

Addendum No. 2
to
Revisions to Request for Proposal Olean Area Transit System Bus Service Proposal

The following sections of the Request for Proposal Olean Area Transit System Bus Service Proposal are hereby modified by this Addendum No. 2. Addendum No. 1 should be recognized by respondents to this RFP in accordance with Appendix I Acknowledgement of Receipt of RFP, Addendum(s), and responses to Questions and Clarifications.

Under MATERIAL TO BE SUBMITTED - Modifications to this section are illustrated with *italics* font

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The following certifications and forms shall not count toward the 20 pages of information that will demonstrate the firm's capabilities and responsiveness to the listed Proposal Evaluation Factors, by which proposals will be evaluated. All other cited documentation and information by which proposals will be evaluated for responsiveness to the Proposal Evaluation Factors will count toward the 20 pages.

- *Bid Proposal Form (Appendix E)*
- *Bid Performance of Contract with City of Olean (Appendix B)*
- *Legal Status Information (Appendix C)*
- *Non-Collusive Bidding Certification (Appendix D)*
- *Ineligible Contractor Certification (Appendix D-1)*
- *Certification on Government-wide Debarment and Suspension (Appendix D-2)*
- *Restrictions on Lobbying Certification (Appendix D-3)*
- *Appendix I: Acknowledgement of Receipt of RFP, Addendum(s), and Responses to Questions and Requests for Clarifications*

10. List of vehicles, including back up vehicles. (See Appendix A, Section V, subsection F). *To be submitted by the Successful Proposer upon request of the City no later than ten (10) days prior to the commencement of the Transportation Services.* The City of Olean reserves this right to request the list of vehicles no later than (10) days prior to the commencement of the Transportation Services but also, Respondents to this Request for Proposal shall provide a list of vehicles that will be used to provide service specified in Appendix E –Option E and Option F and a list of back-up vehicles that will be used to provide services in the event that City-owned vehicles are not available due to maintenance or warranty services. The list of vehicles shall include vehicle age and condition, as the age and condition of all contractor-owned vehicles that will be provided are included among the proposal evaluation criteria. *Respondents to the RFP may propose diesel or gasoline-powered vehicles.*

- 1.1. For services to be provided under Option F, this Request for Proposal requests 52-60 passenger standard school bus style vehicle(s). The City of Olean requests that these vehicles be painted white body. If respondents to this RFP want to provide vehicles of another color for services to be provided under Option F, the respondent must indicate the color of the 52-60 passenger vehicle to be proposed for service. The color of 52-60 passenger school bus style vehicles proposed for service associated with Option F will be evaluated under the Proposal Evaluation Criteria. Respondents to the OATS Bus Service RFP may propose a motorcoach bus with a seating capacity of between 52-60 passengers to provide the services requested under Option F. The age and condition of contractor-owned vehicles should be provided and should be available for City of Olean inspection prior to the contract award.
- 1.2. On the use of 52-60 passenger school buses for Option F services, as well as any other occurrence of the use of such buses for scheduled OATS services, NYSDOT advises that a yellow school bus may be used for such service if it also used for school transport (dual use). If the bus provides such dual use, when the bus is being used for OATS public transportation services, a sign must be visible that clearly identifies such vehicle as providing service for the Olean Area Transit System, or "OATS." If the respondent to the OATS Bus Service RFP lists a yellow school bus to provide the 52-60 passenger bus required to provide Option F services, the respondent to the RFP shall provide a copy of the current DOT school bus inspection for the proposed vehicle, along with contract cover and signature pages showing that the proposer has a current contract for student transportation. Pursuant to NYS Vehicle and Traffic Law 375.20 (a), (b)(1), NYS Vehicle and Traffic Law 375(b)(2)(g), if said school bus style body bus is not being used for both school and adult transportation, it must be repainted and have the flashing red lights removed within 15 days of relicensing.

Under Appendix A- Modifications to this section are illustrated with italics font

**SPECIFICATIONS FOR OLEAN AREA TRANSIT SYSTEM
BUS SERVICE
DURING THE PERIOD FROM JUNE 1, 2024
THROUGH MAY 31, 2025**

Under I. SCOPE- Modifications to this section are illustrated with italics font

- B. The City of Olean owns a fleet of five medium duty, mid-size buses, equipped with wheelchair tie-downs that will be used by the third-party contract operator to provide scheduled OATS services. The OATS Rolling Stock Inventory is listed in Appendix F of this document. When City-owned buses are not available to provide scheduled OATS service, contractor-owned vehicles will be used. On one route, the St. Bonaventure shuttle bus route, the City of Olean will provide a City-owned bus for the operation on Monday and Wednesday and Saturday. For Thursday and Friday operation of the St. Bonaventure shuttle bus route, the contractor will provide the bus. Additionally, during the Spring semester, the St. Bonaventure shuttle service may require the operation of a second shuttle bus on a total of sixteen (16) Friday and Saturday nights. If the second shuttle bus is

requested by St. Bonaventure the contractor will be required to provide buses for this service. No spare bus is required to be available on the occasions that a second late night bus is requested to provide St. Bonaventure Late-Night service.

