

**TOWN OF RANTOUL  
CONDITIONAL USE PERMIT/SITE PLAN REVIEW  
APPLICATION**

**PART A: Property Information**

Tax Location I.D. \_\_\_\_\_

Land Owners name: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

Subject property road address , if different:  
\_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_ Check here if permit/decision is to be mailed to  
to land owner (vs. operator)

Operators name, if different from owner:  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_ Check here if permit/decision is to be mailed to  
to operator (vs. owner)

Zoning district: \_\_\_\_\_

Lot dimensions: \_\_\_\_\_ x \_\_\_\_\_

Lot area: \_\_\_\_\_ acre or sq. ft.

Attach a copy of survey, if available

**PART B: Project Details**

Describe the project for which a conditional use  
permit or site plan review is required:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Provide details of the existing or proposed building  
Housing the new use:

Dimensions: \_\_\_\_\_ width x \_\_\_\_\_ length  
x \_\_\_\_\_ height/depth

New use will occupy \_\_\_\_\_ sq. ft. of building  
lot area

Level of the building the use will be located on  
(i.e. first floor, both first and second, in garage):  
\_\_\_\_\_

Sign size proposed: \_\_\_\_\_ x \_\_\_\_\_

Height of top of sign off ground: \_\_\_\_\_

Number of parking stalls proposed: \_\_\_\_\_

(Please include a diagram of the parking lot, in-  
cluding overall dimensions, driving lanes, stall  
width.)

Office Use Only: Fee received \_\_\_\_\_ Receipt No. \_\_\_\_\_

Public hearing date: \_\_\_\_\_

\_\_\_ Permit issued w/ conditions \_\_\_ Permit denied w/letter

**PART C: Required Attachments**

*The following items are required attachments.  
Failure to attach the required items will result  
in this application being considered incomplete  
and it will be returned to you.*

*Site Plan.* A site plan, drawn to scale showing  
lot dimensions, current building locations, proposed  
building/project locations, proposed parking lot (if  
any), well, septic, setbacks from the proposed  
project to all lot lines and road center-lines (or  
right-of-ways, if known), water features and other  
requirements per Section 11.4 of the Zoning  
Ordinance.

*Project Plans.* Drawings, drawn to scale,  
showing all dimensions, room layouts, identifica-  
tion of rooms, proposed decks, porches, elevation  
views, etc. *If this is a new building, professionally  
drawn plans are required!*

*Statements.* A statement indicating how the  
following will be addressed on site:  
1. How water and sewage disposal will be provided.  
2. How lighting will be confined to the property.  
3. If and how landscaping buffers will be installed.  
4. How erosion and sediment control will be  
addressed.

*Misc. approvals.* If a commercial or industrial  
building, copies of any state and/or other required  
permits.  
If new house, copies of any state and/or county and/  
or other required permits.

*Fee.* A non-refundable fee in the amount of:  
\$\_\_\_\_\_ (check payable to Town of Rantoul)

**PART D: Authorization/Certification**

(I) (We) the proposed operator of the use for which  
this application is being submitted, hereby authorize  
staff and of the Town of Rantoul Plan Commission  
to enter upon the premises for all purposes of  
inspection related to this application. I hereby  
certify the information on this form and attachments  
is correct to the best of my knowledge and belief. I  
am aware if granted, the permit authorizes the use  
only and other permits may be necessary (i.e. con-  
struction, sign permits).

Owner(s) Signature(s): \_\_\_\_\_

Operator(s) Signature(s), if different: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE KEEP A COPY OF THIS APPLICATION FOR  
YOUR RECORDS!**