

Town of Little Falls
PROVISIONAL OPERATOR'S LICENSE ORDINANCE

Ordinance No.2025-2

1. **AUTHORITY:** Pursuant to s. 125.17(5)(a)1., Wis. Stats., the Town of Little Falls, Monroe County, desires to establish standards under which provisional operator's licenses may be issued.
2. **ELIGIBILITY.** A person who has applied for an operator's license may apply for a provisional operator's license provided the applicant is 18 years of age and has provided proof of enrollment in or completion of the responsible beverage training course required under s. 125.17(6), Wis. Stats.
3. **APPLICATION.** Application for a provisional operator's license shall be made to the town clerk on such form designated by the clerk and shall be accompanied by the fee set forth in paragraph 7 below.
4. **CLERK OR DESIGNEE AUTHORIZED TO ISSUE:** A provisional operator's license may be issued to an applicant by the town clerk or the clerk's designee upon written application, subject to the provisions of this ordinance. The town board shall review the issuance of any such provisional operator's license at the next regularly scheduled town board meeting, reserving final approval authority on whether the provisional operator's license should be issued.
5. **STANDARD:** No provisional operator's license shall be granted if the applicant has been denied an operator's license by the town board; the applicant has provided false information on his/her application; or if the applicant, pursuant to s. 111.321, 111.322 and 111.335, Wis. Stats., has an arrest or conviction record substantially related to the alcohol licensing activity.
6. **TERM.** The provisional operator's license shall expire sixty (60) days from the date of issuance, or when the operator license issued by another municipal governing body has expired, or when a regular operator's license is authorized by the town board, whichever is sooner.
7. **FEES.** The fee for a provisional operator's license is \$15 pursuant to s. 125.17(5)(c), Wis. Stat.). All licensing fees must be paid for at time of request. A required waiting period of 14 days shall be placed prior to issuance of license or until payment has cleared the bank.
8. **REVOCATION:**
 - a. The town clerk shall immediately revoke the provisional operator's license if the holder fails to successfully complete the responsible beverage server course required under s. 125.17(6), Wis. Stats.

- b. The town clerk shall immediately revoke the provisional operator's license if it is discovered that the holder of the license made a false statement on the application for the provisional license.
- c. The town clerk shall revoke the provisional operator's license if the town board denies the applicant's application for an operator's license.
- d. The town clerk shall revoke the provisional operator's license if the town board discovers that the operator license issued by another Wisconsin municipality is not valid.

Revocation of the provisional operator's license shall become effective upon the mailing of the notice of revocation by the town clerk. Any notice mailed in this ordinance is sufficient if mailed via first class mail to the last known address of the licensee, in an envelope containing the return address of the town clerk.

Adopted this 12th day of November, 2025.

By the Town Board of the Town of Little Falls.

Town chairperson

Attested by:

Town Clerk

[This ordinance must be posted in three places within the town within 30 days of adoption pursuant to s.60.80, Wis. Stat. and chapter 985 Wis. Stats.]

****original with signatures available in the clerk's office****