

**TOWN OF BRISTOL**  
**7747 County Road N, Sun Prairie WI 53590**  
**April 10, 2023, at 6:00 pm**

***Town Board Meeting***

The Bristol Town Board will hold a regular monthly town board meeting on Monday, April 10, 2023, at 6:00 p.m., located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590.

**AGENDA**

- I. Order of Business
  - a. Call to Order
  - b. Pledge of Allegiance
  - c. Approval of Minutes from March 13, 2023 Board Meeting
  - d. Approval of Check Register for March 2023 & Treasurer's Report
- II. Public Comment – items not on the agenda
- III. Parks Committee Report
- IV. Business
  - a. Discuss/Consider Approval of Prairie Pines Golf Course Operator Licenses for April 11, 2023 to June 30, 2023
  - b. Move to **CLOSED SESSION** under WI Stats. Sec. 19.85(1)(C) for purposes of employment, compensation, or performance evaluation of any public employee over which the Governmental body has jurisdiction or exercises responsibility. For this purpose, is to conduct an interview for a Town Administrative Assistant position.
  - c. Return to **OPEN SESSION** to formally dispose of any discussions in closed session.
- V. Set Future Meetings and Agendas
- VI. Adjourn.

Notice is hereby given that it is possible that a majority of other governmental body may be present at the above meeting of the Town Board to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the Town Board will take formal action at the above meeting.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

Kim Grob, Town Clerk-Treasurer

*Certified Posting: 4-7-2023 Town Hall and website.*

**TOWN OF BRISTOL**  
**7747 County Road N, Sun Prairie WI 53590**  
**Jt. Plan Commission and Town Board Meeting**  
**March 13, 2023, at 6:00 pm**

**ORDER OF BUSINESS**

**a. CALL TO ORDER**

The meeting was called to order at 6:01pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartz, Jim Ringelstetter, Al Rogers, Travis Larson, and Brian Willison. Sign-in sheet on file in Clerk's office.

**b. PLEDGE OF ALLEGIANCE – RECITED**

**c. APPROVAL OF MINUTES FROM FEBRUARY 13, 2023, JT. PLAN-BOARD MEETING**

Motioned by Ringelstetter and seconded by Rogers to approve February 13, 2023, Jt. Plan-Board minutes as written. All ayes, Motion carried. Motioned by Grove and seconded by Willison to approve February 13, 2023, Jt. Plan-Board minutes as written. All ayes, Motion carried.

**d. APPROVAL OF CHECK REGISTER & TREASURER'S REPORT FOR FEBRUARY 2023**

Motioned by Willison and seconded by Grove to approve February 2023 check register. All ayes, Motion -carried. Motioned by Grove and seconded by Willison to approve February 2023 Treasurers Report. All ayes, Motion -carried.

**PUBLIC COMMENT**

Annie Tremaine inquired if the new fire truck has been put into service.

**PARKS COMMITTEE REPORT**

Tamara Sondgeroth reported that April 22 is scheduled for park clean-up where mulch will be spread, and any branches / debris will be cleaned up. Shelters are planned to be installed in early spring. May 6 & 7 is planned for the installation of the new playground structure at Brooks Ridge Park. Adult volunteers are needed for the project. The Parks Committee received a grant for plants that will be placed around park signs. The Committee set-up a two-year Parks Committee term and they will be looking for two new people to join the committee. Their future agenda items that they will be working on is a 10 year park plan and looking at a reservation system. Next meeting May 9.

**BUSINESS**

**a. DISCUSSION/CONSIDER CSM & REZONE APPROVAL ON PARCEL 0911-141-8240-0 OF 31.36 ACRES TO CREATE A .74 ACRE LOT SEPARATING THE HOUSE AND SMALL SHED. REZONE OF PROPOSED LOT 1 (.74 ACRES) TO SFR AND REMAINDER ACRES OF 30.62, LOT 2 AS AG.**

The applicant wishes to separate the existing house and small shed, creating a .74 acre parcel which would be rezoned to SFR. The remainder acres of 30.62 as Lot 2 will be rezoned to AG. Planning – Motioned by Ringelstetter and seconded by Rogers to approve the CSM & Rezone of parcel 0911-141-8240-0, 7277 County Hwy VV, creating a .74 acres parcel, Lot 1 zoned as SFR and a 30.62 acre parcel, Lot 2 zoned as AG with a deed restriction on Lot 2 of a non-buildable lot. All ayes, Motion carried. Board – Motioned by Willison and seconded by Grove to accept the Planning Commission recommendation and approve the CSM & Rezone of parcel 0911-141-8240-0, 7277 County Hwy VV creating a .74 acres parcel, Lot 1 zoned as SFR and a 30.62 acre parcel, Lot 2 zoned as AG with a deed restriction on Lot 2 of a non-buildable lot. All ayes, Motion carried.



