

Code Reference		FEE	
Chapter 1 Public Records			
1-25.D.7.	Hard Copies , including any paper records provided by:		
	Copying an paper record	Actual Cost.	
	Printing an electronic record	Actual Cost.	
	Electronic Copies, including any electronic records provided by email, PDF, DVD, Flash Drive or Other Electronic Format:		
	~ Paper to Digital , including scanning physical documents and saving them into a digital format for electronic distribution	Fee waived*	
	~ Digital to Physical , including copying records already in digital format onto physical medium, i.e. DVD or Flash Drives, for distribution:	Actual Cost of physical medium.	
	~ Digital to Digital , including copying records from one digital format to another for distribution (e.g., email).	Fee waived*	
<i>*Note: In rare instances, specialized skills, equipment or technology, may result in copy costs.</i>			
	Mailing	Actual Cost.	
	Location fees , may only be imposed if the cost of location alone is \$50 or more. Includes searching for and identifying responsive records but does not include redaction.	Lowest possible hourly rate for staff time* *	
<i>**Note: In rare instances, an employee with special skills may be necessary to conduct a search and a higher hourly rate may be assessed.</i>			
The Village may require prepayment of any fee imposed if the total amount exceeds \$5.00			
Chapter 3 Fire Department			
<i>The contracted fire company of the Village is authorized to bill for and collect the following fees:</i>			
3-2.	Fire Inspections	\$ 50.00	
3-2.C.	Reinspection Fee	\$ 50.00	per reinspection
3-3.	Fee for rescue services	As set forth	in Fire Company schedule
3-6.B.	False alarms: 3rd in 12 months	\$ 50.00	
	False alarms: 4th or more in 12 months	\$ 100.00	
Chapter 5 Traffic Code			
5-6.B.	Parking Permit (three months)	\$ 20.00	
5-11.	Removal/storage of Illegally Parked Vehicles	Actual cost	plus citation
5-12.	Removal/storage of Abandoned Vehicles	Fee set by Sheriff	plus citation
Chapter 6 Public Works			
6-3.C.	Snow and ice removal from sidewalk	\$ 100.00	per hour
6-6.D.	Right of way Excavation Permit		
	...Single Address, base fee	\$ 50.00	
Plus fee per square foot	\$ 20.00	
Plus per lineal foot for boring	\$ 0.60	
	...Multiple Addresses, base fee	\$ 75.00	
Plus fee per square foot	\$ 20.00	
Plus per lineal foot for boring	\$ 0.60	
6-6.J.2.	Right of way Excavation w/o a permit	Double fees	
6-7.B.	Driveway Permit, land adjacent to Village highway - New	\$ 100.00	
	...Permit amendment	\$ 50.00	
	Driveway Permit, land adjacent to state or county highway - New	\$ 25.00	
	...Permit amendment	\$ 15.00	
	Pavement Bond	\$ 5,000.00	
Chapter 7 Public Peace, Health and Welfare			
7-12.B.2.c.	Natural Lawn Permit	\$ 50.00	
7-12.D.4.	Cutting or Destroying Noxious Weeds, Cutting or Removal of Natural Lawn, or Cutting Grass	\$ 100.00	per hour, \$100 minimum, plus equipment repair cost, if applicable
7-13.B.	Park permit for exemption from closing time requirement	\$25.00	
Chapter 8 Public Nuisances			
8-9.	Abatement of Public Nuisances	Actual cost	plus citation
Chapter 9 Licenses and Permits			
9-1.	Impoundment of animal, stray animals		
	...Pick up of stray animal / animal at large	\$ 150.00	Per animal (small)
		\$ 350.00	Per animal (livestock)
	...Daily Boarding Fee	\$ 15.00	per animal plus all costs of custody and care
	...10-Day Quarantine	Actual Cost	All costs of custody and care by a licensed vet.
