

# Parking Ticket Review Form

If you have received a parking ticket that you believe was issued incorrectly or have some reason why you believe the ticket should be reviewed or voided, provide your explanation in the space below. You will be notified of the review outcome within 10 business days of receipt of the review form.

If the citation is deemed valid, you will be notified by mail, email, or phone that you must pay the fine and are obligated to pay any late fees that have accrued. Submitting a request for review does not stop late fees from accruing. Late fees are added beginning 14 days after a citation is issued. You can contest the citation by a hearing in City of Wisconsin Dells Municipal Court. If a hearing is requested you will be responsible for municipal court costs of \$48, or a State citation including court costs may be issued to you prior to the hearing. Court dates can be scheduled by contacting the Municipal Court Clerk at (608) 254-2442 or at [wmassey@dellscitygov.com](mailto:wmassey@dellscitygov.com).

If it is determined an error was made in issuing a citation, any late fees will be waived.

**If your vehicle was illegally parked, your request will be denied.**

Email: \_\_\_\_\_

*Your email will be used to send the response for your review. If you do not provide an email address, the response will be mailed to you at the address listed.*

Today's Date: \_\_\_\_\_

Parking Ticket Number: \_\_\_\_\_

License Plate Number: \_\_\_\_\_ License Plate State: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

State your reason/explanation for requesting a review of this parking ticket:

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