

OLEAN URBAN RENEWAL AGENCY
REPORT ON FINANCIAL STATEMENTS
JUNE 30, 2017

OLEAN URBAN RENEWAL AGENCY

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Olean Urban Renewal Agency

We have audited the accompanying financial statements of *Olean Urban Renewal Agency* (a nonprofit organization), which comprise the statement of net position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of *Olean Urban Renewal Agency* as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited *Olean Urban Renewal Agency's* 2016 financial statements, and we expressed an unmodified audit opinion on those financial statements in our report dated August 17, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Other Reporting Required by Government Auditing Standards

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However we did not audit the information and express no opinion on it.

In accordance with Government Auditing Standards, we have also issued our report dated August 17, 2017, on our consideration of *Olean Urban Renewal Agency's* internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering *Olean Urban Renewal Agency's* internal control over financial reporting and compliance.

Bysiek CPA, PLLC

BYSIEK CPA, PLLC
AUGUST 17, 2017
OLEAN, NY 14760

Management discussion and analysis (MD&A) is designed to assist the reader in focusing on significant financial issues provide an overview of *Olean Urban Renewal Agency's* financial activity, and to identify changes in the Agency's financial position. This section is only an introduction and should be read in conjunction with the Agency's financial statements, which immediately follow this section.

This annual report consists of financial statements, prepared in accordance with Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments.

Financial Highlights

- Collected approximately \$39,000 in lease fees and rentals; this represented an approximate decrease of \$1,000 from the prior year

Overview of the Financial Report

This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements. The Agency's basic financial statements are comprised of four components: 1) financial statements, 2) notes to the financial statements, 3) report on internal controls, and 4) summary schedule of audit findings.

1) Financial Statements

Unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints or other legal requirements, decreased by approximately \$13,000 for the year ending June 30, 2017. This was due to an excess of expenses over earned revenues. The following schedules offer condensed analyses of the Agency's net position and changes in net position:

Condensed Statements of Net Position

As of June 30,	2017	2016
Current Assets	\$ 211,815	\$ 224,862
Other Assets	776,327	776,327
Total Assets	\$ 988,142	\$ 1,001,189
Current Liabilities	\$ -	\$ -
Non-current Liabilities	27,580	27,580
Total Liabilities	\$ 27,580	\$ 27,580
Net position invested in capital assets, net of related debt	\$ 748,747	\$ 748,747
Net position, unrestricted	211,815	224,862
Total Net Position	\$ 960,562	\$ 973,609

Condensed Statements of Revenues, Expenses and Changes in Net Position

For the Year Ending June 30,	2017	2016
Revenues	\$ 38,893	\$ 40,086
Expenses and Losses	51,940	83,615
Change in Net Position	\$ (13,047)	\$ (43,529)

2) Notes to Financial Statements

The notes to the financial statements, including the summary of accounting policies, provide additional information that is essential to a full and complete understanding of the information provided in the financial statements.

3) Report on Internal Controls

The Report on Internal Controls (and Compliance) is required by Government Auditing Standards. It does not render an opinion on the operating effectiveness of internal controls but reports any control deficiencies. These control deficiencies (if any), are further classified as either significant deficiencies or material weaknesses.

4) Summary Schedule of Audit Findings

This schedule summarizes all audit results and, if necessary, details the conditions and criteria along with management's response to any audit findings.

Economic Factors That Will Affect the Future

The Agency remains committed to rehabilitating the downtown district of Olean, NY, and promoting economic development activities in the community. Its ability to successfully accomplish this is at least in part based upon the economic outlook for the Southern Tier region as well as upon its ability to continue to attract funding for future improvements.

OLEAN URBAN RENEWAL AGENCY
STATEMENTS OF NET POSITION

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As of June 30,

	<u>2017</u>	<u>2016</u>
Assets		
Current assets		
Cash and cash equivalents	\$ 211,815	\$ 224,862
Total current assets	<u>211,815</u>	<u>224,862</u>
Other assets		
Property held for sale	552,227	552,227
Land	<u>224,100</u>	<u>224,100</u>
Total other assets	<u>776,327</u>	<u>776,327</u>
Total assets	<u>\$ 988,142</u>	<u>\$ 1,001,189</u>
Liabilities and Net Assets		
Noncurrent liabilities		
Contractual fees payable	\$ 27,580	\$ 27,580
Total liabilities	<u>27,580</u>	<u>27,580</u>
Net position		
Invested in capital assets, net	748,747	748,747
Unrestricted	<u>211,815</u>	<u>224,862</u>
Total net position	<u>960,562</u>	<u>973,609</u>
Total liabilities and net position	<u>\$ 988,142</u>	<u>\$ 1,001,189</u>

See independent auditor's report and accompanying notes to the financial statements

OLEAN URBAN RENEWAL AGENCY
STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

