

## **City of New Richland Employee Benefits**

**Employee: Assistant City Clerk**

### **Annual Salary**

As set by City Council per pay grade and scale  
Covered By PERA

### **Medical & Life Insurance**

\$3,500 per Person per Year Deductible  
\$1,600 Per Year HSA  
Employee Coverage paid by City - Family Employee Responsibility  
  
\$10,000 Life Insurance paid by City

### **12 Paid Holidays**

New Year's Day	Martin Luther King, Jr. Day	Presidents Day
Memorial Day	Juneteenth	Independence Day
Labor Day	Veterans Day	Thanksgiving Day
Friday After Thanksgiving	Christmas Eve	Christmas Day

### **Paid Time Off (PTO)**

<b><u>Years of Service</u></b>	<b><u>Annual Accrual</u></b>	<b><u>Maximum Accrual</u></b>
0 to 2 Years	15 days	30 days
3 to 6 Years	20 days	40 days
7 to 15 Years	25 days	50 days
16 Years and up	30 days	60 days

### **2024 Salary Schedule**

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
\$18.17	\$18.80	\$19.41	\$20.05	\$20.65	\$21.27	\$21.90	\$22.51	\$23.13	\$23.70

**\*\* Placement on the salary schedule is subject to the  
approval of the City Council \*\***