

**CHAPTER 2
GOVERNING BODY**

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- 2.01 Common Council
- 2.02 Wards and Common Council Districts
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2.01 COMMON COUNCIL

The Common Council shall consist of the Mayor and six members. There shall be three (3) Common Council districts with two (2) members from each district.

2.02 WARDS AND COMMON COUNCIL DISTRICTS

(1) First Ward. The First Ward shall consist of that part of the City in Columbia County lying south and west of the following described line:

Broadway East from the Wisconsin River to Vine St;
Vine St South Race St;
Race St South to Meadow Ln;
Meadow Ln South and West to Bowman Rd;
Bowman Rd South to CP Railroad and City Limits;
City Limits West of State Highway 16;
City Limits South to the Wisconsin River.

(2) Second Ward. The Second Ward shall consist of that part of the City in Columbia County lying north and west of the following described line:

Broadway East from the Wisconsin River to Vine St;
Vine St North to Wisconsin Ave;
Wisconsin Ave West to Bowman Rd;
Bowman Rd North to Indiana Ave;
Indiana Ave East to alley between Vine Street and Race Street;
Alley between Vine Street and Race Street on Indiana Ave North along the centerline of the vacated alley past lots 5-12 of Block 5; A line north of lot 5 Block 5 continuing east along the north line of lots 12 & 5 of Block 6 to the West ROW line of STH 13.

(3) Third Ward. The Third Ward shall consist of that part of the City located in Columbia County not in the First, Second or Sixth Ward.

(4) Fourth Ward. The Fourth Ward shall consist of that part of the City located in Sauk County lying South and West of the following described line:

State Highway 13 West from the Wisconsin River to County Rd H;
County Rd H Northwesterly to Interstate I90 and the City Limits;
Interstate I90 South to the City Limits.

(5) Fifth Ward. The Fifth Ward shall consist of that part of the City located in Adams County contiguous with Columbia County West of State Highway 13.

(6) Sixth Ward. The Sixth Ward shall consist of that part of the City in Columbia County lying in an area located:

Beginning at the corner of Bowman Rd and Indiana Ave;
Then Indiana Ave East to the alley between Vine Street and Race Street;
Then North along the centerline of vacated alley to the Northwest corner of Lot 5, Block 5 of Kilbourn City Plat; Then East along the North line of said Lot 5 to the Northeast corner of Lot 12, Block 8 of Kilbourn City Plat; Then South along Block 8 of Kilbourn City Plat to the Northwest corner of Lot 1 Certified Survey Map (CSM) 2177; Then East along Lot 1 of said CSM and the North line of the First Addition to Oaklawn Subdivision to the centerline of vacated Weber Ave;
Weber Ave South to State Highway 23;
State Highway 23 West to State Highway 16;
State Highway 16 South to the City Limits;
City Limits West to Bowman Rd;
Bowman Rd North to Meadow Ln;
Meadow Ln East to Race St;
Race St North to Vine St;
Vine St West and North to Wisconsin Ave;
Wisconsin Ave West to Bowman Rd;
Bowman Rd North to Indiana Ave.

(7) Seventh Ward. The Seventh Ward shall consist of that part of the City located in Juneau County.

(8) Eighth Ward. The Eighth Ward shall consist of that part of the city located in Sauk County lying North and West of the following described line:

State Highway 13 West from the Wisconsin River to County Road H;
County Rd H northwesterly to Interstate I90 and the City Limits.

(9) Ninth Ward. The Ninth Ward shall consist of that part of the City located in Adams County contiguous with Columbia County east of State Highway 13.

- (10) The Common Council Districts shall consist of the following wards:
District One – Wards 1, 7 and 8
District Two – Wards 2, 4 and 5
District Three – Wards 3, 6 and 9

2.03 COMMON COUNCIL COMMITTEES

(1) Committees. The Common Council shall have the following committees:

- (a) Public Works Committee
- (b) Finance Committee
- (c) Legislative Committee
- (d) Public Safety Committee
- (e) Personnel Committee

(2) Membership and Appointments.

- (a) The Mayor shall appoint the members and officers of the Common Council Committees annually at the organizational meeting of the Common Council subject to the approval of the Common Council.
- (b) Each committee of the Common Council shall be comprised of three members of the Common Council and the Mayor.

