

RESOLUTION NO. 2026-1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SOUTH MANHEIM TOWNSHIP, SCHUYLKILL COUNTY, PENNSYLVANIA, ESTABLISHING APPLICATION, ADMINISTRATIVE AND PROFESSIONAL REVIEW FEES FOR QUALIFYING LOT ANNEXATION PLANS.

WHEREAS, the South Manheim Township Subdivision and Land Development Ordinance provides for the submission and review of subdivision, land development and qualifying lot annexation plans; and

WHEREAS, Section 503 of the Pennsylvania Municipalities Planning Code authorizes the Township to establish by ordinance or resolution reasonable fees associated with the review and processing of subdivision and land development applications, including reasonable and necessary charges of professional consultants;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of South Manheim Township as follows:

1. Qualifying Lot Annexation Application Fee.

An applicant submitting a plan qualifying for administrative review as a lot annexation pursuant to the South Manheim Township Subdivision and Land Development Ordinance shall pay a nonrefundable application and administrative fee of **\$150.00** at the time of submission.

2. Professional Review Escrow.

In addition to the application fee, the applicant shall deposit with the Township the sum of **\$350.00** to be held in escrow and applied toward reasonable and necessary professional consultant review expenses incurred by the Township in connection with the application.

3. Professional Consultant Charges.

The applicant shall be responsible for the actual reasonable and necessary costs incurred by the Township for review of the application by the Township Engineer, Township Solicitor, Planner, or other professional consultant where such review is reasonably necessary. Such charges shall be assessed at the rate actually charged to the Township for comparable municipal services and in accordance with Section 503 of the Pennsylvania Municipalities Planning Code.

4. Itemized Billing.

Professional review charges shall be supported by itemized invoices identifying the work performed, the individual performing the work, and the time and date attributable to the review, as required by the Pennsylvania Municipalities Planning Code.

5. Refund.

Following completion of the Township's review and payment of all properly chargeable professional review expenses, any unused balance of the escrow deposit shall be returned to the applicant.

6. Additional Costs.

Recording fees, County review fees, postage, advertising, stenographic charges, and other third-party expenses specifically attributable to the application shall be paid by the applicant to the extent permitted by law.

7. Existing Fee Schedule.

This Resolution shall supplement the Township's existing Subdivision and Land Development fee schedule. To the extent any fee established by a prior resolution conflicts with this Resolution with respect to a qualifying lot annexation, this Resolution shall control.

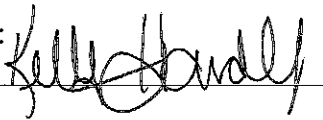
8. Effective Date.

This Resolution shall become effective immediately upon adoption.

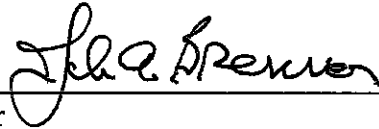
SOUTH MANHEIM TOWNSHIP
BOARD OF SUPERVISORS

ATTEST:

Secretary



Chair



Member



Member