9-1.K.	Dog licenses		
	...Spayed or neutered	\$ 10.00	
	...Not spayed or neutered	\$ 15.00	
9-1.L.	Kennel License		
	...Application and inspection fee (non-refundable)	\$50.00	
	...Annual Kennel tags	\$ 35.00	for 12 animals or less; over 12 animals, additional \$3.00 per animal

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9-1.Q.	Special Exception Permit (Animal)	\$ 50.00	
9-2.	Non-Intoxicating Bev. or Soda Water Bev. License	\$ 10.00	Note: statutory limit is \$50.00
9-3.	Intoxicating Liquor and Fermented Malt Beverages		
9-3.B.3.a.	Retail "Class B" Intoxicating Liquor License	\$ 400.00	If for less than 12 mo., prorate. (Max. fee is \$500)
	...6 month license	\$ 175.00	non-renewable in year of issuance
9-3.B.3.a.1.	...Initial Issuance Reserve "Class B"	\$ 10,000.00	See Wis. Stat. ss. 125.51(3) and (4)
9-3.B.3.b.	Retail Class "B" Fermented Malt Beverage License	\$ 100.00	If for less than 12 mo., prorate. (Max fee is \$100)
	...6 month license	\$ 75.00	non-renewable in year of issuance
9-3.B.3.c.	Retail "Class A" Intoxicating Liquor License	\$ 400.00	If for less than 12 mo., prorate. (Max fee is \$500)
	...6 month license	\$ 175.00	non-renewable in year of issuance
9-3.B.3.d.	Retail Class "A" Fermented Malt Beverage License	\$ 100.00	If for less than 12 mo., prorate
9-3.B.3.e.	"Class C" Wine License	\$ 100.00	If for less than 12 months, prorate. (Max fee is \$100)
	...6 month license	\$ 50.00	non-renewable
9-3.B.3.f.	Operator's License (Bartender)	\$ 25.00	
9-3.B.3.g.	Provisional Operator's License	\$ 15.00	(Max fee is \$15)
9-3.B.3.h.	Temporary Class "B" Fermented Malt Beverage Lic.	\$ 10.00	if with Temp. Wine, only one charge
9-3.B.3.i.	Temporary Class "B" Wine License	\$ 10.00	if with Temp. Ferm. Malt Beverage, only one charge
9-3.B.3.j.	Provisional Retail License	\$ 15.00	(Max fee is \$15)
9-3.C.5.	Transfer of License	\$ 10.00	Place to place. Also see Wis. Stat. s. 125.04(12)
9-3.E.	Duplicate License	\$ 10.00	
9-4.D.	Cigarette License	\$ 100.00	(Max fee is \$100)
9-5.D.	Peddler's License - Application	\$ 25.00	
9-5.F.	Peddler's License, per day	\$ 2.00	
	Peddler's License, per week	\$ 5.00	
	Peddler's License, per month	\$ 10.00	
	Peddler's License, annual (per calendar year)	\$ 50.00	\$25 if issued after July 1
9-6.G.	Dance Hall License	\$ 100.00	
	Dance Hall Special Exception Permit	\$ 25.00	
9-7.C.	Carriage License	\$ 25.00	Annually, per carriage licensed
9-8	Firework Display Permit	\$ 15.00	
	Chapter 10 Sewer System Fees		
10-8., 10-9.	Sewer User Fee (per quarter)	\$ 150.00	per quarter/ allocated charge unit
	Meter Fee	\$ 24.00	per quarter
	Connection Charge*	\$ 3,000.00	per charge unit
10-14.	Sewer Lateral Connection Permit	\$ 70.00	
	*Note: Additional Connection Fee is collected by the Western Racine County Sewerage District		
10-32	Holding Tank Application/Appeal	\$ 150.00	
	Chapter 11 Building, Plumbing, Electrical and Mechanical Code		
11-13.	Occupancy Bond	\$ 500.00	
11-14.	Occupancy Permit	\$ 70.00	Single fee for both Building Code and Zoning Code Occupancy Permit
11-15.A.	Permits. As follows:		
	Building Permits		
Building Permits-General	The applicable fees are listed in the Wisconsin Uniform Building Schedule of Permit Fees, Appendix- Table 1, published by the Building Inspectors Association of Southeast Wisconsin, as amended from time to time and in effect on the date of the application for the Permit.		Copy to be kept on file at the Village Hall
