



TOWN OF LA VETA

APPLICATION FOR HOME OCCUPATION PERMIT

NON-REFUNDABLE PERMIT FEE OF \$10.00

APPLICATION MUST BE SUBMITTED BY PROPERTY OWNER

Prior to making application for a home occupation, please read "Section 18.08.220 Home Occupation" attached hereto to distinguish if your home occupation business meets the definition of a home occupation in accordance with the La Veta Municipal Code.

Name of Record Owner: _____

Mailing Address of Owner: _____

Owner Phone #: _____ Owner Email: _____

Address of property: _____

Legal description of property to be used as a home occupation: _____

Current Zoning: _____ # of employees (not including inhabitants): _____

List proposed use for the premises: _____

I, or we, understand this application will be presented to the La Veta Town Board of Trustees for approval and that **no construction can begin until the Board has approved this application**. I, or we, also understand that changes in use may require additional water and sewer tap fees, which shall be determined by the Board.

Attach a detailed site plan of the property, including dimensions of buildings and lots. Please also note setbacks. The site plan must show the boundary of the property, proposed or current buildings, all accessory buildings, parking, and landscaping. The site plan must be drawn to a reasonable scale, no larger than 11 X 14. Please use a red marker to show the portion of the property to be used as a home occupation.

Attach a drawing of signage plans or concepts.

Scheduled time of construction or improvements/changes: _____

If the use(s) of the premise changes at any time after the approval of this application you must file a new application with the Town Board.

Additional information you wish to provide:

If the premises are located within the historic preservation district you must submit an application to the Historic Preservation Committee for approval of alterations needed.

Applications for an Alteration Certificate may be obtained at the La Veta Town Hall. The Historic Preservation Committee meets on the 1st and 3rd Wednesdays of each month at 6:00 p.m., at the La Veta Railroad Depot, 111 W. Moore Street. Please note their meeting schedule that is posted on the window at Town Hall.

This application must be received for placement on the agenda one week prior to Town Board meetings, which are held on the 1st and 3rd Tuesday of each month at 7:00 p.m. at the La Veta Municipal Building, 204 South Main Street, La Veta, Colorado.

Upon review and acceptance by the Town Board, a public hearing will be scheduled. The premises must be posted and a publication printed ten (10) days prior to the public hearing. The Town Clerk will provide you with the wording for the posting. The posting is required to be in one (1) inch letters and visible to the public. The Town Clerk will have the publication made and you will be responsible to make payment to the Town of La Veta for the cost of the publication.

You cannot operate your business until after the Home Occupation permit has been approved. A printed permit will be issued and must be displayed on the premises.

Owner's Signature

Secondary Owner's Signature

PLEASE READ CAREFULLY AND COMPLETE AS REQUESTED

(Do not fill out anything below, keep this section attached to application)

☐ This application is being returned. Additional information is being requested by the Town Board:

Please provide the information requested by _____ (date). Attach the information to this application and return by the date stated.

☐ Additional Water & Sewer Taps Required # _____

☐ Application approved: _____ (date)

Special conditions placed on permit:

☐ Application denied: _____ (date)

Reasons for denial: