

## Town of Phelps RFP Removal of old Town Hall/Library

The Town of Phelps is seeking sealed bids for anyone interested in purchasing the old Town Hall/Library building to be relocated off site

Building must be removed within 15 business days during the period between June 23<sup>rd</sup> and July 13<sup>th</sup>, 2026. Seller will provide the exact start date for the 15-day move window to the buyer no later than April 15, 2026. If the building is not moved by the deadline date, the buyer forfeits ownership and the seller has the right to demolish the building. The building will be sold as is, with no inspections prior to or during the removal period. The Buyer must work with Hoeft Construction Co. so as not to interfere with the current construction of the new building. Successful bidders will be required to supply the town with proof of liability and workers' compensation insurance.

Bidders must include detailed plans for the removal of the building with their bid. Awarded bidders must pay their bid amount in full no later than March 25, 2026, and it is non-refundable. Bids are due by March 6, 2026, 3:00pm CST. Only qualified bids will be accepted. The Town of Phelps reserves the right to accept or reject any or all bids. Please contact Steve Waier at 715-617-5552 or email at [supervisor.waier@phelpswi.gov](mailto:supervisor.waier@phelpswi.gov) for more information and to schedule a walk-through.

Bids must be submitted in a sealed envelope and marked **Phelps Town Hall/Library Removal**. Bids can be mailed or dropped off at:

Town of Phelps  
PO Box 157  
4495 Town Hall Rd  
Phelps, WI 54554