	Electrical for new construction	\$ 0.07	per square foot, plus \$70 base fee
	Plumbing for new construction	\$ 0.07	per square foot, plus \$70 base fee
	HVAC for new construction	\$ 1.60	per 100 square feet, \$70 minimum
	Sign Permit	\$ 3.00	per square foot, \$70 minimum
	Plumbing Permits		
	Plumbing fixture or water-connected appliance	\$ 10.00	each
	Future sewer or natural water drain	\$ 40.00	each
	Pumps	\$ 10.00	each
	Swimming pools (above and below ground)	\$ 40.00	each
	Water softener	\$ 40.00	each
	Electrical Permits		
	Outlets, switches and receptacles	\$ 2.00	each
	Light fixtures	\$ 1.20	each
	Fluorescent lamps	\$ 2.00	each
	Arc, mercury, sodium, and other post lights	\$ 6.00	each
	Dimmers	\$ 4.00	each
	Electric range	\$ 12.00	each
	Electric water heater	\$ 12.00	each
	Electric water pump	\$ 12.00	each
	Electric clothes dryer	\$ 12.00	each
	Garbage disposal, trash compactor	\$ 12.00	each
	Dishwasher	\$ 12.00	each
	Sump pump	\$ 6.00	each
	Gas burner, oil burner	\$ 16.00	each
	Electric heating units	\$ 6.00	each
	Electric heat pumps and furnaces	\$ 1.00	per KW
	Refrigerating, air conditioning equipment < 25 horsepower	\$ 40.00	minimum
	Audio, signal, communication devices	\$ 2.00	each
	Services		
	Temporary service and service change inspection	\$ 46.00	each

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	0-100 amps	\$ 30.00	each
	101-400 amps	\$ 46.00	each
	401-1000 amps	\$ 60.00	each
	Feeders #6 and larger	\$ 16.00	each
	Power receptacles 230-480 volts, 20-60 amps	\$ 12.00	each
	Signs		
	...Incandescent	\$ 0.15	per socket, \$30 minimum
	...Fluorescent or gas tube	\$ 0.80	per transformer, \$12 minimum
	Motors over 1/4 HP	\$ 1.00	per HP
	Generators, transformers	\$ 1.00	per KW
	X-ray machines, motion picture machines, fuel pumps	\$ 24.00	each
	Wireways, busways, underfloor raceway	\$ 0.60	per foot
	Swimming pool wiring:		
	...Inground	\$ 90.00	each
	...Above ground	\$ 60.00	each
	...Reinspections	\$ 70.00	each
	Minimum Fee	\$ 70.00	each
	Plan review for all work performed by homeowner	\$ 46.00	each
	Mechanical Permits		
	Furnace		
	...up to and including 150,000 BTUs	\$ 70.00	per unit
	...over 150,000 BTUs	\$ 70.00	plus \$16 for each 50,000 BTUs or fraction thereof over 150,000 BTUs
	Air conditioning		
	...up to and including 36,000 BTUs	\$ 70.00	per unit
	...over 36,000 BTUs	\$ 70.00	plus \$16 per each ton or 12,000 BTUs or fraction thereof over 36,000 BTUs
	Distribution systems	\$ 1.50	per 100 square feet of vented area
11-15.B.	See Code for fee adjustments for certain buildings		
11-15.C.	Re-inspection by Building, Electrical or Plumbing Inspector	\$ 70.00	
11-15.D.	Special Inspections	\$ 150.00	For any inspections not covered in Ch. 11
11-15.E.	Work commenced without a permit	Double Fees	Plus applicable citations
11-23.	Antenna Permit		Also see Ch. 35, s. 35-150
	...Complete Structure	\$11.50/ \$1,000 of valuation	
	...Co-locates	\$11.50/ \$1,000 of valuation	
11-27.	Moving Building	\$210.00 plus \$0.10/ sq. ft.	Plus cash deposit in amount determined by Village Board, plus insurance
	Ch. 12 Stormwater Utility		
12-7.	Stormwater Utility Service Charge	\$ 65.00	Annual
12-10.	Service Application for New Construction	\$ 60.00	
	Ch. 17 Finance and Taxation		
17-12.	Permit and License Fees as set forth in the individual chapters		
	Professional fees	Actual Cost	Amount charged to the Village
	Administrative fees	Actual Cost	Cost to the Village for the staff time required
	Special Assessment Letter	\$ 50.00	