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For the Year Ended June 30,

	<u>2017</u>	<u>2016</u>
Revenue		
Lease fees and rentals	\$ 38,893	\$ 40,086
Total revenue	<u>38,893</u>	<u>40,086</u>
Expenses		
Professional fees	43,465	38,345
Property maintenance costs	8,476	9,627
Total expenses	<u>51,940</u>	<u>47,972</u>
Excess (deficiency) of revenues over expenses	(13,047)	(7,886)
Other changes in net position		
Loss on sale of property	-	(35,643)
Change in net position	(13,047)	(43,529)
Net position, beginning of year	<u>973,609</u>	<u>1,017,138</u>
Net position, end of year	<u>\$ 960,562</u>	<u>\$ 973,609</u>

See independent auditor's report and accompanying notes to the financial statements

OLEAN URBAN RENEWAL AGENCY
STATEMENTS OF CASH FLOWS

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For the Year Ended June 30,

	2017	2016
Cash flows from operating activities		
Receipts		
Lease fees and rentals	\$ 38,893	\$ 40,086
Total cash receipts	<u>38,893</u>	<u>40,086</u>
Payments		
Professional fees and consultants	43,465	39,596
Payments for land development and property maintenance	<u>8,476</u>	<u>9,627</u>
Total cash payments	51,940	49,223
Net cash provided by (used in) operating activities	<u>(13,047)</u>	<u>(9,137)</u>
Cash flows from investing activities		
Proceeds from sale of property	<u>-</u>	<u>4,357</u>
Net change in cash	(13,047)	(4,780)
Cash at beginning of year	<u>224,863</u>	<u>229,643</u>
Cash at end of year	<u>\$ 211,816</u>	<u>\$ 224,863</u>
Reconciliation of change in net position to net cash provided by operating activities:		
Change in net position	\$ (13,047)	\$ (43,529)
Adjustments to reconcile change in net position to net cash provided by operating activities:		
Loss on sale of property	-	35,643
Change in current liabilities	-	(1,251)
Net cash provided by operating activities	<u>\$ (13,047)</u>	<u>\$ (9,137)</u>

See independent auditor's report and accompanying notes to the financial statements

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

A. Nature of Operations

Olean Urban Renewal Agency is a public benefit corporation established in 1969 to promote economic development activities in the community, particularly in the downtown district, and former Felmont and Agway sites. The Agency is managed by staff of the City of Olean.

B. Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Thus, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.

C. Basis of Presentation

The accompanying financial statements were prepared in conformity with generally accepted accounting principles. The Agency is accounted for on the flow of economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The Agency applies all applicable pronouncements of the Governmental Accounting Standards Board.

The Agency has adopted the provisions of GASB Statement No. 62 *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which provides a codification of private-sector standards of accounting and financial reporting issued prior to December 1, 1989, to be followed in the financial statements of proprietary fund types.

The Agency has also implemented the provisions of GASB Statement No. 34 *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*. Under this statement the Agency is defined as a "special-purpose government engaged in only business-type activities."

GASB Statement No. 63 *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position* provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. The Agency is not presenting captions for deferred inflows and outflows, as it has no items required to be reported as such. The required statements for this type of government in accordance with GASB Statement No. 63 are the statement of net position, the statement of revenues, expenses and changes in net position and the statement of cash flows.

GASB Statement No. 65 *Items Previously Reported as Assets and Liabilities* establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources, deferred inflows of resources or expenses, certain items that were previously reported as assets and liabilities. The Agency had no items that required such reclassification. As such, the adoption of this standard had no effect on the financial statements as of and for the years ended June 30, 2017 and 2016.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (CON'T)

D. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

E. Cash Equivalents

For purposes of reporting cash flows, the Agency considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

F. Property

Property transferred from the City of Olean is carried at appraised value. Costs associated with the refurbishment or renovation of properties held for sale are capitalized.

G. Reclassifications

Minor reclassifications have been made to certain prior year balances in order for them to conform to the current year's presentation

H. Income Taxes

Olean Urban Renewal Agency is exempt from income taxes as a public benefit corporation recognized by New York State. Therefore, no provision for income taxes is reflected in the financial statements. The Agency is exempt from filing requirements to both the Internal Revenue Service and New York State.

NOTE 2: PROPERTY HELD FOR SALE AND LAND

During the year ending June 30, 2011, *Olean Urban Renewal Agency* purchased properties at 101 North Union Street, and 110 and 116 West State Street in Olean, NY for approximately \$408,000. During the year ending June 30, 2012, the Agency incurred costs of approximately \$46,000 to repair the roof on an existing property known as the Siegel's Building. These costs were capitalized and are included on the Statement of Net Position. Other costs incurred, including on-going maintenance, utilities and property taxes have been expensed as incurred.

