

Job Opening

Public Works Assistant

The Town of Bristol, Dane County, (pop. 4,499) is seeking a qualified individual to fill the full-time position of Public Works Assistant. This is a rewarding career opportunity knowing you are a vital part of Bristol's operations and taking care of our transportation infrastructure.

This position provides support to the Public Works Lead to maintain the day-to-day activities of the Town, including but not limited to, road maintenance, snowplowing, parks, public areas, shop/town hall, and tools/equipment. The individual must be able to drive large equipment, perform manual labor, service and make basic repairs to equipment. The individual should be a self-starter who can work independently when necessary.

The desired qualifications include having a valid Wisconsin Commercial Driver's License Class B (CDL), or the ability to obtain one, a high school diploma or GED. Required is the passing of a pre-employment drug screening and future random drug testing in compliance with Town, Federal/State regulations. The successful individual is required to work occasional nights, weekends, and holidays to provide public safety and service to the community during inclement weather, or other unforeseen safety issues.

Starting wage is \$22.00/hr - \$25.00/hr based on qualifications. The Town of Bristol offers a benefit package that includes health insurance, Wisconsin State Retirement (WRS), vacation, sick leave, and holidays. The Town of Bristol is an equal opportunity employer.

To apply, please submit a cover letter (with salary requirements), and resume to:

Town of Bristol
Attn: Town Clerk/Treasurer
7747 County Road N
Sun Prairie, WI 53590
Or via email at clerktreasurer@tn.bristol.wi.gov

Open until filled, with first review of applications on Monday, February 26, 2024.