

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
July 10, 2023, at 5:00 pm

The Bristol Town Board and Planning Commission will hold a Joint meeting on Monday, July 10, 2023, at 5:00 p.m., located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590.

AGENDA

- I. Order of Business
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Approval of Minutes: June 6 Special Board Mtg & June 12, 2023 Board Mtg
 - d. Approval of Check Register & Treasurer's Report for June 2023
- II. Business
 - a. Move to **CLOSED SESSION** under WI Stats. Sec. 19.85(1) for purposes of employment, compensation, or performance evaluation of any public employee over which the Governmental body has jurisdiction or exercises responsibility and to consider legal counsel issues.
 - b. Return to **OPEN SESSION** to consider any action necessary from closed session.
 - c. Discuss/Consider Operator Licenses for July 11, 2023 – June 30, 2024
 - d. Discuss/Consider Creating Best Practice List of Stormwater Systems
 - e. Discuss/Consider Fly Dane 2024
 - f. Discuss/Consider Happy Valley Rd Cautionary Traffic Signage Surrounding Golf Course Entrance
 - g. Discuss/Consider Tri-County Quote on Driveway Cutout
 - h. Discuss/Consider Adding Elder Lane to the Crack Filling Quote
 - i. Discuss/Consider Moving Forward with the Twin Lane Rd Construction Schedule
 - j. Overview/Discuss of Comprehensive Plan Update with CARPC.
- III. Public Comment – Items Not on The Agenda
- IV. Parks Committee Report
- V. Chairperson's Report
- VI. Set Future Meetings and Agendas
- VII. Adjourn.

Notice is hereby given that it is possible that a majority of the Town Board or other governmental body may be present at the above meeting of the Town Board to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Town Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the Planning Commission and Town Board will take formal action at the above meeting. Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Special Town Board Meeting
June 6, 2023, at 9:45 am

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 10:00am by Chairman Derr. Board Members Present –Derr, Willison and Grove. Additional Attendees: Attorney William Cole from Axley Brynson and Kim Grob.

b. PLEDGE OF ALLEGIANCE – RECITED

BUSINESS

- a. Move to CLOSED SESSION under WI Stats. Sec. 19.85(1) for purposes of employment, compensation, or performance evaluation of any public employee over which the Governmental body has jurisdiction or exercises responsibility and to consider legal counsel issues**

Motioned by Grove and seconded by Willison to move into closed session. Roll call: Brian Willison, Ben Grove, Jerry Derr. All ayes, Motion carried.

- b. Return to OPEN SESSION to consider any action necessary from closed session.**

Motioned by Willison and seconded by Grove to return to open session. Roll call: Brian Willison, Ben Grove and Jerry Derr. All ayes, motion carried. No motions to disclose.

ADJOURN

Motioned by Willison and seconded by Grove to adjourn at 12:21pm. All ayes, motion carried.

Submitted by Kim Grob, Clerk-Treasurer

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Town Board Meeting
June 12, 2023, at 6:00 pm

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 5:59pm by Chairman Derr. Board Members Present –Derr and Willison
Absent: Grove. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. APPROVAL OF MINUTES FROM MAY 13, 2023 BOARD MEETING

Motioned by Willison and seconded by Derr to approve May 13, 2023 Board meeting minutes as written.
All ayes, motion carried.

d. APPROVAL OF CHECK REGISTER & TREASURER'S REPORT FOR MAY 2023

Motioned by Willison and seconded by Derr to approve the May 2023 check register. All ayes, motion carried.
Motioned by Willison and seconded by Derr to approve May 2023 Treasurer's report. All ayes, motion carried.

PUBLIC COMMENT

Tamara Sondgeroth asked about the Norway Rd retention pond future maintenance plans as the water has been increasing and encroaching on some of the adjoining yards. Derr conveyed his last discussion with developer Bill Paulson was that additional rip rap cannot be added, and the vegetation is there for the natural water shedding. Derr offered to have a meeting with the residents and developer.

