

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
June 12, 2023, at 6:00 pm

Town Board Meeting

The Bristol Town Board will hold a regular monthly town board meeting on Monday, June 12, 2023, at 6:00 p.m., located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590.

AGENDA

- I. Order of Business
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Approval of Minutes from May 13, 2023 Board Meeting
 - d. Approval of Check Register & Treasurer's Report for May 2023
- II. Public Comment – items not on the agenda
- III. Parks Committee Report
- IV. Chairperson Report
- V. Business
 - a. Discuss/Consider the Following License Renewals for the 2023/2024 License Year:
 - 1. "Class B" Beer/Liquor for Midway Roadhouse
 - 2. "Class B" Beer/Liquor for North Bristol Sportsman's Club
 - 3. "Class B" Beer/Liquor for NV Corners
 - 4. "Class B" Beer/Liquor for Prairie Pines Golf Club
 - 5. "Class B" Beer/Liquor for Club Bristol
 - 6. Adult Entertainment for Club Bristol
 - b. Discuss/Consider Operator Licenses for 2023/2024 Year
 - c. Presentation by Birrenkott Surveying on Patrick Marsh
- VI. Set Future Meetings and Agendas
- VII. Adjourn.

Notice is hereby given that it is possible that a majority of other governmental body may be present at the above meeting of the Town Board to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the Town Board will take formal action at the above meeting.

Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

Kim Grob, Town Clerk-Treasurer

Certified Posting: 6-8-2023 Town Hall and website.

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
May 08, 2023, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:03pm by Chairman Derr. Board Members Present –Derr, Willison and Grove. Planning Commission Members Present: Steve Schwartz, Sandy Dulin, Travis Larson, and Brian Willison. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES: APRIL 6, SPECIAL JT. PLAN-BOARD MTG & APRIL 10, 2023 BOARD MTG

Planning - Motioned by Dulin and seconded by Willison to approve April 6, 2023 Jt. Plan-Board meeting minutes as written. All ayes, motion carried. Board – Motioned by Willison and seconded by Grove to approve April 6, 2023 Jt. Plan-Board meeting minutes as written. All ayes, motion carried.

Board – Motioned by Willison and seconded by Grove to approve April 10, 2023, Board meeting minutes with the correction to add the recording of the votes in section IV (c). All ayes, motion carried.

d. APPROVAL OF CHECK REGISTER & TREASURER'S REPORT FOR APRIL 2023

Motioned by Grove and seconded by Willison to approve the April 2023 check register. All ayes, motion carried. Motioned by Grove and seconded by Willison to approve the Treasurer's report. All ayes, motion carried.

PUBLIC COMMENT

Sandy Dulin inquired about the decision making of moving the fire department from a volunteer to a City run organization. Derr explained that the volunteers do agree with the move.

PARKS COMMITTEE REPORT

Grove reported that signs have been installed and the Parks Committee thanks the Board for the funding. The Bristol Ridge new play structure has been installed. Park clean-up went well, with most of the mulch being spread. Next meeting is May 9 at 5:30pm.

CHAIRPERSONS REPORT

Derr reported he discussed a grand opening on June 4 for Bristol Ridge's new play structure with Mark Jurovic. He has been at the Capital regarding the state budget process and was contacted by a resident regarding the relinquishment of the road by Patrick Marsh.

BUSINESS

a. DISCUSSION/CONSIDER 2023 ROAD WORK BIDS

Bids were opened and reviewed. Motioned by Willison and seconded by Grove to accept bids from Crack Filling Services, Corp., Tri County Paving, Inc. and Fahrner Asphalt Sealers, LLC. All ayes, Motion carried.

b. OVERVIEW/DISCUSS OF COMPREHENSIVE PLAN UPDATE.

Sean Higgins gave a slideshow presentation on an overview of the Town's future challenges and opportunities that should be considered. The next meeting is scheduled for June 12 at 6:00pm. Discussion will include the City of Sun Prairie's Comp. Plan and how it affects Bristol, the Town's desired growth and a draft community survey. There will be a Comm. Plan update area created on the website.

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
May 08, 2023, at 6:00 pm

SET FUTURE MEETINGS AND AGENDAS

June 12, 2023, at 6:00pm - Jt. Plan-Board meeting, includes Comp. Plan update workshop

May 12, 2023, at 8:00am – Board Member Annual Road Tour

May 15, 2023, at 8:00am – Board Member Annual Road Tour (if needed)

ADJOURN

Planning - Motioned by Willison and seconded by Larson to adjourn at 8:31pm. All ayes, Motion carried.

