City of
Pittsville

• GEOGRAPHICAL CENTER OF THE STATE •

Community Hall Rental Agreement

Date of Event: _____ Contact Person: _____

Event/Organization: _____ Address: _____

Requested time for Event: _____ Phone: _____

Private Gatherings

_____ $150.00 Daily Use of Hall (Resident)

_____ $350.00 Daily Use of Hall (Non-Resident)

_____ $35/Hr Resident

_____ $45/Hr Non-Resident

Non-Profit Organizations

_____ $10.00 Within Pittsville School District

_____ $35.00 Outside Pittsville School District

_____ $125.00 Fund-Raising Activities

Security Deposit of $50 Paid On: _____

Reservations for the Pittsville Community Hall, hereinafter referred to as the "facility" shall be made based on availability at the date of request. The facility shall be reserved when the security deposit is paid and balance is paid no later than one week before the facility's scheduled use. In case of cancellation of reservation, rental fee and/or security deposit will be forfeited unless forty-eight (48) hour written notice is given when sent by certified mail, return receipt requested, to the Clerk of the City of Pittsville, of said cancellation.

Sale of Intoxicating Beverages is Prohibited without Proper Licensing.

The undersigned agrees to properly dispose of waste, to abide by all rules and regulations pertaining to the use of the facility, to properly clean the kitchen and/or hall after its use, to restore the facility to its original condition, and to be personally, as well as, jointly and severable liable for any and all damages caused by the undersigned, members of their organization and guest of either the undersigned or the undersigned's organization.

_____ _____

Signature Date

P.O. Box 100 • 5318 1st Ave • Pittsville, WI 54466 • 715-884-2422