7747 County Road N, Sun Prairie WI 53590 Jt. Plan Commission and Town Board Meeting March 13, 2023, at 6:00 pm

The Bristol Town Board and Planning Commission will hold a Joint meeting on Monday, March 13, 2023, at 6:00 p.m., located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590.

AGENDA

- I. Order of Business
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Approval of Minutes: February 13, 2023, Jt. Plan-Board Mtg
 - d. Approval of Check Register & Treasurer's Report for February 2023
- II. Public Comment Items Not on The Agenda
- III. Parks Committee Report
- IV. Business
 - a. Discuss/Consider CSM & Rezone Approval on Parcel 0911-141-8240-0 of 31.36 acres to create a .74 acre lot separating the house and small shed. Rezone of proposed Lot 1 (.74 acres) to SFR and remainder acres of 30.62, Lot 2 as AG.
 - b. Discuss/Consider Tree Trimming Quote to complete tree maintenance along town roads.
 - c. Discuss/Consider Operator's License for Lisa Barrientos-Schrard through June 30, 2023.
 - d. Discuss/Consider Spring Burn Date for Subdivisions
- V. Chairman's Report
 - a. Road Conditions
 - b. Land Use Issues
- VI. Set Future Meetings and Agendas
- VII. Adjourn.

Notice is hereby given that it is possible that a majority of the Town Board or other governmental body may be present at the above meeting of the Town Board to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Town Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the Planning Commission and Town Board will take formal action at the above meeting.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

Kim Grob, Town Clerk-Treasurer

Certified Posting: 3-9-2023 Town Hall and website.



7747 County Road N, Sun Prairie WI 53590 Jt. Plan Commission and Town Board Meeting February 13, 2023, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:01pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartzer, Sandy Dulin, Jim Ringelstetter, Travis Larson, Al Rogers and Brian Willison. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE - RECITED

c. APPROVAL OF MINUTES FROM JANUARY 9, 2023, JT. PLAN-BOARD MEETING

Motioned by Schwartzer and seconded by Dulin to approve January 9, 2023, Jt. Plan-Board minutes as written. All ayes, Motion carried. Motioned by Willison and seconded by Grove to approve January 9, 2023, Jt. Plan-Board minutes as written. All ayes, Motion carried.

d. APPROVAL OF CHECK REGISTER FOR JANUARY 2023

Motioned by Grove and seconded by Willison to approve January 2023 check register. All ayes, Motion - carried.

PUBLIC COMMENT

Golf Course Representative, Matt Sheahan from Midwest Land Group, stated the Veith's will be opening in the spring for business, and they plan to list the property for sale as a golf course. Kolby Hirth requested that more detailed information be included in the minutes and financial reports and for a Chairman & Supervisors report be added to the agenda. Doug Tjugum wanted to discuss transfer of building rights. Madonna Bigelow expressed appreciation to the Board and Parks Committee for their support towards recent maintenance/improvements to the skating rink as it is being used more than it has been in many years.

PARKS COMMITTEE REPORT

Park report was combined with the two business items to follow.

BUSINESS

a. DISCUSSION/CONSIDER APPROVAL OF MEMORIAL BENCH AT PEARL COURT PARK BY FRIEDHOFF FAMILY

Tamara Sondgeroth explained the request from the Friedhoff family to donate a bench in memory of David Friedhoff. The bench would be made of recycled plastic, installed with a concrete pad and the Friedhoff family will be purchasing and installing the bench. The Parks Committee recommends to the Board for approval of the bench. Motioned by Willison and seconded by Grove to approve the acceptance of a park bench gift by the David Friedhoff family for Pearl Court Park. All ayes, Motion carried.

b. DISCUSS/CONSIDER BROOKS PARK BOUNDARY ENCROACHMENT LETTER TO RESIDENTS

The Parks Committee is requesting the board to review and approve a letter to be sent to residents surrounding Brooks Park to reclaim encroached park land by residents. This is a second letter giving notice to remove their property from the park area and this letter will inform the residents that if they do not comply by the date listed; they will be responsible for costs incurred for the removal of the items. Motioned by Grove and seconded by Willison to approve the letter to Brooks Park residents. All ayes, Motion carried.

7747 County Road N, Sun Prairie WI 53590 Jt. Plan Commission and Town Board Meeting February 13, 2023, at 6:00 pm

c. DISCUSS/CONSIDER C.U.P. PERMIT TO HOUSE CONTRACTOR SUITES FOR PARCEL #0911-122-8080-0, 1773 COUNTY HWY V

The C.U.P. application is to have three contractor office suites located in one of the storage buildings at 1773 County Hwy V. Schwartzer opened the item for public comment. There is drain tile that runs through the middle of the property, but finding the exact location has been unsuccessful. Test holes are planned to establish the location. The drain tile will be routed along the east property line with an easement created for the tile. Schwartzer read the Findings of Facts for Committee approval and all six findings received: all ayes, motions carried.

