

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Plan Commission and Town Board Meeting
December 9, 2024, at 6:00 pm

The Bristol Town Board and Planning Commission will hold a Joint meeting on Monday, December 9, 2024, at 6:00 p.m., located at the Bristol Town Hall, 7747 County Road N, Sun Prairie WI 53590.

AGENDA

- I. Order of Business
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Approval of Minutes: October 28 and November 4 & 11, 2024, Meetings
 - d. Approval of Check Register & Treasurer's Report for November 2024
- II. Public Comment – Items Not on The Agenda
- III. Parks Committee Report
- IV. Business for Planning Commission & Town Board
 - a. Discuss/Consider Zoning Change for Parcel 0911-214-8001-4, 6959 Wilburn Road from A-1 (Legacy) to AG
 - b. Discuss/Consider Zoning Ordinance Amendment Treatment of Double Frontage Lots for Setback Purposes
- V. Business for Town Board
 - a. Discuss/Consider Parking Lot Bid Opening
 - b. Discuss/Consider Adoption of the Updated Comprehensive Plan
 - c. Discuss/Consider Approval of Town Survey
- VI. Set Future Meetings and Agendas
- VII. Adjourn.

Notice is hereby given that it is possible that a majority of the Town Board or other governmental body may be present at the above meeting of the Town Board to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Town Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the Planning Commission and Town Board will take formal action at the above meeting. Any person who has a qualifying disability as defined by the American with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the clerk at 608-837-6494, 7747 County Road N, Sun Prairie, WI 53590, at least 24 hours prior to the meeting so the necessary arrangements can be made to accommodate each request.

Kim Grob, Town Clerk-Treasurer
Certified Posting: 12-5-2024 Town Hall and website.

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Emergency Special Town Board Meeting
October 28, 2024, at 1:30 am

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 1:30pm by Chairman Derr (by phone). Board Members Present – Derr, Grove and Willison. Additional Attendees: Sign in Sheet available in clerk's office.

BUSINESS

a. DISCUSS/CONSIDER CHAIRMAN POSITION

Chairman Derr explained his current health situation and until his health improves, he feels it is important to appoint someone to the Chairman position. Discussion occurred to have this be a temporary transition.

Motion by Grove and seconded by Derr to have Brian Willison be an active Chairman on an interim basis with Derr holding an active board position until the end of the term in April 2025. All ayes, motion carried.

ADJOURN

Motioned by Derr and seconded by Grove to adjourn at 1:55pm. All ayes, motion carried.

Submitted by Kim Grob, Clerk -Treasurer

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Special Town Board Meeting
November 4, 2024, at 10:00 am

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 10:01am by Interim Chairman Willison. Board Members Present – Grove and Willison. Additional Attendees: Kim Grob, Clerk. See sign-in sheet in Clerk's office.

BUSINESS

a. DISCUSS/CONSIDER APPOINTMENT OF TOWN CHAIRMAN POSITION

Willison explained the meeting was prompted by the passing of Jerry Derr. Motioned by Grove and seconded by Grob under State Statute 17.25(1) to fill the Town Chairman position by Brian Willison for the remaining of the term, April 2025. All ayes, motion carried. Brian Willison accepted the position and submitted a resignation statement for the Supervisor 2 position.

b. DISCUSS/CONSIDER APPOINTMENT OF TOWN BOARD SUPERVISOR 2

Discussion occurred for appointment of Supervisor 2 to Chuck Kvalo. Motioned by Grove and seconded by Grob under State Statute 17.25(1) to fill the Town Supervisor 2 position by Chuck Kvalo for the remaining of the term, April 2025. All ayes, motion carried. Chuck Kvalo accepted the position.

ADJOURN

Motioned by Grove and seconded by Grob to adjourn at 10:39am. All ayes, motion carried.