PARKS COMMITTEE REPORT

Tamara Sondgeroth reported there were 45 perennial plants received from the Plant Dane program to go around the new park signs. The Committee asked the board for permission to install landscaping blocks around the signs to protect them from weed trimming damage. All material, labor of installation and maintenance would be donated by residents. Motioned by Willison and seconded by Derr to authorize the installation of landscaping block around the new park signs. All ayes, motion carried.
Next meeting is June 20 at 5:30pm to continue reviewing the 10-year park plan.

CHAIRPERSONS REPORT

Derr reported he attended the grand opening of the Bristol Ridge's new play structure. The relinquishment of the road by Patrick Marsh was discussed with the town's attorney and he was approached by the owners of the Jerry Ward property of developing it with city sewer/water and Derr explained to Ward it would have to be annexed into the city for that.

BUSINESS

a. DISCUSSION/CONSIDER THE FOLLOWING LICENSE RENEWALS FOR THE 2023/2024 LICENSE YEAR:

1. "CLASS B" BEER/LIQUOR FOR MIDWAY ROADHOUSE
2. "CLASS B" BEER/LIQUOR FOR NORTH BRISTOL SPORTSMAN'S CLUB
3. "CLASS B" BEER/LIQUOR FOR NV CORNERS
4. "CLASS B" BEER/LIQUOR FOR PRAIRIE PINES GOLF CLUB
5. "CLASS B" BEER/LIQUOR FOR CLUB BRISTOL

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Town Board Meeting
June 12, 2023, at 6:00 pm

All applicants submitted the required paperwork and paid their fees.

Motioned by Willison and seconded by Derr to approve the liquor licenses for Midway Roadhouse, North Bristol Sportsman's Club, NV Corners, Prairie Pines Golf Club and Club Bristol for July 1, 2023, through June 30, 2024. All ayes, motion carried.

6. ADULT ENTERTAINMENT FOR CLUB BRISTOL

Motioned by Willison and seconded by Derr to approve the adult entertainment for Club Bristol for July 1, 2023 through June 30, 2024. All ayes, motion carried.

b. DISCUSS/CONSIDER OPERATOR LICENSES FOR 2023/2024 YEAR

Motioned by Willison and seconded by Derr to approve all Operator License Applicants listed for the 2023/2024 year. All ayes, Motion carried.

c. PRESENTATION BY BIRRENKOTT SURVEYING ON PATRICK MARSH

Members of the Sun Prairie Rotary Club, Dan Birrenkott and Debbie Fox-Schroeder presented the Rotary's project of creating an additional viewing area with information & educational plaques at Patrick Marsh to honor William T. Wambach who was active in the reestablishment of Patrick Marsh.

SET FUTURE MEETINGS AND AGENDAS

July 10, 2023, at 6:00pm - Jt. Plan-Board meeting, includes Comp. Plan update workshop

ADJOURN

Motioned by Willison and seconded by Derr to adjourn at 7:53pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

