Town of Middletown Springs VT 2023 Local Emergency Management Plan

Emergency Management (EM) planners

These are the people who wrote and/or maintain this plan.
Herb Childress, Emergency Management Director
235-2093 (h) • 884-5560 (c) • herb.childress@gmail.com
70 Spruce Knob Road, Middletown Springs VT
Adopted by Middletown Springs Selectboard, April 27, 2023

Municipal Emergency Operations Center (EOC)

The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational

awareness for municipal leaders, coordinate resource and information requests, and provide public					
information.					
Who, by position, can ac	ctivate the EOC? Childress, EMD; Castle, Fire Chief				
	Roles of the EOC Director				
Directs all EOC activities	s coordinating municipal support and response				
Staffs phones					
	Requests For Information (RFI)				
	any Requests For Support (RFS)				
Produces and posts pub	lic information and press releases				
Aligns emergency opera	tions with other Town policies				
	Potential EOC Staff Members				
Name	Notes / Contact Information				
Joe Castle, Fire Chief	<u>chiefcastle1@gmail.com</u> , 235-2160 (h), 235-2300 or 235-2160 (station)				
Patty Kenyon (SB/Town Clerk)	pmhkenyon@vermontel.net, 235-2707 (h), 235-2220 (town office)				
Terry Redfield (SB)	redbonevt@gmail.net, 235-2084 (h)				
Robin Chesnut-Tangerman (SB)	talisman@vermontel.net, 235-2050				
Peter Stevenson (SB)	psteven@sover.net, 235-2191				
Art Castle (fire)	235-2351 (h)				
Chris Fenton (was SB)	fentoch350@gmail.com, 235-2264 (h)				
Carl Haynes (was SB)	235-1264 (h), 342-2759 (c)				
Primary EOC Location					
Facility / Address:	Middletown Springs Firehouse, Firehouse Lane				
Phone Numbers:	235-2300, 235-2160				
Equipment/Notes:	Generator, radio, small kitchen. Short-term housing capacity if externally				
supported.					
Alternate EOC Location					
Facility / Address:	Middletown Springs Town Office, 10 Park Avenue				
Phone Numbers:	235-2220 (voice)				
Equipment/Notes:	Poorly equipped, but telephone and internet service. Generator connection wired in. Fifty yards from primary EOC.				

Note: New town office will be open Fall 2023. LEMP will be updated with that facility as the primary EOC once it is operational.

Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.

Purchasing agents for emergencies:

- 1. Town Treasurer Jenny Munyak, mtstreasurer@vermontel.net, 235-3256 (w), 235-1390 (h)
- 2. Road Commissioner Bill Reed, middletown.roads@gmail.com, 235-2024 (w), 235-2732 (h)

Emergency spending limits: The purchasing agents are authorized to spend up to \$10,000 without prior Selectboard approval (Selectboard action 4/25/2019).

Businesses with Standing Municipal Contracts						
Type of Contract	Name	Contact Info				
Fuel	Marcell Fuels	775-5050				
One-ton truck warranty	Autosaver Ford (Comstock NY)	518-595-4100				
Loader/Grader Service	Winmill Equipment	775-6568				
Truck Service	Earle's Truck Repair	773-9198				
Oth	er Local Resources					
Type of Resources/Skills	Name	Contact Info				
Trucking	Martell Property Services (855-18	500); Castle Trucking				
	(235-2160); James Mars (235-10	96)				
Excavation	Blanchard Excavation	235-1072				
Bulldozing	Jacob Carter	779-3968				
Equipment repair	Earle's Truck Repair	773-9198				
Welding	Bill Lyle	287-9065				
Tree work	Derrick Patt (235-1473); Morgan Mountain Gardeners (235-2059);					
Builders/Contractors (in alphabetical	David Fenton (235-2217); Andy F	Floyd (235-1020);				
order)	Matt Kenyon (235-2707); Luke La	arson (774-8972);				
	James Mars (235-2096); Neil Rus					
	Kendall Severy (235-1330); Glenn Tarbell (235-1410);					
	David Wright (235-2376)					
Small plowing	Glen Moyer	884-5508				
Small plowing	Martell Property Services	855-1500				
Food	Corey Best (235-2187); Sissy Hicks (235-2000);					
Food/first-aid supplies/OTC meds	Crossman's General Store	235-2251				