Submitted by Kim Grob, Clerk-Treasurer

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Planning -Town Board Meeting
November 11, 2024, Immediately Following Public Hearing

ORDER OF BUSINESS

a. CALL TO ORDER

The meeting was called to order at 6:31pm by Chairman Willison. Board Members Present – Willison, Grove and Kvalo. Planning: Steve Schwartz, Sandy Dulin, Travis Larson, Scott Manke and Chuck Kvalo. Sign-in sheet on file in Clerk's office.

b. PLEDGE OF ALLEGIANCE – RECITED

c. HONORING OF VETERANS DAY

d. APPROVAL OF MINUTES: OCTOBER 2 & 14, 2024, BOARD MEETINGS

Motioned by Kvalo and seconded by Grove to approve October 2 & 14, 2024, minutes as written. All ayes, Motion carried.

e. APPROVAL OF CHECK REGISTER & TREASURER'S REPORT FOR OCTOBER 2024

Motioned by Grove and seconded by Kvalo to approve October 2024 check register. All ayes, motion carried. Motioned by Kvalo and seconded by Grove to approve October 2024 Treasurer's Report. All ayes, motion carried.

PUBLIC COMMENT

Craig and Jodi White spoke on the reclamation of the easement swale between their property and 3057 Viking Pass. No elevation document has been found for the easement area. The board responded that it is the town's position to determine if the reclamation plan moves obstructions out of the easement boundary. Zachary Duschack expressed his request to have the town go to a town wide contracted trash/recycling service. Discussion occurred on the benefits and disadvantages for the town and the residents. It was concluded that a survey would be a good idea to see what the residents would like. Karen Weidner reported that election data from November 5 is being entered into the state voting system and municipalities have 45 days to complete. The MyVote website will show voter participation after everything is completed for Bristol in the state voting system.

PARKS COMMITTEE REPORT

Tamara Sondgeroth reported that the ice arena boards will not be installed this year as there were not enough volunteers last year to help. The field will still be flooded for ice to be made.

BUSINESS FOR TOWN BOARD

a. RECOGNITION OF THE PASSING OF CHAIRMAN JERRY DERR AND TOWN BOARD PLACEMENTS

Brian Willison reported that Jerry Derr passed away on November 1 after many years of town service. By a Special Board Meeting on November 4, Brian Willison was appointed to Chairman and Chuck Kvalo was appointed to Supervisor2. All three board seats are up for renewal at the April 1, 2025, election.

b. DISCUSS/CONSIDER SCHEDULING SOFTWARE FOR TOWN RECREATIONAL FIELDS AND TOWN HALL

Tamara Sondgeroth gave an overview of the three scheduling software companies being considered for rental of the town's recreational fields and town hall, purchasing of annual and daily recycling permit and dog license. Discussion occurred on the security of data collected by users. Motioned by Kvalo and seconded by Grove to accept and move forward with DaySmart Recreation Scheduling Software with Steve Schwartz reviewing the agreement of terms and purchasing a credit card reader for the town office. All ayes, motion carried.

TOWN OF BRISTOL
7747 County Road N, Sun Prairie WI 53590
Jt. Planning -Town Board Meeting
November 11, 2024, Immediately Following Public Hearing

BUSINESS FOR PLANNING COMMISSION AND TOWN BOARD

a. DISCUSSION/CONSIDER ZONING ORDINANCE AMENDMENT TREATMENT OF DOUBLE FRONTAGE LOTS OF SETBACK PURPOSES

Willison explained the current zoning does not define what is considered front and back of a lot with a double frontage road and this amendment proposed would only apply to these types of lots. Motioned by Schwartzer and seconded by Dulin to table until additional information is available. All ayes, motioned carried. Motioned by Grove and seconded by Kvalo to table until additional information is available. All ayes, motion carried..

SET FUTURE MEETINGS AND AGENDAS

December 9, 2024 – Board Meeting

ADJOURN

Planning: Motioned by Schwartzer and seconded by Dulin to adjourn at 8:26pm. All ayes, Motion carried.
Board: Motioned by Grove and seconded by Kvalo to adjourn at 8:26pm. All ayes, Motion carried.

