

Town of Rantoul Mailbox Policy

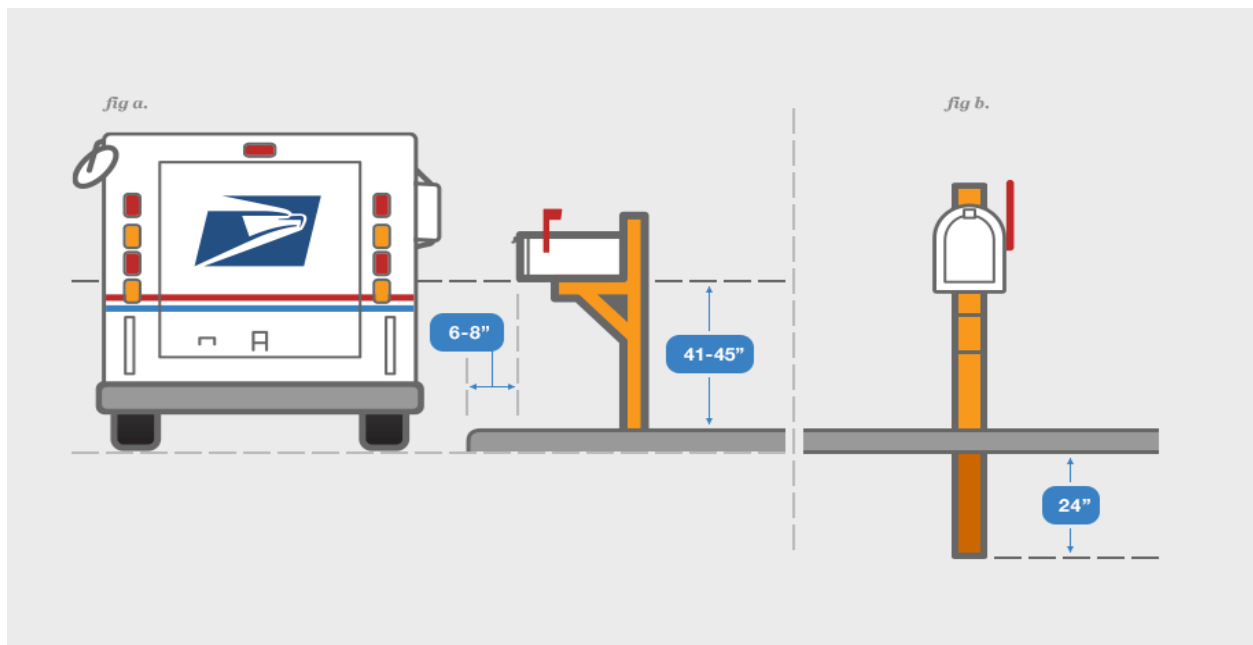
Mailbox policy during winter maintenance:

- When a mailbox is damaged during snow removal activities, the Town Roads Maintenance Supervisor will repair or replace the mailbox if and only if it was actually hit by Town equipment.
- If the snow coming off the plow or wing does the damage, there will be no repair or replacement by the Town.
- The Town Roads Supervisor that views the damaged mailbox will make the sole determination as to whether the damage was by Town of Rantoul equipment or by the snow.
- The Town Roads Supervisor will also decide if the mailbox will be repaired or replaced.
- The Town Roads Supervisor's decision is final.
- Any replacement done by the Town Roads Supervisor will be with a standard metal mailbox. No allowance will be made for more decorative, costly mailboxes.
- No other reimbursement will be made.
- Mailboxes are permitted on public road right of ways using a standard mailbox installation, as seen below. Mailboxes not following these standards will not be eligible for replacement.

Where to Place the Mailbox

Here are some helpful guidelines to follow when placing your mailbox:

- Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry.
- Place your mailbox 6" to 8" back from the curb. If you do not have a raised curb, contact your local
- postmaster for guidance.
- Put your house or apartment number on the mailbox.
- If your mailbox is on a different street from your house or apartment, put your full street address on the box.



- Installing the Mailbox Post
- The best mailbox supports are stable but bend or fall away if a car hits them. The Federal Highway Administration recommends:
- A 4" x 4" wooden support or a 2"-diameter standard steel or aluminum pipe.
- Avoid unyielding and potentially dangerous supports, like heavy metal pipes, concrete posts, and farm equipment (e.g., milk cans filled with concrete).
- Bury your post no more than 24" deep.