Plan - Motioned by Willison and seconded by Ringelstetter approve the C.U.P. application as it met the six findings plus the five conditions and approve the possible uses recommended by General Engineering Co.:

- Animal grooming, vet clinic
- · Auto body, vehicle repair & maintenance
- Fabrication and assembly of parts
- · Lab or research facilities
- Landscaping and general construction contractor
- Metal wood fabrication
- · Office buildings two or fewer stories in height
- Places of worship
- Retail establishment and service, indoor
- Roadside stand and farmer's market

All ayes, Motion carried. Board – Motioned by Willison and seconded by Grove accepting recommendation from the Planning Committee and approves the C.U.P. application for the contractor suites with the Finding of Facts, five conditions and the list of possible uses for parcel #0911-122-8080-0, 1773 County Hwy V. All ayes, motion carried.

d. DISCUSS/CONSIDER CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC) AGREEMENT FOR AGREEMENT RENEWAL SERVICES FOR ZONING MAPPING AND DATA

Motioned by Grove and seconded by Willison to approve the CARPC agreement for renewal of the zoning mapping and data services agreement. All ayes, Motion carried.

e. DISCUSS/CONSIDER CAPITAL AREA REGIONAL PLANNING COMMISSION (CARPC) AGREEMENT FOR UPDATING THE TOWN'S COMPREHENSIVE PLAN

Motioned by Grove and seconded by Willison to approve the CARPC agreement for updating the town's Comprehensive plan. All ayes, Motion carried.

7747 County Road N, Sun Prairie WI 53590 Jt. Plan Commission and Town Board Meeting February 13, 2023, at 6:00 pm

f. DISCUSS/CONSIDER EMS CONTRACT RENEWAL THROUGH DECEMBER 31, 2028

Motioned by Willison and seconded by Grove to approve the EMS contract renewal with the exception to check with the town's insurance agent for their consent for coverage regarding section 1.07 *To Pay Deductible Portion of Insured Property Losses* for their consent. All ayes, motion carried.

g. DISCUSS/CONSIDER GRANT APPLICATION FOR STORMWATER ANALYSIS

Chuck Nahn, Nahn & Associates is requesting board's approval to apply for a DNR grant for completing a stormwater analysis. Motioned by Grove and seconded by Willison to approve Nahn & Associates to apply for a DNR grant on behalf of the Town of Bristol. All ayes, motion carried.

h. DISCUSS/CONSIDER FINAL DECISION FOR WI DOT TRID PROJECT

This is a \$14,000 grant awarded to the town for work on Russet Rd. with a project completion data of June 30, 2023. Derr learned that the TRID grant is non-transferable, and the project scope can not be reduced unless an application is resubmitted. There would not be enough time to resubmit an application and complete a new project by June 30, 2023. Motioned by Willison and seconded by Grove to forfeit the \$14,000 TRID grand for Russet Rd due to the town's portion of the road cost and short time-frame of resubmitting a new application. All ayes, motion carried.

i. DISCUSS ROAD WORK COMPLETED ON TAM O'SHANTER IN 2022

Nancy Bauling expressed her concern of road work completed last fall that left bumpy road conditions on various roads within the town. Derr explained the contractor is aware of the situation and is committed to fixing the areas this spring/early summer.

SET FUTURE MEETINGS AND AGENDAS

Board Meeting - March 13, 2023, at 6:00 pm

ADJOURN

Planning - Motioned by Dulin and seconded by Ringelstetter to adjourn at 8:34 p.m. All ayes, Motion carried.

Board - Motioned by Grove and seconded by Willison to adjourn at 8:34 p.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