Submitted by Kim Grob, Clerk-Treasurer

12/05/24

The Town of Bristol
Account QuickReport
As of November 30, 2024

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	11/02/2024	30049	Associated Appraisal Consultants, Inc.	Inv. #177025 - Nov. 2024 Svcs	-1,409.79
Bill Pmt -Check	11/02/2024	30050	General Engineering Company	Inv. #78 - September Bldg & Land Use Svcs	-5,736.62
Bill Pmt -Check	11/02/2024	30051	LRS, LLC	October Svcs Bristol Gardens	-278.30
Bill Pmt -Check	11/02/2024	30052	Sun Prairie Lawn Care LLC	Inv. #16998 - September Svcs	-3,480.00
Bill Pmt -Check	11/02/2024	30053	Sundance BioClean Inc.	Inv. #2898 - October Svcs	-335.00
Bill Pmt -Check	11/02/2024	30054	Visa - Cardmember Service	Fuel, DOJ	-89.91
Bill Pmt -Check	11/02/2024	30055	Weber Tires	Plow Truck & Tractor Tires, Plug Another Tire	-5,288.00
Bill Pmt -Check	11/02/2024	30056	Wisconsin Dept. of Revenue	2024 Muni Fee for Assmt of Manufacturing Property	-86.14
Check	11/04/2024	DEBIT	Upnet Wisconsin	Fiber Optic Svcs	-89.99
Liability Check	11/07/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/06/2024	-6,843.65
Liability Check	11/08/2024	E-pay	United States Treasury	39-6005805 QB Tracking # 248923518	-1,843.64
Bill Pmt -Check	11/19/2024	30066	Alliant Energy/WPL	Twñ Hall, Recycle Cntr, Egge Pk, St. Lights, Ice Rink	-1,244.80
Bill Pmt -Check	11/19/2024	30067	APG of Southern Wisconsin	Publishing of Election Notice	-66.92
Bill Pmt -Check	11/19/2024	30068	Business Communication Solutions, LLC	2024 Tax Mailing Deposit	-950.00
Bill Pmt -Check	11/19/2024	30069	John Deere Financial	Equipment Part	-340.37
Bill Pmt -Check	11/19/2024	30070	MG&E	October Svcs	-62.75
Bill Pmt -Check	11/19/2024	30071	Northeast Community Court	2nd & 3rd Quarter 2024	-300.00
Bill Pmt -Check	11/19/2024	30072	Office Depot Business Credit	Office Supplies	-17.06
Bill Pmt -Check	11/19/2024	30073	Pellitteri Waste Systems	Inv. 5360238 -Nov. Recycle, Oct. Trash Svcs	-4,068.83
Bill Pmt -Check	11/19/2024	30074	US Cellular	Inv. #0687371432 - November Svcs	-64.74
Liability Check	11/20/2024	E-pay	United States Treasury	39-6005805 QB Tracking # -11627286	-2,106.12
Liability Check	11/21/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/20/2024	-7,266.59
Liability Check	11/22/2024	DEBIT	WRS	Pre-Tax Health Ins., Muni Pd Health Ins.	-4,300.52
Liability Check	11/25/2024	DEBIT	North Shore Bank	010-7001187	-100.00
Check	11/26/2024	DEBIT	NUSO LLC	Phone Storage Svcs	-183.84
Liability Check	11/27/2024	DEBIT	WRS	69-036-0118-000	-1,853.00
Liability Check	11/27/2024	E-pay	Wisconsin Department of Revenue	39-6005805 QB Tracking # 131949714	-621.33
Total 100 - General Fund					<u>-49,037.91</u>

Town of Bristol
Treasurer's Report
November 2024

General Fund

Beginning Balance 11/01/2024			\$45,895.46
Deposits	\$	6,699.00	
Transfer from ICS Account	\$	100,000.00	
Withdrawals			\$ 77,741.65
Ending Balance 11/29/2024			<u>\$74,852.81</u>