	Letter of Floodplain Determination	\$ 30.00	
	Interest on bills at least 30 days in arrears	1.00%	per month, unless otherwise set forth by statute
	Ch. 21 Manufactured Home Communities and Manufactured Homes		
21-4.A.	Manufactured Home Community Annual License	\$100.00	per each 50 units or fraction thereof (Min. \$25, Max \$100 per 50 spaces or fraction thereof)
21-4.B.	License Transfer Fee	\$10.00	per Wis. Stat. s. 66.0435
21-4.C.	Monthly Manufactured Home Permit Fee	See Code	
21-6.	Application Fee	See Ch. 35	Conditional Use Permit Fee
	Ch. 30 Land Division		
30-16.	<i>Land Divisions</i>		
	Pre-Application Conference	\$ 200.00	
	*Preliminary Plat review	\$1,000.00	plus \$100 for each lot or parcel within the preliminary plat
	*Reapplication Fee for Prelim. Plat previously reviewed	\$ 200.00	
	*Final Plat review	\$ 850.00	plus \$100 for each lot
	*Reapplication Fee for Final Plat previously reviewed	\$ 200.00	
	*Extraterritorial Certified Survey Map	\$ 100.00	
	*Extraterritorial Preliminary Plat	\$ 200.00	plus \$25 per lot
	*Extraterritorial Final Plat	\$ 100.00	plus \$25 per lot
	*Certified Survey Map review	\$ 300.00	
	<i>*In addition to listed fee, the costs of engineering and legal review will be added, and an additional zoning fee will be charged if the cost of the zoning review exceeds the fee listed</i>		
30-112.D.	Public Site Fee (park fee, see Wis. Stat. s. 236.45(6))	\$ 600.00	per dwelling unit
	Ch. 31 Construction Site Erosion Control		

Code Reference		FEE	
31-8	Land Disturbance Permit	\$50.00	plus the cost of engineering review
	Ch. 32 Post-construction Stormwater and Pond Regulations		
32-8	Permit administration fee (for stormwater management plan and maintenance agreement review, including ponds)	\$ 25.00	plus cost of engineering and legal review
	Ch. 35 Planning and Zoning		
35-6.A.	Zoning Permits		
<i>Residential</i>	Single family, including manufactured and modular homes	\$ 500.00	
	Two-family	\$ 600.00	plus \$50 for each living unit beyond 2
	Additions, Alterations or Conversions less than 500 sq. ft.	\$ 150.00	
	Additions, Alterations or Conversions 500 sq. ft. and up	\$ 200.00	
<i>Commercial and Industrial</i>	Up to 1,000 sq. ft. gross floor area (GFA)	\$ 100.00	
	>1,000 sq. ft. up to 3,000 sq. ft. GFA	\$ 300.00	
	>3,000 sq. ft. up to 5,000 sq. ft. GFA	\$ 600.00	
	>5,000 sq. ft. up to 10,000 sq. ft. GFA	\$ 850.00	
	>10,000 sq. ft. up to 15,000 sq. ft. GFA	\$ 1,100.00	
	>15,000 sq. ft. GFA and up	\$ 2,000.00	
	Additions, Alterations, Conversions to principal structures	Based on sq. ft. as noted above	
<i>Recreational and Institutional</i>	Principal Structures	\$ 600.00	
	Additions, Alterations or Conversions up to 500 sq. ft.	\$ 150.00	
	Additions, Alterations or Conversions 500 sq. ft. and up	\$ 200.00	
<i>Accessory Structure/ Use</i>	Up to 120 sq. ft.	\$ 30.00	
	>120 sq. ft. to 1,000 sq. ft.	\$ 85.00	
	>1,000 sq. ft. up to 2,500 sq. ft.	\$ 125.00	
	>2,500 sq. ft. up to 5,000 sq. ft.	\$ 175.00	
	>5,000 sq. ft. up to 10,000 sq. ft.	\$ 250.00	
	>10,000 sq. ft. and up	\$ 350.00	
	Additions, Alterations, Conversions	Based on sq. ft. as noted above	
<i>Decks</i>	Attached/ Detached Uncovered Deck, including stairs and railings	\$ 105.00	
	Pergola / Trellis / Arbor Openwork Covering, including Attached / Detached Deck, Stairs and Railing	\$ 105.00	
	Additions, Alterations and Conversions	\$ 105.00	or equivalent to the cost of the building permit, whichever is less.
