>
<a href="#">Implements of Husbandry/Ag Commercial Vehicles.....</a>	<a href="#">21</a>
<a href="#">Mailbox Installation.....</a>	<a href="#">21</a>
<a href="#">Location of Fire Numbers.....</a>	<a href="#">22</a>
<a href="#">Private Snow Removal Reminder.....</a>	<a href="#">22</a>
<a href="#">Sheriff's Office Report.....</a>	<a href="#">23</a>
<a href="#">Cottage Grove Volunteer Fire Department Report.....</a>	<a href="#">26</a>
<a href="#">Deer-Grove EMS Report.....</a>	<a href="#">28</a>
<a href="#">Emergency Government Committee Report.....</a>	<a href="#">30</a>
<a href="#">Cottage Grove TRIAD 2017 Events.....</a>	<a href="#">31</a>
<a href="#">Dane County Elderly (60+) and Disabled Transportation.....</a>	<a href="#">33</a>
<a href="#">Dementia Friendly Cottage Grove.....</a>	<a href="#">34</a>
<a href="#">Colonial Club Senior Activity Center.....</a>	<a href="#">35</a>
<a href="#">Cottage Grove Area Historical Society.....</a>	<a href="#">36</a>
<a href="#">Refuse and Recycling Information.....</a>	<a href="#">38</a>
<a href="#">Items to be Recycled.....</a>	<a href="#">39</a>
<a href="#">Recycling Electronics.....</a>	<a href="#">40</a>
<a href="#">Hazardous Waste Disposal.....</a>	<a href="#">40</a>
<a href="#">Town Calendar of Events.....</a>	<a href="#">41</a>
<a href="#">Town of Cottage Grove Contact Information.....</a>	<a href="#">42</a>

# **Tentative Agenda\***

## **Annual Town Meeting – April 18, 2017**

### **PUBLIC NOTICE OF ANNUAL TOWN MEETING**

Notice is hereby given that the Annual Town Meeting for the Electors of the Town of Cottage Grove will be held on Tuesday, April 18, 2017 at 7:00 P.M. at the Town Hall located at 4058 County Road N in the Town of Cottage Grove, Dane County, Wisconsin. All residents and interested parties are invited to attend.

#### ***Agenda for the Town Meeting***

- I. Call to Order
- II. Flag Pledge
- III. Approval of minutes of last year's Annual Town Meeting
- IV. Additions to agenda by Electors
- V. Presentation of the 2016 Annual Town Financial Statements
- VI. Update on policing of the Town by the Dane County Sheriff's Office.
- VII. Approaches to preserve the integrity of the Town and its borders.
- VIII. Discuss possibility of participation of the Town in the creation of bike paths.
- IX. Set date for next year's Annual Town Meeting
- X. Other Business
- XI. Adjournment

BY: Kris Hampton, Chairman

**\* The final agenda will be posted on Friday, April 14<sup>th</sup> at the Town Hall and on the Town's Web Site. This is the one meeting that allows for agenda items to be added during the meeting, so if there is something you would like to discuss with your fellow Town electors, come prepared to bring it up under item IV above.**

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this meeting, please contact the Town Clerk's Office at least 24 hours prior to the meeting.

# Finance Report

## Statement of Taxes Levied – 2016 Tax Year

State Taxes	70,365.84
County Taxes	1,461,604.38
Local Assessment	1,557,764.00
Deerfield School District	627,378.59
Marshall School District	48,749.33
McFarland School District	98,538.00
Monona Grove School District	4,410,668.00
Stoughton School District	379,315.45
Sun Prairie School District	3,656.00
Vocational School	400,428.63
Underrun/Overrun	0.87
Refuse and Recycling Collection	227,451.84
Street Lighting	582.30
Private Septic Maintenance	12,840.27
Lottery Credit Penalty	771.67
Omitted Property Taxes (from previous years)	0.00
Managed Forest Lands	363.16
<b>TOTAL LEVY</b>	<b>9,300,478.33</b>

## Statement of Assessment – January 1, 2016

REAL ESTATE	LAND	IMPROVEMENTS	TOTAL
Residential	105,742,800	237,687,300	343,430,100
Commercial	4,033,700	14,041,400	18,075,100
Manufacturing	883,300	296,400	1,179,700
Agriculture	2,755,400		2,755,400
Undeveloped	1,394,200		1,394,200
Ag. Forest	2,357,700		2,357,700
Forest Lands	1,095,900		1,095,900
Other	7,603,700	14,247,400	21,851,100
PERSONAL PROPERTY	LOCALLY ASSESSED	MANUFACTURING	MERGED
	9,190,800	0	9,190,800
<b>TOTAL ASSESSED VALUE</b>			<b>401,330,000</b>

## Explanation of 2016 Tax Bills

The following is a breakdown of mill rates along with an explanation of how tax bills are calculated and where your tax dollars go. The example is for property in the Monona Grove School District.

	<b>Mill Rates</b>	<b>Assessed Value</b>	<b>Net Tax</b>
Town of Cottage Grove	3.88	200,000.00	776.00
Dane County	3.64	200,000.00	728.00
State of Wisconsin	0.18	200,000.00	36.00
Monona Grove School District	14.36	200,000.00	2,872.00
MATC	1.00	200,000.00	200.00
School Tax Credit	(2.26)	200,000.00	(452.00)
<b>Mill Rate Total</b>	<b>20.80</b>		<b>4,160.00</b>
First Dollar Credit			(93.09)
Lottery & Gaming Credit			(175.07)
Private Septic Maintenance Fee			8.67
Garbage/Recycling Collection Fee			157.08
<b>Net Property Tax</b>			<b>4,057.59</b>

Tax rates by school district:

School district Property lies within	School Mill Rate	Local Mill Rate*	State School Credit	Total Mill Rate	Max. Lottery Credit	Max. First Dollar Credit
Deerfield #1309	12.77	8.70	-2.26	19.21	155.69	82.79
Marshall #3332	11.55	8.70	-2.26	17.99	140.83	74.89
McFarland #3381	12.50	8.70	-2.26	18.94	152.46	81.07
Monona Grove #3675	14.36	8.70	-2.26	20.80	175.07	93.09
Stoughton #5621	11.66	8.70	-2.26	18.10	142.16	75.59
Sun Prairie #5656	12.86	8.70	-2.26	19.30	156.79	83.37
* Local Taxes include: State \$.18, Dane County: \$3.64, Town \$3.88 Vocational School \$1.00. The garbage/recycling charge is \$157.07/residence. The Private Septic Maintenance Fee is \$8.67/septic system.						

# Statement of 2016 Revenues and Expenditures and Changes in Fund Balances

Revenue	
Taxes	1,510,270.07
Intergovernmental Revenue	295,389.45
Licenses and Permits	84,231.67
Fines, Forfeiture and Penalties	44,321.40
Public Charges For Services	273,015.68
Intergovernmental Charges	155,471.58
Investment Income	11,057.50
Miscellaneous Income	28,486.52
Total Revenue	2,402,243.87
Expenditures	
General Government	283,183.84
Public Safety	653,492.69
Public Works	1,248,791.02
Culture, Education, Recreation	3,143.89
Health and Human Services	6,192.00
Conservation and Development	5,300.00
Capital Outlay	102,961.78
Debt Service	
Principal	21,846.94
Interest	4,489.53
Total Expenditures	2,329,401.69
Excess of Revenue Over Expenditures	72,842.18
Other Financing Sources	
Property Sales	37,350.00
Promissory Note Proceeds	0.00
Liberty Cemetery Fund Revenue	800.00
Total Other Financing Sources	38,150.00
Net Change In Fund Balance	110,992.18
Fund Balance - Beginning	794,223.00
Fund Balance - Ending	905,215.18
Indebtedness Beginning of Year	341,695.00
Indebtedness End of Year	357,788.00