Money Market

Beginning Balance 11/01/2024			\$2,010.63
Interest	\$	0.10	
Transfer to General Fund			\$ -
Ending Balance 11/29/2024			<u>\$2,010.73</u>

ICS Account

Beginning Balance 11/01/2024			\$269,004.88
Interest	\$	945.48	
Transfer to General Fund			\$ 100,000.00
Ending Balance 11/29/2024			<u>\$169,950.36</u>

LGIP Fund

General

Beginning Balance 11/01/2024			\$172,689.74
Shared Revenue	\$	116,402.05	
Interest	\$	-	
Transfer to General Fund			\$ -
Ending Balance 11/29/2024			<u>\$289,091.79</u>

Parks

Beginning Balance 11/01/2024			\$87,062.77
Interest Earned	\$	363.84	
Ending Balance 11/29/2024			<u>\$87,426.61</u>

Equipment

Beginning Balance 11/01/2024			\$4.90
Interest Earned	\$	0.02	
Ending Balance 11/29/2024			<u>\$4.92</u>

Total Funds As November 29, 2024 **\$623,337.22**

Parks Fund - LGIP
ARPA Funds Available

-\$87,426.61
-\$165,678.71

Total Funds **\$370,231.90**

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

IV. Business

a.

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



Engineers • Consultants • Inspectors

608-742-2169 (Office)
608-742-2592 (Fax)
gec@generalengineering.net
www.generalengineering.net

ZONING ADMINISTRATOR REVIEW REPORT

TO: Town of Bristol Plan Commission, Town Board, Town Clerk/Treasurer

FROM: Kory D. Anderson, P.E., Town of Bristol Zoning Administrator
Mitchell Bortz, Assistant Town of Bristol Zoning Administrator

DATE: (for) December 9, 2024 Plan Commission/Town Board Meeting

SUBJECT: Zoning Change for Menzel Properties LLC
Tax Parcel 0911-214-8001-4

GEC NO.: 2-0124-41M

Background Information

Owner/Applicant: Menzel Properties LLC
100 Wilburn Road STE 202
Sun Prairie, WI 53590

Agent/Contractor: David Baehr
Harvest Real Estate LLC
202 W Main Street
Sun Prairie, WI 53590

Location: 6959 Wilburn Road
In part of the NE ¼ and SE ¼ of the NW ¼ of Section 21, all in T9N, R11E, Town of Bristol, Dane County, WI.

Request: Zoning Change Approval

Existing Zoning:	Tax Parcel 0911-214-8001-4	A-1	14.1 Acres
		Total	14.1 Acres

Existing Land Use: The property currently has a single-family house with a gravel driveway connecting to Wilburn Road. The current home does not appear to be habitable. There are several other farm accessory buildings on the property as well. The rest of the property is open space with no improvements. There are no steep slopes associated with the lot. There are no streams/lakes associated with the lot. The northwestern portion of the property appears to have wetland indicators and an area of wetlands.

Adjacent Land Uses: North: Agricultural
West: Agricultural
East: Wilburn Road, Agricultural
South: Agricultural

Proposal

Zoning Change:	Tax Parcel 0911-214-8001-4	AG	14.1 Acres
		Total	14.1 Acres

Portage

Black River Falls

La Crosse



Consulting Engineering • Structural Engineering • Building Design • Environmental Services • Building Inspection • GIS Services
Grants & Funding Services • Land Surveying • Zoning Administration • Mechanical, Electrical, & Plumbing Services



Applicant submitted information for a zoning change of Tax Parcel 0911-214-8001-4 from zoning A-1 Agriculture District (Legacy) to AG Agricultural Zoning District. The intention of this zoning change is so the owner can build a new home on a different area of the property as the current home is not habitable. The construction of a new home requires a rezone, and it will bring the parcel into compliance with current zoning.

Submittals/Attachments

1. Zoning Change Application, received November 25, 2024.
2. Jurisdictional Review Form, received November 25, 2024.
3. Site Plan showing proposed new home, did not receive.

