

LEVAN TOWN

APPLICATION FOR ANIMAL CONTROL OFFICER

READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE FILLING OUT THIS APPLICATION.

*All requested information must be furnished. The information you give will be used to determine your qualifications for employment. It is important that you answer all questions fully and accurately. Failure to do so may delay your consideration and could mean loss of employment opportunities. If an item does not apply to you, or if there is no information to be given, please write in the letters "NA" or Not Applicable. You must sign and date this application. **You may attach your resume to the back of this application.***

(Please type or print clearly in ink)

POSITION:

1. Title or type of position: **Animal Control Officer**
2. Type of employment: **Part-time**
3. The pay for this position is: **Monthly Salary of \$500 (Includes regular patrols and callouts). Additional for animal pick up and care. There will be a six month probationary period at which time we will evaluate and finalize employment if agreeable to all parties.**

PERSONAL INFORMATION:

4. Name: _____
(First) (Middle initial) (Last)

Address: _____
(Street/P.O. Box) (City) (State) (Zip)

Home Phone: _____ Other Phone: (specify) _____

5. Are you at least 21 years of age? Yes No
6. Are you a citizen of the U.S. or are you a lawfully immigrated alien who is legally eligible to work?
 Yes No
7. Have you been convicted of a felony within the last 10 years? Yes No

If yes, explain: _____

**Please note: A conviction record will not necessarily be a bar to employment. Factors such as age at time of offense, seriousness and nature of the violation, and rehabilitation will be taken into account.*

8. Do you have any physical, mental or medical impairment that would prevent you from performing the essential functions of the job you are applying for? Yes No

If yes, explain: _____

**Please note: Levan Town will make reasonable accommodation for qualified handicapped individuals as required by law.*

9. Do you have a valid Driver's License? Yes No Number _____

EXPERIENCE:

Begin with your present or most recent job and describe all periods of employment, such as paid (full or part time), volunteer (full or part time), self employment, and/or military service. Account for your time during any intervals of unemployment other than when attending school. Attach additional sheets if necessary, using the same format.

Employer: _____

Telephone: _____

Complete address: _____

Your Title: _____

Duties: _____

Employer: _____

Telephone: _____

Complete address: _____

Your Title: _____

Duties: _____

Employer: _____

Telephone: _____

Complete address: _____

Your Title: _____

Duties: _____

From: _____ To: _____

Mo. Yr. Mo. Yr.

Last monthly pay: \$ _____

Hours per week: _____

Supervisors Name and Title: _____

Reason for leaving or seeking other employment: _____

From: _____ To: _____

Mo. Yr. Mo. Yr.

Last monthly pay: \$ _____

Hours per week: _____

Supervisors Name and Title: _____

Reason for leaving or seeking other employment: _____

From: _____ To: _____

Mo. Yr. Mo. Yr.

Last monthly pay: \$ _____

Hours per week: _____

Supervisors Name and Title: _____

Reason for leaving or seeking other employment: _____

PLEASE EXPLAIN WHY YOU WOULD LIKE THE BE LEVAN TOWN'S ANIMAL CONTROL OFFICER:

PLEASE LIST ANY EXPERIENCE, SKILLS, AND ABILITIES THAT WOULD AID YOU IN PERFORMING THE DUTIES OF THE ANIMAL CONTROL OFFICER:

EDUCATION

Have you graduated from high school or completed a GED or equivalent? Yes No

Name and location of high school: _____

If no, circle highest year completed: 1 2 3 4 5 6 7 8 9 10 11 12

Other Education:

CERTIFICATION

Levan Town reserves the right to reject any and all applications.

Levan Town is an Equal Opportunity Employer and provides that employment and promotion shall be based on merit and qualifications, and shall in no way be influenced by race, religion, sex, color, national origin, or age.

Be careful that you have answered all questions on your application correctly and consider all statements fully so that your eligibility can be decided on all the facts. **Sign your name below in ink.**

The information I have given on this application is true and correct to the best of my knowledge. Levan Town is authorized to make investigation to verify the information contained in this application; any misrepresentation or falsification may subject me to disqualification or dismissal.

Date: _____ **Signature of Applicant:** _____