## 2016 Budget vs. Actual

Revenue	<u>Actual</u>	<u>Budget</u>
Taxes		
Local Taxes	\$1,510,270.07	\$1,510,270.00
Total Taxes	1,510,270.07	1,510,270.00
Intergovernmental		
State Shared Revenue	56,627.23	56,663.00
State Aid - Fire Insurance	14,842.00	13,000.00
State Aid - Transportation	149,875.09	149,948.57
State Aid - In Lieu Of Forest Lands	224.24	220.00
Environmental Impact Fees	232.00	319.00
State Aid - Croplands / Forest	114.92	120.00
State Aid - Recycling	7,051.37	5,800.00
State Aid - Highway and Bridges	15,388.25	0.00
Landfill Compensation Fee	50,342.35	50,612.94
County Aid - Veterans Graves	192.00	190.00
State Aid - Fire Department Grant	500.00	0.00
Total Intergovernmental	295,389.45	276,873.51
Licenses and Permits		
Business and Occupy License	3,875.00	3,975.00
Dog License	1,459.50	1,390.00
Building Permit and Inspection	35,369.02	30,000.00
Zoning Permits and Fees	3,000.00	2,000.00
Cable Franchise Fee	39,038.15	30,000.00
Right-of-Way Permits	590.00	500.00
Mining Permits	900.00	900.00
Total Licenses and Permits	84,231.67	68,765.00
Fines, Forfeiture and Penalties		
Law and Ordinance Violation	44,321.40	25,000.00
Total Fines, Forfeiture and Penalties	44,321.40	25,000.00
Public Charges For Services		
Refuse Collection / Curbside	150,232.32	150,025.00
Recycling Charges	75,637.80	75,533.00
Title Search	1,475.00	1,000.00
Highway Maintenance	90.00	0.00

	<u>Actual</u>	<u>Budget</u>
Street Lighting Fees	585.65	585.00
Viney Development	44,994.91	20,363.96
Total Public Charges For Services	273,015.68	247,506.96
Intergovernmental Charges For Services		
Fire Services	118,475.75	123,337.02
Emergency Building Maintenance	25,155.62	29,984.50
Emergency Government	418.04	750.00
Landfill	7,151.07	8,000.00
Flynn Hall	4,271.10	4,166.67
Total Intergovernmental Charges	155,471.58	166,238.19
Investment Income		
Interest Income	10,704.73	4,500.00
Interest on Special Assessments/Charges	352.77	350.00
Total Investment Income	11,057.50	4,850.00
Miscellaneous		
Rent	22,203.00	21,403.00
Dividends	581.42	900.00
Insurance Recoveries	638.38	0.00
Insurance Refunds	4,371.00	0.00
Other Miscellaneous	692.72	400.00
Total Miscellaneous	28,486.52	22,703.00
Total Revenues	\$2,402,243.87	\$2,322,206.66
Expenditures		
General Government		
Town Board	\$27,116.54	\$29,184.51
Planning Committee	1,264.90	2,153.00
Town Planner	3,967.82	2,158.75
Emergency Government	1,024.42	1,823.00
Clerk / Secretarial	47,282.44	49,649.20
Treasurer	28,000.03	30,650.27
Assessor	8,495.70	8,680.00
Ordinance Commission	0.00	216.00
Judicial	18,731.72	20,766.88
Legal	38,200.09	43,184.50

	<u>Actual</u>	<u>Budget</u>
Elections	9,757.22	5,900.00
Accounting	12,504.45	12,500.00
Property & Liability Insurance	28,297.00	30,607.00
Town Hall	14,000.10	20,000.00
Flynn Hall	7,373.46	10,750.00
Emergency Building	36,311.17	59,969.00
Other General Government	856.78	3,317.29
Total General Government	<u>283,183.84</u>	<u>331,509.40</u>
Public Safety		
Law Enforcement	380,151.36	414,570.00
Fire Protection	100,536.50	169,416.25
EMS	137,932.24	137,914.81
Fire Inspection	1,870.00	1,857.00
Building Inspection	33,002.59	28,000.00
Total Public Safety	<u>653,492.69</u>	<u>751,758.06</u>
Public Works		
Highway Maintenance	492,415.28	556,873.54
Highway Construction	486,353.07	508,560.69
Non-Hwy Maintenance	25,547.17	25,365.80
Garbage and Refuse Collection	150,336.00	150,025.00
Recycling	75,690.00	75,533.00
Landfill	18,449.50	18,650.00
Total Public Works	<u>1,248,791.02</u>	<u>1,335,008.03</u>
Culture, Education, Recreation		
Parks	3,143.89	7,000.00
Total Culture, Education, Recreation	<u>3,143.89</u>	<u>7,000.00</u>
Health and Human Services		
Colonial Club Donation	6,000.00	6,000.00
Veterans Graves	192.00	190.00
Total Health and Human Services	<u>6,192.00</u>	<u>6,190.00</u>
Conservation and Development		
Yahara Wins Pilot Project	5,300.00	6,000.00
Total Conservation and Development	<u>5,300.00</u>	<u>6,000.00</u>

	<u>Actual</u>	<u>Budget</u>
Capital Outlay		
Highway Equipment	102,961.78	98,581.00
Total Capital Outlay	102,961.78	98,581.00
Debt Service		
Principal	21,846.94	254,400.00
Interest	4,489.53	3,055.00
Total Debt Service	26,336.47	257,455.00
Total Expenditures	\$2,329,401.69	\$2,793,501.49
Excess (Deficiency) of Revenue Over Expenditures	\$72,842.18	(\$471,294.83)
Other Financing Sources		
Property Sales	37,350.00	32,110.00
Long-Term Debt Proceeds	0.00	270,440.00
Liberty Cemetery Maint. Reimb.	800.00	800.00
Total Other Financing Sources	38,150.00	303,350.00
Net Change In Fund Balance	\$110,992.18	(\$167,944.83)
Surplus Funds Applied		
Hydrite Chemicals Funds	817.29	817.29
Sick Leave Funds	71,352.94	71,352.94
Unassigned General Fund	95,774.60	95,774.60
Total Surplus Funds Applied	167,944.83	167,944.83

## 2017 Budget Summary

### General Fund

#### Revenue

General Town Property Tax	\$1,557,764
Intergovernmental Revenue	287,291
Licenses and Permits	60,275
Fines, Forfeiture and Penalties	40,000
Public Charges for Services	231,585
Intergovernmental Charges	108,285
Pleasant Springs Fire Revenue	62,500
Investment Income	8,250
Miscellaneous Income	24,834

Total Revenue	\$2,380,783
---------------	-------------

#### Expenditures

General Government	\$330,111
Public Safety	709,160
Pleasant Springs Fire Expense	62,500
Public Works	1,133,439
Culture, Education, Recreation	9,000
Health and Human Services	6,192
Conservation and Development	7,718
Capital Outlay	111,825
Debt Service	
Principal Repayment	291,715
Interest and Fiscal Charges	3,862

Total Expenditures	\$2,665,523
--------------------	-------------

Deficiency of Revenues Over Expenditures	(\$284,740)
--	-------------

#### Other Financing Sources

Property Sales	13,500.00
Proceeds from Long-Term Debt	270,440.00
Liberty Cemetery Revenue	800.00

Total Other Financing Sources	284,740.00
-------------------------------	------------

Net Change in General Fund Balances	0
-------------------------------------	---

#### Liberty Cemetery Fund

Revenue	100.00
Expenditures	800.00

Deficiency of Revenues Over Expenditures	(700.00)
--	----------

Highway Expenditures per mile	\$13,822
-------------------------------	----------

#### Projected December 31, 2017 Fund Balances

General Fund	\$1,094,623
Liberty Cemetery Fund	\$3,889
Indebtedness	336,513

2016 Town Levy	\$1,557,764
----------------	-------------

2016 Assessed Value	\$401,330,000
---------------------	---------------

2016 Town Mill Rate (per \$1,000)	\$3.8815
-----------------------------------	----------

## **Treasurer's Notes**

The financial reports are designed to provide a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about these reports or need additional financial information, contact the Town's Treasurer at [treasurer@towncg.net](mailto:treasurer@towncg.net) or 608-839-5021 ext. 33.

### **2016 Late Lottery Credit**

If you did not receive a lottery credit on your property tax bill and think you are eligible, you can still claim the credit. You may claim the lottery and gaming credit for 2016 taxes, payable in 2017, if, on January 1, 2016, you were the owner of the property and used the property as your primary residence. To claim the credit, complete and submit the 2016 Late Lottery and Gaming Credit Application (Form LC-300) along with a copy of your 2016 property tax bill to Wisconsin Dept of Revenue prior to October 1, 2017.

Please keep in mind that if this property continues to qualify for the lottery credit, you must also complete a Lottery and Gaming Credit Application (Form LC-100) and file with Dane County Treasurer's Office, so the credit may be applied to your future property tax bills.