GEC reviewed the attachments and the information submitted by the applicant/agent and has the following comments outlined below:

Comprehensive Plan

The planned future land use for this parcel is Agricultural Preservation. I'll always defer to the Town on the history of a property meeting the density requirements and the Agricultural and Rural Lands Preservation Area policy in the Town's Comp Plan. There is extraterritorial review authority for this property by the City of Sun Prairie.

Town Ordinances

1. **General**
No proposed construction is planned that we are aware of yet. When that time comes, the applicant will need to apply for a land use permit for the new home. Setbacks will be verified as part of the land use permit process.
2. **Well & Septic**
Prior to issuance of a land use permit for the house, the applicant will need approval of a septic system from Dane County Public Health.
3. **Driveway Access**
Driveway access permit from the Town would be needed for access to Wilburn Road if they do decide to build the new home elsewhere on the property.

Recommendation

GEC recommends that the Plan Commission conditionally approve the proposed zoning change of Tax Parcel 0911-214-8001-4 from zoning A-1 Agriculture District (Legacy) to AG Agricultural Zoning District, contingent on the following:

1. Town Board discuss any concerns with above comments.
2. Any comments or conditions from the Town's Attorney shall be addressed.

ZONING CHANGE APPLICATION

TOWN OF BRISTOL • 7747 COUNTY ROAD N • SUN PRAIRIE, WI 53590
 PHONE (608) 837-6494 • FAX (608) 834-6494 • www.tn.bristol.wi.gov

PERMIT #:

Permit Fee: \$ _____ Fee Paid: ☐

Approved By: _____

Approval Date: / /

Items that must be submitted with your application:

➤ **Written Legal Description of the Proposed Zoning Boundaries**

Legal description of the land that is proposed to be changed. The description may be a lot in a plat, Certified Survey map, or an exact metes and bounds description. A separate legal description is required for each zoning district proposed. The description shall include the area in acres or square feet.

➤ **Scaled Drawing of the Location of the Proposed Zoning Boundaries**

The drawing shall include the existing and proposed zoning boundaries of the property. All existing buildings shall be shown on the drawing. The drawing shall include the area in acres or square feet.

OWNER	AGENT (Contractor, Coordinator, Other)
NAME Todd and Tim Menzel	CONTACT NAME David Baehr
BUSINESS NAME or CO-OWNER'S NAME (if applicable) Menzel Properties, LLC	BUSINESS NAME (if applicable) Harvest Real Estate LLC
MAILING ADDRESS 100 Wilburn Road STE 202	MAILING ADDRESS 202 W Main Street
CITY, STATE, ZIP Sun Prairie, WI 53590	CITY, STATE, ZIP Sun Prairie, WI 53590
DAYTIME PHONE # (608) 209-0635	DAYTIME PHONE # (608) 213-6686
EMAIL todd@prairielandtowing.net	EMAIL david@baehrinc.com

LAND INFORMATION	
Town: <u>Bristol</u>	Parcel Numbers Affected: <u>0911-214-8001-4</u>
Section: _____	Property Address or Location: <u>6959 Wilburn Rd</u>
Zoning District Change (To / From / # of acres) <u>from A-1 to AG</u>	
Soils classification of area (percentages) Class I Soils: _____ % Class II Soils: _____ % Other: _____ %	
Narrative: (reason for change, intended land use, size of farm, time schedule)	
<input type="checkbox"/> Separation of buildings from farmland	<input type="checkbox"/> Creation of a residential lot
<input type="checkbox"/> Compliance for existing structures and/or land uses	<input checked="" type="checkbox"/> Other
Replace an existing home with a new home	
I authorize that I am the owner or have permission to act on behalf of the owner of the property.	
Signature: <u>Tim Menzel</u>	Date: <u>11/20/2024</u>
<u>Todd Menzel</u>	<u>12:29 PM CST</u>
	<u>11/20/2024</u>
	<u>13:02 PM CST</u>

TOWN OF BRISTOL JURISDICTION REVIEW FORM**COMPLETE THIS FORM BEFORE STARTING THE ZONING APPLICATION**

If your property is subject to Dane County's jurisdiction, the Town cannot grant your zoning change without Dane County's approval. If the answer to any of the Jurisdictional Questions is "Yes", the Town cannot proceed with your application unless Dane County indicates that the County does not have jurisdiction over zoning the parcel.