The Town of Bristol Account QuickReport As of February 28, 2023

Туре	Date	Num	Name	Name Memo	
1001 · Bank of SP - cas	h & investment	ts			
100 · General Fund		_			
Liability Check	02/01/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -14907	-25.97
Liability Check Liability Check	02/01/2023 02/02/2023	E-pay	United States Treasury QuickBooks Payroll Service	39-6005805 QB Tracking # -14429 Created by Payroll Service on 02/0	-2,031.74 -6,563.19
Liability Check	02/02/2023		QuickBooks Payroll Service	Created by Payroll Service on 02/0	-1,212.44
Paycheck	02/03/2023	DD3012	Grob, Kimberly M	Direct Deposit	0.00
Paycheck	02/03/2023	DD3013	Johnson, Lynnette R	Direct Deposit	0.00
Paycheck	02/03/2023	DD3014	Koltes, Robert J	Direct Deposit	0.00
Paycheck	02/03/2023	DD3015	Kraus, Jane L.	Direct Deposit	0.00
Paycheck	02/03/2023	DD3016	Scherbarth, Reinhart G	Direct Deposit	0.00
Paycheck Paycheck	02/03/2023 02/03/2023	29279 DD3012	Schultz, Daryl A Ward, Dustin	Direct Deposit	-177.32 0.00
Paycheck	02/03/2023	DD3012	Winters, Michael J	Direct Deposit	0.00
Paycheck	02/03/2023	DD3014	Derr, Gerald H	Direct Deposit	0.00
Bill Pmt -Check	02/06/2023	29280	Alliant Energy/WPL		-1,532.09
Bill Pmt -Check	02/06/2023	29281	APG of Southern Wisconsin	51419 - Publication for Feb Electio	-62.09
Bill Pmt -Check	02/06/2023	29282	Associated Appraisal Consu	51501 - 2023 Revaluation Program	-5,138.72
Bill Pmt -Check	02/06/2023	29283	BOARD OF COMMISSIONE		-247,978.38
Bill Pmt -Check	02/06/2023	29284	Burke Truck & Equipment	53307 - Truck - Maintenance & Re	-47.62
Bill Pmt -Check	02/06/2023	29285	Business Communication S	51410 - Postage & Assembly 2022	-890.08
Bill Pmt -Check	02/06/2023	29286	CyberReef	52220 Canada Cantal Calt Bri	-120.00
Bill Pmt -Check	02/06/2023 02/06/2023	29287 29288	Dane County Highway Depa DANE COUNTY TREASUR	53330 - Snow/Ice Control - Salt Bri	-140.10 -11,415.32
Bill Pmt -Check Bill Pmt -Check	02/06/2023	29289	Frontier	514062 - Town Hall Phone & Internet	-76.53
Bill Pmt -Check	02/06/2023	29290	Horstman Networks	514062 - Town Hall Internet Service	-59.50
Bill Pmt -Check	02/06/2023	29291	Isaac Wollin	53331 - Mailbox Reimb for 2722 St	-62.30
Bill Pmt -Check	02/06/2023	29292	Kasieta Legal Group LLC	51320 - Legal Services - Zoning O	-81.25
Bill Pmt -Check	02/06/2023	29293	Kim Grob	51411 - Mileage reimbursement fro	-318.07
Bill Pmt -Check	02/06/2023	29294	LRS	Understand Access to the Acces	-407.00
Bill Pmt -Check	02/06/2023	29295	MG&E	51602 - Gas & Electric	-1,214.80
Bill Pmt -Check	02/06/2023	29296	Nahn and Associates, LLC	56906 - Stormwater Planning	-1,515.00
Bill Pmt -Check	02/06/2023	29297	NAPA Auto Parts	53307 - Truck Maintenance & Repair	-105.98
Bill Pmt -Check	02/06/2023	29298	Northeast Dane County Fire	52101 - 2023 1st Quarter Payment	-61,759.50
Bill Pmt -Check	02/06/2023	29299	Pellitteri Waste Systems	53604 - Recycling, 53606 - Trash	-3,305.09
Bill Pmt -Check	02/06/2023	29300	Sundance BioClean Inc.	51603 - January Cleaning Services 514061 - Feb. Services Cell Phone	-320.00 -270.15
Bill Pmt -Check	02/06/2023	29301 29302	US Cellular Visa - Cardmember Service	514061 - Feb. Services Cell Phone	-1,233.89
Bill Pmt -Check Bill Pmt -Check	02/06/2023 02/14/2023	29303	Columbus School District	24620 - Property Tax February Set	-158,547.32
Bill Pmt -Check	02/14/2023	29304	Dane County Treasurer's Of	VOID: Needed Separate Checks	0.00
Bill Pmt -Check	02/14/2023	29305	DeForest School District	24610 - Property Tax February Set	-8,428.70
Bill Pmt -Check	02/14/2023	29306	Madison Area Tech. College	24700 - Propert Tax February Settl	-164,073.93
Bill Pmt -Check	02/14/2023	29307	Sun Prairie School District	24600 - Property Tax February Set	-2,181,196.19
Bill Pmt -Check	02/14/2023	29308	Alliant Energy/WPL	53420 - Damaged Street Pole 12/2	-1,127.23
Bill Pmt -Check	02/14/2023	29309	DANE COUNTY TREASUR	52600 - Jan 2023 Police Services	-5,635.04
Bill Pmt -Check	02/14/2023	29310	Dane County Treasurer's Of	24310 - Property Tax February Set	-694,698.80
Bill Pmt -Check	02/14/2023	29311	Dane County Treasurer's Of	41130 - 2022 50% Ag Conversion	-858.70
Liability Check	02/15/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -93866	-1,894.20
Liability Check	02/15/2023	E-pay	Wisconsin Department of R	39-6005805 QB Tracking # -93847 0118000	-629.57 -271.02
Liability Check Liability Check	02/15/2023 02/15/2023	DEBIT DEBIT	WRS WRS	Town of Bristol	-2,253.04
Liability Check	02/15/2023	DEBIT	North Shore Bank	010-7001187	-100.00
Liability Check	02/16/2023	DEBIT	QuickBooks Payroll Service	Created by Payroll Service on 02/1	-6,757.53
Liability Check	02/16/2023		QuickBooks Payroll Service	Created by Payroll Service on 02/1	-569.88
Paycheck	02/17/2023	29313	Schultz, Daryl A	administrative for the second	-227.73
Paycheck	02/17/2023	DD3016	Johnson, Lynnette R	Direct Deposit	0.00
Paycheck	02/17/2023	DD3017	Koltes, Robert J	Direct Deposit	0.00
Paycheck	02/17/2023	DD3019	Lattimer, Jon T	Direct Deposit	0.00
Paycheck	02/17/2023	DD3020	Scherbarth, Reinhart G	Direct Deposit	0.00
Paycheck	02/17/2023	DD3021	Ward, Dustin	Direct Deposit	0.00 0.00
Paycheck	02/17/2023	DD3022	Winters, Michael J	Direct Deposit Direct Deposit	0.00
Paycheck Paycheck	02/17/2023 02/17/2023	DD3015 DD3018	Grob, Kimberly M Kraus, Jane L.	Direct Deposit	0.00
Paycheck	02/17/2023	DD3016	Willison, Brian L	Direct Deposit	0.00
Paycheck	02/17/2023	DD3023	Grove, Benjamin A	Direct Deposit	0.00
Bill Pmt -Check	02/27/2023	29314	Bradley W Pearson	41111 - Overpayment of 2022 Tax	-160.19
Bill Pmt -Check	02/27/2023	29315	Brett J C Russell and Kim M	41111 - Overpayment of 2022 Taxes	-104.70
Bill Pmt -Check	02/27/2023	29316	Brian G Vogler and Beth A	41111 - Overpayment of 2022 Tax	-293.43
Bill Pmt -Check	02/27/2023	29317	Dane County Highway Depa	53330 - Brine for Road Treatment	-959.20
Bill Pmt -Check	02/27/2023	29318	Dean D Dederich and Wend	41111 - Overpayment of 2022 Taxes	-220.00
Bill Pmt -Check	02/27/2023	29319	Friday Rev. Living Trust	51406 - Internet for Office	-526.02 -76.53
Bill Pmt -Check	02/27/2023	29320 29321	Frontier Gregory D Belanger and Ly	41111 - Overpayment of 2022 Taxes	-269.24
Bill Pmt -Check Bill Pmt -Check	02/27/2023 02/27/2023	29321	Horstman Networks	51406 - February IT Managed Serv	-65.00
DIII I IIIL -OHECK	OLILI12020			,	Dog