The Town of Bristol
Account QuickReport
 As of June 30, 2023

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/06/2023	29474	Alliant Energy/WPL		-1,232.16
Bill Pmt -Check	06/06/2023	29475	Axley Brynelson, LLP	Inv #831659 - 1773 Hwy V LLC Deed	-741.69
Bill Pmt -Check	06/06/2023	29476	JOHNSON BLOCK	Inv. #508573 - 2021 Audit Progress Billing	-2,500.00
Bill Pmt -Check	06/06/2023	29477	Pellitteri Waste Systems	May Trash & June 1 Recycle charges	-3,393.32
Bill Pmt -Check	06/06/2023	29478	Terminator Pest Control, LLC	May Services	-52.00
Bill Pmt -Check	06/06/2023	29479	Wisconsin Towns Association	VOIDED - Duplicate Payment	0.00
Bill Pmt -Check	06/07/2023	29480	Costco Wholesale	TV for large conference	-1,549.98
Liability Check	06/07/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -1662111806	-1,897.80
Liability Check	06/08/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/07/2023	-5,745.24
Liability Check	06/08/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/07/2023	-1,656.54
Bill Pmt -Check	06/12/2023	29481	Associated Appraisal Consultants, Inc.	2023 Reval Svcs & Regular Mnthly Svcs	-2,772.68
Bill Pmt -Check	06/12/2023	29482	Capital Area Regional Planning Commission	Q1 Comp Plan Update Billing	-2,352.17
Bill Pmt -Check	06/12/2023	29483	CyberReef	Internet Svcs for June	-60.00
Bill Pmt -Check	06/12/2023	29484	Dane County Zoning	Fire Numbers for Drum Park + Norway Park →	-80.00
Bill Pmt -Check	06/12/2023	29485	General Engineering Company	April Land Use & Bldg Permit Svcs	-8,417.89
Bill Pmt -Check	06/12/2023	29486	Horstman Networks	June IT Maint Services	-65.00
Bill Pmt -Check	06/12/2023	29487	Kasieta Legal Group LLC	Zoning Opt-out Svcs	-162.50
Bill Pmt -Check	06/12/2023	29488	Lynnette Johnson	Jan.-April Mileage-Expense	-226.92
Bill Pmt -Check	06/12/2023	29489	MG&E	May Services	-114.45
Bill Pmt -Check	06/12/2023	29490	Sun Prairie Lawn Care	May Lawn Services	-3,480.00
Bill Pmt -Check	06/12/2023	29491	Sundance BioClean Inc.	May Janitorial Services	-320.00
Bill Pmt -Check	06/12/2023	29492	US Cellular	June Phone Svcs	-157.69
Bill Pmt -Check	06/12/2023	29493	Wingra Stone Company	Recycled Asphalt, 3/4" Stone	-445.75
Bill Pmt -Check	06/12/2023	29494	Wisconsin DNR-Environmental Fees	2023 Woodburning Site Lic #3365	-165.00
Bill Pmt -Check	06/12/2023	29495	Wisconsin Utility Tax Association	2023 WUTA Membership	-100.00
Bill Pmt -Check	06/12/2023	29496	Wolf Paving & Excavating of Madison, Inc.	Blacktop mix	-2,266.50
Liability Check	06/20/2023	DEBIT	WRS	June Coverage - Credit from Dustin Health Ins ending 1	0.00
Liability Check	06/20/2023	DEBIT	North Shore Bank	010-7001187	-100.00
Liability Check	06/22/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/21/2023	-346.31
Liability Check	06/22/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/21/2023	-5,574.14
Liability Check	06/22/2023	E-pay	United States Treasury	39-6005805 QB Tracking # -85402410	-1,575.10
Liability Check	06/22/2023	E-pay	Wisconsin Department of Revenue	39-6005805 QB Tracking # -85304410	-545.26
Liability Check	06/22/2023	DEBIT	WRS	WRS May Reporting Month-69-036-0118-000	-1,769.40
Bill Pmt -Check	06/27/2023	29497	Circle B Inc.	Parks - Play material	-489.00
Bill Pmt -Check	06/27/2023	29498	DANE COUNTY TREASURER	May 2023 Svcs	-6,138.05
Bill Pmt -Check	06/27/2023	29499	Frontier	July 2023 Svcs	-76.53
Bill Pmt -Check	06/27/2023	29500	General Engineering Company	May Svcs for Building & Land Use Permits	-5,603.55
Bill Pmt -Check	06/27/2023	29501	Horstman Networks	4/24/23 Remote IT Support	-59.50
Bill Pmt -Check	06/27/2023	29502	Insight FS	53302-Fuel	-1,139.81
Bill Pmt -Check	06/27/2023	29503	John Deere Financial	Equip. Parts	-956.70
Bill Pmt -Check	06/27/2023	29504	LRS	Portable Restrooms	-438.90
Bill Pmt -Check	06/27/2023	29505	NAPA Auto Parts	Truck Maintenance & Repair	-390.46
Bill Pmt -Check	06/27/2023	29506	Nutrien Ag Systems	Inv. #51682810, Park Supplies	-169.00
Bill Pmt -Check	06/27/2023	29507	Terminator Pest Control, LLC	June Town Hall Svcs	-55.00
Bill Pmt -Check	06/27/2023	29508	Visa - Cardmember Service		-426.64
					-65,808.63
					-65,808.63
					-65,808.63