Applicant/Agent/Contractor: David Baehr Email: david@baehrinc.com

Address: 202 W Main Street City/State/Zip: Sun Prairie, WI 53590 Phone: (608) 213-6686

Parcel ID Number(s): 0911-214-8001-4

CSM or Plat Information, if any: _____

Proposed activity on the property: single family home

Is the property enrolled in CRP or any other farm programs? ☒ No ☐ Yes

If "Yes" is checked, identify the program and file identification number(s): _____

JURISDICTIONAL QUESTIONS

1. Is your proposed project located within 1,000 feet of the ordinary high-water mark of a navigable lake, pond or flowage?
☒ No ☐ Yes

2. Is your proposed project located within 300 feet of the ordinary high-water mark of a navigable river, stream or creek?
☒ No ☐ Yes

3. Is your proposed project located within a floodplain? ☒ No ☐ Yes

4. Is your proposed project located within a wetland? ☒ No ☐ Yes

5. Will your project involve disturbing more than 4,000 square feet of land by excavating, grading or filling?
☒ No ☐ Yes (If Yes, you may need a Dane County erosion control and/or stormwater permit)

6. Do the maps showing wetlands, floodplains and shorelands at <https://dcimapapps.countyofdane.com/lwrvviewer/> indicate that there are any floodplain, wetland or shoreland areas on your property or an adjacent parcel?
☒ No ☐ Yes

STATEMENT OF APPLICANT

The answers above were made after reviewing the facts pertaining to my property. I am aware that if my proposed project is located within a floodplain, shoreland or wetland area, the project must be reviewed by Dane County. Any approvals obtained in error will be void, and all expenses incurred in seeking those approvals will be lost.

Dated: 11/20/2024 13:03 PM CST By: Tim Menzel Todd Menzel

If the answer to any jurisdictional question is "Yes," the applicant must submit this request to the Dane County Department of Planning and Development for a determination of whether the project is subject to Dane County Jurisdiction.

DETERMINATION BY DANE COUNTY

The undersigned, acting by authority of Dane County, indicates that the parcel identified in this Jurisdictional Review Form is not subject to shoreland, floodplain or wetland zoning regulations of Dane County.

Dated: _____ By: _____

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

IV. Business

b.

TREATMENT OF DOUBLE FRONTAGE LOTS FOR SETBACK PURPOSES

(Aerial photo of property included herein is for illustration only. No comment on that property is made or intended.)



Alternative 1: In new lots, which is the front yard is determined by which street has access; in existing lots, owner gets to choose a front yard. The other yard is the rear yard.

1.071 (6a) is created to read:

(6a) Double Frontage Lots. (a) As used in this Code, a “double frontage lot” means a lot less than 5 acres in area with frontage on two streets which are parallel or which do not intersect, and on which vehicular access is normally restricted to only one of the streets.

(b) There shall be only one front yard in a double frontage lot. In creating any new double frontage lots after the effective date of this ordinance (insert date), the front yard shall be the street on which access is permitted. In the case of double frontage lots which existed on the effective date of this ordinance, the owner may elect to treat one of the streetside yards as the front yard but may not have two front yards. The other streetside yard shall be the rear yard. The front yard designation may not be changed once made.

Alternative two: The front yard is the side where the property accesses the street.

1.071 (6a) is created to read:

(6a) Double Frontage Lots. (a) As used in this Code, a “double frontage lot” means a lot less than 5 acres in area with frontage on two streets which are parallel or which do not intersect, and on which vehicular access is normally restricted to only one of the streets.