Dana

The Town of Bristol Account QuickReport As of February 28, 2023

Туре	Date	Num	Name	Memo	Amount
Bill Pmt -Check	02/27/2023	29323	Insight FS		-3,337.30
Bill Pmt -Check	02/27/2023	29324	James A Braun and Wendy	41111 - Overpayment of 2022 Tax	-293.43
Bill Pmt -Check	02/27/2023	29325	Jamie L Muth or Jennifer A	41111 - Overpayment of 2022 Taxes	-168.54
Bill Pmt -Check	02/27/2023	29326	Joshua A Reiner & Sunee R	41111 - Overpayment of 2022 Taxes	-3,524.00
Bill Pmt -Check	02/27/2023	29327	Justin Sugden	41111 - Overpayment of 2022 Taxes	-935.99
Bill Pmt -Check	02/27/2023	29328	Kevin J Schultz and Mallory	41111 - Overpayment of 2022 Tax	-293.43
Bill Pmt -Check	02/27/2023	29329	LRS		-407.00
Bill Pmt -Check	02/27/2023	29330	Luckmann Living Trust	41111 - Overpayment of 2022 Taxes	-4,740.44
Bill Pmt -Check	02/27/2023	29331	Matthew Schwarz or Amy S	41111 - Overpayment of 2022 Taxes	-164.55
Bill Pmt -Check	02/27/2023	29332	Michael J Cotter and Susan	41111 - Overpayment of 2022 Taxes	-3,747.86
Bill Pmt -Check	02/27/2023	29333	Paul D Ehrhardt and Kaylee	41111 - Overpayment of 2022 Taxes	-144.80
Bill Pmt -Check	02/27/2023	29334	Russell Blaser	41111 - Overpayment of 2022 Taxes	-293.43
Bill Pmt -Check	02/27/2023	29335	Travis M Waldschmidt	41111 - Overpayment of 2022 Taxes	-170.11
Bill Pmt -Check	02/27/2023	29336	Visa - Cardmember Service	51410, 53311, 51413, 51406, 53310	-1,211.79
Total 100 · General	Fund				-3,597,439.98
Total 1001 · Bank of SI	P - cash & investr	ments			-3,597,439.98
OTAL					-3,597,439.98

Cover Sheet for Agenda Packet Section

IV. Business

a.

General Engineering Company P.O. Box 340 916 Silver Lake Drive Portage, WI 53901



608-742-2169 (Office) 608-742-2592 (Fax) gec@generalengineering.net www.generalengineering.net

Engineers • Consultants • Inspectors

ZONING ADMINISTRATOR REVIEW REPORT

TO: Town of Bristol Plan Commission, Town Board, Town Clerk/Treasurer

FROM: Kory D. Anderson, P.E., Town of Bristol Zoning Administrator

DATE: (for) March 13, 2023 Plan Commission/Town Board Meeting

SUBJECT: Zoning Change/ Preliminary CSM Review for MacMiller/Frakie

Tax Parcel 0911-141-8240-0

GEC NO.: 2-0123-41B

Background Information

Owner/Applicant: Colleen MacMiller & Shannon Frakie

4551 Springs Court DeForest, WI 53532

Agent/Surveyor Birrenkott Surveying

c/o Chris Casson 1677 N. Bristol St. Sun Prairie, WI 53590

Location: 7277 CTH VV

In part of the NE ¼ and SE ¼ of the NE ¼ of Section 14, all in T9N, R11E, Town

of Bristol, Dane County, WI.

Request: Zoning Change / Preliminary CSM Approval

Existing Zoning: <u>Tax Parcel 0911-141-8240-0</u> <u>A-1 (Legacy)</u> 31.36 Acres
Total 31.36 Acres

Existing Land Use: The tax parcel is mostly open area and ag fields except for a house and two

sheds (one small, one large) in the very southeastern portion of the parcel. The large shed appears to have a separate gravel driveway connection to CTH VV from the house driveway, so no additional access is needed. There are no steep slopes, lakes/streams, floodplains, or wetlands associated with the parcel but there is drainage ditch along the property line in the very northwestern corner of

the parcel.

