

Employment Application

Thank you for your interest in joining our team. Please complete all applicable sections.
Incomplete applications may delay processing.

Applicant Information

Full Name: _____

Phone Number: _____

Email: _____

Mailing Address: _____

Position Details

Position Applied For: _____

Available Start Date: _____

Desired Salary: _____

Work Eligibility

Are you legally authorized to work in the United States? (Yes/ No)

Will you require employment sponsorship now or in the future? (Yes/ No)

Employment and Education History

Employment History

Employer Name
Job Title
Address
Phone
Supervisor
Start Date
End Date
Responsibilities
Reason for Leaving
Employer Name
Job Title
Address
Phone
Supervisor
Start Date
End Date
Responsibilities
Reason for Leaving

Education

High School Name
Address
Years Attended
Graduated?
College/University Name
Address
Degree
Years Attended
Graduated?

Skills & Qualifications

Please list all relevant skills that pertain to the position for which you are applying. This may include technical abilities, language proficiency, certifications, or other qualifications that support your candidacy.

Certifications / Licenses

- List relevant certifications, licenses, or training: _____

(Professional references preferred.)

Reference 1

- Name: _____
- Relationship: _____
- Phone: _____
- Email: _____

Reference 2

- Name: _____
- Relationship: _____
- Phone: _____
- Email: _____

Reference 3

- Name: _____
- Relationship: _____
- Phone: _____
- Email: _____

Additional Information

If you have any additional comments or information that may be pertinent to your application or that you would like the hiring team to consider, please include them here. Additional Information

Equal Opportunity Statement

We are an Equal Opportunity Employer and do not discriminate based on race, color, religion, national origin, gender, age, disability, marital status, veteran status, sexual orientation, gender identity, or any other legally protected status.

Background Check Notice

Employment may be contingent upon successful completion of a background check, verification of employment history, and other pre-employment screenings, as permitted by law.

Authorization & Certification

1. Certification of Accuracy: I certify that all information provided in this application is complete and accurate to the best of my knowledge.
2. Authorization for Verification: I authorize the company to verify any information provided and to contact references, former employers, and educational institutions.
3. Acknowledgment of Consequences: I understand that any false or misleading information may result in rejection of my application or termination if employed.

Signature: _____ Signature

Date: _____

Submission Instructions

Thank you for applying. We appreciate your interest in joining our team.

Please return the completed application to the town office located at:

74 W. 800 S.

Genola, UT 84655

or via email at genolamayor@genolaut.gov