

State of Wisconsin
Town of Boulder Junction
Vilas County

Approved 5/28/2024

ORDINANCE NO. 2010 O 05

Amendment #1 to Ordinance No 2010 O 05; replaces original adoption of ordinance

WHEREAS, it is in the best interests of the Town of Boulder Junction to establish Boards, Committees and Offices as herein described.

WHEREAS, the Town Board of the Town of Boulder Junction has an existing ordinance establishing Boards, Committees and Offices.

WHEREAS, the Town of Boulder Junction acknowledges that this Ordinance neither replaces nor defines the purpose, scope, powers, and statutory duties or regulations as defined by Wisconsin Statutes.

NOW THEREFORE BE IT ORDAINED by the Town of Boulder Junction, Vilas County, Wisconsin, as follows:

A) Committees and Boards

Section 1: Creation

The Town of Boulder Junction hereby creates the following Boards and Standing Committees:

Boards:

Cemetery Board

Housing Authority Board

Library Board (Operates under Chapter 43 of the Wisconsin State Statutes)

Park Board

Standing Committees:

Road Committee

Economic Development Committee

Highspeed Broadband Committee

Section 2: Membership and Terms

Unless otherwise defined in the Wisconsin Statutes or official bylaws:

A. Membership: All members shall be appointed by the Town Board Chairman, with the approval of the municipal governing body. Additional members may be added only as authorized by Wisconsin Statutes or the Town Board.

1. Boards: Individual Boards may nominate, appoint, or elect approved members to the offices held within said board (i.e., President, Vice President, Secretary, Treasurer, et.al.) as desired.
2. Committees: A member so appointed to said Committee shall be designated by the Town Board as the Chairman at the time of his or her appointment. Individual Committees may nominate, appoint, or elect approved members to the offices held within said Committee (i.e. Vice President, Secretary, Treasurer et. al.) as desired. In addition, the Town Board Chairman or a Town Board Supervisor, at the Town Board Chairman's discretion may be an ex-officio, non-voting member of each committee.

B. Term of office:

1. The length of terms of members holding office on the effective date of this ordinance shall be initially determined by the Town Board; and
2. All members shall serve until their successors have been appointed and qualified; and.
3. Any such member may be removed from office at any time by the Town Chairman with the concurrence of the Town Board.

Section 3: Meetings

A. General

1. Regular meetings shall be held at such times and places as may be determined by the Committee or Board; Special meetings may be held upon the call of the Chairman. Each Committee or Board will appoint a recording Secretary to keep a record of its proceedings in accordance with Wisconsin Statutes. The recording secretary may either be a member or non-member of said Committee or Board.
2. A majority of the full membership of the Committee or Board shall constitute a quorum to do business. All action of the Committee or Board at which a quorum is present shall be controlled by a majority vote of those present.

3. The Chairman shall be the presiding officer of the Committee or Board and shall be entitled to vote on all matters in the same manner as any other member.

B. Public Meetings:

1. All Committee and Board meetings shall be open to the public. Public notice of all meetings with properly prepared agendas will be provided in accordance with Wisconsin Statutes
2. All Committee or Board meetings will be conducted in accordance with Roberts Rules of Order.

Section 4: Code of Conduct

All Committee and Board members shall act in the best interests of the Town of Boulder Junction. Proper discretion should be used in all communication outside of committee meetings; including conversations, emails and social media postings.

Section 5: Powers

1. The committee or Board shall exercise all the powers conferred and authorized by the Town Board and or Wisconsin Statutes and shall be governed by the provisions of the State Statutes and the Town Board in determining its purposes, duties, and Powers.
2. The Committee or Board shall retain no funds and all expenses and projects shall be approved by the Town Board.
3. No Committee or Board member will represent themselves as acting for the Town Board. No Committee or Board member shall sign contracts on behalf of the Town. All town communication with governmental agencies shall be conducted at the Town Board level.
4. No Committee or Board will direct private clubs, groups, organizations in relation to the private club, group or organization's purpose and operations.

Section 6: Bond and Salary

No bond shall be required of any member of any Board or Committee, and all members shall serve without salary.

B) Other Boards: Other boards (i.e. Board of Review et.al.) as authorized by Wisconsin Statutes, are hereby created, and shall comply with the Wisconsin Statutes.

C) Special and/or Ad-Hoc Committees: Special and/or ad-hoc committees shall be created from time to time as directed by the Town Chairman with concurrence of the Town Board. The membership shall serve terms as determined by the Town Board. Special and ad-hoc Committees shall have powers limited to providing recommendations to the Town Board. Any special or ad-hoc committee shall terminate without notice from the Town Board at the conclusion of its intended purpose unless the Town Board expands or redefines its purpose.

D) Appointed Offices: Appointed offices shall be created from time to time as directed by the Town Chairman, with concurrence by the Town Board, or as provided by Wisconsin Statutes. The appointments shall serve terms as determined by the Town Board or as provided by Wisconsin statutes. These offices exclude elected offices (i.e. Chairman, Town Board, Clerk/Treasurer) or appointed offices at the discretion of elected officials (i.e. Deputy Clerk or to fill a vacancy in an elected office) as authorized by the Wisconsin Statutes.

The Town of Boulder Junction hereby creates the following Appointed Offices:

Cemetery Sexton
Town Accountant
Town Assessor
Town Attorney
Uniform Dwelling Code Officer
Fire Chief
Assistant Fire Chief
EMS Director
Election Inspector/Chief

BE IT FURTHER ORDAINED, that:

1) If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given effect without the invalid provision or application, and to this end, provisions of this ordinance are severable.

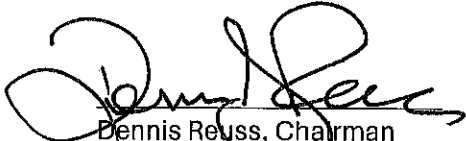
2) In the case of any discrepancy between this ordinance, official by-laws and or the Wisconsin Statutes the Wisconsin Statutes shall prevail.

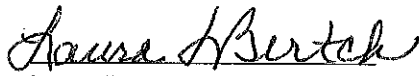
3) This amended Ordinance shall become effective upon its publication.

Passed on the 28th day of May 2024

By the Town Board of the Town of Boulder Junction

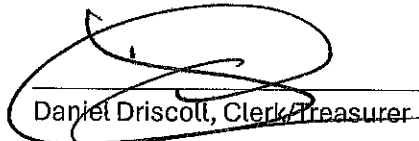
Roll Call Vote 3 YES 0 NO (2/3 required)


Dennis Reuss, Chairman


Laura Bertch, Supervisor

Attest:


James Galloway, Supervisor


Daniel Driscoll, Clerk/Treasurer