Town of Little FallsPlease note that this model ordinance is not intended to be used directly as a final "fill in the blank" model. As always, in the use of any model or sample ordinance, competent legal, planning and other expert assistance should be sought to review any proposed ordinance for legality and suitability in meeting local objectives prior to adoption. The WTA highly recommends that you share the model ordinance with your town's attorney to create an ordinance that complies with the statute and best meets your town's individual needs.

## SAMPLEORDINANCE DESIGNATING MUNICIPAL OFFICIAL TO ISSUE OPERATORS' LICENSES

Ordinance No.	2025-1
Ordinance No.	2023-1

- 1. AUTHORITY: Pursuant to § 125.17(1), Wis. Stat., the Town of Little Falls, Monroe/Village of County, is authorized to designate a municipal official to issue operators' licenses.
- 2. MUNICIPAL OFFICIAL AUTHORIZED TO ISSUE: An operator's license may be issued to an applicant by the <a href="ftownclerk">ftown clerk</a> <a href="mailto:insert:town/village clerk or title of other municipal official to be designated]</a> upon written application, subject to the provisions of this ordinance.
- 4. STANDARD: An operator's license shall not be granted if the applicant has provided false information on his/her application; or if the applicant, pursuant to §§ 111.321, 111.322 and 111.335, Wis. Stats., has an arrest or conviction record substantially related to the alcohol licensing activity.
- 5. DENIALS: If an applicant is denied an operator's license, the

  [insert: town village/clerk or title of other designated municipal official]town clerk shall provide a written explanation of the reason(s) for denial to the applicant. § 125.12(3m), Wis. Stat. If a license is denied due to a criminal conviction that substantially relates to the licensing activity, the applicant shall be allowed to show evidence of rehabilitation and fitness to engage in the licensed activity pursuant to § 111.335(4)(c), Wis. Stat. Applicants who are able to show

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sufficient evidence under § 111.335(4)(d), Wis. Stat. shall be issued an operator's

[This ordinance must be posted or published within 30 days of adoption pursuant to § 60.80, Wis. Stat. and chapter 985, Wis. Stat.]

\*\*original with signatures available in the clerk's office\*\*