During the year ended June 30, 2016, the properties at 110 and 116 West State Street were sold at a loss, which is reflected in the accompanying financial statements. These properties had been appraised prior to the disposition at a value of \$40,000, which was the basis used to calculate the loss presented in the Statement of Revenues, Expenses and Changes in Net Position.

The Agency also carries several parcels of property (approximately eight acres) that it owns and holds for sale on its Statement of Financial Position at appraised value. In addition, the Agency owns approximately nine acres that is not expected to be sold, the value of which is reported as Land on the Statement of Financial Position. All of these properties were former railroad yards acquired by the City of Olean and subsequently deeded to the *Olean Urban Renewal Agency*. The appraised value at the time of transfer was \$137,900 and \$224,100 for the property held for sale and land, respectively. These amounts are reported in the Agency's financial statements as of June 30, 2017 and 2016.

NOTE 3: FAIR VALUE MEASUREMENTS

The Agency's non-current assets (property held for sale and land) are reported at fair value. Generally accepted accounting principles establish a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. These valuation techniques are based upon observable and unobservable inputs. Observable inputs reflect market data obtained from independent resources, while unobservable inputs reflect the Organization's market assumptions. These types of inputs create the following fair value hierarchy: Level 1 inputs consist of quoted prices for identical instruments in active markets, Level 2 inputs consist of quoted prices in active markets for similar assets or liabilities or quoted prices in inactive markets for identical or similar assets or liabilities and model-derived valuations whose significant inputs are observable and Level 3 consists on instruments whose significant inputs are unobservable. As discussed in Note 2, the Agency uses the appraised value at the time of transfer to value its property held for sale and land. These assets are considered to be Level 3 assets.

NOTE 4: COMMITMENTS

As part of its agreement with the City of Olean, *Olean Urban Renewal Agency* is required to remit twenty percent of the net proceeds of each sale of its property located on Constitution Avenue to the City. An estimate for these future commitments has been accrued in the financial statements for the approximately eight acres of property for which future sale is probable. An amount of \$27,580 has been reported as contractual fees payable as of June 30, 2017 and 2016. For the additional nine acres of property reported as Land in the financial statements, a corresponding liability has not been accrued because the probability of future sale is considered remote. Should these properties be sold, the proceeds would be subject to the same payment as those reported as Properties Held for Sale.

NOTE 5: LEASE AGREEMENTS

Olean Urban Renewal Agency currently leases a six acre parcel of property to CYTEC Industries, Inc. in Olean, NY for a fee that increases at a rate 3.5% per year through 2032. The Agency also leases a strip of land to National Grid, to whom an easement has been granted for electrical lines that pass through the property. The agreement states that the Agency will receive \$12,000 per annum as long as the electrical lines are utilized by the National Grid. Additionally, the Agency receives monthly fees from AT&T for global communication equipment installed on the roof of the building of one its properties. Each of these agreements is considered by their terms operating leases. The Agency expects to receive the following:

For the year ending June	30,	<u>CYTEC Industries</u>	<u>AT&T</u>	<u>National Grid</u>
2018	\$	4,487	\$ 25,353	12,000
2019		4,644	26,114	12,000
2020		4,806	26,897	12,000
2021		5,149	-	12,000
2022 and thereafter		<u>75,186</u>	-	12,000 per year
Total	\$	<u>94,272</u>	\$ <u>78,363</u>	

NOTE 6: DATE OF MANAGEMENT'S REVIEW

The Agency has evaluated events and transactions through August 17, 2017, which is the date the accompanying financial statements were made available to be issued.



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Directors
Olean Urban Renewal Agency

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of *Olean Urban Renewal Agency (OURA)* [a public benefit corporation], which comprise the statement of net position as of June 30, 2017, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 17, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered *OURA's* internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of *OURA's* internal control. Accordingly, we do not express an opinion on the effectiveness of *OURA's* internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether *OURA's* financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bysiek CPA, PLLC

BYSIEK CPA, PLLC

AUGUST 17, 2017

OLEAN, NY 14760

I. Summary of Audit Results

- The independent auditor's report expresses an unmodified opinion on the financial statements of *Olean Urban Renewal Agency*.
- No significant deficiencies or material weaknesses in internal controls were report in the Report on Internal Control over Financial Reporting.
- No instances of noncompliance material to the financial statements of *Olean Urban Renewal Agency* were disclosed during the audit as reported in the Report on Internal Control over Financial Reporting.

II. Audit Findings

A. Internal Control Over Financial Reporting

There were no internal control findings for the year ending June 30, 2017.

B. Compliance and Other Matters

There were no compliance findings for the year ending June 30, 2017.

III. Summary Schedule of Prior Audit Findings

A. Internal Control Over Financial Reporting

There were no internal control findings for the year ending June 30, 2016.

B. Compliance and Other Matters

There were no compliance findings for the year ending June 30, 2016.