**TOWN OF BRISTOL**  
**7747 County Road N, Sun Prairie WI 53590**  
**Jt. Plan Commission and Town Board Meeting**  
**March 13, 2023, at 6:00 pm**

- b. DISCUSS/CONSIDER TREE TRIMMING QUOTE TO COMPLETE TREE MAINTENANCE ALONG TOWN ROADS.**  
Public Works Lead, Dustin Ward received a quote from The Tree Trimmer to complete maintenance tree trimming along town roads. The board discussed of identifying certain areas within the town that need cutting back the most. Motioned by Grove and seconded by Willison to table the acceptance of the quote from The Tree Trimmer. All ayes, Motion carried.
- c. DISCUSS/CONSIDER OPERATOR'S LICENSE FOR LISA BARRIENTOS-SCHRARD THROUGH JUNE 30, 2023.**  
Lisa Barrientos completed the required paperwork and her background search came back satisfactory for an Operator's License. Motioned by Grove and seconded by Willison to approve the Operator's License for Lisa Barrientos-Schroud from March 14 – June 30, 2023. All ayes, motion carried.
- d. DISCUSS/CONSIDER SPRING BURN DATE FOR SUBDIVISIONS**  
Motioned by Grove and seconded by Willison to approve the spring burn dates for subdivisions starting March 30 and running every other weekend Thursday – Sunday until May 14. All ayes, Motion carried.

**CHAIRMAN'S REPORT**

- a. ROAD CONDITIONS**  
Road weight limits are in enforce until the spring thaw is complete. Scott's Construction plan to have a Regional Manager come look at the bumpy road conditions from their work last fall.
- b. LAND USE ISSUES**  
Prairie Athletic Club owners plan to purchase the Sun Prairie Golf Course and it will remain a golf course.

**SET FUTURE MEETINGS AND AGENDAS**

Board Meeting – April 10, 2023  
Annual Meeting – April 18, 2023

**ADJOURN**

Planning - Motioned by Rogers and seconded by Larson to adjourn at 7:03 p.m. All ayes, Motion carried.  
Board - Motioned by Grove and seconded by Willison to adjourn at 7:03 p.m. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer



# The Town of Bristol

## Account QuickReport

### As of March 31, 2023

Type	Date	Num	Name	Memo	Amount
<b>1001 - Bank of SP - cash &amp; investments</b>					
<b>100 - General Fund</b>					
Liability Check	03/01/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -4...	-2,071.14
Liability Check	03/02/2023		QuickBooks Payroll Ser...	Created by Payroll Service on ...	-1,378.90
Liability Check	03/02/2023		QuickBooks Payroll Ser...	Created by Payroll Service on ...	-6,429.03
Paycheck	03/03/2023	DD3025	Derr, Gerald H	Direct Deposit	0.00
Paycheck	03/03/2023	DD3026	Grove, Benjamin A	Direct Deposit	0.00
Paycheck	03/03/2023	DD3027	Grob, Kimberly M	Direct Deposit	0.00
Paycheck	03/03/2023	DD3028	Johnson, Lynnette R	Direct Deposit	0.00
Paycheck	03/03/2023	DD3029	Koltes, Robert J	Direct Deposit	0.00
Paycheck	03/03/2023	DD3030	Kraus, Jane L.	Direct Deposit	0.00
Paycheck	03/03/2023	DD3031	Scherbarth, Reinhart G	Direct Deposit	0.00
Paycheck	03/03/2023	29337	Schultz, Daryl A		-426.72
Paycheck	03/03/2023	DD3032	Ward, Dustin	Direct Deposit	0.00
Paycheck	03/03/2023	DD3033	Winters, Michael J	Direct Deposit	0.00
Bill Pmt -Check	03/13/2023	29338	Alliant Energy/WPL		-1,319.41
Bill Pmt -Check	03/13/2023	29339	Associated Appraisal C...	51501 - March Srvs & 2023 R...	-10,106.28
Bill Pmt -Check	03/13/2023	29340	Axley Brynelson, LLP	51310 - Legal Services	-883.30
Bill Pmt -Check	03/13/2023	29341	Bear Graphics	51418 - Election Eps	-473.23
Bill Pmt -Check	03/13/2023	29342	Burke Truck & Equipment		-199.81
Bill Pmt -Check	03/13/2023	29343	Capital Area Regional P...	56903 - Zoning Map Admend...	-422.55
Bill Pmt -Check	03/13/2023	29344	CyberReef	514062 - February Internet Se...	-60.00
Bill Pmt -Check	03/13/2023	29345	DANE COUNTY TREA...	52500 - Jul - Dec 2022 DaneC...	-1,912.80
Bill Pmt -Check	03/13/2023	29346	Dane County Treasurer...	24310 - 2023 Town's Septic F...	-9.83
Bill Pmt -Check	03/13/2023	29347	Horstman Networks	514062 - March IT Services	-65.00
Bill Pmt -Check	03/13/2023	29348	Jefferson Fire & Safety	51603 - Annual Fire Ext. Inspe...	-118.00
Bill Pmt -Check	03/13/2023	29349	Krista Scott	55204 - Ice Rink Snow Shovel	-89.67
Bill Pmt -Check	03/13/2023	29350	Madison Sand & Gravel	53308 - Sand for Roads	-375.23
Bill Pmt -Check	03/13/2023	29351	MG&E	51602 - Feb Cell Phone Srvs	-983.89
Bill Pmt -Check	03/13/2023	29352	Office Depot Business ...	51418, 51400 - Election & Offi...	-706.89
Bill Pmt -Check	03/13/2023	29353	Pellitteri Waste Systems	53604, 53606 - Feb Srvs Recy...	-2,608.54
Bill Pmt -Check	03/13/2023	29354	Steve Shaw	41111 - Tax Reimburse	-93.70
Bill Pmt -Check	03/13/2023	29355	Stranders Sanitary Servi...	51601 - Septic Tan Servicing ...	-190.00
Bill Pmt -Check	03/13/2023	29356	Sundance BioClean Inc.	51603 - February Cleaning Se...	-320.00
Bill Pmt -Check	03/13/2023	29357	Terminator Pest Control...	51603 - Building Maint	-52.00
Bill Pmt -Check	03/13/2023	29358	Truck Country	53307 - Truck Repair	-853.36
Bill Pmt -Check	03/13/2023	29359	US Cellular	514061- Feb Cell Phone Srvs	-182.49
Bill Pmt -Check	03/13/2023	29360	Wisconsin Dept. of Rev...	51501 - 2022 Muni Fee for As...	-90.70
Bill Pmt -Check	03/13/2023	29361	Barry Thoma	51416 - February 2023 Election	-200.00
Bill Pmt -Check	03/13/2023	29362	Bonnie Schmidt	51416 - February 2023 Wages	-105.00
Bill Pmt -Check	03/13/2023	29363	Cynthia Mestelle	51416 - February 2023 Election	-210.00
Bill Pmt -Check	03/13/2023	29364	Dave Suchomel	51416 - February 2023 Election	-116.25
Bill Pmt -Check	03/13/2023	29365	Janet Storch	51416 - February 2023 Election	-120.00
Bill Pmt -Check	03/13/2023	29366	Julie Mallder	51416 - February 2023 Election	-97.50
Bill Pmt -Check	03/13/2023	29367	Kay Radke	51416 - February 2023 Election	-101.25
Bill Pmt -Check	03/13/2023	29368	Lisa Rickert	51416 - February 2023 Election	-217.50
Bill Pmt -Check	03/13/2023	29369	Marcia Forbes	51416 - February 2023 Election	-112.50
Bill Pmt -Check	03/13/2023	29370	Marilyn Silvester 1	51416 - February 2023 Election	-105.00
Bill Pmt -Check	03/13/2023	29371	Pete Vickerman	51416 - February 2023 Election	-105.00
Bill Pmt -Check	03/13/2023	29372	Sandra Dulin	51416 - February 2023 Election	-112.50
Bill Pmt -Check	03/13/2023	29373	Sue Suchomel	51416 - February 2023 Election	-116.25
Liability Check	03/15/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -5...	-1,790.44
Liability Check	03/16/2023		QuickBooks Payroll Ser...	Created by Payroll Service on ...	-6,152.39
Liability Check	03/16/2023		QuickBooks Payroll Ser...	Created by Payroll Service on ...	-413.45
Paycheck	03/17/2023	DD3034	Grob, Kimberly M	Direct Deposit	0.00
Paycheck	03/17/2023	DD3035	Johnson, Lynnette R	Direct Deposit	0.00
Paycheck	03/17/2023	DD3036	Kraus, Jane L.	Direct Deposit	0.00
Paycheck	03/17/2023	DD3037	Scherbarth, Reinhart G	Direct Deposit	0.00
Paycheck	03/17/2023	29374	Schultz, Daryl A		-182.85
Paycheck	03/17/2023	DD3038	Ward, Dustin	Direct Deposit	0.00
Paycheck	03/17/2023	DD3039	Winters, Michael J	Direct Deposit	0.00
Paycheck	03/17/2023	DD3040	Willison, Brian L	Direct Deposit	0.00
Bill Pmt -Check	03/27/2023	29375	Aegis Corporation	51901 Bonding Town Officials	-280.00
Bill Pmt -Check	03/27/2023	29376	Bellin Health	514141 - Medical Testing Ann...	-45.00
Bill Pmt -Check	03/27/2023	29377	Burke Truck & Equipment	53322 - Broom Replacement ...	-1,118.00
Bill Pmt -Check	03/27/2023	29378	Community Insurance C...		-24,062.00
Bill Pmt -Check	03/27/2023	29379	Dane County Towns As...	51104 - 2023 Membership Da...	-2,900.00
Bill Pmt -Check	03/27/2023	29380	DANE COUNTY TREA...	52600 - February 2023 Police ...	-5,190.76
Bill Pmt -Check	03/27/2023	29381	Decker Supply Company	53341 - Signs & Posts	-107.45
Bill Pmt -Check	03/27/2023	29382	Frontier	51406 - April Internet Srvcs	-76.53
Bill Pmt -Check	03/27/2023	29383	General Engineering Co...		-9,974.07
Bill Pmt -Check	03/27/2023	29384	Insight FS		-2,737.21
Bill Pmt -Check	03/27/2023	29385	John Deere Financial	53306 - Machine Maint & Repair	-604.60
Bill Pmt -Check	03/27/2023	29386	League of Wisconsin M...	51104 - 2023 Stormwater Group	-200.00