Adjacent Land Uses: North: Agriculture

West: Agriculture

East: CTH VV, Agriculture

South: Agriculture

Proposal

Zoning Change: Proposed Lot 1 SFR 0.74 Acres
Proposed Lot 2 AG 30.62 Acres

Total 31.36 Acres

Applicant submitted information for a zoning change of Tax Parcel 0911-141-8240-0 from zoning A-1 Agriculture District to SFR Single Family (Proposed Lot 1... existing house and small shed) Residential

ure District to SFR Single Family (Proposed Lot 1...existing house and small shed) Residentia

Portage

Black River Falls

La Crosse





Zoning District and AG Agriculture Zoning District (Proposed Lot 2... existing large shed and ag fields). The intention of this zoning change and CSM is to separate the existing house from the ag fields. Proposed Lot 2 according to the Town Chairman will be a non-buildable lot and will require a deed restriction. A recorded CSM will follow the rezone to solidify the boundary of the rezoned areas.

Submittals/Attachments

- 1. Zoning Change Application, received March 1, 2023.
- 2. Jurisdictional Review Form, received March 1, 2023.
- 3. Preliminary CSM, received March 1, 2023.

GEC reviewed the attachments and the information submitted by the applicant/agent and has the following comments outlined below:

Comprehensive Plan

The planned future land use for this parcel is Agriculture Preservation. I'll always defer to the Town on the history of a property meeting the density requirements and the Agricultural and Rural Lands Preservation Area policy in the Town's Comp Plan. There doesn't appear to be any extraterritorial review authority by any jurisdiction.

Town Ordinances

1. General

There are no planned improvements or construction that we are aware of. So no land use permits will be needed. As stated above, a deed restriction will be needed for Proposed Lot 2 as it is a non-buildable lot.

2. Preliminary CSM

The provided preliminary CSM appears correct and meets the Town Land Division Ordinance. However, the Town Clerk name should be changed to Kim Grob. And we don't believe the City of Sun Prairie has extraterritorial jurisdiction for this proposal.

Recommendation

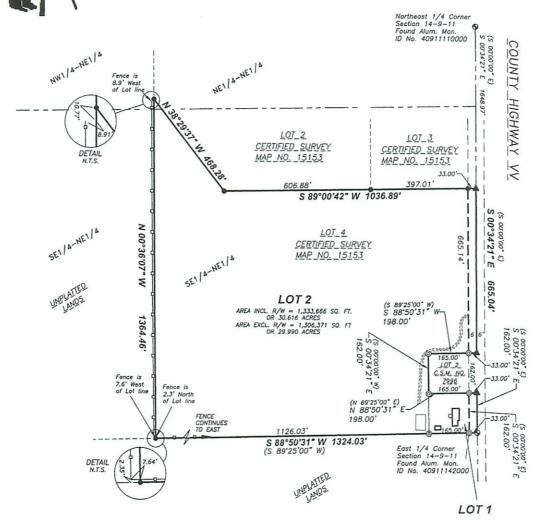
GEC recommends that the Plan Commission conditionally approve the proposed zoning change of Tax Parcel 0911-141-8240-0 from zoning A-1 Agriculture District to SFR Single Family (Proposed Lot 1...existing house and small shed) Residential Zoning District and AG Agriculture Zoning District (Proposed Lot 2...existing large shed and ag fields), contingent on the following:

- 1. Town Board discuss any concerns with above comments.
- 2. Any comments or conditions from the Town's Attorney shall be addressed.
- 3. A deed restriction recorded for Proposed Lot 2 as it is a non-buildable lot.
- 4. The applicant shall provide a copy of the recorded certified survey map to the Clerk within ten (10) days after the certified survey map is recorded.

BIRRENKOTT SURVEYING P.O. Box 237 1677 N. Bristol Street Sun Prairie, Wl. 53590 Phone (608) 837-7463 Fax (608) 837-1081

CERTIFIED SURVEY MAP

Lot 4 Certified Survey Map No. 15153 located in the Northeast 1/4 of the Northeast 1/4, and the Southeast 1/4 of the Northeast 1/4 of Section 14, all located in T9N, R11E Town of Bristol, Dane County, Wisconsin



Bearings referenced to the East of the Northeast 1/4 of Section 19N. R11E bearing S 00'34'21" Legend: = Found 1" Iron Pipe = Found 3/4" Iron Bar = Found Nail 1 = Septic Tank = Septic Tank - = Fence () = Recorded as data SCALE 1" = 300' 600 300

Notes:

Map referenced to the Wisconsin County Coordinate System, Dane County, WI

All witness monuments were found and verified per Dane County Public Land Survey Monument Records: Corner ID No. 40911110000 dated 10/04/2019 Corner ID No. 40911142000 dated 10/04/2019