For additional information and to obtain Lottery and Gaming Credit applications, contact the Wisconsin Department of Revenue or their Web Site. <http://www.revenue.wi.gov/forms/lottery/index.html>

# Minutes of Annual Town Meeting – April 19, 2016

## D R A F T

- I. The meeting was called to order by Town Chair Kris Hampton at 7:00 P.M. Town Clerk Kim Banigan recorded the minutes, and Attorney Connie Anderson provided legal counsel. Treasurer Debra Abel was also present. A list of other attendees is available in the Town Clerk's Office. There were a total of 15 Town Electors present.
- II. Flag Pledge.
- III. The minutes of last year's Annual Town Meeting were available in printed form. There was no reading of the minutes. **MOTION** by Mike DuPlayee/Kristi Williams to approve the minutes of the April 21, 2015 Annual Town Meeting as printed. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**
- IV. Additions to agenda by Electors:
  - Joy Wood asked for an update on the well casement advisory area.
  - Ed Knapton asked for information about the possibility of the Town withdrawing from County zoning.
  - Mike Fonger asked for an update on the Veteran's memorial.
- V. Presentation of the 2015 Annual Town Financial Report: The 2015 Statement of Revenues and Expenditures was printed on the back side of the agenda. Jeff Osvog of Johnson Block and Company presented an overview of the Town's 2015 Financial Statements. Once again the Town's financial statements have been given an unqualified opinion, the highest level of assurance possible. Osvog highlighted the following:
  - A summarized balance sheet showed total assets of \$2,874,612, largely comprised of cash and investments and taxes receivable.
  - Short term liabilities totaled \$110,774.
  - General obligation debt totaled \$341,695, which is just 1.66% of the Town's debt capacity.
  - Total fund balance was \$1,026,723. Of this, \$768,106 was unassigned and therefore available to meet ongoing obligations. This amounts to 29% of the 2016 budget, which exceeds the Town's policy of 20-25%. \$103,170 was committed for sick leave liability, \$151,531 was assigned to specific purposes, and

\$3,910 was non-spendable (pre-paid 2016 expenses).

- 2015 Expenditures were 36.7% Public Works, 28.0% Public Safety, 11.5% General Government, 11.3% Debt Service, 10.8% Capital Outlay, 1.3% Culture, Recreation and Education, .2% Conservation and Development and .2% Health and Human Services.
- 2015 Revenues were 63.0% Taxes, 11.2% Intergovernmental, 9.3% Public Charges for Services, 7.2% Licenses and Permits, 6.4% Intergovernmental Charges for Services, 1.5% Fines, Forfeitures and Penalties, 1.2% Miscellaneous, 0.2% Investment Income.
- The 2015 Net Change in Fund Balance was \$208,381.
- The required communication to the Town Board included the usual warning to small municipalities about a lack of segregation of duties due to a small office staff, and lack of expertise to prepare the financial statements.

VI. Update on policing of the Town by the Dane County Sheriff's Office: Captain Jeff Teuscher reported that the DCSO has been very pleased with their working relationship with the Town Board, staff and Town Attorney, and has received excellent feedback all around. He presented graphs showing the numbers and types of calls for service and citations. Of the 2,643 calls in 2015, 1433 were traffic related. Of the 1,517 citations issued, 953 were for speeding. Crime rates were low and he said that we live in a reasonably safe community. Most of the calls were assistance related (fire and EMS), with a few reports of suspicious activity.

He reported that the County has recently received plans for the new precinct to be built in 2017, along with the new Medical Examiner's office and County Garage already in progress at the corner of US Highway 12 & 18 and County Road AB.

Occupancy of the new precinct will further enhance the police presence in the Town of Cottage Grove.

Romayn Rote expressed his appreciation for the DCSO presence in the Town, especially the non-contracted deputies which he did not remember having such a strong presence previously. He asked if any changes are planned to the traffic controls at County AB and US Highway 12 & 18 before the new county

facilities are occupied. Capt. Teuscher agreed that this is a concern, that it is a difficult intersection to navigate, but did not expect any changes until the State finalizes their plans for US Hwy. 12 & 18.

VII. Update on regulation of Level 3 sex offender residency: Atty. Anderson reported that in March the State adopted changes to legislation related to the placement of Level 3 sex offenders, and noted that copies of 2015 Wisconsin Act 156 were available at the sign-in table, along with proposed related changes to the Town's ordinance regulating Level 3 sex offender residency. She issued a reminder that this only applies to persons who meet certain conditions, have completed their prison time, spent time in a treatment center and will be under continued supervision. The proposed amendment to TCG 10.10 Child Safety Areas addressed the following recent legislation:

- TCG 10.10 Child Safety Areas, as originally adopted, took a conservative approach by placing a 1,000 foot restriction between the residence of a sex offender and Child Safety Areas. 2015 Act 156 gives grounds for this to be increased to 1,500 feet.
- 2015 ACT 156 prohibits sex offenders from residing in a residence that shares a property line with a child's primary residence.
- 2015 ACT 156 gives limited exemption to local restrictions. If the court orders placement of a sex offender that is consistent with State law, the Town cannot prosecute based on a more restrictive ordinance.

**MOTION** by Mike DuPlayee/Mike Fonger to recommend that the Town Board consider amending TCG 10.10 Child Safety Areas as proposed by the Town Attorney. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**

VIII. Update on the well casement advisory area: Hampton said that the Canadian consortium is still monitoring the wells, and provides quarterly reports. The Clerk said that the Ad Hoc Well Replacement Well group has scheduled their annual meeting in May. Joy Wood said she is in the advisory area but does not have a replacement well, and would like to participate in the discussion. The Clerk will email her with the meeting date.

IX. Possibility for the Town to withdraw from County zoning:

Hampton reported that the Town Board has not yet made a decision on this. The Dane County Towns Association presented some information at a recent meeting and is working on a zoning ordinance that could be adopted by towns who opt out, with something expected for review in May. Towns are required to give a 180 day notice to opt out for a three year period beginning in 2017, with another opportunity in 2020. The Town Board has some homework to do on this.

- X. Veteran's memorial: Hampton reported that through joint efforts of the Town, the American Legion, the Historical Society and other donors, the WWI memorial that once stood at the railroad depot was restored, and is now located at the Town Hall next to the WWII memorial. Mike Fonger reported that a dedication of the WWI memorial is scheduled in conjunction with the annual flag retirement ceremony on May 28<sup>th</sup> at 10:00 A.M., and everyone is encouraged to attend.
- XI. Set date for next year's Annual Town Meeting: **MOTION** by Kristi Williams/Jeff Smith to hold next year's Annual Town Meeting on Tuesday, April 18, 2017 at 7:00 P.M. at the Town Hall. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**
- XII. Other business:
- Gerhard Pechmann thanked the Highway crew for the great job they do taking care of the Town roads.
  - Romain Rote asked for an update on the Village's water main project on Gaston Road. Atty. Anderson reported that the Village did not accept the Town's permit conditions, and has filed an informal complaint with the Public Service Commission. The Town filed a response to the complaint and is waiting for the PSC's response.
- XIII. Adjournment: **MOTION** by Mike DuPlayee/Kristi Williams to adjourn. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.** The meeting was adjourned at 7:53 P.M.

Kim Banigan  
Clerk

# Town Board Chair's Annual Report

Early in 2016, the Board started working on a request from the Village of Cottage Grove for a road right-of-way permit that would allow the Village to bury a water line down one lane of Gaston Road. The Town raised questions about the long term effects on that section of road during freeze and thaw cycles. The Village sought advice from the Public Service Commission (PSC). While the PSC concluded that the request for permit was proper, the Board asked that the Village give the Town a one year warranty against the construction. Once that was received, the Village put out bids for construction of the right of way, with a completion date in early November 2016. The Board also agreed to pay for the replacement of a number of culverts along the section of the road under construction and we repaved the remaining half of the road in that section.

The Plan Commission and Board oversaw a request for a new subdivision in the Township, next to the current Skyhigh subdivision just off highway N south of Cottage Grove. It had been decades since a request for a new subdivision had been submitted for the Board's consideration. Many meetings took place with affected homeowners in the adjacent properties and with experts and engineers for the project. The Board approved a 15 lot addition to the Skyhigh subdivision. You might have noticed that work started on that project late in 2016 to put in the infrastructure for the roads and drainage needed for the proposed home sites. Work continues this spring.

The Board approved the purchase of two new lawn mowers for the Township's parks and a new tractor that is used for mowing ditches and shoulders along our roads. In addition, the Board approved the costs for the repainting of the exterior of the Town Hall building, along with replacement of inefficient exterior lighting with new LED fixtures.

The Board has acknowledged that the Township will need to budget for expenses to replace the Uphoff Road bridge and the bridge on Femrite Road. Both of these bridges had been found deficient during the County's biannual inspection of the Township's bridges. The Board will be applying for a 80/20 cost sharing federal grant in 2017.

In addition to reporting on activities of the Town Board, I would like to express our sincere thanks to the men and women who make up our volunteer staff in the Emergency Medical Service and Fire Departments. Their work is essential to our health and safety and their sacrifice and dedication is outstanding. If you are interested in joining the EMS or Fire Departments, contact information is found at the Town's Web Site, <http://www.tn.cottagegrove.wi.gov>.