**The Town of Bristol**  
**Account QuickReport**  
**As of March 31, 2023**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	03/27/2023	29387	LRS		-407.00
Bill Pmt -Check	03/27/2023	29388	Stafford Rosenbaum LLP	51310 - Legal Services	-63.00
Bill Pmt -Check	03/27/2023	29389	Terminator Pest Control...		-104.00
Bill Pmt -Check	03/27/2023	29390	Visa - Cardmember Ser...		-698.96
Bill Pmt -Check	03/27/2023	29391	WEISENSEL ELECTRI...	51603 - Outside Lighting Repa...	-2,490.00
Bill Pmt -Check	03/27/2023	29392	Wingra Stone Company	53308 - Gravel/Stone	-991.87
Bill Pmt -Check	03/27/2023	29393	Wisconsin Towns Assoc...	51412 - Publication for Admin ...	-30.00
Bill Pmt -Check	03/27/2023	29394	Yes Equipment & Servic...	53307 - Truck - Maintenance ...	-2,273.23
Liability Check	03/29/2023	E-pay	Wisconsin Department ...	39-6005805 QB Tracking # 18...	-633.09
Liability Check	03/29/2023	E-pay	United States Treasury	39-6005805 QB Tracking # 18...	-1,664.14
Liability Check	03/30/2023		QuickBooks Payroll Ser...	Created by Payroll Service on ...	-5,917.77
Paycheck	03/31/2023	29396	Schultz, Daryl A		-223.18
Paycheck	03/31/2023	DD3041	Grob, Kimberly M	Direct Deposit	0.00
Paycheck	03/31/2023	DD3042	Johnson, Lynnette R	Direct Deposit	0.00
Paycheck	03/31/2023	DD3043	Kraus, Jane L.	Direct Deposit	0.00
Paycheck	03/31/2023	DD3044	Scherbarth, Reinhart G	Direct Deposit	0.00
Paycheck	03/31/2023	DD3045	Ward, Dustin	Direct Deposit	0.00
Paycheck	03/31/2023	DD3046	Winters, Michael J	Direct Deposit	0.00
Total 100 - General Fund					-105,472.21
Total 1001 - Bank of SP - cash & investments					-105,472.21
<b>TOTAL</b>					<b>-105,472.21</b>



