

NOTE: SASE IS REQUIRED FOR ALL SEARCHES RETURNED BY MAIL

CITY OF OLEAN  
P.O.BOX 668  
Olean, New York 14760-0668  
376-5602

FEE: \$20.00

LOCAL REAL PROPERTY CERTIFICATION

Date \_\_\_\_\_

Applicant \_\_\_\_\_

**PART I: Applicant to complete**

ASSESSED TO \_\_\_\_\_  
PROPERTY ADDRESS \_\_\_\_\_  
Account # \_\_\_\_\_

(may be obtained from Assessor's Office)  
CORNER PROPERTY? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, list cross street \_\_\_\_\_

KNOWN AS ANY OTHER ADDRESS? Yes \_\_\_\_\_ No \_\_\_\_\_  
List \_\_\_\_\_

PROPERTY IS: (v)      Single Family Residential \_\_\_\_\_  
Two Family Residential \_\_\_\_\_ Commercial \_\_\_\_\_  
3 or More Families \_\_\_\_\_ Boarding House \_\_\_\_\_

**PART II City Clerk to complete**

If "None", certifying officer will insert "None"

CITY TAXES \_\_\_\_\_ PAID / UNPAID (circle one)  
COUNTY TAXES - **SEE COUNTY – CITY NO LONGER HAS ACCESS**

SIDEWALK / PAVING / SEWER ASSESSMENTS PROJ. # \_\_\_\_\_ YR. OF LEVY DURATION \_\_\_\_\_  
NEXT INSTALLMENT DUE \_\_\_\_\_  
(This does NOT include any assessments currently being completed but not yet billed.)

UNPAID BALANCE \_\_\_\_\_ DELINQUENT BALANCE \_\_\_\_\_  
OTHER ASSESSMENT(S) \_\_\_\_\_  
OTHER LIENS (excluding judgement liens) \_\_\_\_\_  
CONTRACT LIABILITIES \_\_\_\_\_  
DATE: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

**PART III Water and Sewer Dept to complete**

If "None", certifying officer will insert "None"

UNPAID WATER / SEWER RENT \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

METER REPAIR / REPLACEMENT \_\_\_\_\_

DATE: \_\_\_\_\_  
\_\_\_\_\_  
WATER AND SEWER DEPARTMENT

Note: The certification of this Department is as of the date stated and including only bills actually rendered prior to date of certification. Final bills are rendered the month of the reading:

**PART IV Department of Public Works to complete**

SIDEWALK REPAIRS NEEDED & OWNER NOTIFIED      YES      NO (circle one)  
TREE REMOVAL NEEDED & OWNER NOTIFIED      YES      NO (circle one)  
UNPAID SHOVELING FEES      \$ \_\_\_\_\_

DATE: \_\_\_\_\_  
\_\_\_\_\_  
DEPARTMENT OF PUBLIC WORKS