State support that is usually at no cost to the municipality:

- Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)
- Vermont Urban Search and Rescue (USAR, VT-TF1)
- Vermont State Police and Special Teams
- Community Emergency Response Teams (CERTs)
- Swiftwater Rescue Teams
- Regional Shelter Support
- State government agency expertise / services
- Federal response agency expertise

State support the municipality will normally eventually have to pay for:

- Supplies and equipment (including sandbags)
- VTrans Equipment and Personnel
- Vermont National Guard Support

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

All Phone Numbers Area Code 802 Unless Otherwise Noted

National Incident Management System (NIMS) Typed Resources* Orange cells: owned by MSVFD — Green cells: owned by Town											
Туре	ı	II	Ш	IV	Other		ı	II	Ш	IV	Other
Critical Incident Stress Management Team		N/A	N/A	N/A		Hydraulic Excavator, Large Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation	N/A	N/A	N/A	N/A	
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact	N/A	N/A	N/A	N/A	
All-Terrain Vehicles	N/A	N/A	N/A	N/A		Road Sweeper	N/A	N/A	N/A	N/A	
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted	N/A	N/A	N/A	N/A	
Snowmobile	N/A	N/A	N/A	N/A	1	Track Dozer	N/A	N/A	N/A	N/A	
Public Safety Dive Team						Track Loader	N/A	N/A	N/A	N/A	
SWAT/Tactical Team	N/A	N/A	N/A	N/A		Trailer, Equipment Tag-Trailer	N/A	N/A	N/A	N/A	1
Firefighting Brush Patrol Engine	N/A	N/A	N/A	N/A		Trailer, Dump	N/A	N/A	N/A	N/A	
Fire Engine (Pumper)	3		1			Trailer, Small Equipment	N/A	N/A	N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump	N/A	N/A	N/A	N/A	3
Aerial Apparatus, Fire		1				Truck, Plow	N/A	N/A	N/A	N/A	1
Foam Tender			N/A	N/A		Truck, Sewer Flusher	N/A	N/A	N/A	N/A	
Hand Crew						Truck, Tractor Trailer	N/A	N/A	N/A	N/A	
HAZMAT Entry Team	N/A	N/A	N/A	N/A		Water Pumps, De-Watering					2, hand
Engine Strike Team			N/A	N/A		Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)						Water Pump, Water Distribution					
Fire Boat				N/A		Water Pump, Wastewater					
Aerial Lift - Articulating Boom	N/A	N/A	N/A	N/A		Water Truck				N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain	N/A	N/A	N/A	N/A		Wheel Dozer	N/A	N/A	N/A	N/A	
Aerial Lift - Telescopic Boom	N/A	N/A	N/A	N/A		Wheel Loader Backhoe	N/A	N/A	N/A	N/A	1
Aerial Lift - Truck Mounted	N/A	N/A	N/A	N/A		Wheel Loader, Large	N/A	N/A	N/A	N/A	
Air Compressor	N/A	N/A	N/A	N/A		Wheel Loader, Medium	N/A	N/A	N/A	N/A	1
Concrete Cutter/Multi-Processor for Hydraulic Excavator	N/A	N/A	N/A	N/A		Wheel Loader, Small	N/A	N/A	N/A	N/A	
Electronic Boards, Arrow	N/A	N/A	N/A	N/A		Wheel Loader, Skid Steer	N/A	N/A	N/A	N/A	
Electronic Boards, Variable Message Signs	N/A	N/A	N/A	N/A		Wheel Loader, Telescopic Handler	N/A	N/A	N/A	N/A	
Floodlights	N/A	N/A	N/A	N/A		Wood Chipper	N/A	N/A	N/A	N/A	
Generator	N/A	N/A	N/A	N/A	Hand	Wood Tub Grinder	N/A	N/A	N/A	N/A	
Grader	N/A	N/A	N/A	N/A	1	N/A means FEMA does not NIMS Type this piece of equipment.			nt.		