Town of Bristol  
Treasurer's Report  
April 7, 2023

General Fund		
Ending Balance	\$	195,047.49
Money Market		
Ending Balance	\$	107,746.14
ICS Account		
Ending Balance	\$	1,852.36
LGIP Fund		
<u>General</u>		
Current Balance	\$	237,775.82
<u>Parks</u>		
Current Balance	\$	80,423.51
<u>Equipment</u>		
Current Balance	\$	<u>4.54</u>
<b>Total Funds As April 7, 2023</b>	<b>\$</b>	<b>622,849.86</b>
Parks Fund - LGIP		80,423.51
ARPA Funds		<u>(223,824.92)</u>
<b>Total Funds Available</b>	<b>\$</b>	<b><u>479,448.45</u></b>

# TOWN OF BRISTOL

## Cover Sheet for Agenda Packet Section

### IV. Business

#### a.

*Agent*  
**Town of Bristol**  
**Application for an "Operator's" License**

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 03/17/2023 through June 30, 2023.

I certify that I am 53 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Simon Peter J Date of Birth \_\_\_\_\_  
Last First Middle  
Drivers License 1 Social Security # \_\_\_\_\_  
Current Address 2958 Latigo Trace Sun Prairie WI 53590 Phone # \_\_\_\_\_  
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
3078 Happy Valley Rd	Sun Prairie	WI	53590		

City and State where you were born: Madison, Wisconsin  
Name of Employer's Business Prairie Athletic Club Phone # 608-837-4646

HAVE you ever held an alcohol or operator's license from the Town of Bristol? \_\_\_\_\_ Yes x No

HAVE you ever held an alcohol or operator's license from another municipality/township? x Yes \_\_\_\_\_ No  
If Yes, specify where and when: Sun Prairie - current

HAVE you EVER been convicted of ANY offenses in ANY State? \_\_\_\_\_ Yes x No

If Yes:

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? x Yes \_\_\_\_\_ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

[Signature]  
Applicant's Signature

3-14-23  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_ Clerk / Notary

**FEES:**

Operator's - \$25.00 Cash    Ck     
Provisional - \$10.00 Cash    Ck     
Background Check - \$25.00 Cash    Ck   

For Office Use:

Approved    Rejected    at Town Board meeting on \_\_\_\_\_ Date \_\_\_\_\_





**LEARN 2 SERVE™**

## **CERTIFICATE OF COMPLETION**

This certifies that

**Peter John Simon**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
**03/12/2023**



Expiration Date  
**03/11/2025**



Certificate #  
**WI-00610357**

A handwritten signature in black ink, appearing to read 'Scott McLeod', written over a horizontal line.

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

# Town of Bristol

## Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year \_\_\_\_\_ through June 30, 2023.

I certify that I am 50 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Simon Jennifer T Date of Birth \_\_\_\_\_  
Last First Middle  
 Drivers License # \_\_\_\_\_ Social Security # \_\_\_\_\_  
 Current Address 2958 Ladigo Tr. Phone # \_\_\_\_\_  
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
3078 Happy Valley Rd.	Sun Prairie	WI	53590	7/14	4/21

City and State where you were born: Deonowoc, WI  
 Name of Employer's Business Prairie Athletic Golf Course, Inc. Phone # 608-837-6211 or 608-837-4646

HAVE you ever held an alcohol or operator's license from the Town of Bristol? Yes ☒ No

HAVE you ever held an alcohol or operator's license from another municipality/township? ☒ Yes \_\_\_\_\_ No  
 If Yes, specify where and when: Sun Prairie

HAVE you EVER been convicted of ANY offenses in ANY State? Yes ☒ No

If Yes:

For what? \_\_\_\_\_  
 When \_\_\_\_\_ Which Court? \_\_\_\_\_

For what? \_\_\_\_\_  
 When \_\_\_\_\_ Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes \_\_\_\_\_ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

[Signature]  
 Applicant's Signature

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_ Clerk / Notary

3/14/23  
 Date

### FEES:

Operator's - \$25.00 Cash ☐ Ck ☐  
 Provisional - \$10.00 Cash ☐ Ck ☐  
 Background Check - \$25.00 Cash ☐ Ck ☐

For Office Use:

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ at Town Board meeting on \_\_\_\_\_ Date





**LEARN 2 SERVE™**

## **CERTIFICATE OF COMPLETION**

This certifies that

**Jennifer Simon**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
03/12/2023



Expiration Date  
03/11/2025



Certificate #  
WI-00610356

A handwritten signature in black ink, appearing to read 'Sarah McLeod'.