Town of Bristol
Treasurer's Report
June 2023

General Fund

Beginning Balance 6/1/2023		\$101,922.32
Deposits	\$22,368.87	
Transfers from other accounts	\$0.00	
Withdrawals		\$ (66,033.14)
Ending Balance 6/30/2023		\$58,258.05

Money Market

Beginning Balance 6/1/2023				\$7,785.70
Interest	\$0.38			
Transfer to General Fund		\$	-	
Ending Balance 6/30/2023				\$7,786.08

ICS Account

Ending Balance	\$1,852.36
----------------	------------

LGIP Fund

General

Note: Interest for June has not been posted as of 7-7-23

Beginning Balance 6/1/2023		\$276,890.70
Interest Earned	\$0.00	
Ending Balance 6/30/2023		\$276,890.70

Parks

Beginning Balance 6/1/2023		\$81,084.39
Interest Earned	\$0.00	
Ending Balance 6/30/2023		\$81,084.39

Equipment

Beginning Balance 6/1/2023		\$4.58
Interest Earned	\$0.00	
Ending Balance 6/30/2023		<u>\$4.58</u>

Total Funds As June 30, 2023 \$425,876.16

Parks Fund - LGIP	-\$81,084.39
ARPA Funds Available	-\$143,900.99

Total Funds Available \$200,890.78

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

a.

No Packet Material For This Item

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

b.

No Packet Material For This Item

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

c.

TOWN OF BRISTOL
OPERATOER LICENSE APPLICANTS
JULY 1, 2023 - JUNE 30, 2024

July Agenda

Kevyn Quamme	North Bristol Sportsman's Club	Renewal
Jacey Bellefeuille	Prairie Pines Golf Club	Renewal
Ellie Michaels	Prairie Pines Golf Club	New
Leah Hamilton	Prairie Pines Golf Club	New
Britt Schumann	Prairie Pines Golf Club	New

Renewal
CCAP ✓
None

Town of Bristol

Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year June 2023 through June 30, 2024

I certify that I am 65 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Quamme Kevyn J Date of Birth 9/4/1957
Last First Middle
 Drivers License # _____ Social Security # _____
 Current Address W6970 County Rd B, Dalton, WI 53926 Phone # _____
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To

City and State where you were born: Madison, WI

Name of Employer's Business Advanced Building Corporation Phone # 608-833-0900

Volunteer at North Bristol Sportsman Club

HAVE you ever held an alcohol or operator's license from the Town of Bristol? X Yes No

HAVE you ever held an alcohol or operator's license from another municipality/township? Yes X No

If Yes, specify where and when: _____

HAVE you EVER been convicted of ANY offenses in ANY State? Yes X No

If Yes:

For what? _____

When _____ Which Court? _____

For what? _____

When _____ Which Court? _____

HAVE you completed the state-required "Beverage Server" Course? X Yes No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

K Quamme
 Applicant's Signature

6/8/2023
 Date

Subscribed and sworn to before me this
 _____ day of _____, 20____

FEES:

Operator's - \$25.00 Cash Ck X
 Provisional - \$10.00 Cash Ck
 Background Check - \$25.00 Cash Ck

Signature: _____ Clerk / Notary

For Office Use

Approved Rejected at Town Board meeting on _____ Date

Certif
on
File

Renewal
CCAP
None

Town of Bristol
Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 2023 through June 30, 2024.