Kris Hampton, Town Board Chairperson

# Clerk's Notes

## 2017 Elections

February 21: Spring Primary. The Town had 355 voters.

April 4: Spring Election.

*Early/absentee voting in the Clerk's office is allowed from 8:00 a.m. to 12:30 p.m., Monday through Friday. In addition, The Clerk's office will be open until 5:00 P.M. on the Friday preceding each election for early/absentee voting. Requests for mailed absentee ballots will be accepted through the Thursday preceding each election.*

### **New Voter Registration/ Voter Photo ID**

If you are not registered to vote in the Town of Cottage Grove, you may do so on election day, but please be sure to bring along your proof of residence. All voters must show a photo ID before they can vote on election day or by absentee ballot. For more information about registering to vote and valid proof of residence or voter photo ID documents, please see <http://elections.wi.gov/voters>.

### **Posting Locations**

Town notices are posted on the Town's Web Site at: <http://www.tn.cottagegrove.wi.gov>, and on the indoor and outdoor bulletin boards at the Town Hall, 4058 County Road N. Meeting notices are typically posted by noon on the Friday preceding the meeting. Notices required to be published will be published in the legal section of the Wisconsin State Journal.

### **Email Updates**

Are you looking for an easier way to keep up with what is going on with your local government? Would you like to have notice of upcoming Town meetings sent straight to your in-box? If your answer is Yes, please see the Email Updates section of the Town's Web Site.

### **Notification of Comprehensive Plan Amendments**

The Town has a Comprehensive Plan under Section 66.1001 of Wisconsin Statutes, which it may update or amend from time to time. Under state law, the Town must maintain a list of persons who submit a written or electronic request to receive notice of any proposed change to the Comprehensive Plan that affects the allowable use of property owned by the person. Persons who wish to add their name to this list should provide their name and preferred method of notice to

the Clerk. One easy way to do this is to sign up on the Town's Web Site for email updates related to Comprehensive Plan changes. This will provide you with emailed notice of all proposed changes to the Comprehensive Plan, not just those that affect the use of your property. If you would only like notification of changes affecting the allowable use of your own property, email or mail your request directly to the Clerk using the contact information on the front of this report.

## **Transfer of Development Rights Program**

The Town of Cottage Grove's Smartgrowth Comprehensive Plan includes a Transfer of Development Rights Program. The purposes of the program include:

- Maintain the Town's rural, agricultural character.
- Preserve large viable areas of farmland with a minimum of non-farm divisions.
- Allow farmers to collect a reasonable non-farm value on their land without dividing lots.
- Transfer development rights towards areas of existing development and services.

Viney's Addition to the SkyHigh Subdivision mentioned in Chairman Hampton's report above utilized the Transfer of Development Rights program to preserve 113 acres of farmland.

The details of the Transfer of Development Rights Program can be found in the Visions and Directions volume of the Comprehensive Plan on the Town's Web Site at <http://www.tn.cottagegrove.wi.gov>. If you are the owner of land in an Ag Preservation area of the Town (see Map 10 Future Land Use, also available under Comprehensive Plan on the Town's Web Site), and would like to learn more about the opportunity to preserve farmland by selling your development rights, please contact the Clerk at [Clerk@towncg.net](mailto:Clerk@towncg.net) or 608-839-5021 ext 32. Developers interested in purchasing development rights should also contact the Clerk for a list of potential sellers.

## **Committee Member Interest**

If you are interested in serving on any of the Town's committees, please email the Town Clerk at [Clerk@towncg.net](mailto:Clerk@towncg.net) with the committee(s) you are interested in, and your qualifications. New committee appointments are made after the Spring election each year.

## **Tax, Assessment and Zoning Answers**

### **Available 24/7 online**

Dane County's property listing Web Site, Access Dane, contains property tax, assessment and zoning information, past and present, for all properties in Dane County. The integrated DCIMaps feature along with links to Google and Bing maps provide mapping features. Check it out at <https://accessdane.countyofdane.com/>. Additional assessment information is available on the Associated Appraisal Consultants, Inc. Web Site at <http://www.apraz.com>.

### **New and Updated Town Ordinances**

The following ordinances have been created or updated since publication of the last Annual Report and Newsletter:

Jan. 18, 2016: Amending 25.01(4) Publication and Posting of Ordinance Code Sections.

May 2, 2016: Amending 10.10 Child Safety Areas in response to 2015 Wis. Act 156.

May 2, 2016: Amending 08.03 Right-of-Way Permits.

July 18, 2016: Amendments to Chapter 15: Land division and Planning Code re: Lots (Sec 15.8.7.4), Storm Water Drainage Facilities (Sec. 15.9.3.4), Siting Standards (Sec. 15.16).

August 10, 2016: Amending the Town of Cottage Grove Comprehensive Plan.

September 19, 2016: Amending Chapter 7: Fees regarding bank service fees.

December 13, 2016: Amending sec. 15.21.4.2 Plan Commission Meetings.

December 13, 2016: Amending Ch. 02 The Governing Body.

March 6, 2017: Repeal of Ordinance Establishing Ordinance Committee.

Details of these and all Town of Cottage Grove ordinances can be found on the Town's Web Site at <http://www.tn.cottagegrove.wi.gov>

# Highway Department Reminders

## Right-of-Way Permits

The Town does not allow any trees, posts, fences, large rocks, retaining walls, etc. to be placed in the road right-of-way, which extends 33 feet from the center of the road or 60 feet from the center of a cul-de-sac. Please be warned that if you place anything, for example a basketball hoop, in the road right-of-way, you are accepting the liability should anyone hit it.

Regarding work in the right-of-way, TCG Ord. sec. 08.03 states: *“No person shall make any excavation or fill or install any culvert or make any other alteration in any town roadway or in any manner disturb any town roadway or bridge without applying for and receiving a permit from the highway superintendent. ...Any damage caused to town property and/or right of way due to any work done under this permit is the responsibility of the permit holder. Violation of this ordinance shall be punishable under TCG Ordinance 25.04.”*

If you have any questions on where the roadway ends, call the Town Highway Department at 839-4767.

## Implements of Husbandry/Ag Commercial Vehicles

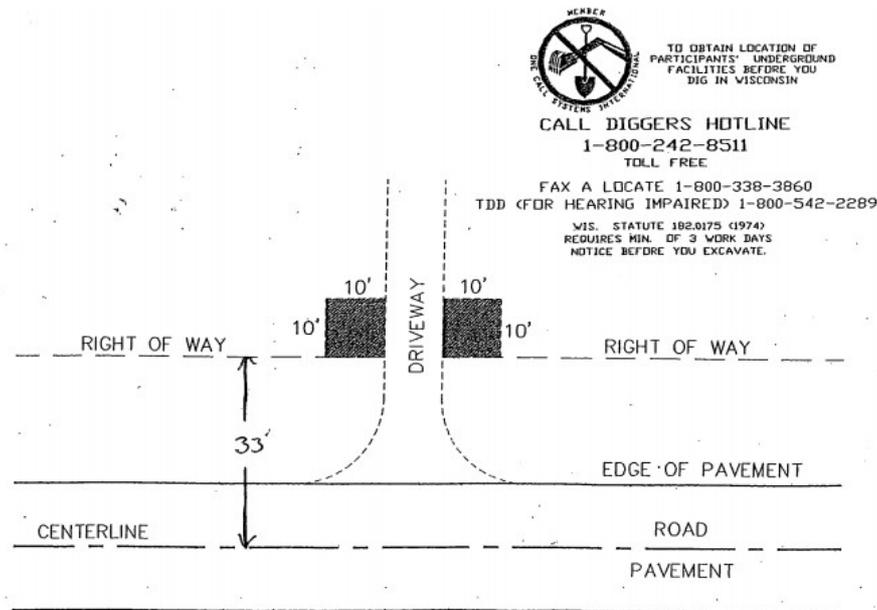
In order to protect the Town's roads from excessive wear, and assure that vehicles are safe to operate on town roads, the Town requires operators of agricultural commercial vehicles and implements of husbandry to obtain a permit to use town roads if the vehicles exceed weights in the IOH Weight Limitation Chart and/or the overall length limit of 60 feet for a single vehicle and 100 feet for a two-vehicle combination. If you have questions about farm vehicles please contact the Town to determine whether a permit is required. See TCG Ord. Section 08.09 for more information. The Ordinance imposes a forfeiture for overweight operation. Permit Application materials can be found at <http://www.dot.state.wi.us/business/ag/permits.htm>.

