

NOTICE TO BIDDERS

The City of Olean is seeking proposals to provide annual fire alarm system testing at the Municipal Building, Water Filtration Plant, Wastewater Treatment Facility, John Ash Community Center, William O. Smith Recreation Center, City Garage, Central Fire Station, Fire Station One, Olean Airport and Bartlett House/Carriage House. Proposals will be received at the Office of the Director of Public Works, Room 206, City Municipal Bldg until 2:00pm on Thursday, June 10, 2026.

Information and specifications may be obtained from the Office of the Director of Public Works, Room 206, Municipal Bldg, Olean, NY 14760, Telephone (716)376-5650.

Proposals must be submitted on the prescribed Proposal Form. Each proposal submitted should be in a sealed envelope marked on the outside thereof: PROPOSAL FOR CITY OF OLEAN FIRE ALARM SYSTEM TESTING

No Bidder may withdraw their bid for a period of 45 days after opening.

The City of Olean reserves the right to reject any and all proposals, to waive technicalities, or re-advertise if the best interest of the City of Olean will be served thereby.

If you have any questions regarding this proposal please contact the City of Olean Electrical Division at (716)376-5662.

Insurance Requirements.

Prior to award of contract the successful bidder shall supply copies of insurance certificates as follows:

- 1) Insurance covering claims under workers compensation, disability benefit and other similar employee benefit acts, against himself/herself or any of them, or by anyone for whose acts any of them may be liable.

- 2) Contractor's Protective Liability Insurance.

Each Occurrence	\$ 1,000,000
Damage to Rented Premises (each occurrence)	\$ 1,000,000
Medical Expense (any one person)	\$ 5,000
Personal & Adv. Injury	\$ 1,000,000
General Aggregate	\$ 2,000,000
Products - Comp/Op Agg.	\$ 2,000,000

- 3) Automobile Liability Insurance:

Combined Single Limit (each accident)	\$ 1,000,000
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- 4) Excess/Umbrella Liability:

Each Occurrence	\$ 5,000,000
Aggregate	\$ 5,000,000

- 5) Workers' Compensation and Employers' Liability

E.L. Each Accident	\$ 100,000
E.L. Disease – Each Employee	\$ 100,000
E.L. Disease – Policy Limit	\$ 500,000

- 6) Endorsements on all insurance, there shall be attached to and made, a part of every policy or certificate of insurance required hereunder, as the case may be, an endorsement stating that "The Insurance Company agrees that policy number _____ shall not be canceled or allowed to lapse until sixty (60) days after the owner has received written notice of the cancellation or change or lapse, as evidenced by return receipt or certified or registered letter, and it is agreed further that as to lapsing such notice will not be valid if mailed more than 15 days prior to the expiration date shown on this policy".

NON-COLLUSIVE BIDDING CERTIFICATION

BY SUBMISSION OF THIS BID OR PROPOSAL, THE BIDDER
CERTIFIES THAT:

- [1] This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor or potential competitor.
- [2] This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project, to any other bidder, competitor or potential competitor.
- [3] No attempt has been or will be made to influence any other person, partnership or corporation to submit or not to submit a bid or proposal.
- [4] The person signing this bid or proposal certifies that he fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing in its behalf, BIDDER:

BY: _____

TITLE: _____