

TOWN OF COTTAGE GROVE  
TOWN BOARD MINUTES  
NOVEMBER 6, 2024

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall and on the Town's website. Chair Kris Hampton and Supervisors Kristi Williams, Steve Anders and Mike DuPlayee were present, along with Clerk-Treasurer Kim Banigan, Deputy Clerk Amber Steele, Highway Superintendent Dan Dresen, and EMS Chief Eric Lang was present virtually.
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Flag Pledge.
- D. Discuss/Consider approval of minutes of previous meetings:
  - 1. **MOTION** by Williams/DuPlayee to approve the minutes of the October 21, 2024 meeting as presented. **MOTION CARRIED 4-0.**
  - 2. **MOTION** by Williams/DuPlayee to approve the minutes of the October 29, 2024 Budget Workshop with a correction to page 2, item D, 3<sup>rd</sup> line to state that 3 quotes were obtained (instead of 2). **MOTION CARRIED 4-0.**
  - 3. **MOTION** by DuPlayee/Williams to approve the closed session minutes from the October 29, 2024 Budget Workshop and keep them closed until the 2025 budget is adopted. **MOTION CARRIED 4-0.**
- E. Finance Report and Approval of Bills:
  - 1. **MOTION** by DuPlayee/Anders to approve checks #37451-37483, with check #37471 voided, and EFTs in the amount of \$25,746.59. **MOTION CARRIED 4-0.**
  - 2. **MOTION** by Anders/DuPlayee to approve October Per Diems with correction for Anders to 4 Town Board per diems and 1 Plan Commission per diem. **MOTION CARRIED 4-0.**
- F. Public Concerns: None.

II. BUSINESS

- A. Plan Commission Recommendations: Discuss/Consider adoption of Resolution 2024-11-06a Granting Conditional Approval of the Preliminary Plat for Kennedy Hills First Addition. Corey Clemens, Dunroven Ridge, LLC, property owner was present, as well as Joe DeYoung, Engineer from MSA Professional Services. DeYoung brought up previous concerns about there being sufficient groundwater to supply the residential wells. Banigan read CARPC letter (Exhibit A). DeYoung stated that aquifers will be sufficient for the next phase of Kennedy Hills as well. There was a suggestion from Mark Roffers to add the word "conditional" to the 3<sup>rd</sup> WHEREAS clause before the words "preliminary plat approval." **MOTION** by DuPlayee/Williams to accept the Plan Commission recommendation and adopt Resolution 2024-11-06a with the change suggested by Roffers. **MOTION CARRIED 4-0.**
- B. Presentation by Midwest Solar Power on solar panel proposals for Town Hall and Town Garage. Barrett Lione-Seaton from Midwest Solar Power started by that saying he spoke to two companies, and the only installation option is to penetrate the roof. Neither company was willing to do this, and it is not recommended. He stated it would be about \$30,000 per system for the Town Hall and Garage, with trenching and running wire to be the biggest cost. Anders asked how big of an array was needed, and it was determined to be sixteen 430-watt panels, measuring 25' high by 10' deep by 10' tall. Hampton asked what Alliant Energy pays for excess energy and it is 4 cents per KW Hour. This is being taken into consideration and the array will not be made large enough to produce extra energy.

