

TOWN OF WINNECONNE

DRIVEWAY LOCATING & CULVERT PERMIT APPLICATION

\*\*\*\*\*ALL CULVERTS WILL BE INSTALLED BY THE WINNEBAGO COUNTY HIGHWAY DEPARTMENT\*\*\*\*\*

DOWNPAYMENT REQUIRED: \$325.00 (includes \$25 administration fee)

FINAL COST IS BILLED AS ACTUAL FROM COUNTY [MINUS THE \$300 DOWNPAYMENT]

**THIS PERMIT IS VALID FOR 2 YEARS FROM THE APPLICATION DATE.**

**\*\*\*CONCRETE IN TOWN RIGHT-OF-WAY IS AGAINST TOWN CODE 270\*\*\***

DATE: \_\_\_\_\_

TAX PARCEL NUMBER: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER OF OWNER: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

LOCATION OF DRIVEWAY VERIFIED BY: \_\_\_\_\_

DATE OF VERIFICATION: \_\_\_\_\_

CULVERT WIDTH (24' MIN – 36' MAX) \_\_\_\_\_

CULVERT DIAMETER: \_\_\_\_\_

REQUEST FOR A VARIANCE (YES/NO): \_\_\_\_\_

GRADE OF HUBS SET: \_\_\_\_\_ DATE SET: \_\_\_\_\_

DATE CULVERT INSTALLED: \_\_\_\_\_

DATE OF FINAL INSPECTION: \_\_\_\_\_

FINAL INVOICE SENT TO: \_\_\_\_\_

SIGNATURE OF PERSON RESPONSIBLE FOR FINAL INVOICE: \_\_\_\_\_

SIGNATURE OF HIGHWAY SUPERINTENDANT OR DESIGNEE: \_\_\_\_\_

SIGNATURE OF HOMEOWNER AGREEING NOT TO CONCRETE DRIVEWAY WITHIN THE TOWN'S RIGHT-OF-WAY:

\_\_\_\_\_  
DATE: \_\_\_\_\_

QUESTIONS? CONTACT HIGHWAY SUPERINTENDENT DAVE BLACK: 920-718-0725

hwysuper@townofwinneconne.gov

270-2 (F)

Any such culverts or driveways installed pursuant to this section or installed with a permit or fee required under this section, for that portion of the driveway and culvert extending from the owner's property line to the road right-of-way, must not be constructed of any concrete or cement but rather such culverts or driveways should be constructed of asphalt, stone and gravel, or some other similar constructive materials that allow for relatively easy destruction removal, and reconstruction.

DRIVEWAY LOCATION

DRAW A SKETCH OF THE PROPERTY INCLUDING DIRECTIONS, ROAD NAMES, SIZE OF THE LOT, LOCATION OF THE HOUSE AND INDICATE THE LOCATION AND MEASURED DIMENSIONS FROM THE NEAREST LOT LINE OF THE PROPOSED DRIVEWAY.

SKETCH:

INDEMNIFY AND HOLD HARMLESS THE TOWN OF WINNECONNE FROM ANY DAMAGES IT MAY BE REQUIRED AS A RESULTS OF INJURY TO PERSONS OR PROPERTY CAUSED BY APPLICANT OR HIS AGENT

APPLICANT SIGNATURE: \_\_\_\_\_