

CITY OF PITTSVILLE
FEE SCHEDULE
August 2024

| Chapter 2. Administration | Fee Amount |
|--|-------------------|
| Processing checks made payable to City and returned for insufficient funds | \$ 35.00 |
| Assessment Requests | \$ 25.00 |
| Assessment Requests (rush/same day) | \$ 50.00 |
| Copying of public records, per page | \$ 0.25 |
| Faxing service, per page | \$ 1.00 |

| Chapter 4. Alcoholic Beverage | Fee Amount |
|---|-------------------|
| Business License | |
| "Class A" intoxicating liquor retailer's license, annually | \$ 250.00 |
| "Class B" intoxicating liquor retailer's license, annually | \$ 250.00 |
| Class "A" fermented malt beverage retailer's license, annually | \$ 100.00 |
| Class "B" fermented malt beverage retailer's license, annually | \$ 100.00 |
| Temporary Class "B" fermented malt beverage retailer's license, per event (Gathering Permit) | \$ 10.00 |
| 6-month License | \$ 50.00 |
| License Transfer | \$ 10.00 |
| Class "B" premises operator's license or provisional license, annually | \$ 20.00 |
| Temporary Class "B" premises operator's license or provisional license | \$ 20.00 |
| Advertising Fee | \$ 20.00 |

| Chapter 6. Animals | Fee Amount |
|---|-------------------|
| Dog License | |
| Spayed females or neutered males, minimum | \$ 3.00 |
| Unspayed females or unneutered males, minimum | \$ 8.00 |
| Late fee, if license not obtained prior to April 1 | \$ 5.00 |
| Expenses incurred by City for keeping animal in isolation, supervision, examination of animal by veterinarian, preparation of carcass, laboratory exam | |
| Impoundment, plus actual cost of boarding animal, per day | |

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| Chapter 8. Buildings and Building Regulations | Fee Amount |
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Permits

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| Zoning Permit Application Fee | \$ 50.00 |
| Building Permit, per \$1,000.00 of estimated cost of proposed work | \$ 2.00 |
| Electrical Permit, per \$1,000.00 of estimated cost of proposed work | \$ 2.00 |
| Plumbing Permit, per \$1,000.00 of estimated cost of proposed work (electrical and plumbing currently included with building permit) | \$2.00 |
| If building permit is not obtained prior to commencement of construction, above fees are doubled | |

Mobile home parking permit, monthly

Mobile home license \$120.00/\$20.00 per space

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| Chapter 10. Businesses | Fee Amount |
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| Cigarette license | \$ 40.00 |
| Direct sales registration | \$ 10.00 |
| Nonmetallic mining permit, plus actual City administration expenses | N/A |
| Blasting and rock crushing permit | N/A |
| Quarries using blasting to supply buildings and/or ornamental stone, per blasting period | N/A |
| Gravel crushing operations using portable or fixed crushing equipment less than 30 days per year | N/A |

Chapter 12. Cemeteries

Purchase of lots per lot \$ 700.00
(\$600.00 Perpetual Care/\$100.00 City)

Deed of transfer or reconveyance of cemetery lot \$ 10.00

Chapter 24. Law Enforcement

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|---|---------------------|
| False alarms: Responded to by Police Department | |
| First two false alarms for a location | No charge |
| Third false alarm per location | \$100.00 plus costs |
| Fourth false alarm per location | \$100.00 plus costs |
| Fifth false alarm per location | \$100.00 plus costs |
| Sixth and subsequent false alarms per location | \$100.00 plus costs |

Responded to by Fire Department, in addition to police response

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|--|---------------------|
| First two alarms for a location | No Charge |
| Third and subsequent false alarms per location | \$100.00 plus costs |

Private alarm system permit \$ 5.00

Golf Cart License \$15.00/2 years

Parking tickets \$20.00

Unlock vehicles \$10.00

Fingerprinting \$5.00 per card

Chapter 28. Parks, Navigable Waters and Recreation

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|--|------------------------|
| Park and recreation fee, assessed at time building permit issued | |
| Single family construction | \$ 50.00 |
| Duplex | \$ 100.00 |
| Multifamily structure, per unit | \$ 50.00 |
| Mobile home | \$ 50.00 |
| Commercial (1/10 of 1% of assessed value) | Not to exceed \$500.00 |
| Park fee, per day | \$ 50.00 |