^{*}Information about the NIMS Typed resources can be found at: https://rtlt.preptoolkit.fema.gov

Public Information and Warning

During a significant emergency, the Emergency Operations Center (EOC) and Incident Command
Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports
and by tracking what is publicly reported to minimize confusion and help ensure a positive public
response.

response.		
VT-Alert message - State:	Vermont Emergency Management: 800-347-0488	
Other VT-Alert managers:		
Important Local Websites / Social	Town website, middletownsprings.vt.gov	
Media channels:	Front Porch Forum,	
	middletownsprings@frontporchforum.com	
	Town Facebook, <u>facebook.com/MiddletownspringsVT</u>	
	Middletown Springs Library News alerts,	
	middletownspringslibrary@gmail.com	
	Fire Department Facebook,	
	https://www.facebook.com/Middletown-Springs-Volunteer-	
	Fire-Department-533229756765053/	
Local Newspaper, Radio, TV:	Rutland Herald, 747-6121	
Public Notice locations:	US Post Office, Town Office, Crossman's General Store,	
	Library	

Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community-based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.

To provide information for 2-1-1

Dial 211 or (802) 652-4636

Vulnerable Populations

If necessary, the FOC may contact organizations and facilities to

If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.

Name / Notes	Contact Info
Middletown Springs Elementary School (includes Pre-K through 6 th	235-2365
grade, PLUS after-school program)	
CARE (Citizen Assistance Registration for Emergencies)	VT Management 800-347-
	0488
Bayada Home Health	775-7272
Bayada Home Care	774-5111
Bayada Hospice	282-4122
Rutland Mental Health	775-1000 (24-hr)
	779-4383 (cell)
SW VT Council on Aging	800-642-5119 (M-F 8-4)
 SVCOA—Courtney Anderson, Director of Nutrition, Wellness, 	772-7828 (M-F 8-4)
and Community Services	734-0484 (cell)
United Way of Rutland County	773-7477
United Way—Executive Director Ashley Bride	353-0175 (cell)
Visiting Nurse Association and Hospice (RAVNA)—Nicole Moran	353-1052 (cell)
Visiting Nurse Association and Hospice (RAVNA)—Mike Delehanty	683-9041 (cell)
Vermont Center for Independent Living	779-9021

Shelters

	During some emergencies, the EOC will monitor or coordinate support for residents who are displaced					
due to property or infrastr						
	Spontaneous Sheltering					
Determine the approximate number of people who need sheltering						
Call the State EOC / \	Watch Officer at 800-347-0488 and request support					
Track the status of res	sidents who need shelter until their situation stabilizes					
	Regional Shelter					
Location / Address:	Rutland High School, 22 Stratton Road, Rutland, VT 05701					
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 833-583-3111					
Phone Numbers:	Glenn Scott, Shelter Manager: 236-8266					
	Additional numbers: 773-1983, and 770-1199					
	Primary Local Shelter					
Location / Address:	Middletown Springs Elementary School, 15 School House Road					
Facility Contact(s):	Rick Beal, Principal					
Phone Numbers:	855-5155					
Shelter Manager:						
Staff Requirements:						
Services:	Warm/Cool Overnight Food Prep					
Notes:	ARC Managed (Shelter #61538), agreement needs renewal					
0 " 100 0 (0)						
Capacity: 100 Generator? No Pets Allowed? Yes						
Alternate Local Shelter						
Location / Address:	Middletown Springs Community Church, Park Street					
Facility Contact(s):	Dave Carr (235-2139); Stan Achey (235-2434)					
Phone Numbers:	235-2386					
Shelter Manager:						
Staff Requirements:						
Services:	Warm/Cool Overnight Food Prep					
Notes:	ARC Managed (Shelter #61535), agreement needs renewal					
	Capacity: 125 Generator? No Pets Allowed? No					
Lower-Tier Local Shelters						
Public Library	Town's designated cooling station. No food prep, no pets, no overnight.					
(235-2435, or Kimberly	Short-term capacity ~25. See attached hot weather response appendix for					
Bushnell 235-9626)	activation plan.					
Firehouse	No longer-term sheltering capacity, and conflicts with use as emergency					
(235-2300 or 235-2160)						
	capacity ~150.					