## Mailbox Installation

Mailboxes may be placed in the right-of-way as long as they comply with TCG Ordinance 12.045, which states that mailbox support shall not be any larger than a 4" x 4" wood post, 4 ½" round post, 2" inside diameter steel pipe, or 2 lbs/ft. steel channel, and that the support should not be set in concrete or on a base plate, nor should it be installed more than 24" in the ground. This ordinance was adopted in order to improve roadside safety for vehicles that might inadvertently leave the roadway.

## Location of Fire Numbers

Section 76.07 (1) Dane County Code of Ordinances provides that address numbers for buildings shall be installed on a post which shall not be located more than 10 feet from the driveway serving the building and not more than 10 feet from the road right-of-way. The post may be located on either side of the driveway. Height of the number shall not be less than 3 feet or more than 4 feet above the ground. The number shall be installed parallel or perpendicular to the road and shall not be concealed from view from the road by trees, shrubs, bushes, etc., (see diagram).



The post must be located in the shaded area on either side of the driveway.

Compliance with the above listed instructions is very important with regard to emergency services. Failure to install a number as specified could delay effective service.

## Private Snow Removal Reminder

Please keep the following in mind when you or a hired contractor are removing snow on your property: TCG Ordinance 08.06 Regulation of Private Snow Removal states that *“No person shall allow snow, or ice, or both, which is removed from private property, to be deposited in any highway or right-of-way within the town limits, in an amount that creates a traffic or safety hazard, without immediately removing the accumulation from the highway or right-of-way....Violations of this ordinance shall be punishable as a class B forfeiture under TCG 25.04.*



SHERIFF DAVID J. MAHONEY  
**DANE COUNTY SHERIFF'S OFFICE**

JEFF HOOK, Chief Deputy  
(608) 284-6167



TIMOTHY F. RITTER  
Captain, Administration Services  
(608) 284-6175

JANICE L. TETZLAFF  
Captain, Support Services  
(608) 284-6186

RICHELLE J. ANHALT  
Captain, Security Services  
(608) 284-6165

JEFFREY A. TEUSCHER  
Captain, Field Services  
(608) 284-6870

Residents of the Town of Cottage Grove:

I would like to thank you for making our contract police partnership strong and successful for the 2016 calendar year. A review of data from 2016 shows traffic speed problems and driving issues tend to be a significant problem facing the township. Deputies issued over 1600 citations in 2016. Over 900 of those citations were for speeding violations. Rural roads are narrow and drivers often encounter large machinery and other hazards which make dangerous conditions when citizens are not following posted speed limits. We appreciate your voluntary compliance in following the posted legal limits.

We regularly assist Fire and EMS on calls for service in the Township and will continue to do so. We are also happy to conduct vacation home checks for residents. We encourage everyone to report any suspicious activity you see in your neighborhood. We will investigate it and determine if there is anything suspicious about the activity. It is always better to be safe, so do not hesitate to call us. The deputies assigned to the contract have investigated a handful of property crimes in 2016, this includes a residential burglary when the citizen was home. Even though the suspect fled once they realized someone was home we later arrested suspect and charged him with burglary. The suspect had previously been in the home and knew the residents.

We appreciate feedback from you and we will address any police or safety concerns you have in the Township.

Looking ahead to 2017 you can expect to see Deputy Biber with his new K-9 "Boone" patrolling the Township. Deputy Biber will be busy training Boone this spring to have him ready for patrol by this summer. Boone will be dual purpose patrol K-9 trained in tracking, apprehension, building searches, and drug detection. Deputy Biber's current K-9 partner "Utrix" is reaching retirement age and we hope he will enjoy a long and healthy retirement after his many years of dedicated service. If you see Deputy Biber and Boone on patrol do not hesitate to ask him about K-9 training or his partner's abilities.

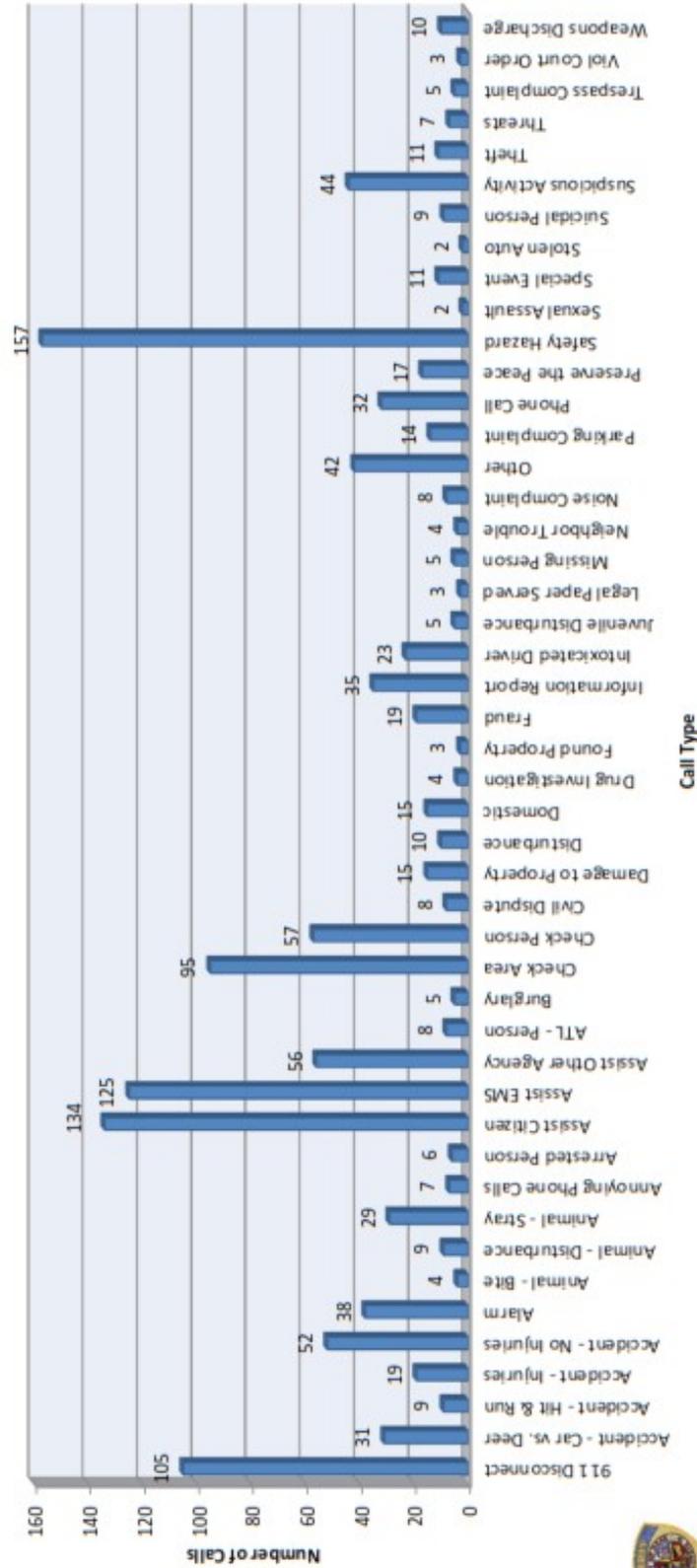
Thank you for letting us serve your law enforcement needs.

Sincerely,

Captain Jeff Teuscher, Dane County Sheriff's Office



### Town of Cottage Grove - Calls for Service 2016 Calendar Year



2742 total calls including 1430 traffic incidents  
(traffic incidents not depicted on chart for visual purposes)



# Cottage Grove Volunteer Fire Department Report

The Cottage Grove Volunteer Fire Department is currently staffed by 33 active Volunteers and 8 honorary personnel from the Town and Village of Cottage Grove along with residents from the Town of Pleasant Springs. These men and women volunteer their time and expertise for Fire Prevention programs in the community and all emergencies. I would like to take this opportunity to thank the entire staff for all their hard work and dedication to this Department and the communities they served this past year. I would ask you, the next time you see these people, to say hello and thank them for their service.

