

Barneveld Utilities

Direct-Pay Automatic Water Bill Payment (ACH)

What is Direct-Pay?

Direct-Pay is a convenient way to pay your water bill. Each month, the total amount due is automatically transferred from your bank account.

How is Direct-Pay different from the current online payment option?

When you enroll in Direct-Pay, you avoid the fees that are attached with our current online method through HeyGov.

How is Direct-Pay different from bill payment services provided by my bank?

When you pay your water bill using the bill payment services provided by your bank, your bank sends us a payment (check) on your behalf. The payment may arrive after the due date, resulting in a late payment. Direct-Pay automatically transfers the total amount due each month before the due date, eliminating late payments.

Enrollment is easy:

- 1 Complete the Direct-Pay Enrollment Form (below).
- 2 Enrollment begins with the next water bill, please continue to pay your water bill until you see "automatic payment" on your water bill.
- 3 The Total Amount Due on your water bill will be automatically transferred from your bank account on the last Thursday of each month.

TERMS AND CONDITIONS

1. **Payment Date** – The Total Amount Due will be automatically transferred from your bank account on the last Thursday of each month or the day prior (Wednesday) if Thursday is a Holiday. You are responsible for ensuring there are sufficient funds in your bank account on the designated payment date.
2. **Returned Payments** – A \$34.00 service charge is applied for each returned payment (NSF). Direct-Pay may be cancelled if two (2) payments are returned within a twelve (12) month period.
3. **Cancellation** – Direct-Pay will remain in effect until The Village Office receives written notification thirty days (30) days prior to the cancellation date or until your water service is terminated with Barneveld Utilities.
4. **Account Changes** – Changes to your bank account must be in writing. Please submit a new Direct-Pay enrollment form.
5. **Pre-Note** – A \$0.00 credit transaction will be sent to your bank to verify the account listed below. This will take a minimum of 3 business days.

For more information, please contact the Village Office at 608-924-6861.

**Barneveld
Utilities**

403 E County Hwy ID
Barneveld, WI 53507
608-924-6861
barneveldwi.gov

Direct-Pay Enrollment Form

New Enrollment Bank Account Change

UTILITY ACCOUNT INFORMATION

ACCOUNT #: 000-_____-00 (9-DIGIT # ON YOUR WATER BILL)

NAME: _____

ADDRESS: _____

PHONE: _____

I hereby authorize BARNEVELD UTILITIES to debit my checking/savings account each month for the amount on my billing statement. I have read and agree to the Terms and Conditions of the Direct-Pay Program. This authorization will remain in full force and effect until BARNEVELD UTILITIES receives written notification thirty (30) days prior to the cancellation date or water service is terminated with Barneveld Utilities.

BANK INFORMATION

BANK: _____

ROUTING #: _____

ACCOUNT #: _____

CHECKING:

SAVINGS:

AUTHORIZED SIGNATURE: _____

DATE: _____

RECEIVED IN OFFICE BY: _____

DATE: _____

RETURN TO: THE VILLAGE OFFICE, 403 E COUNTY HWY ID