All Phone Numbers Area Code 802 Unless Otherwise Noted

		Primary	Alternate				
Local Emergency Management							
EMD	Herb Childress	235-2093 (h)	884-5560 (c)	herb.childress@gmail.com			
	Local I	Response Orgar	nization Contac	ts			
Fire Chief	Joe Castle	235-2160 (h)	235-2300 or 235-2160	chiefcastle1@gmail.com			
			(firehouse)				
Deputy Fire Chief	Joe Parker	235-1585 (h)					
EMS	Poultney First Resp.	287-9510					
County Sheriff	Rutland Co. Sheriff	775-8002		david.j.fox@vermont.gov			
State Police	Rutland Barracks	722-4628		michael.dion@vermont.gov			
	L	ocal Public Wor	ks Contacts				
Road Foreman	Bill Reed	235-2732 (h)	See garage	middletown.roads@gmail.com			
Road Commissioner	Bill Reed	235-2732 (h)	See garage	middletown.roads@gmail.com			
Town Garage		235-2024					
Transfer Station/Solid waste	Glen Moyer	884-5508 (c)					
	Mu	nicipal Governn	nent Contacts				
Selectboard Chair	Herb Childress	235-2093		herb.childress@gmail.com			
		884-5560					
Selectboard	Patty Kenyon	235-2707		pmhkenyon@vermontel.net			
Selectboard	Terry Redfield	235-2084		redbonevt@gmail.com			
Selectboard	Robin Chesnut- Tangerman	235-2050		talisman@vermontel.net			
Selectboard	Peter Stevenson	235-2191		psteven@sover.net			
Town Clerk	Patty Kenyon	235-2220		middletown@vermontel.net			
Town Treasurer	Jenny Talke Munyak	235-3256 (w)	235-1390 (h)	mtstreasurer@vermontel.net			
Town Health	Laura	202-864-9312		laura.derrendinger@gmail.com			
Officer	Derrindinger						
Forest Fire Warden	James Reed	235-2060 (h)	558-4239 (c)	reedredneckemt@aol.com			
Animal Control Officer	James Reed	235-2060 (h)	558-4239 (c)	reedredneckemt@aol.com			
School Contact #1	Rick Beal	855-5155		rick.beal@rswsu.org			
Greater Rutland Supervisory Union	Debra Taylor	775-4342		debra.taylor@grcsu.org			

Hot Weather Response Appendix

1. Overall Responsibility

The Emergency Management Director (EMD) has primary responsibility for implementing this response appendix. In the absence of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the Town Clerk shall assume responsibility for interest the extra state of the EMD, the EMD is the extra state of the EMD.

implementing the appendix, working with the Librarian as necessary.

Name	Herb Childress	Patty Kenyon	Kimberly Bushnell
Title	EMD	Town Clerk	Librarian
Primary	H:802-235-2093	W:802-235-2220	W:802-235-2435
Secondary	M:802-884-5560	H:802-235-2707	H:802-235-9626
Email	herb.childress@gma	middletown@vermont	middletownspringslibrary@g
	il.com	el.net	mail.com

2. Community Cooling Facilities

Local cooling facilities can be an essential resource for community members that do not have access to air-conditioning and need extra assistance to stay safe during hot weather. Below are locations that may be activated during a hot weather event.

•	Location(s)	Activating Condition	Additional notes
Cool Places	Middletown	Heat Advisory	Electrical outlets, public
(operating as usual	Springs Public	-	wifi, restrooms, water,
during normal	Library		parking
hours)	39 West Street		
Cooling Centers	Middletown	Heat Advisory for 2+	Electric outlets, wifi,
(specifically	Springs Public	days or Heat Warning	restrooms, water,
advertised with extra	Library		parking
amenities)	39 West Street		
Outdoor Sites	Springs Park	Heat Advisory	Shaded benches, picnic
(beach, pool, spray	Burdock Avenue		tables, gazebo, access
pad, shaded park)			to Poultney River
Cooling Shelters	None		
(providing overnight			
accommodations)			

3. Overview of Actions, Triggers, and Responsibilities

There are two types of triggers for hot weather events: **heat advisory** and **heat warning**. A Heat Advisory is when the forecasted heat index is greater than or equal to 95° up to 104°. A Heat Warning is defined as when the forecasted heat index is 105° or greater.