I certify that I am 20 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Bellefeuille Jacey Lauren Date of Birth 07/23/02
Last First Middle
Drivers License # -04 Social Security # _____

Current Address 903 Pheasant Lane DeForest WI Phone # _____
Street Address, City, State, Zip 53532

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To

City and State where you were born: Madison Wisconsin

Name of Employer's Business Prairie Pines Phone # _____

HAVE you ever held an alcohol or operator's license from the Town of Bristol? ☒ Yes ☐ No

HAVE you ever held an alcohol or operator's license from another municipality/township? ☐ Yes ☒ No
If Yes, specify where and when: _____

HAVE you EVER been convicted of ANY offenses in ANY State? ☐ Yes ☒ No

If Yes:

For what? _____

When _____ Which Court? _____

For what? _____

When _____ Which Court? _____

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes ☐ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Jacey Bellefeuille
Applicant's Signature

6/11/23
Date

Subscribed and sworn to before me this

12th day of June, 2023

[Signature]
Signature: Clerk / Notary

FEES:

Operator's -	\$25.00	Cash	<input checked="" type="checkbox"/> Ck
Provisional -	\$10.00	Cash	<input type="checkbox"/> Ck
Background Check -	\$25.00	Cash	<input type="checkbox"/> Ck

For Office Use:

Approved _____ Rejected _____ at Town Board meeting on _____ Date _____

Cert
on
File

New
CCAP
None
DOT
None

Town of Bristol
Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 2023 through June 30, 2024.

I certify that I am 24 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name Schumann Britt D Date of Birth 09/01/1998
Last First Middle
Drivers License # _____ Social Security # _____

Current Address 3551 Windsor Road DeForest, WI Phone # _____
Street Address, City, State, Zip 53532

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
—					
—					
—					

City and State where you were born: Madison, WI

Name of Employer's Business Prairie Pines Phone # _____

HAVE you ever held an alcohol or operator's license from the Town of Bristol? _____ Yes X No

HAVE you ever held an alcohol or operator's license from another municipality/township? X Yes _____ No

If Yes, specify where and when: Marshall, WI 2021

HAVE you EVER been convicted of ANY offenses in ANY State? _____ Yes X No

If Yes:

For what? _____

When _____ Which Court? _____

For what? _____

When _____ Which Court? _____

HAVE you completed the state-required "Beverage Server" Course? X Yes _____ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Britt Schumann
Applicant's Signature

06/01/2023
Date

Subscribed and sworn to before me this 19th day of June, 2023

[Signature]
Signature: Clerk / Notary

FEES:

Operator's -	\$25.00	Cash	Ck <u>X</u>
Provisional -	\$10.00	Cash	Ck _____
Background Check -	\$25.00	Cash	Ck <u>X</u>

For Office Use:

Approved _____ Rejected _____ at Town Board meeting on _____ Date _____

New
CCAP ✓
None

Town of Bristol
Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year _____ through June 30, 2024.

I certify that I am _____ years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

DoJ ✓
None

Name Michael's Ellie Maryann Date of Birth 07/03/2002
Last First Middle
Drivers License # _____ Social Security # _____

Current Address 502 meadow view Ln Phone # _____
Street Address, City, State, Zip DeForest, WI 53532

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To
482 Mahon RD	OSHKOSH	WI	54901	Aug 2022	June 2023

City and State where you were born: Madison, Wisconsin

Name of Employer's Business Prairie Pines Phone # 608 318 0305

HAVE you ever held an alcohol or operator's license from the Town of Bristol? Yes ☒ No

HAVE you ever held an alcohol or operator's license from another municipality/township? Yes ☒ No
If Yes, specify where and when: _____

HAVE you EVER been convicted of ANY offenses in ANY State? Yes ☒ No

If Yes:

For what? _____

When _____ Which Court? _____

For what? _____

When _____ Which Court? _____

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes ☐ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Ellie Michael's
Applicant's Signature

06/12/23
Date

Subscribed and sworn to before me this

12th day of June, 2023

Kin Guck
Signature: Clerk / Notary

FEES:

Operator's -	\$25.00	Cash	Ck <input checked="" type="checkbox"/>
Provisional -	\$10.00	Cash	Ck
Background Check -	\$25.00	Cash	Ck <input checked="" type="checkbox"/>

For Office Use:

Approved _____ Rejected _____ at Town Board meeting on _____ Date

New
CCAP
None

DCJ
None

Town of Bristol

Application for an "Operator's" License

I, the undersigned, hereby make application to the local governing body of the Town of Bristol in Dane County, for an "Operator's" License as provided by WI Statute 125.17, for the license year 2023 through June 30, 2024.