(3) Public Works Committee. The Public Works Committee shall have the duties and powers specified in Wis. Stat. Sec. 62.14.

2.04 COMMON COUNCIL PROCEDURE.

(1) Meeting Date. The regular meetings of the Common Council shall be held on the third Monday of each month at **6:30 P.M.** at the Wisconsin Dells Municipal Building. The April meeting will be held on the third Tuesday of the month before the reorganizational meeting.

(2) Special Meetings. Special meetings may be called by the Mayor by giving written notice to each member delivered personally or left at his or her usual abode at least 6 hours before the meeting. In cases where the Mayor is absent from the City, a special meeting may be called by the President of the Common Council or by four members of the Common Council, by giving written notice to each member delivered personally or left at his or her usual abode at least 6 hours before the meeting. A Special Meeting shall be

deemed a regular meeting for the purpose of transacting any business that may be permitted by law.

(3) Calling Meeting to Order. The Mayor shall take the chair at the time appointed for the council to meet and shall call the members to order. In the absence of the Mayor, the Council President shall call the members to order. In the absence of the Mayor and of the Council President, the City Clerk-Treasurer shall call the meeting to order for the purpose of electing a President Pro Tem to preside over the meeting. The Council President and the President Pro Tem may, when presiding over the meeting, be entitled to vote. The Council President and President Pro Tem, when presiding over a meeting, shall have the same veto power as the Mayor.

(4) Order of Business. At the regular meetings of the Common Council the order of business shall be as follows:

- (a) Mayor calls the meeting to order
- (b) Roll call & Verification of a quorum
- (c) Consent Agenda:
 - 1. Minutes of previous meeting
 - 2. Claims (Schedule of Bills Payable)
 - 3. Bartender (Operator) Licenses
 - 4. Other items routine in nature or having mutual agreement
- (d) Public hearings
- (e) Citizen appearances
- (f) Agenda items
- (g) Resolutions
- (h) Ordinances
- (i) Any other business to be brought before the Common Council for referral to committees or future meetings
- (j) Adjournment

2.05 FEES

From time to time, the Common Council may, by resolution, impose and revise the fees for permits and licenses issued by the City and other charges imposed by the City. Resolutions which impose or revise fees or charges shall first be approved by the Finance Committee of the Common Council.

ORDINANCES REVISING CHAPTER 2

12-08-76 A-3
02-22-82 A-89
09-18-86 A-169
06-21-90 A-260
10-15-90 A-268
11-19-90 A-274

12-16-91 A-304
06-19-95 A-367 Est. dock & ramp rates with Council
01-29-97 A-401 Common Council Committees reorganized 2.03, repeal 2.05
11-17-97 A-416 Creates provision for Schedule of Fees by resolution.
04-21-98 A-427 Rename Police & Fire to Police, Fire and Emergency Services Committee
02-04-99 A-437 Establish Wards 4 & 5
08-29-01 A-484 Restricting the Wards due to 2000 census. Created Ward 6. 2.02
06-30-04 A-555 Recreates Committee structure. 2.03(1)
06-30-04 A-556 Creates Ward 7 (due to Juneau Co. land annexation. 2.02(7)
06-23-07 A-618 Minor revisions to the Common Council meeting procedure. 2.04 (1-4)
06-29-11 A-703 Restricting changes to Wards 2 and 6. 2.02(2) & (6)
09-24-11 A-710 Creates Ward 8 (Sauk) & Ward 9 (Adams) due to redist. 2.02 (8) & (9)
12-21-13 A-737 Amends council meeting time from 7:30pm to 7:00pm. 2.04(1)
01-25-14 A-739 Corrects Adams Co. Wards after redistricting. 2.02
07-26-14 A-752 Adds 10th Ward in Sauk Co. due to annexation on Trout Rd. 2.02(10)(11)
08-22-15 A-776 Adds 11th Ward in Col. Co. due to a annexation-Southfork. 2.02(11)
11-30-18 A-836 Create 12th Ward in Col. Co. due to annexation from Town of Newport. 2.02(12)
04-21-20 A-854 Amends the start time of monthly Common Council meeting. 2.04(1)
11-25-21 A-873 Updates Wards & Districts from 2020 Census Redistricting 2.02