<i>Antenna</i>	Class 2 co-location	\$ 325.00	
<i>Misc.</i>	Swimming pool, spa, outdoor hot tub or jacuzzi to be on lot more than 120 days	\$ 70.00	
	Certificate of Compliance issued at applicant's request	\$ 125.00	
	Lot Line Adjustment Review	\$ 50.00	
	Non-residential security fence	\$ 50.00	
	Extension, amendment, reconsideration and layover requests for Zoning Permits	\$ 50.00	plus cost of legal and engineering review
	Retaining wall	\$ 50.00	plus cost of engineering review if needed
35-6.B.	Amendments and Changes		
	Rezoning, Map or Text Amendment	\$ 1,000.00	
	Comprehensive Plan Amendment	\$ 1,200.00	
35-81	Planned Unit Development (includes development review)	\$ 1,000.00	plus cost of legal and engineering review
35-6.C.	Site and Operational Plans		
	Site and Operational Plan review (Permanent Use)	\$ 400.00	plus cost of legal and engineering review
	Site and Operational Plan review (Temporary Use)	\$ 150.00	plus cost of legal and engineering review
35-6.D.	Conditional Use Applications		
35-100.A.	Conditional Use (general)	\$ 700.00	plus cost of legal and engineering review
	Campgrounds in the C-2 District	\$ 150.00	plus \$10 per unit
35-100.D.1.	Cluster Developments	\$ 1,000.00	plus cost of legal and engineering review
35-100.D.2.	Manufactured Home Communities	\$ 150.00	plus \$10 per unit
35-100.F.3.	M-4 Quarrying District CUP	\$ 2,000.00	plus \$10 per acre of affected land
	...Renewal of permit without change	\$ 2,000.00	every two years
	...Change of ownership or reinstatement of lapsed permit	\$ 2,000.00	
35-100.G.	Adult Oriented Entertainment Business	\$ 1,000.00	plus cost of legal and engineering review
	Extension, amendment, reconsideration and layover requests for Conditional Use Permits	\$ 50.00	plus cost of legal and engineering review
35-140.	Wind Energy System Applications		
	Single wind turbine, including blades 160 feet in diameter or less	\$ 500.00	
	Single wind turbine, including blades greater than 160 feet in diameter	\$ 1,000.00	plus \$10 per each foot over 160 feet in diameter
	More than two wind turbines to be erected as part of a multi-unit system	Actual cost of zoning, legal, and engineering consultants	
35-150.	Towers		
	New Mobile Service Support Structure or Radio Broadcast Service Facility	\$ 20.00	per foot, not to exceed \$3,000, plus costs of qualified consultants- see s. 35-150.

Code Reference		FEE	
	Class 1 Collocation	\$ 20.00	per foot, not to exceed \$3,000, plus costs of qualified consultants- see s. 35-150. *A class 1 included substantial work to the tower, so we need to set a reasonable fee here
35-6.E.	Sign Permits		
35-170. et seq.	Sign, standard, (each face) up to 100 sq. ft.	\$ 150.00	
	Sign, standard (each face) 100 sq. ft. and up	\$ 250.00	
	Standard sign addition, alteration or conversion	\$ 125.00	
	Temporary sign, including banner	\$ 100.00	
	Digital sign (each face) up to 100 sq. ft., including conversion of standard sign to digital	\$ 250.00	
	Digital sign (each face) 100 sq. ft. and up, including conversion of standard sign to digital	\$ 450.00	
	Permanent Advertising or Institutional (per sign) up to 100 sq. ft.	\$ 125.00	
	Permanent Advertising or Institutional (per sign) 100 sq. ft. and up	\$ 175.00	
	Additions, alterations or conversions to Permanent Advertising or Institutional up to 100 sq. ft.	\$ 100.00	
	Additions, alterations or conversions to Permanent Advertising or Institutional 100 sq. ft. and up	\$ 150.00	
35-21.J.	Sign Associated with approved Home Occupation	\$ 50.00	
35-100.I.	Sign Associated with approved Non-Agricultural Business	\$ 50.00	
35-6.F.	Home Occupation		
35-21.J.	Home Occupation Permit	\$ 150.00	
35-6.G.	Variance or Appeal Petitions		
	Appeal to Village Board	\$ 250.00	
35-210. et seq.	Variance or Appeal to Zoning Board of Appeals (ZBA)	\$ 900.00	
	Variance or Appeal to ZBA with Conditional Use	\$ 1,000.00	
	Variance or Appeal to ZBA with Shoreland-Wetland or Shoreland Conditional Use (see Ch. 36)	\$ 1,000.00	plus cost of legal and engineering review
	Application for variance extension, first request	\$ 350.00	
	Application for variance extension, subsequent requests	\$ 500.00	
	Republishing / renoticing due to Applicant Changes for Variance or Appeal to ZBA	\$ 150.00	
35-6.H.	Annexation Petition (by Applicant)	\$ 125.00	plus publication fees
35-6.N.	Historic Preservation Certificate of Appropriateness	\$ 25.00	
35-6.O.	Temporary Use Permit		
35-21.G.	Temporary structure or temporary use	\$ 100.00	
	Temporary structure or use addition, alteration or conversion	\$ 85.00	
35-21.G.10.f	Fireworks sales permit	\$ 500.00	
35-500.A.1.	Enforcement and Penalties: Double Fee		
	A double fee shall be charged by the Zoning Administrator if work is started before a permit is applied for and issued.		