The hours of service and the preliminary route and stops will be as set forth on Appendix E. Except for the Olean-Salamanca-Seneca Allegany bus route which requires two (2) buses, it is projected that each route will require one (1) Vehicle, as specified in Appendix E. The City of Olean will provide City-owned vehicles for the operation of four fixed, route deviation service, bus routes including Olean City, Downtown Olean Destinations Circulator, Olean-Salamanca-Seneca Allegany, and Monday-Wednesday-Saturday St. Bonaventure shuttle bus services.

The City of Olean requires third-party contractor owned and operated vehicles to provide for the operation of fixed, route deviation service, bus routes with complementary paratransit service as requested in accordance with the City of Olean Paratransit Policy, between the City of Olean, St. Bonaventure University, and the Village of Allegany during the St. Bonaventure University academic year. The Contractor will be required to provide buses for the operation of Thursday and Friday St. Bonaventure shuttle bus service and Thursday, Friday, and Saturday St. Bonaventure late night bus service. The hours of service and the route and stops associated with the St. Bonaventure University service are set forth in Appendix E. It is projected that each route will require one (1) Vehicle, as specified in Appendix E. If a 52-60 passenger standard school bus style vehicle is proposed for use under this contract to provide either scheduled service or to provide backup services, the 52-60 passengers standard school bus style vehicle shall be painted white body. If the respondent to the RFP offers to identify a 52-60 passenger standard school bus style vehicle of another body color, the body color must be identified for evaluation. For establishing the magnitude of service associated with St. Bonaventure for this Request for Proposals, the St. Bonaventure service quantities are based on estimated service start and end dates and number of days. The actual number of days and associated hours of St. Bonaventure service will be determined by St. Bonaventure at the time that the 2024-2025 St. Bonaventure University academic calendar is established.

Under IX. INSURANCE REQUIREMENTS - Modifications to this section are illustrated with *italics* font

- A. Each proposer must have the following minimum coverages. If a proposer's policy does not strictly comply with these insurance specifications, then it must submit a Certificate of Insurance verifying that coverage meets or exceeds the following:

Comprehensive General Liability – \$2,000,000 aggregate; \$1,000,000 per occurrence.

Automotive Liability Insurance - Primary coverage of \$500,000.00 for each person and \$1,000,000.00 for each accident.

Property Damage - \$1,000,000.00.

Excess Umbrella Liability Coverage - \$3,000,000.00.

(Insurance Requirements for this contract is Classification “F”)

City of Olean shall be included as an additional insured on all Certificates of Insurance. These Certificates (Acord 25 form) shall be included as part of the sealed response to this RFP. There must be a certification that the policy will not be cancelled or allowed to expire without 30 days' notice, except for 10 days' notice for nonpayment of premiums. Insurance certificates must show the expiration date of the policy. The policy should cover the duration of the entire term of the Contract. The Successful Proposer shall provide the City with copies of policy endorsements clearly stating that the City of Olean has been added as an additional insured.

Under X. RATES AND SCHEDULE REQUIREMENTS - Modifications to this section are illustrated with *italics* font

Olean, St. Bonaventure University, Allegany Service

For SBU Late-Night bus services to be provided under Option F, this Request for Proposal requests 52-60 passenger standard school bus style vehicle(s). The City of Olean requests that these vehicles be painted white body. If respondents to this RFP want to provide vehicles of another color for services to be provided under Option F, the respondent must indicate the color of the 52-60 passenger vehicle to be proposed for service. The color of 52-60 passenger school bus style vehicles proposed for service associated with Option F will be evaluated under the Proposal Evaluation Criteria. The age and condition of contractor-owned vehicles should be provided and should be available for City of Olean inspection prior to the contract award. On the use of 52-60 passenger school buses for Option F services, as well as any other occurrence of the use of such buses for scheduled OATS services, NYSDOT advises that a yellow school bus may be used for such service if it also used for school transport (dual use). If the bus provides such dual use, when the bus is being used for OATS public transportation services, a sign must be visible that clearly identifies such vehicle as providing service for the Olean Area Transit System, or “OATS.” If the respondent to the OATS Bus Service RFP lists a yellow school bus to provide the 52-60 passenger bus required to provide Option F services or any other scheduled OATS services, the respondent to the RFP shall provide a copy of the current DOT school bus inspection for the proposed vehicle, along with contract cover and signature pages showing that the proposer has a current contract for student transportation. Pursuant to NYS Vehicle and Traffic Law 375.20 (a), (b)(1), NYS Vehicle and Traffic Law 375(b)(2)(g), if said school bus style body bus is not being used for both school and adult transportation, it must be repainted and have the flashing red lights removed within 15 days of relicensing.