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | [www.360training.com](http://www.360training.com)

New  
CCAP ✓  
None

**Town of Bristol**  
**Application for an "Operator's" License**

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 2023 through June 30, 2023.

I certify that I am 24 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Simon Carter Thompson Date of Birth \_\_\_\_\_  
Last First Middle

Drivers License # \_\_\_\_\_ Social Security # \_\_\_\_\_

Current Address 2958 Latigo Trace, SP, WI Phone # (\_\_\_\_) \_\_\_\_\_  
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
<u>3078 Happy Valley rd</u>	<u>San Prairie</u>	<u>WI</u>	<u>53590</u>	<u>2015</u>	<u>2021</u>

City and State where you were born: San Prairie, WI

Name of Employer's Business Prairie Athletic Club Phone # (608) 837-4646  
Prairie Pines Golf Course

HAVE you ever held an alcohol or operator's license from the Town of Bristol? \_\_\_\_\_ Yes ☒ No

HAVE you ever held an alcohol or operator's license from another municipality/township? \_\_\_\_\_ Yes ☒ No

If Yes, specify where and when: \_\_\_\_\_

HAVE you EVER been convicted of ANY offenses in ANY State? \_\_\_\_\_ Yes ☒ No

If Yes:

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes \_\_\_\_\_ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Carter Simon  
Applicant's Signature

3/23/23  
Date

Subscribed and sworn to before me this  
20th day of March, 2023

Signature: \_\_\_\_\_ Clerk / Notary

**FEES:**

Operator's - \$25.00 Cash \_\_\_\_\_ Ck \_\_\_\_\_  
Provisional - \$10.00 Cash \_\_\_\_\_ Ck \_\_\_\_\_  
Background Check - \$25.00 Cash \_\_\_\_\_ Ck \_\_\_\_\_

For Office Use:

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ at Town Board meeting on \_\_\_\_\_ Date





**LEARN 2 SERVE™**


## **CERTIFICATE OF COMPLETION**


This certifies that

**Carter Simon**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**

 Completion Date  
**03/18/2023**

 Expiration Date  
**03/17/2025**

 Certificate #  
**WI-00610532**

A handwritten signature in black ink, appearing to read 'Sarah H. [unclear]', written over a horizontal line.

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved  
Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | [www.360training.com](http://www.360training.com)

New  
CCAP  
None  
DOT  
None

**Town of Bristol**  
**Application for an "Operator's" License**

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 2023 through June 30, 2023.

I certify that I am 23 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Simon Carly Grace Date of Birth 4  
Last First Middle

Drivers License # attached Social Security # \_\_\_\_\_

Current Address 6705 Williamsburg Way Phone # \_\_\_\_\_  
Street Address, City, State, Zip

List all prior addresses for the last 5 years: Unit 118, DeForest, WI 53532 2958 Latigo Trace Sun Prairie, WI 53590

Street Address	City	State	Zip	From	To
<u>17005 Ashcomb Way</u>	<u>ESTERO</u>	<u>FL</u>	<u>33928</u>	<u>MAY 2021</u>	<u>MAY 2022</u>
<u>20071 Seagrove St</u>	<u>ESTERO</u>	<u>FL</u>	<u>33928</u>	<u>FEB 2020</u>	<u>MAY 2021</u>
<u>2958 Latigo Trace</u>	<u>SUN PRAIRIE</u>	<u>WI</u>	<u>53590</u>		

City and State where you were born: MADISON, WI

Name of Employer's Business Prairie Athletic Golf Course "Prairie Pines" Phone # 608-837-4646

HAVE you ever held an alcohol or operator's license from the Town of Bristol? Yes X No

HAVE you ever held an alcohol or operator's license from another municipality/township? Yes X No

If Yes, specify where and when: \_\_\_\_\_

HAVE you EVER been convicted of ANY offenses in ANY State? Yes X No

If Yes:

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? X Yes No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Carly Simon  
Applicant's Signature

03/20/2023  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**FEES:**

Operator's - \$25.00 Cash    Ck     
Provisional - \$10.00 Cash    Ck     
Background Check - \$25.00 Cash    Ck   

Signature: \_\_\_\_\_ Clerk / Notary

For Office Use:

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ at Town Board meeting on \_\_\_\_\_ Date \_\_\_\_\_





**LEARN 2 SERVE™**

## **CERTIFICATE OF COMPLETION**

This certifies that

**Carly Simon**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
**03/19/2023**



Expiration Date  
**03/18/2025**



Certificate #  
**WI-00610566**

A handwritten signature in black ink, appearing to read 'Sarah H. H. H.'.