There are six Divisions within the Department: Investigation, Maintenance, Prevention, Personnel/Records, Training/Safety and Fire Inspections. The Training division provided the staff over 3,073 man-hours of training in 2016. The Prevention division conducts tours of the Emergency Services Building and fire prevention demonstrations to the schools and day care facilities throughout the year. The Inspection division conducted 252 inspections in the Town and Village of Cottage Grove and the Town of Pleasant Springs in which we served in 2016. Our 2016 Roster was:

## Officers

Bruce Boxrucker, Chief	Tom Banigan, 1st Assistant Chief
Mark Kudrna, Captain	Jude Wolf, Captain
Jason Helgeland, Lieutenant	Justin Janisch, Lieutenant
April Hammond, Lieutenant	Jean Mueller, Lieutenant

## Fire Fighters

Dylan Anderson	Nick Archibald	Charles Cluney
Jake Deon	Morgan Engels	Brandon Fritsch
Spencer Freund	Keith Gabrielse	Josh Hammond
Abigail King	Tony Kudrna	Dennis Larson
Andrew Last	Kevin Laufenberg	Matt Mabie
Arlin Maag	Tim Miller	Erik Severson
Lance Severson	Cody Vial	Josh Wills



# Deer-Grove EMS Report

By Chief Duane Erschen

2016 was a year of going beyond our normal call of duty as emergency health care providers. This year we saw an amazing connection with the community we serve through our ongoing and continually developing Community Medic program as well as many community events.

Yes, we are here for our residents to provide EMS 24/7/365; when people are in need of health care interventions, we are at their call. Still, we realize there is much more going on in our community and plenty more we can do to help proactively affect the well being of our area. With these understandings and increasing requests from various social networks, we have become involved in a list of public relation openings. We have expanded our Community Medic blood pressure clinic efforts, begun to provide Fall Prevention house calls, and developed up-to-date education points on the effects of high blood pressure including helpful preventative/management measures that can be taken. The Community Medic effort went hand-in-hand with public CPR education opportunities in 2017.

Of course, we are always excited to see the grand total of calls in any given year, 2016 ended up at 911. When we break that up between the various communities and neighbors that we serve it looks like this:

	2016 Calls by Area					
	Village	Town	Village	Pleasant	Mutual	Missed
	CG	CG	DF	Springs	Aid	Calls
January	27	15	15	6	8	4
February	22	13	15	2	9	2
March	30	10	14	8	15	1
April	31	16	15	3	10	3
May	38	10	10	4	10	0
June	39	17	8	8	9	4
July	34	9	11	12	7	7
August	33	14	11	14	9	6
September	30	19	10	6	11	9
October	39	20	14	13	13	10
November	34	18	10	12	5	6
December	33	15	7	5	6	5
<b>Municipality Total</b>	<b>390</b>	<b>176</b>	<b>140</b>	<b>93</b>	<b>112</b>	<b>57</b>

Another important indicator for service delivery is the average response time. Nationwide this average varies in different service areas given the particular makeup of each district; still, the national average is 9.5 - 10 minutes. With Deer-Grove EMS covering a large coverage area which is considered mainly rural terrain, our 9.20 minute average is slightly under, and is a great achievement in delivering service.

Average Run Times 2016	
Enroute	00:01:56
To Scene	00:07:45
At Scene	00:20:36
To Destination	00:22:59
Back in Service	00:24:03
Total	01:17:39

With Deer-Grove EMS being a combination department utilizing both paid staff and volunteers, we are able to strengthen the availability of our resources with supplemental coverage. Our volunteer force donated 8,771 hours in 2016. That is an awesome resource contribution to the community and we are thankful to our volunteers for their continued contribution!

DGEMS is continually building a work environment that fosters employee / volunteer retention, where members feel compelled to stay and continue to offer their skills and service while becoming familiar with the people of our district. DGEMS remains strongly committed to balancing the synergistic relationship of keeping alive its historical starting point through volunteerism, while also building upon the firm commitments of career oriented members.

**MISSION STATEMENT:** DGEMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.

**VISION STATEMENT:** DGEMS will be recognized as leaders in our profession and as positive community role models. We will provide exemplary services and patient care to our communities by investing in public education, training and teamwork. We will be accountable to each other, to our patients and to our communities. We will also strive to encourage one another's professional growth as we guide the department into the future.

# Emergency Government Committee Report

## Who We Are and What We Do

Established under Town and Village ordinance, the Cottage Grove Combined Emergency Government is the central point of coordination within Cottage Grove for response and recovery to large-scale emergencies and disasters. The Cottage Grove Combined Emergency Government consists of six committee members and meets the first Wednesday of every month in the EOC (Emergency Operations Center) Room located in the Emergency Services Building.

We all know that a large-scale emergency or disaster can arise at any time and from various natural or man-made causes. The best way to minimize potential loss and speed up the process of recovery from an event such as a tornado, snowstorm, fire or a hazardous incident is to plan. Our primary focus when not in a response or recovery mode is to ensure that Cottage Grove is prepared to respond. Our meetings include reports from the Police Department, Fire Department, Deer-Grove EMS, Monona-Grove School District, Hydrite and Landmark Services. The meetings include discussion, policy and procedure development, and training.

During 2017, we will work with our counterparts at the State and County on a major hands-on exercise with Hydrite Chemical Company. The exercise will help ensure that all parts of government can and will work in harmony to bring any community crisis to a safe conclusion.

The Town would like to encourage all residents to do their part to be prepared for emergencies. The Department of Homeland Security maintains a very useful Web Site to assist you with preparing emergency plans and kits for your family. Please see <http://www.ready.gov>.

**In the event of an emergency please tune to local radio and television stations for emergency response updates.**

**The Emergency Government Committee will provide real time updates to all stations and request that information be disseminated as rapidly as possible.**

## Cottage Grove TRIAD 2017 Events

Cottage Grove Triad is an organization of Cottage Grove seniors (50+), CG Police Department and the Dane County Sheriff's Office. Sponsored by RSVP of Dane County, it is part of the National Triad, which began in 1988 to reduce both criminal victimization and unwarranted fear of crime affecting older persons. The sole purpose of Triad is to promote senior issue awareness, safety and to reduce the fear of crime that seniors often experience.

Date	Topic	Speaker
Feb. 28	<b>Don't be a victim of a scam.</b> Common-place, current and new phone, computer and in-person scams, such as grandchild, healthcare, spam, phishing, skimmers & grifters. Atty. Crawford will talk about scams associated with obituaries, funerals & burial plots. He will provide tips on avoiding scammers and what to do if you've been scammed.	Forrest John Crawford, Hometown Legal Services
Mar. 28	<b>Preparedness for Active Shooter and Violence in the Community.</b> A unified message from Dane County law enforcement on civilian response to an active shooter situation. Josalyn Longley, DCSO Community Deputy; Jessica Hegeland, Cottage Grove Village Police Officer	Deputy Josalyn Longley/Officer Jessica Hegeland
April 25	<b>An Overview of Financial Products &amp; How to Select What's Best for You.</b> Paula will discuss the kinds of investments available and the difference between fixed and variable solutions. She will include a focus on how to balance risk and reward when planning your financial strategies.	Paula Possin, Monona State Bank
May 23	<b>Detecting and Reporting Financial Crimes Against Seniors.</b> You see the warning signs every day. Someone has turned their finances over to a family member - the wrong family member. Someone falls for a scam and wires money to a stranger. Or loses their tax refund to identity theft. What can you do to help?	John Hendrick, Chief Legal Counsel, CWAG

Date	Topic	Speaker
June 27	<b>Downsizing with Ease: Where to Start/What Help is Available.</b> Senior Move Specialist Marianne Gariti will discuss senior downsizing and moving and what happens after the move.	Marianne Gariti, Moving Forward Madison & Ruth Domack, First Weber
Sept. 22	<b>Dane County &amp; WI State Triad Safety Conference.</b> American Family Insurance. “Positive Steps in an Imperfect World”	All day conference; more info to follow
Sept. 26	<b>Prescription Medication Prevention and Signs of Abuse:</b> Cathy is a certified prevention specialist. She offers educational/peer support groups for youths in schools as well as coordinating local community coalitions that focus on underage drinking, drug use and abuse.	Cathy Kalina, Family Services Madison, PICADA
Oct. 21	<b>Annual Car Winterization;</b> Meineke Car Care, 222 W. Cottage Grove Rd., Cottage Grove. In less than 15 minutes get your FREE car inspection and be ready for winter. CG Village Police will check your car’s safety equipment and Meineke employees will check to see that your car is ready for cold weather. No tickets will be issued and no work will be done that morning. Coffee & treats available; goody bags for the first 25 reserved attendees. Reservations are required. Contact Diane, 839-8588.	Meineke; 8:00 a.m. – Noon; Reservations are required. Walk ins permitted in time slots that are available.
Oct. 24	<b>Keeping Your Food Safe.</b> Learn basic information on how to keep your food safe by preventing foodborne illness.	Sierra Johnson, Agency Support Coordinator, Second Harvest
Nov. 14	<b>Medicare Updates for 2018.</b> Matt Mabie returns for his third year to give us any new information about Medicare Part D. Bring your old meds, including OTC’s for safe disposal.	Matt Mabie, Hometown Pharmacy

All programs, except where noted, will be held at Taylor Ridge Senior Apartments, 510 Westlawn Dr., Cottage Grove; 10:00 a.m. Questions: Contact Diane at [wdwieden@frontier.com](mailto:wdwieden@frontier.com); 839-8588.

