

# VARIANCE APPLICATION

## Wisconsin Dells, Wisconsin

Version: May 21, 2007

**General instructions.** Complete this application as it applies to your project and submit one copy to the zoning administrator along with the required application fee. Before you formally submit your application and fee, you may submit one copy to the zoning administrator who will ensure it is complete. If you have any questions, don't hesitate to contact the zoning administrator at 608-253-2542. You may obtain a digital copy of this form from the zoning administrator.

**- Office Use Only -**

Application fee	<b>\$600.00</b>
Receipt number	_____
Application number	_____

### 1. Applicant information

Applicant name \_\_\_\_\_  
Street address \_\_\_\_\_  
City \_\_\_\_\_  
State and zip code \_\_\_\_\_  
Daytime telephone number \_\_\_\_\_  
Fax number, if any \_\_\_\_\_  
E-mail, if any \_\_\_\_\_

### 2. Subject property information

Street address	_____
Parcel number	Note: the parcel number can be found on the tax bill for the property or may be obtained from the City.
Current zoning classification(s)	_____
Describe the current use	_____

### 3. Provide the section number of the Municipal Code from which a variance is being sought along with the standard. Finally, describe the variance being requested.

_____
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### 4. Review criteria. In making its decision, the Board of Appeals needs to consider various factors as listed below. Provide a response to each. (See Section 19.492 of the Municipal Code.)

<p><b>For Dimensional Variances:</b></p> <p>a. Whether the variance would be contrary to the public interest</p> <p>b. Whether a literal enforcement would result in an unnecessary hardship, owing to conditions unique to the property</p> <p>c. Whether the spirit of the zoning code would be observed and substantial justice done if a variance is granted</p>
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**For Use Variance:**

- a. Whether the variance would be contrary to the public interest
  
  
  
  
  
  
  
- b. Whether a literal enforcement would not allow the property to be used for a reasonable use given its size, configuration, and other property characteristics
  
  
  
  
  
  
  
- c. Whether the spirit of this code would be observed and substantial justice done if a variance is granted

5. **Project map.** Attach a scaled map showing the information as listed at the end of this application. Use one of the following page sizes as appropriate: 8½" x 11", 11" x 17", or 24" x 36".

**6. Applicant certification**

♦ I certify that the application is true as of the date it was submitted to the City for review.

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Applicant Signature

Date

**Governing Regulations** The procedures and standards governing this application process are found in Chapter 19, Article 4, Division 12, of the City's Municipal Code.

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### Project Map Checklist

Project Information	Included ?
Project name (e.g., business name, subdivision name)	<input type="checkbox"/>
Applicant name	<input type="checkbox"/>
Preparation date	<input type="checkbox"/>
Survey Information	
North arrow and graphic scale	<input type="checkbox"/>
Address of subject parcel or legal description	<input type="checkbox"/>
Property boundaries	<input type="checkbox"/>
Acreage of subject parcel	<input type="checkbox"/>
Project Development Information	
Easements/rights-of-ways (location, width, purpose, ownership)	<input type="checkbox"/>
Common areas/conservancy areas (location, purpose, ownership)	<input type="checkbox"/>
Setting	
Property boundaries within 50' of the subject parcel	<input type="checkbox"/>
Land uses within 50' of the subject parcel	<input type="checkbox"/>
Zoning district boundaries within 50' of the subject parcel	<input type="checkbox"/>
Municipal boundaries within 50' of the subject parcel	<input type="checkbox"/>
Site Features (Existing and Proposed)	
Wetlands	<input type="checkbox"/>
Woodlands	<input type="checkbox"/>
Wildlife habitat, including critical wildlife habitat	<input type="checkbox"/>
Environmentally sensitive features	<input type="checkbox"/>
Water resources (rivers, ponds, etc.)	<input type="checkbox"/>
Floodplain boundaries	<input type="checkbox"/>
Other hazards including brownfields, contaminated sites, unstable soils, high groundwater, bedrock, high-pressure natural gas lines, and others as appropriate.	<input type="checkbox"/>
Fences, buffers, and berms	<input type="checkbox"/>
Existing trees and other prominent vegetation	<input type="checkbox"/>
Transportation	
Streets	<input type="checkbox"/>
Driveways and road access onto public and private roads	<input type="checkbox"/>
Sidewalks / trails	<input type="checkbox"/>
Buildings / Structures (footprint, use, etc.)	
Existing and proposed within subject parcel	<input type="checkbox"/>
Existing within 50' of the subject parcel	<input type="checkbox"/>
Signs (Existing and Proposed)	
Location	<input type="checkbox"/>
Specifications for each sign including type, height, dimensions, lighting, and other factors considered during the review process	<input type="checkbox"/>