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- C. Discuss/Consider approval of quotes to install solar panels on the Town Hall and Town Garage. **MOTION** by Anders/Williams to table quotes for installing solar panels, and have Barrett return to the next Board meeting on Nov. 18<sup>th</sup> with quotes for installation between the Town Hall and Fire Station, as well as in back of the Town Hall. **MOTION CARRIED 4-0.**
- D. Discuss/Consider replacement of the bridge on Natvig Road. Hampton reported that he met with Jewell Associates on the site and they said it needs to be a bridge, not a culvert. They will attend the November 18<sup>th</sup>, 2024 Board meeting for discussion. **MOTION** by DuPlayee/Williams to table the discussion until the next meeting. **MOTION CARRIED 4-0.**
- E. Discuss/Consider increasing Plan Commission and Emergency Government Committee per diems to \$50.00 beginning in 2025. **MOTION** by Williams/DuPlayee to approve the per diem increases effective January 1<sup>st</sup>, 2025. **MOTION CARRIED 4-0.**
- F. Consider adoption of Resolution 2024-11-06b Adopting Certain Fees. **MOTION** by Williams/DuPlayee to adopt Resolution 2024-11-06b as discussed at Budget Workshop, effective January 1<sup>st</sup>, 2025. **MOTION CARRIED 4-0.**
- G. Reconsider 08-19-2024 motion to use Unassigned Funds for the purchase of the 2025 Western Star Patrol Truck Equipment Package. **MOTION** by Anders/Williams to reconsider 08-19-2024 motion. **MOTION CARRIED 4-0.**
- H. Discuss/Consider funding source for 2025 Western Star Patrol Truck Equipment Package. **MOTION** by Williams/DuPlayee to budget to borrow the money for the 2025 Western Star Patrol Truck Equipment Package 2025. **MOTION CARRIED 4-0.**
- I. Reconsider 10-29-2024 motion to use Unassigned Funds to replace the Town Garage Furnace. **MOTION** by Williams/DuPlayee to reconsider 10-29-24 motion. **MOTION CARRIED 4-0.**
- J. Discuss/Consider funding source to replace the Town Garage Furnace. The furnace cost is \$4,859.10. **MOTION** by DuPlayee/Anders to use \$4409.76 remaining in ARPA funds, then use unassigned funds for the leftover balance. **MOTION CARRIED 4-0.**
- K. Discuss/Consider quote to replace the roof at 4091 CTH N in 2025. Dresen reported that the quote from Great Lakes Roofing for \$39,500 will be honored, and the amount is already in the 2025 draft budget. **MOTION** by DuPlayee/Williams to approve the quote of \$39,500 for Great Lakes to replace the roof in 2025. **MOTION CARRIED 4-0.**
- L. Discuss/Consider quote to replace furnace at 4091 CTH N. Correction was made that this is to repair the furnace, not to replace it. There is a leak in the exhaust pipe. **MOTION** by Williams/DuPlayee to go with option 1 from High Tech quote #q5039 for \$1,861.89 using unassigned funds. **MOTION CARRIED 4-0.**

III. PUBLIC WORKS DEPARTMENT ACTIVITY UPDATE:

- A. Report of Road Right-of-Way permits: There are 2 or 3 permits pending, but they are awaiting payment before final approval.
- B. Dresen reported that he listed the broom and 2012 F-550 for auction. The crew is mowing ditches and doing fall maintenance on vehicles. November 10<sup>th</sup> is the last day for yard waste drop off.

IV. CLERK-TREASURER'S OFFICE UPDATE:

- A. Banigan reported that the election went really well. There were 1569 absentee ballots and 2646 total votes. The Town Board shared their appreciation for the Clerk's Office staff and the election workers for a successful election.

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- B. Banigan also shared that Danielle King may be staying on as Court Clerk, and that the budget will need to be adjusted to reflect that.

V. BOARD REPORTS AND COMMUNICATIONS:

A. Hampton reported that:

1. Dane County Towns Association President Jerry Derr passed away.
2. Hampton talked to County Supervisor Dave Peterson about having the County help to redo Natvig Road. Dresen said there is no base under the road and semi traffic will destroy it. It was suggested to have Bill Cole attend the November 18<sup>th</sup> meeting to join the discussion about the road.

VI. COMMITTEE REPORTS:

- A. Deer-Grove EMS Commission: Chief Lang said the hiring date for next year is November 15<sup>th</sup>, 2024. The Deer-Grove EMS website is new and improved. They have been averaging 120-140 calls for service per month.

VII. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:15 P.M.

Amber Steele, Deputy Clerk

Approved 11-18-2024