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved  
Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

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New  
CCAP ✓  
None

DJS ✓  
None

Needs to  
submit  
actual cert  
of server.

**Town of Bristol**  
**Application for an "Operator's" License**

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year April 10, 2023 through June 30, 2023.

I certify that I am 42 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Hornung Michael A Date of Birth \_\_\_\_\_  
Last First Middle  
Drivers License # \_\_\_\_\_ Social Security # \_\_\_\_\_  
Current Address 3041 Bunker Vw Sun Prairie WI, 53590 Phone # \_\_\_\_\_  
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
N/A					

City and State where you were born: Madison, WI

Name of Employer's Business Prairie Pines Golf Club Phone # \_\_\_\_\_

HAVE you ever held an alcohol or operator's license from the Town of Bristol? \_\_\_\_\_ Yes ☒ No

HAVE you ever held an alcohol or operator's license from another municipality/township? \_\_\_\_\_ Yes ☒ No  
If Yes, specify where and when: \_\_\_\_\_

HAVE you EVER been convicted of ANY offenses in ANY State? \_\_\_\_\_ Yes ☒ No

If Yes:

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes \_\_\_\_\_ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

[Signature]  
Applicant's Signature

3/28/23  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_ Clerk / Notary

**FEES:**

Operator's - \$25.00 Cash ☒ Ck \_\_\_\_\_  
Provisional - \$10.00 Cash ☒ Ck \_\_\_\_\_  
Background Check \$25.00 Cash ☒ Ck \_\_\_\_\_

For Office Use:

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ at Town Board meeting on \_\_\_\_\_ Date



# Wisconsin Responsible Beverage Seller/Server Training

**MICHAEL HORNING**

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL 172863

Date of Completion: 03/24/2023

*Kelly Bailey*

Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.  
1101 Arrow Point Drive, Suite 302  
Cedar Park, TX 78613



Jan 5.  
608-469-  
5601

New  
CCAP ✓  
none

DOT ✓  
none

**Town of Bristol**  
**Application for an "Operator's" License**

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 2023 through June 30, 2023.

I certify that I am 23 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Ruand Erin E Date of Birth \_\_\_\_\_  
Last First Middle  
Drivers License # \_\_\_\_\_ Social Security # \_\_\_\_\_

Current Address 590 Sandstone Trl Sun Prairie, WI Phone # \_\_\_\_\_  
Street Address, City, State, Zip 53590

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
<u>590 Sandstone Trl</u>	<u>Sun Prairie</u>	<u>WI</u>	<u>53590</u>	<u>2012</u>	<u>present</u>

City and State where you were born: Madison, WI

Name of Employer's Business Prairie Pines Golf Club Phone # 608-318-0305

HAVE you ever held an alcohol or operator's license from the Town of Bristol? Yes ☒ No

HAVE you ever held an alcohol or operator's license from another municipality/township? Yes ☒ No  
If Yes, specify where and when: \_\_\_\_\_

HAVE you EVER been convicted of ANY offenses in ANY State? Yes ☒ No

If Yes:

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

For what? \_\_\_\_\_

When \_\_\_\_\_ Which Court? \_\_\_\_\_

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes ☐ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Ruand

Applicant's Signature

04/04/23

Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_ Clerk / Notary

**FEES:**

Operator's - \$25.00 Cash ☐ Ck ☐  
Provisional - \$10.00 Cash ☐ Ck ☐  
Background Check - \$25.00 Cash ☐ Ck ☐

For Office Use:

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ at Town Board meeting on \_\_\_\_\_ Date \_\_\_\_\_





**LEARN 2 SERVE™**

## **CERTIFICATE OF COMPLETION**

This certifies that

**Erin Ruland**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date

**04/04/2023**



Expiration Date

**04/03/2025**



Certificate #

**WI-00611083**

A handwritten signature in black ink, appearing to read 'Sarah McLeod'.

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

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## TOWN OF BRISTOL

### Cover Sheet for Agenda Packet Section

#### IV. Business

##### b.

No Packet Material For This Item