Board - Motioned by Willison and seconded by Grove to adjourn at 8:31pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

The Town of Bristol
Account QuickReport
As of May 31, 2023

Type	Date	Num	Name	Memo	Amount
Liability Check	05/01/2023	debit	WRS	69-036-0118-000 - March Reporting	-2,654.10
Bill Pmt -Check	05/08/2023	29443	Alliant Energy/WPL		-1,239.95
Bill Pmt -Check	05/08/2023	29444	Associated Appraisal Consultants, Inc.	May 2023 Srvc & 2023 Revaluation Pymt	-7,354.63
Bill Pmt -Check	05/08/2023	29445	Benninger Concrete Construction	Landscape around 3 structures & new sidewalk	-39,660.00
Bill Pmt -Check	05/08/2023	29446	Burke Truck & Equipment	Equipment Repair	-149.51
Bill Pmt -Check	05/08/2023	29447	CyberReef	Inv#26888 - Town Hall Phone/Internet	-60.00
Bill Pmt -Check	05/08/2023	29448	Dane County Clerk	April Election Costs	-571.73
Bill Pmt -Check	05/08/2023	29449	ESS&S - Election Systems & Software	Inv #CD2057738, Cust #38027	-406.88
Bill Pmt -Check	05/08/2023	29450	General Engineering Company	Building & Land Use Charges	-11,584.94
Bill Pmt -Check	05/08/2023	29451	MG&E	Acct#1200446859	-291.40
Bill Pmt -Check	05/08/2023	29452	Northeast Dane County Fire Unit	2023 2nd Qtr Fire Protection Srvc	-61,759.50
Bill Pmt -Check	05/08/2023	29453	Office Depot Business Credit	Acct#6011568117042283	-72.89
Bill Pmt -Check	05/08/2023	29454	Pellitteri Waste Systems	Acct#705500	-3,257.32
Bill Pmt -Check	05/08/2023	29455	Sundance BioClean Inc.	April Srvc Town Hall Cleaning	-320.00
Bill Pmt -Check	05/08/2023	29456	Terminator Pest Control, LLC	Acct#104880 - April Town Hall Srvc	-52.00
Bill Pmt -Check	05/08/2023	29457	US Cellular	Acct#355068543 - May Cell Phone Srvc	-157.69
Bill Pmt -Check	05/08/2023	29458	Wisconsin Towns Association	2023/24 WTA Dues	-1,365.00
Liability Check	05/11/2023		QuickBooks Payroll Service	Created by Payroll Service on 05/10/2023	-5,920.16
Liability Check	05/11/2023		QuickBooks Payroll Service	Created by Payroll Service on 05/10/2023	-2,060.95
Liability Check	05/17/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -450720410	-1,908.60
Liability Check	05/17/2023	DEBIT	North Shore Bank	010-7001187	-100.00
Liability Check	05/18/2023	DEBIT	WRS	69-036-0118-000 - April WRS Remittance	-1,769.40
Liability Check	05/24/2023	E-pay	United States Treasury	39-6005805 QB Tracking # 2000900490	-1,564.14
Bill Pmt -Check	05/24/2023	29460	APG of Southern Wisconsin	Acct #28887 - Road Bid Publication	-15.97
Bill Pmt -Check	05/24/2023	29461	Circle B Inc.	Deer Creek Sunny 100 25# material	-345.00
Bill Pmt -Check	05/24/2023	29462	Community Insurance Corp.	Cust #242 3/15/2023-3/15/2024 Renew Policy Premium	-1,320.00
Bill Pmt -Check	05/24/2023	29463	DANE COUNTY TREASURER	Cust. #20519 - April Police Services	-6,158.42
Bill Pmt -Check	05/24/2023	29464	Frontier	608-834-5844-071720-5 June 2023 Bill	-76.53
Bill Pmt -Check	05/24/2023	29465	Horstman Networks	May Internet Security Services	-65.00
Bill Pmt -Check	05/24/2023	29466	John Deere Financial	April 2023 Statement	-483.17
Bill Pmt -Check	05/24/2023	29467	JR's Mulch Sales	Certified Playmat 120 yds	-2,850.00
Bill Pmt -Check	05/24/2023	29468	Krista Scott	Reimb. purchased food for park volunteers on 5/6/2023	-49.65
Bill Pmt -Check	05/24/2023	29469	LRS	Portable Restroom Charges	-438.90
Bill Pmt -Check	05/24/2023	29470	Midwest Playscapes	Replacement of slide	-1,648.24
Bill Pmt -Check	05/24/2023	29471	Ryan Steffen	Reimburse for park materials purchased	-58.08
Bill Pmt -Check	05/24/2023	29472	Visa - Cardmember Service	May Stmt - Park, Shop, Postage, Email	-574.68
Bill Pmt -Check	05/24/2023	29473	WEISENSEL ELECTRIC INC	Repair pole & flag pole lights at Bristol Gardens	-1,170.00
Liability Check	05/25/2023		QuickBooks Payroll Service	Created by Payroll Service on 05/24/2023	-5,843.93
Liability Check	05/25/2023	E-pay	Wisconsin Department of Revenue	39-6005805 QB Tracking # 2040698490	-598.55
Liability Check	05/31/2023	DEBIT	WRS	69-036-0118-000	-1,769.40
					<u>-167,746.31</u>
					<u>-167,746.31</u>
					<u>-167,746.31</u>