## **Dane County Elderly (60+) and Disabled Transportation For Grocery Shopping and East Towne Area**

Transit Solutions Inc. has been providing transportation for grocery shopping to persons over 60 and those with disabilities for several years. These trips are funded by Dane County and will continue indefinitely. The grocery bus operates every Wednesday, provided there are people who want to ride it! Cost to use this service (if you can afford it) is \$1.00 for a one-way trip; \$2.00 for a round trip to go grocery shopping! Contact Transit Solutions, 294-8747, at least 24 hours in advance.

Starting times on Wednesdays for grocery shopping begin at 9:30 a.m. in the Town and Village of Deerfield and continue on to Cottage Grove Town and Village. Times are dependent on the number and location of participants. You will shop at Piggly Wiggly in Cottage Grove and leave for home at about 11:00.

On the first and third Friday of every month persons 60 and over (or persons with disabilities) may participate in a scheduled trip to Madison (East Towne area) for shopping or lunch. The charge is \$3.00 roundtrip. Those who participate will be able to help make decisions on trip locations. Pick up times will start at 10:00 a.m. in Deerfield with Cottage Grove following. Return will be at 1:30 p.m. Reservations are required at least 24 hours in advance.

Important: at least a 24-hour notice must be given for all trips, using the phone number above. If you need special help, Transit Solutions, Inc. can provide accessible vehicles if they know in advance.

Contact Transit Solutions Inc. (294-8747) or Diane Wiedenbeck, 839-8588, if you have questions about this service.

## **Dementia Friendly Cottage Grove**

Dementia is affecting many people in our community. Currently over 5 million people have Alzheimer's disease in the United States and the numbers are expected to double in the next 20 years. The majority of these individuals live in the community.

The Dementia Friendly Communities initiative began in the UK, spread to Australia and then to Canada. The State of Wisconsin has put money into the program in 26 counties to create a Dementia Friendly Wisconsin. The Adult and Disability Resource Center (ADRC) is providing support to the many teams in Dane County, <http://www.daneadrc.org>.

Dementia Friendly Cottage Grove (Town and Village) started in March 2016 when several people from Triad and other community members were trained to become DFCG trainers for Cottage Grove Businesses/Organizations. Since then 40, and counting, Town and Village businesses have been trained, including both Town and Village staff, local law enforcement teams and DeerGrove EMS.

Businesses, churches and organizations are being trained to recognize the signs that a person has memory and thinking impairment; how to communicate with the person with memory loss; assist memory-impaired people to continue to live in the community and patronize businesses or remain involved in organizations. They also learn how to provide good customer service to people with dementia and their caregivers.

How can you help this effort? If you have a business or organization that is not trained, or want to become involved, please contact us. Training for businesses lasts 30 minutes and there is no cost. "Train the Trainer" courses are held quarterly at the ADRC, Madison; contact Diane if you are interested in becoming a part of the team to train businesses.

DF Cottage Grove will begin a Memory Café for those in the early stages of dementia and their caregivers on Wednesday, April 26 at Hope Lutheran Church. Watch for posters and publicity. It will be held monthly on the 4th Wednesday at 9:30 – 11:00 a.m. Call Georgia for information, 839-4426.

If you are interested in more information, contact Co Chair Diane Wiedenbeck, 839-8588 [wdwieden@frontier.com](mailto:wdwieden@frontier.com) (general information) or Co Chair Georgia Punswick (Memory Café) at the above number.

# Colonial Club Senior Activity Center

Greetings from the Colonial Club in Sun Prairie!

From all of us at the Colonial Club, we extend our deepest thanks to the Town of Cottage Grove for their continued support. In 2016, we continued to serve the Town of Cottage Grove and eight other towns, villages and cities in northeast Dane County. We were successful in securing two brand new vehicles which will help immensely in our efforts to provide



transportation for Cottage Grove residents. In April, we received a 2016 Dodge Minivan that has the ability to transport 3 passengers, two of which could be in wheelchairs. Right before Christmas we received a 2016 Ford bus that can transport 11 passengers and 2 wheelchairs. Both have been beautifully-wrapped with our logo.

Also in 2016 we provided the following services to Town of Cottage Grove residents: we had a dramatic increase of case management service, going from just 54 hours in 2015 to 142 hours in 2016. Meals at the Colonial Club remained steady with 63 and we saw a decrease in home-delivered meals down from 363 to 194. We also provided 81 hours of supportive home care to Town residents and logged 1,197 miles transporting residents back and forth.

With the number of people over the age of 60 steadily increasing, we expect demand for services will increase along with the population. To ensure that we can provide services to older adults in the Town of Cottage Grove, we need both financial and human support. If you can't make a financial contribution, consider becoming a volunteer. We especially need drivers to come to the Colonial Club and deliver meals in the Cottage Grove area. Please contact Kim Peterson, our Volunteer Coordinator at 837-4611 ext. 120 to learn more about how you can help your neighbors with this critical service.

Over 2,000 people come to our annual Strawberryfest, which is on Saturday, June 17, 2017. There is no admission charge and there are plenty of things to do for people of all ages. It's a family-friendly event that will observe its 30th anniversary. Again, we so appreciate the support of the surrounding communities like the Town of Cottage Grove as we continue to fulfill our mission of enhancing the well-being and independence of older adults.

Bob Power, Executive Director



# Cottage Grove Area Historical Society

P.O. Box 46  
Cottage Grove , WI 53527

The Cottage Grove Area Historical Society (CGAHS) had its beginnings in 1976 when local residents were asked to contribute local history for Americas Bicentennial celebration. These individuals continued to meet and discuss the area's history.

In January 1989, the group became a nonprofit organization and obtained tax exempt status. With these qualifications, the CGAHS became eligible as an affiliate of Wisconsin's State Historical Society.

The CGAHS archives are presently located in the basement of Flynn Hall. Committee members are in the process of photographing artifacts which will temporarily limit public access to the collections until this is completed.

The CGAHS typically meets quarterly (March, June, September, December) on the third Tuesday of the month at 1:00 PM at Flynn Hall. To see more of the Society's activities visit us at <http://www.facebook.com/CGWIAHS> or stop at one of the group's brat feeds scheduled for June 23, August 4 and August 25 from 10:30 AM to 2:30 PM located between Piggly Wiggly and the Bank of Sun Prairie.

For more information contact Dennis Bork at [acres2@frontier.com](mailto:acres2@frontier.com) or call 608-839-5578.

# Stormwater Management

## Rain Barrels: An Old Idea Made New Again

(paraphrased from <http://www.ripple-effects.com/rainBarrels>)

Rain barrels help conserve water and make your plants happier.

A rain barrel or cistern collects rain from your rooftop. The rain barrel is positioned under the downspout of a building to collect the rain that falls on that building's roof to be used later for lawn and garden watering or washing cars or windows—activities that would normally use tap water.

Why use a rainbarrel?

- Rain barrels help decrease groundwater demand during the hot summer months, which means less water needs to be pumped. Less pumping also means less electricity (for pumping) is used during critical summer periods.
- Rain water is “soft” water, free of chlorine, fluoride, lime and calcium. Plants prefer the pH of rain water.
- Just one quarter inch of rainfall runoff from the average roof will fill a 55-gallon barrel. Attach a hose to the spigot or put your watering can under the spigot to use the water wherever you want.
- Collecting and using rainwater helps our lakes and streams, because stormwater would otherwise run off into the storm sewers, carrying with it pollutants such as oil, bacteria, nutrients and more directly to lakes and streams.

Water stored in a rain barrel or cistern is not potable, and should not be used as drinking water.

Rain barrels are usually about 40-60 gallons. You can purchase commercially made ones, but many local groups sell them. You can also make your own if you have a barrel. The simple parts are available at any hardware store.

For more information about rain barrels and other things you can do to conserve water and reduce stormwater runoff, please see <http://www.ripple-effects.com/rainBarrels> and <http://myfairlakes.com>.

# Refuse and Recycling Information

Advanced Disposal is under contract to pick up refuse and recyclables in the Town using vendor-supplied carts to work with their automated pickup system. Trash is picked up weekly, and recyclables are collected every other week. If you live on County Road N or anywhere to the east of N, your pickup day is Wednesday. If you live west of County Road N, your pickup day is Thursday. A calendar highlighting recycling weeks was mailed with property tax bills in December, and is also shown below. Most appliances are also picked up at no additional charge, however you must call 608-251-7878 to make arrangements.