Chapter 36. Streets, Sidewalks and Other Public Places

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|---|----------------------|
| Community Hall rental, per day | \$ 350.00 |
| Outside utility work in City's right of ways | \$ 250.00 |
| Street privilege permit, plus an actual City costs | \$ 10.00 |
| Street user permit application | \$ 5.00 |
| Driveway construction, reconstruction, alteration or enlargement permit application | \$ 5.00 |
| Sidewalk permit | \$ 5.00 |
| Clearing of Sidewalk from Snow and Ice | Flat fee of \$100.00 |
| Permit for opening in street, alley, sidewalk or public way | \$ 5.00 |
| Excavation permit renewal | \$ 5.00 |
| Lawn cutting, per hour (1 hour minimum) | \$ 50.00 |
| LED Message Board Advertising Fees, per day | \$ 5.00 |
| Per week (Saturday through Friday) | \$ 20.00 |
| Ads that require additional formatting (such as pictures) | Additional \$25.00 |

Chapter 38. Subdivisions

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| Construction inspection | Actual cost incurred by City |
| Fees in lieu of land for park or other public uses | |
| Per residential dwelling unit created by developer of land | \$ 150.00 |
| Preliminary plat, for up to and including six lots | \$ 100.00 |
| plus \$10.00 per each additional lot over six | |
| Reapplication for approval of preliminary plat previously reviewed | \$ 25.00 |
| Certified survey map | \$ 100.00 |
| Final plat review | \$ 25.00 |
| plus \$2.00 for each dwelling until within final plat | |
| Reapplication for approval of final plat previously reviewed | \$ 10.00 |

Chapter 42. Traffic and Motor Vehicles

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| Removal and storage of impounded vehicle, for parking violation | \$10.00 per day plus actual cost incurred |
| Storage of impounded abandoned vehicle | \$10.00 per day plus actual cost incurred |

Chapter 44. Utilities

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| Non-Sufficient Funds Fee | \$ 35.00 |
| Connection/inspection for replacing service pipe with large diameter pipe | Actual cost incurred Not less than a minimum of \$125.00 |
| Private well system permit and inspection | \$ 10.00 |
| Building sewer permit and inspection | Actual cost incurred |
| Residential or commercial building | Actual cost incurred |
| Industrial building | Actual cost incurred |
| Water hookup charge | Actual cost incurred |
| Sewer hookup charge | Actual cost incurred |
| Installation of additional rental water meter | \$ 30.00 |
| Rental fee for use of additional water meter | |
| Meter Size (in inches) | Per Quarter |
| 5/8 and 3/4 | \$ 11.25 |
| 1 | \$ 13.50 |
| 1 1/4 | \$ 16.50 |
| 1 1/2 | \$ 18.00 |
| 2 | \$ 36.00 |
| Backflow prevention inspection charge | \$ 100.00 |
| Repairs related to backflow prevention in: | Actual cost incurred, plus time invested |
| Administrative fee for notice to abate | 25% of actual costs |
| Water reconnection charge (Normal business hours) | \$ 30.00 |
| Water reconnection charge (After normal business hours) | \$ 50.00 |
| Additional Garbage Cart | \$45.00/Quarterly on Utility Bill |
| Freeze Ups (1st time is free) 2nd and subsequent freeze ups | \$100.00 per hour |
| Sump pump/sewer violations | \$75.00 per day/possible DNR action (30 days to remedy issue) |
| Meter testing, if less than 24 months since previous test or request | \$ 25.00 |

Chapter 48. Zoning

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| Zoning amendment application | |
| Wind energy conversion system (WECS) yearly inspection | |
| Swimming pool building permit application | \$2.00 per \$1,000.00/Minimum of \$10.00 |
| Zoning and occupancy permit application | \$ 200.00 |
| Rezoning application | \$ 200.00 |
| Conditional use permit application | \$ 200.00 |
| Variance application | \$ 200.00 |