I certify that I am 22 years of age, and am familiar with the laws, ordinances, and regulations governing the sale and service of alcoholic beverages, and agree, if granted this license, to obey all provisions of local and state laws governing such sale and service.

Name HAMILTON Leah M Date of Birth 11/21/2000
Drivers License # 4543-9855-0921-03 Social Security # 389-21-6844
Current Address 974 DUNCANNON WAY JUN PRINE, WI 53590 Phone # 608-381-9360
Street Address, City, State, Zip

List all prior addresses for the last 5 years:

Street Address	City	State	Zip	From	To

City and State where you were born: JUN PRINE, WI
Name of Employer's Business PRINE PINE BOLF CORP Phone # 608-318-0305

HAVE you ever held an alcohol or operator's license from the Town of Bristol? ☒ Yes ☐ No

HAVE you ever held an alcohol or operator's license from another municipality/township? ☐ Yes ☒ No
If Yes, specify where and when: _____

HAVE you EVER been convicted of ANY offenses in ANY State? ☐ Yes ☒ No

If Yes:

For what? _____
When _____ Which Court? _____

For what? _____
When _____ Which Court? _____

HAVE you completed the state-required "Beverage Server" Course? ☒ Yes ☐ No. If yes, please provide a copy of the certificate of completion with this application. If No, we will issue a Provisional License for 60 days (if you pass the background check), within which time you must complete this course and provide the certificate of completion.

I hereby affirm that the above questions have been truthfully answered. I also authorize the Town of Bristol to review and check the information on this application and to refer this application for a full background investigation. I further understand that any incomplete, inaccurate or false answers will constitute sufficient reason for rejection, denial or revocation of the license.

Leah Hamilton
Applicant's Signature

06/01/2023
Date

Subscribed and sworn to before me this 12th day of June, 2023

K. G. G.
Signature: Clerk / Notary

FEES:

Operator's -	\$25.00	Cash	Ck <input checked="" type="checkbox"/>
Provisional -	\$10.00	Cash	Ck <input type="checkbox"/>
Background Check -	\$25.00	Cash	Ck <input checked="" type="checkbox"/>

For Office Use:

Approved ☐ Rejected ☐ at Town Board meeting on _____ Date _____

Certis
on
File

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

d.

From: Chuck Nahn <chucknahn@gmail.com>
Sent: Monday, June 19, 2023 3:02 PM
To: Jerry Derr
Cc: clerktreasurer@tn.bristol.wi.gov
Subject: Town of Bristol Stormwater permit activities- 2023

Jerry,

Our stormwater permit with the WDNR requires some additional activities this summer. These activities need to be performed before our stormwater permit expires in April of 2024.

-Section 2.6.1 of the Permit requires we develop an inventory of all BMPs within our urbanized area including dry stormwater detention basins and modified grassed swales including:

- a Name and Description of BMP,
- location of the BMP on our stormwater map,
- does a record drawing exist?,
- Does an Operation and Maintenance Plan exist?

-Section 2.6.2 For each BMP inventoried under section 2.6.1, the permittee shall develop and implement a maintenance plan with inspection procedures and schedule to maintain the pollutant removal operating efficiency of the practice

-Section 2.5.4.b. . At a minimum, long-term maintenance inspections (of inventoried BMPs) shall occur once per permit term.

In summary, for all dry stormwater detention basins within our urbanized area we need a (n):

- Inventory listing,
- Maintenance plan with inspection procedures,
- Conduct a maintenance inspection.