## 2017 Town of Cottage Grove Recycling Schedule

Garbage is picked up weekly but recycling is every other week as indicated by the shaded weeks below.

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Holiday Schedule:** There will be NO pick-up on Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day and Christmas Day. Collection will be one day later when the holiday falls during the week. If your pick-up day falls before the holiday, your pickup will not be affected.

**QUESTIONS OR CONCERNS? CALL ADVANCED DISPOSAL AT 608-251-7878.**

**HOLIDAY SCHEDULE:** There will be NO collections on the following days: Thanksgiving Day \* Christmas Day \* New Year's Day \* Memorial Day \* Labor Day. Collections will be one day later (working on Saturdays) when the holiday falls during the week.

## Items to be Recycled

Have your trash and recycling out to the curb by 6:00 a.m.

**NEWSPAPERS, MAGAZINES, OFFICE PAPER:** Glossy inserts, catalogs, mail circulars, phone books, paper-back books, cereal boxes, envelopes, wrapping paper etc.

**CARDBOARD (Flattened):** Clean cardboard only. Must be broken down, flattened and tied in bundles.

**GLASS (CLEAR-BROWN-GREEN):** All bottles and jars must be rinsed out. No window glass, light bulbs, TV tubes, drinking glass, etc.

**ALUMINUM:** Aluminum beverage cans only. No aluminum foil.

**TIN & BI-METAL CANS:** Soup, vegetable, juice cans, etc. All cans must be rinsed out completely.

**PLASTIC CONTAINERS:** Plastic bottles with threaded caps, TYPE 1 through TYPE 5 and TYPE 7. Look for the ♻️ coding on the bottom of the bottle. All plastic bottles must be rinsed out completely. No deli or butter containers.

**WASTE OIL:** Common engine oil only. Must be in a leak-proof, non breakable **one gallon jug with a threaded lid, labeled OIL.** Limit 2 gallons per week.

**LEAD ACID VEHICLE BATTERIES:** Car and truck batteries only. Battery casings must be unbroken.

**TIRES:** Car tires off the rim, two (2) per week per unit, up to eight (8) per year.

**Place oil, batteries and tires beside your recycle container.**

Place your recyclables in the containers provided. Any overflow may be placed in clear plastic bags next to the containers. These containers are to be left with the residence if you move. Please keep your recyclables separate from your other trash and easily accessible. DNR is enforcing stronger recycling laws in the State of Wisconsin.

**Construction Debris:** Plaster, lath, 2 x 4's, shingles, etc. are to be placed in 32 gallon containers weighing no more than 50 lbs, manageable by 1 person. These items will be taken as trash.

**Empty or Dry Paint Cans:** Place next to your trash can with the lids off.

**NO MEDICAL WASTE** – i.e needles, rubber gloves, oxygen tubes, IV bags, etc., **NO YARD WASTE, NO WET PAINT or HAZARDOUS MATERIALS.** It is illegal to landfill these items.

## **Recycling Electronics**

**The fourth annual curbside collection of electronic waste items (E-waste) will be during the week of May 22-26. On your normal pickup day during that week, place your discarded electronics out with your trash and recyclables.**

Wisconsin's electronics recycling law establishes the E-Cycle Wisconsin program to collect and recycle certain electronic devices. It is based on a product stewardship approach, which assigns primary responsibility for collection and recycling to the manufacturer. The law also bans certain electronics from Wisconsin landfills and incinerators. For more information, including a list of facilities that accept discarded electronics, go to <http://dnr.wi.gov/topic/ecycle/wisconsin.html>.

## **Hazardous Waste Disposal**

**Dane Clean Sweep** is a place to bring hazardous household materials such as Oil-Based Paints and Paint-Related Products, Pesticides & Poisons, Household Products Containing Organic Solvents, Ignitables, and Aerosols, and Rechargeable Batteries. Clean Sweep, located at 7102 US Hwy 12, Madison WI 53718, (Beltline/12/18 East toward Cambridge) across from the Yahara Hills Golf Course at the Dane County Landfill is open from 7:00 a.m. to 2:45 p.m. on Monday – Friday and Saturdays from 8:00 A.M. to 10:45 A.M. Closed Sundays, Mondays and Holidays.

**FEES APPLY.**

Payment accepted by cash, Visa or Mastercard. Businesses must pay with Mastercard or Visa when dropping off materials. For more information, call 608-838-3212, or see <http://www.danecountycleansweep.com>.

# Town Calendar of Events

Meeting and other required notices are posted at the Town Hall and online at <http://www.tn.cottagegrove.wi.gov>. Notices requiring publication are published in the legal section of the Wisconsin State Journal. Please call the office at 839-5021 to be placed on an agenda.

Town Board Meetings.....	7 P.M. First & Third Mon. of the month
Plan Commission Meetings.....	7 P.M. Fourth Wednesday of the month
Local Candidate Nomination	
Papers Due to Clerk.....	First Tuesday in January
First Installment Taxes Due.....	January 31 <sup>st</sup>
Spring Primary (if needed).....	Third Tuesday in February
Public requests for Land Use	
Plan Changes Accepted.....	February 15 <sup>th</sup> - March 15 <sup>th</sup>
Comprehensive Plan	
Annual Review.....	4 <sup>th</sup> Wednesday in March
Spring Election.....	First Tuesday in April
Annual Report Published.....	Late March
Annual Town Meeting.....	7:00 P.M. Third Tuesday in April
Assessor's Open Book.....	May or June – watch for notice in May
Board of Review.....	June or July – watch for notice in May
Annual Alcohol Licensing	
Hearing and Board Approval.....	First Monday in June
Annual Non-Metallic Mining	
Hearing and Board Approval.....	First Monday in June
Second Installment Taxes Due to the	
Dane County Treasurer.....	July 31 <sup>st</sup>
Partisan Primary (even years).....	Second Tuesday in August
Budget Workshops.....	October and November
General Election (even years).....	First Tuesday in November
Annual Budget Hearing	
and Town Budget Meeting.....	Nov. or Early Dec. – watch for notice
Election Inspectors Appointed	
(even years).....	First Monday in December
Tax Bills Mailed.....	Early December
First Day to Circulate Nomination	
Papers for Local Office.....	December 1 <sup>st</sup>

# Town of Cottage Grove Contact Information

IN ANY EMERGENCY, DIAL 911

	<u>Phone</u>
<b>Town Office</b> – 4058 County Road N 8:00 a.m. to 12:30 p.m., M-F <a href="http://www.tn.cottagegrove.wi.gov">http://www.tn.cottagegrove.wi.gov</a>	839-5021 839-4432 Fax
<b>Public Works</b> – 4062 County Road N 7:00 a.m. to 3:30 p.m., M-F	839-4767
<b>Building Inspector</b> – Viken Inspection Agency, LLC 5116 Pierceville Road	837-3371 837-1043 Fax
<b>Town Assessor</b> - Associated Appraisal Consultants, Inc. 1314 W. College Ave., P.O. Box 2111 Appleton, WI 54912-2111 <a href="http://www.apraz.com">http://www.apraz.com</a>	800-721-4157
<b>Dane County Sheriff's Office</b> (non-emergency)	608-255-2345
<b>Fire Dept.</b> – 4030 County Road N (non-emergency) <a href="http://www.cottagegrovefire.org">http://www.cottagegrovefire.org</a>	839-4343 839-4427 Fax
<b>EMS</b> - 4030 County Road N (non-emergency) <a href="http://www.deergroveems.com">http://www.deergroveems.com</a>	839-5658 839-4427 Fax
<b>Utility and Service Providers:</b>	
Advanced Disposal (Trash and Recyclables collection) <a href="http://www.advanceddisposal.com">http://www.advanceddisposal.com</a>	608-251-7878
Alliant Energy (Gas and Electric) Customer Service/Billing Electric Emergency/Outage Gas Emergency <a href="http://www.alliantenergy.com">http://www.alliantenergy.com</a>	800-862-6222 800-862-6261 800-862-6263
AT & T (Telephone and Internet) Repair Service <a href="http://www.att.com">http://www.att.com</a>	800-288-2020 800-246-8464
Charter Communications (Cable/Telephone/Internet) <a href="http://www.charter.com">http://www.charter.com</a>	888-438-2427
Frontier (Telephone and Internet) <a href="http://www.frontier.com">http://www.frontier.com</a>	877-462-8188
Madison Gas & Electric (Gas and Electric) <a href="http://www.mge.com">http://www.mge.com</a>	608-252-1111
We Energies (Electric) <a href="http://www.we-energies.com">http://www.we-energies.com</a>	800-662-4797