	All other Uses and Zoning Permits	\$ 150.00	
	Ch. 36 Shoreland-Wetland and Shoreland Zoning		
	Shoreland-Wetland Zoning Permit - see Chapter 35		
36-23.B.	Shoreland-Wetland Conditional Use Permit	\$ 700.00	plus cost of legal and engineering review
	Shoreland Zoning Permit - see Chapter 35		
36-36.	Shoreland Conditional Use Permit	\$ 700.00	plus cost of legal and engineering review
	Shoreland Conditional Use Contract	\$ 250.00	plus cost of engineering review
36-52.	Certificate of Compliance, if issued as part of a Zoning or Conditional Use Permit	N/C	
	Certificate of Compliance, if applied for and issued without a Zoning or Conditional Use Permit	\$ 75.00	plus engineering fees
36-57.	Shoreland-Wetland or Shoreland Variance or Appeal to ZBA - see Chapter 35		
36-58.	Amending regulations - see Chapter 35		
	All other Fees, see Chapter 35		
	Ch. 37 Floodplain Zoning		
	<i>Fees are in addition to zoning fees</i>		
37-7.A.2.	Floodplain Land Use Permit, Residential	\$ 125.00	plus engineering review fees
	Floodplain Land Use Permit, Commercial	\$ 200.00	plus engineering review fees
37-7.A.3.	Certificate of Compliance, if issued as part of Land Use Permit	N/C	
	Certificate of Compliance, if applied for and issued without Floodplain Land Use Permit	\$ 75.00	plus engineering review fees
37-7.C.	Zoning Board of Appeals Review	\$ 400.00	plus engineering review fees
37-8	Amendments	\$ 150.00	plus engineering review fees
	Zoning Permits not listed -see Chapter 35		
	Other Reviews required under Chapter 37	Actual cost	of Zoning Administrator, Engineer and/or Attorney
	Ch. 38 Historic Preservation		
	See Chapter 35		

Code Reference		FEE	
	Ch. 39 Livestock Facilities		
	<i>Fees are in addition to zoning fees</i>		
39-8	License Application Fee	\$ 1,000.00	*note- DATCP 51.30 limits charge to \$1,000
Miscellaneous Fees:			
	Rochester Commons Park Pavillion Reservation*		
	1-50 people	\$100.00	One Outdoor portable toilet available
	More than 50 people	\$150.00	Includes Access to Village Hall for Restrooms
	Village Hall Rental*		
	Resident	\$150.00	
	Pavillion reservation included	\$200.00	
	Non Resident	\$250.00	
	Pavillion reservation included	\$300.00	
	Security deposit required for hall rental (refundable)	\$ 500.00	
	*Note: Hall and Pavillion not to be rented out to two separate parties on any one day.		
	Electronic Payment Convenience Fees		
	Property Tax and Counter Transactions		
		Credit Cards	2.5% of transaction amount, subject to a \$2.00 minimum
		Debit Cards	\$2.95 per transaction
		E-Check Fees	\$1.50 per transaction
	Sewer Utility & Other Online Payments	2.9 % of transaction amount	+0.30 cents per transaction