Thanks, Jerry.

Chuck

--

Charles E. Nahn III, P.E.
Nahn and Associates
5623 Sandhill Drive
Middleton WI 53562
(608) 712-9199

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

II. Business

e.

From: Jerry Derr <ghderr@gmail.com>
Sent: Tuesday, June 27, 2023 5:52 PM
To: Town of Bristol
Subject: Fwd: Fly Dane 2024

Kim
Here is the response from Fred. We need this on the July 10 agenda.
Thx
Jerry

Sent from my iPad

Begin forwarded message:

From: "Iausly, Frederic" <lausly@countyofdane.com>
Date: June 27, 2023 at 3:42:43 PM CDT
To: Jerry Derr <ghderr@gmail.com>
Subject: RE: Fly Dane 2024

Jerry,

I'm getting closer to the 601 marker with emails that are coming in. At the 601 section unit pricing, it would be $36 \times \$150 = \$5,400$. There is also a cost share with the City of Sun Prairie for 8 sections, $8 \times \$75 = \600 . So the final cost $(\$5,400 - \$600) = \$4,800$.

Fred Iausly
Dane County
Land Information Office
Rm 339
210 Martin Luther King Jr., Blvd
Madison, WI 53703
Ph#: 608.266.4398
Fax: 608.266.1242
Email: lausly@countyofdane.com
Webpage: <https://lio.countyofdane.com/>

From: Jerry Derr <ghderr@gmail.com>
Sent: Tuesday, June 27, 2023 2:58 PM
To: Iausly, Frederic <lausly@countyofdane.com>
Subject: Re: Fly Dane 2024

Hi Fred
We are in the process of updating our Comp. Plan and this would certainly fit into that plan. If you get to the 601 level what would the cost be to do all of Bristol.
Best Regards
Jerry Derr

Sent from my iPad

On Jun 27, 2023, at 10:55 AM, Iausly, Frederic <lausly@countyofdane.com> wrote:

Gerry and Kim,

This is a follow up from an email I sent on May 23rd announcing the Fly Dane 2024 project. I wanted to touch base and see if the Town of Bristol would be interested in partnering to obtain 3-inch resolution imagery? To date I've received good feedback from communities across Dane County and over the 401 sections and getting to the \$180/section unit pricing. Work continues to get to over 601 section threshold to establish a \$150/section unit pricing. The more communities that join the project, the better it is to lock in that unit pricing. Understandably, any final decision to be part of the project will depend your budget process. As with all Fly Dane projects, the more that participate the better economy of scale we are all able to take advantage of.

I would ask that you let me know if you intend on taking advantage of the opportunity to acquire 3-inch for the town and will include it in your budget process. If you have any questions please feel free to contact me. I look forward to hearing back from you.

Sincerely,

Fred Iausly
Dane County
Land Information Office
Rm 339
210 Martin Luther King Jr., Blvd
Madison, WI 53703
Ph#: 608.266.4398
Fax: 608.266.1242
Email: lausly@countyofdane.com
Webpage: <https://lio.countyofdane.com/>

Sent Securely via TLS from County of Dane by **Proofpoint**

Sent Securely via TLS from County of Dane by **Proofpoint**

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

f.

No Packet Material For This Item

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

g.

PROPOSAL / AGREEMENT

TRI COUNTY PAVING, INC.

P.O. BOX 394
DEFOREST, WI 53532

608-846-4657 FAX : 608-846-2570

RESIDENTIAL & COMMERCIAL

- EXCAVATING
- GRADING
- GRAVEL
- PAVING

PROPOSAL SUBMITTED TO :

NAME : Town of Bristol
Attn: Gerry Derr
STREET : 7747 County Road N
CITY, ST., & ZIP : Sun Prairie, WI 53590
PHONE : 608-837-6494

DATE : 6/26/2023
JOB NAME : Driveway
2982 Happy Valley Rd.
JOB LOCATION : Town of Bristol, Dane County, WI
PLAN DATE : n/a

FOR FURNISHING THE NECESSARY LABOR, MATERIAL AND EQUIPMENT TO COMPLETE THE FOLLOWING:

- 1.) Sawcut concrete driveway.
 - 2.) Remove existing concrete as marked in the field.
- Notes: Paving to be done under wedging contract.

