

Island View Sanitary District
PO Box 82
Winnebago, WI 54985

INSTRUCTIONS FOR LATERAL CONTRACTOR/EXCAVATOR/PLUMBER

BEFORE ANY EXCAVATION CAN BEGIN, THE LICENSE HOLDER MUST COMPLETE THE FOLLOWING:

- 1. A CERTIFICATE OF LIABILITY INSURANCE** (\$100,000/\$300,000). This certificate must list **both the Town of Oshkosh and IVSD.**
- 2. A PERFORMANCE BOND** (Surety Bond) of \$10,000 per lateral. The **original** sealed bond must list **both the Town of Oshkosh and IVSD.**

**These first two items can be mailed, emailed to the Town of Oshkosh and to the IVSD.*
- 3. NOTIFY IVSD INSPECTOR**-Jerry Fabisch at (920) 410-3486 to witness new lateral connections as well as disconnections and reconnections. An air or water leak test also needs to be completed. Please provide 48-hour notice prior to any work.

ADDITIONAL INFORMATION:

- *Approximate main line sewer depth can be obtained by calling the IVSD Inspector or Ron Harrell.
- *Lateral product shall be schedule 40 PVC or IVSD Inspector approved.
- *Lateral must be installed per current code; a saddle may not be used to connect to the main.
- *If the main sewer line is on the opposite side of the road, the lateral must be **bored** under the road.
- *Any destruction of the road must be repaired to Town of Oshkosh Town Chairman's satisfaction.
- *The IVSD is not responsible for inaccuracy of the information provided or the improper installation of the lateral.
- *Please also read the attached "Building Sewers and Connections" from the Island View Sanitary District Ordinance.

Ron Harrell, President 920-420-4861

Thomas Konrad, Treasurer 920-233-0504

Vicky Rowe, Secretary 920-233-3441

Julie Rosenau, Business Secretary 920-236-9440

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This information is from the Island View Sanitary District "IVSD Sewer Use Ordinance".

You may obtain a copy of this Ordinance by contacting Julie Rosenau, Business Secretary, at 920-236-9440, emailing your request to julierosenau.islandview@gmail.com or finding it online at <https://townofoshkosh.com/ivsd-news-page/>

I. BUILDING SEWERS AND CONNECTIONS

ARTICLE VI. BUILDING SEWERS AND CONNECTIONS

Section 1. No unauthorized person shall uncover, make a connection with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written connection permit from the District.

Section 2. There shall be two (2) classes of building sewer connection permits: (a) for residential and commercial service, and (b) for service to establishments producing industrial waste. In either case, the owner or his agent shall make application which shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the District. At the time of application, the applicant shall pay to the District a connection permit and inspection fee, per lateral, for a residential, commercial or industrial building sewer connection permit. The inspector will be provided by the District, and the fee shall be that in effect at the time of application.

Section 3. All costs and expenses incident to the installation and connection of the building sewer shall be borne by the property owner. The property owner shall indemnify the District of any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

Section 4. A separate and independent building sewer shall be provided for every building intended for human habitation or occupancy.

Section 5. Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the District, to meet all requirements of this Ordinance.

Section 6. The size, slope, alignment, materials or construction of a building sewer, and methods to be used in excavating, placing of the pipe, jointing, testing, backfilling the trench, and connecting to the District lateral shall all conform to the requirements of the District, the Wisconsin State Plumbing Code and other applicable rules and regulations pertinent to the installation. All service laterals shall be four (4) inch minimum, except as otherwise required by applicable State Plumbing Code regulation or approved in writing by the Commission.

Section 7. Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public

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sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer at the owner's expense.

Section 8. Roof-leaders, surface drains, groundwater drains, foundation drains, and other clear water drains shall not be connected to a building sewer which discharges into a sanitary sewer or private sewage treatment facility. All such connections existing at the time of passage of this Ordinance shall thereafter be illegal and shall be disconnected. If fifteen (15) days after the initial connection of the building to the collection system, storm water or clear water is being discharged into a sanitary sewer, it shall constitute a violation, and the District shall give the offending person an additional fifteen (15) days' notice to disconnect. Failure to disconnect within the additional fifteen (15) day period shall constitute a separate violation each day such connection continues beyond the 15-day period, and failure to disconnect after such notice shall authorize the District to cause disconnection of the service lateral and assessment of the costs of such disconnection against the property involved, and/or the District may institute action for violation of this subsection.

Section 9. The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code and other applicable rules and regulations.

Section 10. The applicant for the building sewer connection permit shall notify the District when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the District representative.

Section 11. All excavations for building sewer installation shall be adequately guarded by the property owner with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the District at the property owner's expense.

Section 12. Before any permit is issued, the person or contractor who is to perform the work shall file with the District Secretary a certificate of liability insurance of no less than \$100,000 per person and \$300,000 per occurrence and a surety bond to the District in the minimum sum of Ten Thousand Dollars (\$10,000.00), or a higher value deemed appropriate by the District, with sufficient sureties, indemnifying the District and its officers and agents and holding them harmless against all damages, injuries, and costs and any claims for personal injury or damages from any third party, arising out of the work to be performed including, but not limited to, restoration and replacement of the premises to as good a condition as they were in before such work was commenced and guaranteeing the faithful performance of all work with proper care and skill.

Such bond shall remain in force until the final expiration of the permit except that on expiration it shall remain in full force as to all penalties, claims and demands that have accrued thereunder prior to expiration.

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