



VILLAGE OF BARNEVELD

403 E. County Hwy ID, Barneveld, WI 53507

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Village Web Site – www.barneveldwi.gov

Resident Complaint & Incident Form

Complaints may not be taken anonymously. Some circumstances may require follow up. Please accurately and to the best of your ability, provide as much information regarding the incident as possible. Please fill out one form per complaint/incident. Please be advised under Wis Stat § 19.31 et al, the complaint and supporting evidence will be available for public review upon request. Only in an exceptional case may access be denied.

Resident Contact Information

Name: _____

Street Address: _____

City, State, Zip Code: _____

Email Address: _____

Phone Number: _____

Best way to reach me: Phone Email Mail

Follow up response requested: Yes No

Nature of Complaint

Nature of complaint:

Clerk's Office

Neighbor Disputes

Burn Pits

Community Building

Building/Zoning

Solicitors

Park(s)

Water/Sewer Bills

Dogs/Cats

Other: _____

Police Department *(If it is an emergency please dial 911)*

Public Work's Department

Lawn(s)

Sidewalk(s)

Snow

Street Lights

Water

Garbage/Recycling Bins

Streets

Tree(s)

Storm Sewer

Other: _____

Other: _____

Incident Information

Please attach and provide any documentation (photo, etc.) that would be helpful and submit with this form.

Address where Incident occurred: _____

Date of Incident: _____ Time of Incident: _____

Parties involved (if applicable): _____

Incident Description:

Desired Resolution:

Signature of Complainant – Statement of Understanding

Printed Name of Complainant

Signature of Complainant

Date

Office Use (To be used by Village Employees/Board Members Only)

Received By: _____ Date Received: _____

	Date Sent:
Village Board	_____
Building Inspector	_____
Police Department	_____
Assessor	_____

	Date Sent:
Zoning Administrator	_____
Public Works	_____
Village Attorney (as needed)	_____
Other: _____	_____

Action Required:

Supervisor/Board Member: _____ Date of Action: _____

Summary of Outcome Resolution:

Supervisor/Board Member Signature

Date of follow up with Resident on resolution (if applicable)