(b) There shall be only one front yard in a double frontage lot. In creating any new double frontage lots after the effective date of this ordinance (insert date), the front yard shall be the street on which access is permitted. In the case of double frontage lots which existed on the effective date of this ordinance, the front yard shall be the yard with access to a public street. If both streetside yards have access, the yard on which access was constructed shall be the front yard.

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

V. Business

a.

No Packet Material For This Item

TOWN OF BRISTOL

Cover Sheet for Agenda Packet Section

V. Business

b.

STATE OF WISCONSIN

Town of Bristol,

Dane County

SECTION I – TITLE AND PURPOSE

The title of this ordinance is the Town of Bristol Comprehensive Plan Ordinance. The purpose of this ordinance is for the Town of Bristol, Dane County, Wisconsin, to lawfully adopt a comprehensive plan as required under s. 66.1001 (4) (c), Wis. stats.

SECTION II – AUTHORITY

The Town Board of the Town of Bristol, Dane County, Wisconsin, has authority under its village powers under s. 60.22, Wis. stats., to appoint a town plan commission under ss. 60.62 (4) and 62.23 (1), Wis. stats., and under s. 66.1001 (4), Wis. stats., to adopt this ordinance. The comprehensive plan of the Town of Bristol must be in compliance with s. 66.1001 (4) (c), Wis. stats., in order for the town board to adopt this ordinance.

SECTION III – ADOPTION OF ORDINANCE

This ordinance, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, provides for the adoption by the town of a comprehensive plan under s. 66.1001 (4), Wis. stats.

SECTION IV – PUBLIC PARTICIPATION

The town board has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by s. 66.1001 (4) (a), Wis. stats.

SECTION V – TOWN PLAN COMMISSION RECOMMENDATION

The Plan Commission of the Town of Bristol, by a majority vote of the entire commission, recorded in its official minutes, recommended approval to the town board for the adoption of the Town of Bristol Comprehensive Plan, which contains all of the elements specified in s. 66.1001 (2), Wis. stats.

SECTION VI – PUBLIC HEARING

The Town of Bristol has held at least one public hearing on this ordinance, with notice in compliance with the requirements of s. 66.1001 (4) (d), Wis. stats.

SECTION VII – ADOPTION OF TOWN COMPREHENSIVE PLAN

The town board, by the enactment of this ordinance, formally adopts the document entitled Town of Bristol Comprehensive Plan Ordinance under s. 66.1001 (4) (c), Wis. stats.

SECTION VIII – SEVERABILITY

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

SECTION IX – EFFECTIVE DATE

This ordinance is effective on publication or posting.

The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. stats. and a copy of the ordinance and the comprehensive plan, shall be filed with at least all of the entities specified under s. 66.1001 (4) (b), Wis. stats..

Adopted this _____ day of _____, 20____.

TOWN BOARD OF THE TOWN OF BRISTOL

Brian Willison, Chairman

Ben Grove, Supervisor

Chuck Kvalo, Supervisor

CERTIFICATION

I, Kim Grob, the Town Clerk-Treasurer of the Town of Bristol hereby certify that the above ordinance was duly adopted by the Town Board of the Town of Bristol at a meeting of the Board held on _____, 2024.

Dated _____, 2024.

Kim Grob, Town Clerk-Treasurer

TOWN OF BRISTOL
Cover Sheet for Agenda Packet Section

V. Business

c.

Clerk Treasurer

From: Tamara Sondgeroth
Sent: Sunday, December 1, 2024 9:55 AM
To: Clerk Treasurer; Clerk Treasurer 2; snox857@aol.com
Subject: Survey
Attachments: Town of Bristol Interest Survey.docx

Kim and all,

Here is a link to the proposed survey. <https://www.surveymonkey.com/r/KV3XMM>

I also attached what would be a paper copy to this email. It is in Word format which can be converted to pdf.

Please check with the board members to verify this is what they wanted. The cost is about \$100 to get up to 10,000 responses. The free program only allows for 25 responses. My time is donated to prepare the survey and analyze results.

Best regards,
Tamara