Town of Bristol
Treasurer's Report
May 2023

General Fund

Beginning Balance 4/1/2023		\$163,017.99
Deposits	\$15,029.79	
Transfer from MM	\$100,000.00	
Withdrawals		\$ (176,125.46)
Ending Balance 4/28/2023		<u>\$101,922.32</u>

Money Market

Beginning Balance 4/1/2023		\$107,775.07
Interest	\$10.63	
Transfer to General Fund		\$ (100,000.00)
Ending Balance 4/28/2023		<u>\$7,785.70</u>

ICS Account

Ending Balance		<u>\$1,852.36</u>
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LGIP Fund

General

Beginning Balance 5/1/2023		\$272,807.09
5/1/2023	\$2,909.96	
5/31/23 Interest	\$1,173.65	
Ending Balance 5/31/2023		<u>\$276,890.70</u>

Parks

Beginning Balance 5/1/2023		\$80,740.70
Interest Earned	\$343.69	
Ending Balance 5/31/2023		<u>\$81,084.39</u>

Equipment

Beginning Balance 5/1/2023		\$4.56
Interest Earned	\$0.02	
Ending Balance 5/31/2023		<u>\$4.58</u>

Total Funds As May 31, 2023 \$469,540.05

Parks Fund - LGIP	-\$81,084.39
ARPA Funds Available	<u>-\$143,900.99</u>

Total Funds Available \$244,554.67

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

V. Business

a.

TOWN OF BRISTOL
LICENSE RENEWALS
JULY 1, 2023 - JUNE 30, 2024

North Bristol Sportsman's Club
Agent: Kevyn Quamme
7229 Green Way Road
P.O. Box 202
Sun Prairie, WI 53590

Midway Roadhouse, LLC
Agent: Alexander Prebeg
6937 County Road N
Sun Prairie, WI 53590

Prairie Pines Golf Club
Agent: Peter Simon
3039 Happy Valley Rd
Sun Prairie, WI 53590

N V Corners, LLC
Agent: Rochelle Chadwick
2710 County Hwy V
Sun Prairie, WI 53590

Club Bristol
Agents: Jerry Wood
7653 County Road N
Sun Prairie, WI 53590

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

V. Business

b.

TOWN OF BRISTOL
OPERATOER LICENSE APPLICANTS
JULY 1, 2023 - JUNE 30, 2024

Samantha Ahimsa	North Bristol Sportsman's Club	New
Lisa Barrientos-Schrard	North Bristol Sportsman's Club	Renewal
Timothy Kilian	North Bristol Sportsman's Club	Renewal
Melisa Lampi	North Bristol Sportsman's Club	Renewal
Thomas Seasor	North Bristol Sportsman's Club	Renewal
Brittney Buchner	Midway Roadhouse, LLC	Renewal
Brittany Winters	Midway Roadhouse, LLC	Renewal
Susan M. Klaila	N V Corners, LLC	Renewal
Mathew Marks	N V Corners, LLC	Renewal
Tracey McClure	N V Corners, LLC	Renewal
Marly Regel	N V Corners, LLC	Renewal
Kevin Roate	N V Corners, LLC	Renewal
Jackie Smith	N V Corners, LLC	Renewal
Moli Haak	Prairie Pines Golf Club	New
Grace Hilber	Prairie Pines Golf Club	Renewal
Michael Hornung	Prairie Pines Golf Club	Renewal
Madeline McMahon	Prairie Pines Golf Club	Renewal
Erin Ruland	Prairie Pines Golf Club	Renewal
Alec Silbernagel	Prairie Pines Golf Club	New
Carly Simon	Prairie Pines Golf Club	Renewal
Carter Simon	Prairie Pines Golf Club	Renewal
Jennifer Simon	Prairie Pines Golf Club	Renewal
Kendall Weisensel	Prairie Pines Golf Club	Renewal
Jack Zander	Prairie Pines Golf Club	Renewal
Brittanie DornBrook	Club Bristol	Renewal
Casey Easley	Club Bristol	Renewal
Andrew Enebretson	Club Bristol	Renewal
Tyler Leonard	Club Bristol	Renewal
Thomas Spoerl	Club Bristol	Renewal
Michelle Thompson	Club Bristol	Renewal
Dierdre Valentine	Club Bristol	Renewal

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

V. Business

c.

No Packet Material For This Item