Price: \$1,375.00

NOTE: Price reflects all the above stated work only. It does not include problems relating to soil failure, unseen objects underground, materials trucked on or off site unless stated above. Monthly progress payments upon substantial completion of items (No Retainage).

Tri County Paving Inc. cannot be held responsible for damage to or repair of unmarked public and/or private utilities or other miscellaneous items buried on site.

PROPOSAL TERMS AND CONDITIONS

If for reasons beyond our control, the work cannot be completed by Aug. 30, 2023 Tri County Paving Inc. reserves the right to adjust the terms of the contract. Tri County Paving Inc. will not be responsible for damage to private underground utilities if the owner has not notified us of their existence and location. Buyer shall hold harmless Tri County Paving, Inc. and shall be solely responsible for damages to property of buyer or others necessitated for the performance of this contract except for such damages caused by its negligence.

Tri County Paving Inc. planned for 1 mobilization(s) onto the job. If Tri County Paving Inc. is required to mobilize more than 1 time(s) due to the acts or omissions of Owner/Contractor, the charge for such additional mobilization(s) shall be \$ 500.00 per mobilization.

Prior to the commencement of our work, the work of others shall be completed to such an extent that it will not unduly conflict with our work. If Tri County Paving Inc. is directed to commence work prior to the time such other work is completed owner/Contractor agrees to pay the cost of any extra mobilizations or reduced productivity attributable to our commencing work before others have completed their work.

Any changed condition of the job specifications involving extra costs will be executed only upon a written change order, and will become an extra charge over and above the original contract price.

If this proposal is not used as a contractual agreement, all above terms shall be incorporated into Owners contract.

Tri County Paving Inc. reserves the right to refuse to construct a pavement unless minimum grades of 1% are attainable for surface drainage. If the Owner directs construction with less than a minimum grade of 1% , it is understood that waterponding may occur and that no warranty attaches to the work as to satisfactory surface drainage. We will not be responsible for the redesigning of plan grades in order to establish a minimum of 1% drainage.

No materials will be placed on a wet, unstable or frozen subgrade. A suitable subgrade shall be furnished to Tri County Paving Inc. as a condition precedent to the requirement of performance of this contract by Tri County Paving Inc. All subgrade to be rough graded by others to within $\pm 0.1'$.

When resurfacing concrete, brick or asphalt pavements Tri County Paving Inc. is not responsible for the reproduction of cracks or expansion joints which may occur.

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (TRI COUNTY PAVING INC.) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."

Tri County Paving Inc. is entitled to final payment when our portion of the construction project is substantially completed.

In the event Tri County Paving Inc. seeks legal collection in order to collect restitution of this contract, any and all fees incurred by the Tri County Paving Inc., including all attorney fees, will be assumed and paid by persons or companies entering into this contract with Tri County Paving Inc.

Tri County Paving Inc. proposes to furnish material and labor - complete in accordance with above specifications, and prices, terms of payment shall be net 10 days from date of invoice. A 1.5% per month service charge shall be charged on all outstanding balances.

AUTHORIZED SIGNATURE: 
Wayne Hermanson – Project Manager
Mobile 608-206-5810

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. This guarantee shall last for a period of one year from the date of completion of the work. All guarantees are void if payment is not made as specified. No guarantee on blacktop overlays or concrete overlays. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. If separate bids or alternate bids are indicated, acknowledge acceptance by initialing those prices which you hereby accept.

DATE OF ACCEPTANCE: _____

SIGNATURE: _____

SIGNATURE: _____

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

h.

No Packet Material For This Item

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

i.

No Packet Material For This Item

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

II. Business

j.

No Packet Material For This Item