TOWN OF PHELPS, WISCONSIN

IN THE NAME AND BY THE AUTHORITY OF THE TOWN OF PHELPS, WISCONSIN

RESOLUTION # <u>2015-4</u>

"Authorizing Town Officials to Use Bank-Issued Credit Card for Transacting certain Town Business"

WHEREAS, the Town of Phelps ("Town") is a body corporate and politic within Vilas County, Wisconsin; and

WHEREAS, the Town has authority under Chapter 60 of the Wisconsin statutes to enter into contracts necessary for the exercise of its corporate powers; and

WHEREAS, certain designated Town officials from time to time may have the need to make an expenditure for Town-related public business by means of a credit card because doing so is more efficient, more economical, or required as an ordinary course of business practice;

WHEREAS, the Town has taken measures to ensure appropriate controls are in place for conducting Town business through the use of credit cards;

NOW THEREFORE, BE IT RESOLVED by the Town Board of Phelps in Phelps, Wisconsin, as follows:
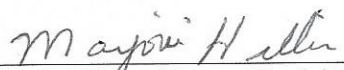
1. The Town Chairman, Steve Doyen, Town Foreman, Gerald Grasse, Town Parks, Grounds and Building Supervisor, Todd Bierman and the Town Clerk/Treasurer, Marjorie Hiller, are hereby authorized to be issued credit cards from The First National Bank of Eagle River ("Bank") and to use them for the purpose of conducting Town business up to a limit of $5,000 per month inclusive for the account.

2. The Town Chairman, Steven Doyen, Town Foreman, Gerald Grasse, Town Parks, Grounds and Building Supervisor, Todd Bierman and the Town Clerk/Treasurer, Marjorie Hiller shall be issued such credit cards for the purpose of using them for any Town-related expenditure and shall work directly with the Bank to establish a credit card system for the Town.

3. The Town Clerk/Treasurer is authorized to enter into the applicable credit card agreement with the First National Bank on behalf of the Town.

IN THE TESTIMONY WHEREOF, I have hereto subscribed my name this 18th day of June, 2015.

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Steve Doyen, Town Chairperson

Attest:

[SEAL]

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Marjorie Hiller, Town Clerk/Treasurer