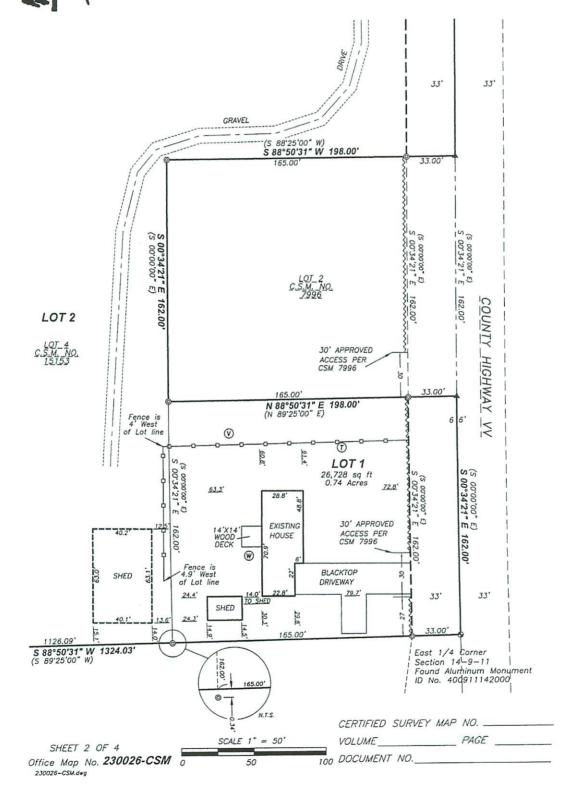
SH	EET 1	OF	- 4
Office	Мар	No.	230026-CSIV
230026	-CSM.dx	vg	

CERTIFIED SURVEY MAP	NO
VOLUME	PAGE
DOCUMENT NO.	

BIRRENKOTT SURVEYING P.O. Box 237 1677 N. Bristol Street Sun Prairie, WI. 53590 Phone (608) 837–7463 Fax (608) 837–1081

CERTIFIED SURVEY MAP

Lot 4 Certified Survey Map No. 15153 located in the Northeast 1/4 of the Northeast 1/4, and the Southeast 1/4 of the Northeast 1/4 of Section 14, all located in T9N, R11E Town of Bristol, Dane County, Wisconsin





CERTIFIED SURVEY MAP DATED: February 21, 2023

Birrenkott Surveying

P.O. Box 237 1677 N. Bristol Street Sun Prairie, Wisconsin 53590 Phone (608) 837-7463 Fax (608) 837-1081

Surveyor's Certificate:

I, Chris K. Casson, herby certify that this survey is in full compliance with Chapter 236.34 of Wisconsin Statutes. I also certify that by the direction of the owners listed hereon, I have surveyed and mapped the lands described hereon and that the map is a correct representation of all the exterior boundaries of the land surveyed and the division of that land, in accordance with the information provided.

Chris K. Casson, Registered Land Surveyor No. S-3264

Description:

Lot 4 Certified Survey Map 15153 located in the Northeast 1/4 of the Northeast 1/4, and the Southeast 1/4 of the Northeast 1/4 of Section 14, all located in T9N, R11E, Town of Bristol, Dane County, Wisconsin, more fully described as follows: Commencing at the Northeast 1/4 corner of said Section 14; thence S 00°34'21" E (recorded as S 00°00'00" E), 1648.97 feet along the East line of said Northeast 1/4 of Section 14, also being the center line of County Highway VV to the Northeast corner of Lot 4 Certified Survey Map No. 15153 and the point of beginning; thence continuing S 00°34'21" E (recorded as S 00°00'00" E), 665.04 feet along said line to the Northeast corner of Lot 2, Certified Survey Map No. 7996; thence S 88°50'31" W (recorded as S 88°25'00" W) along Northline of Certified Survey Map No. 7996, 198.00 feet to the Northwest corner of said Lot 2; thence S 00°34'21" E (recorded as S 00°00'00" E), 162.00 feet along the West line of said Lot 2 to the Southwest corner of said Lot 2; thence N 88°50'31" E (recorded as N 89°25'00" E), 198.00 feet along the South line of said Lot 2 to a point on the said East line of said Northeast 1/4 of Section 14, also being the center line of County Highway VV; thence S 00°34'21" E (recorded as S 00°00'00" E), 162.00 feet along said center line of County Highway VV to the East 1/4 Corner of said Section 14; thence along the South line of said Southeast 1/4 of the Northeast 1/4, S 88°50'31" W (recorded as S 89°25'00" W), 1324.03 feet to the West line of said Southeast 1/4 of the Northeast 1/4; thence along said West line, N 00°36'07" W, 1364.46 feet to the Northwest corner of Lot 4, Certified Survey Map No. 15153; thence S 38°29'37" E, 468.28 feet along the North line of said Lot 4; thence N 89°00'42" E, 1036.89 feet along said North line, of said Lot 4 to the point of beginning. Containing 1,333,666 square feet or 30.616 acres. Areas including the right-of-way of County Highway VV.

Owners' Certificate:

As owners, we hereby certify that he has caused the lands described on this Certified Survey Map to be surveyed, divided and mapped as shown on this Certified Survey Map. The owner also certifies that this Certified Survey Map is required to be approved by the Town Board of the Town of Bristol.

Colleen M. MacMiller Owner	Shannon Frakie Owner					
State of Wisconsin) Dane County) ss Personally came be Collen M. MacMiller and Shannon Frakie, to acknowledged the same.	efore me this day of me known to be the person who execute	, 2023, the above-named and the foregoing instrument and				
Notary Public, Dane County, Wisconsin	My Commission Expires					
Printed Name						

	Document No.		
Sheet 3 of 4			
Office Map No.: 230026-CSM	Certified Survey Map No.	, Volume	, Page



Sheet 4 of 4 Office Map No.: 230026-CSM

CERTIFIED SURVEY MAP DATED: February 21, 2023

Birrenkott Surveying

P.O. Box 237 1677 N. Bristol Street Sun Prairie, Wisconsin 53590 Phone (608) 837-7463 Fax (608) 837-1081

Town of Bristol Approval Certificate This Certified Survey Map is hereby acknowledged, accepted and approved by the Town Board of the Town of Bristol, Dane County, Wisconsin.						
Brandon S. Bled	soe, Town Clerk	Dated				
County, Wiscon	in Agreements between sin, executed on the 31st	the City of Sun Prairie, Dane County, Wisconsin, and the Town of Bristol, Dane day of May, 2005, the City of Sun Prairie does hereby certify that it has agreed to rial plat approval jurisdiction for this certified survey map.				
Resolution No. 9	828 05/117					
Elena Hilby, City	y Clerk	Dated				
Surveyed for: Troy MacMiller 4551 Springs Ct DeForest, WI 535.	32	Register of Deeds Certificate:				
(608)-577-5305		Received for recording thisday of, 2023				
Surveyed: Drawn:	BSS/SAS	at o'clock m and recorded in Volume of Certified Survey				
Checked: Approved: Field book:	CKC CKC	Maps of Dane County on Pages				
Tape/File: J:\202	3\CARLSON	Document No				

Certified Survey Map No. ______, Volume _____, Page _____

ZONING CHANGE APPLICATION

Town of Bristol • 7747 County Road N • Sun Prairie, WI 53590 Phone (608) 837-6494 • Fax (608) 834-6494 • www.tn.bristol.wi.gov

PERMIT #:			
Permit Fee: \$			Fee Paid:
Approved By:			
Approval Date:	/	/	

Items that must be submitted with your application:

- Written Legal Description of the Proposed Zoning Boundaries
 Legal description of the land that is proposed to be changed. The description may be a lot in a plat, Certified
 Survey map, or an exact metes and bounds description. A separate legal description is required for <u>each</u> zoning district proposed. The description shall include the area in acres or square feet.
- Scaled Drawing of the Location of the Proposed Zoning Boundaries
 The drawing shall include the existing and proposed zoning boundaries of the property. All existing buildings shall be shown on the drawing. The drawing shall include the area in acres or square feet.

OWNER	AGENT (Contractor, Coordinator, Other)
NAME	CONTACT NAME
Collen M. MacMiller & Shannon Frakie	Chris K. Casson
BUSINESS NAME or CO-OWNER'S NAME (if applicable)	BUSINESS NAME (if applicable)
	Birrenkott Surveying
MAILING ADDRESS	MAILING ADDRESS
4551 Springs Ct	1677 N. Bristol Street
CITY, STATE, ZIP	CITY, STATE, ZIP
DeForest, WI 53532	Sun Prairie, WI 53590
DAYTIME PHONE #	DAYTIME PHONE #
(608) 577-5305	(608) 837-7463
EMAIL	EMAIL
troy@badgerlandpropertyservice.com	ccasson@birrenkottsurveying.com

LAND INFORMATION							
own: Bristol Parcel Numbers Affected: 012/0911-141-8240-0							
Section: 14	Property /	Address or Locati	on: 7	277 County Highw	vay VV Sun Prair	rie, WI 53590	
Zoning District Change (To / From ,	/ # of acres	Lot 1 to be rezone	ed fron	n A-1 to SFR; Lot 2	2 to be rezoned for	rom A-1 to AG	
Soils classification of area (percent	ages) Cla	ss I Soils:	%	Class II Soils:	%	Other:	%
Narrative: (reason for change, inte	nded land	use, size of farm,	time	schedule)			
☐ Separation of buildings from f	armland			abla	Creation of a	residential lot	
☐ Compliance for existing struct	ures and/o	r land uses			Other		
				AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA			
I authorize that I am the owner or have pe	rmission to a	ct on behalf of the ov	vner o	f the property.			
Signature: Collein Mon	ellins	v			Date:	3-1-23	

TOWN OF BRISTOL JURISDICTION REVIEW FORM

COMPLETE THIS FORM BEFORE STARTING THE ZONING APPLICATION

If your property is subject to Dane County's jurisdiction, the Town cannot grant your zoning change without Dane County's approval. If the answer to any of the Jurisdictional Questions is "Yes", the Town cannot proceed with your application unless Dane County indicates that the County does not have jurisdiction over zoning the parcel.

, and a control of the parcer.
Applicant/Agent/Contractor: Birrenkott Surveying Email: Ceasson @ birrenkott Surveying
Address: 1677 N. Bristol Street City/State/Zip: Sun Prairie, WI 53590 Phone: (608) 837-7463
Parcel ID Number(s): 012/0911-141-8240-0
CSM or Plat Information, if any: CSM 15153
Proposed activity on the property: Create Lot Around Existing Residential Home
Is the property enrolled in CRP or any other farm programs? Z No Yes
If "Yes" is checked, identify the program and file identification number(s):
JURISDICTIONAL QUESTIONS
 Is your proposed project located within 1,000 feet of the ordinary high-water mark of a navigable lake, pond or flowage? No ☐ Yes
 Is your proposed project located within 300 feet of the ordinary high-water mark of a navigable river, stream or creek? No ☐ Yes
3. Is your proposed project located within a floodplain? ☑ No ☐ Yes
4. Is your proposed project located within a wetland? Z No Yes
5. Will your project involve disturbing more than 4,000 square feet of land by excavating, grading or filling? No Pes (If Yes, you may need a Dane County erosion control and/or stormwater permit)
6. Do the maps showing wetlands, floodplains and shorelands at https://dcimapapps.countyofdane.com/lwrviewer/ indicate that there are any floodplain, wetland or shoreland areas on your property or an adjacent parcel ? ✓ No ☐ Yes
STATEMENT OF APPLICANT
The answers above were made after reviewing the facts pertaining to my property. I am aware that if my proposed project is located within a floodplain, shoreland or wetland area, the project must be reviewed by Dane County. Any approvals obtained in error will be void, and all expenses incurred in seeking those approvals will be lost.
Dated: 3-1-2023 By: Cultu
If the answer to any jurisdictional question is "Yes," the applicant must submit this request to the Dane County Department of Planning and Development for a determination of whether the project is subject to Dane County Jurisdiction.
DETERMINATION BY DANE COUNTY
The undersigned, acting by authority of Dane County, indicates that the parcel identified in this Jurisdictional Review Form is not subject to shoreland, floodplain or wetland zoning regulations of Dane County.
Dated: By:

Cover Sheet for Agenda Packet Section

IV. Business

b.

The Tree Trimmer Deerfield, WI

\$225/hr for directional pruning for 40 hours

Needs to be done before April 15 to avoid tree damage.

Cover Sheet for Agenda Packet Section

IV. Business

c.

Town of Bristol Application for an "Operator's" License

CCAP/>

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year July 1, 2022 through June 30, 2023. I certify that I am 35 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service. MARIE Date of Birth 06/25/1987 Social Security # Drivers License # Sun Penne, WI 53590 Phone #____ Current Address List all prior addresses for the last 5 years: To City State Zip From Street Address City and State where you were born: GRAND FORKS, NORTH DAKOTA Name of Employer's Business North Bristol Sportsman Club Phone # HAVE you ever held an alcohol or operator's license from the Town of Bristol? HAVE you ever held an alcohol or operator's license from another municipality/township? ______No If Yes, specify where and when: HAVE you EVER been convicted of ANY offenses in ANY State? ______Yes_____No If Yes: For what?______ Which Court?_____ For what?______ Which Court?_____ HAVE you completed the state-required "Beverage Server" Course? _____ Yes _____ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion. I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license. FEES: Subscribed and sworn to before me this \$25.00 Cash Operator's -\$10.00 Cash__Ck_ Provisional -Background Check - \$25.00 Cash Ck Signature: Clerk / Notary

.....

For Office Use:

Approved Rejected at Town Board meeting on

Village of McFarland Operator's License

License No: 2223-129

License Fee: \$35.00

WHEREAS, the local governing body of the Village of McFarland, County of Dane, Wisconsin, has, upon application duly made, granted and authorized the issuance of an "Operator's" License to.

Lisa M. Barrientos

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$35.00 as required by local ordinances, and has complied with all requirements necessary for obtaining a license.

NOW THEREFORE, An "Operator's" License, pursuant to Sections 125.32(2) and 126.68(2) of the Wisconsin Statues, and local ordinances, is hereby issued to said applicant,

for the period from 8/23/2022 to 6/30/2023. Given under my hand this 23rd day of August, 2022.

(Corporate Seal)

Cassandra Suettinger

Serving Alcohol

is proud to present this certificate to

Lisa Barrientos

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats. Verify online at servingalcohol.com

Verification Code

ialw9wXOuC

Date Issued

Aug 19th, 2022

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working. Find your city clerk's office here: https://elections.wi.gov/clerks/directory

Wisconsin Alcohol Seller/Server Course

Name: Lisa Barrientos

Certification Date: Aug 19th, 2022

Certificate Code: ialw9wXOuC

Verify Online: servingalcohol.com 125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

> SERVING ALCOHOL INC VALID FOR 2 YEARS

Learn more about this wallet card at http://servingalcohol.com/wallet-card

Cover Sheet for Agenda Packet Section

IV. Business

d.

Spring 2023 Open Burn Dates

The Town has set the following dates as designated open burning weekends for yard clean-up (note – weekends extend from Thursday through Sunday to accommodate people who work on weekends):

March 30 - April 2

April 13 – 16

April 27 – 30

May 11 - 14

Please remember that only <u>dry</u> yard waste (grass, leaves, and plant material) as well as clean wood can be burned. Burning is only allowable during daylight hours and you <u>must</u> attend your fire.

To participate in the open burning dates, you must first contact the Sun Prairie Fire Dept. **before** burning. Please call 608-837-5066 and follow the prompts to leave your burning information.

Town of Bristol Treasurer's Report March 9, 2023

Total Funds Available	\$ 365,499.13
ARPA Funds	 (223,824.92)
Parks Fund - LGIP	(80,109.19)
Total Funds As March 9, 2023	\$ 669,433.24
<u>Equipment</u> Current Balance	\$ 4.52
<u>Parks</u> Current Balance	\$ 80,109.19
LGIP Fund <u>General</u> Current Balance	\$ 183,619.33
ICS Account Ending Balance	\$ 1,852.36
Money Market Ending Balance	\$ 7,726.36
General Fund Ending Balance	\$ 396,121.48