Action	Trigger	Responsibility
Public Outreach – seasonal	First forecasted heat index of 85° each	EMD and Town Clerk
awareness	year or June 1, whichever comes first	
Public Outreach – advisory	Heat Advisory	EMD and Town Clerk
Activate Cool Place and	Heat Advisory	EMD and Town Clerk
Outdoor Site		
(see Section 2)		
Activate Cooling Center	Heat Advisory for 2+ days or Heat	EMD and Town Clerk
(see Section 2)	Warning	
Activate Vulnerable	First Heat Advisory of the season with	EMD and Town Clerk
Populations Communication	updates as needed	
Protocol		
(see Section 5)		
Consider Activity Modification	Heat Advisory	EMD and Town Clerk
(see Section 6)		
Activity Modification	Heat Advisory for 2+ days or Heat	EMD and Town Clerk
(see Section 6)	Warning	
Mobilize Emergency	Heat Advisory for 2+ days or Heat	EMD and Town Clerk
Personnel	Warning	
(see Section 7)		

4. Communications Plan

All hot weather response communications should be conducted in accordance with the Public Information and Warning section of the current Middletown Springs Local Emergency Management Plan (LEMP).

Source(s) for example outreach messages	Hot Weather Media Toolkit (Vermont Dept of Health) Extreme Heat – Ready.gov (US Dept of Homeland Security) Heat Safety/Heat Information (NWS Burlington)
Who is responsible for	Customizing: EMD
customizing and sending	Sending: EMD, Town Clerk, Librarian
outreach?	
How will outreach be sent to the	See LEMP Public Information & Warning
community?	
When should messages be	Awareness messaging: 1-2 days prior to the first day of
sent?	the year with a forecasted heat index of at least 85° F
	Advisory/Warning: Within 2 hours of NWS issuance Send additional messaging before 12:00 noon each day the Advisory or Warning is in effect until it expires
Other communications notes	

5. Response Plan for People Needing Extra Assistance

People with health vulnerabilities due to age, disability, underlying health conditions, or other factors tend to be at highest risk during hot weather. Extra assistance may be needed for highrisk individuals that cannot keep their home at a safe temperature, are experiencing homelessness, cannot stay adequately hydrated, are socially isolated, and/or are homebound. Working with regional social service agencies and local organizations that are listed in the Vulnerable Populations section of the current LEMP will be key to ensure vulnerable populations are checked on during hot weather events. All communications with regional social service agencies should be conducted in accordance with the current Rutland Region Vulnerable Populations Communication Protocol.

Resource	Activation plan	Response plan
Regional Social Service Agencies	If Advisory lasts for 2+ days or Warning is issued, EMD to activate Communication Protocol	Social service agencies will contact their clients for safety check, monitor status, and coordinate support until situation stabilizes, if needed
Local Organizations	If Advisory lasts for 2+ days or Warning is issued	EMD (or designee) to contact local organizations to provide safety check, monitor status, and coordinate support until situation stabilizes, if needed
CARE Registry	If Advisory lasts for 2+ days or Warning is issued, EMD to contact VEM Watch Officer and request contacts	EMD (or designee) to contact each CARE contact to provide safety check, monitor status, and coordinate support until situation stabilizes, if needed

6. Activity Modification/Cancellation Plans

For municipal-sanctioned work or recreational activities, it is important to adopt policies and standards to govern activity modification or cancellation. Some of these policies exist already in the form of OSHA standards for municipal workers such as road crews. Activity modification or cancellation plans are designed to limit municipal-sanctioned work or recreational activities when there is a hot weather event to reduce the chance of heat-related illnesses such as heat stroke.

Trigger	Modification/Cancellation plans
Heat Advisory	Ensure sufficient water, shade, and rest breaks are provided for any
	town-sanctioned outdoor activities. Consider shortening, modifying,
	or cancelling activities as needed.
Heat Warning	Cancel town-sanctioned outdoor work, recreational, and afterschool
	activities, unless sufficient water, shade, and rest breaks in a nearby
	air-conditioned facility can be provided.

7. Emergency Personnel Mobilization Plans

For emergency responder situational awareness, the EMD can maintain communications with local response personnel such as Poultney Rescue Squad and Middletown Springs Volunteer Fire Department. The purpose of these communications would be to inform both groups that hot weather is approaching and there is an increased risk of heat-related illnesses among vulnerable populations.

Resource	Mobilization Plans
Fire & Rescue	EMD to discuss with Fire Chief and EMS appropriate standby and/or
	mobilization event-specific needs, such as standby for deployment,
	calling and/or visiting CARE contacts, or deploying to outdoor events.
Medical Reserve	EMD to request MRC volunteers for cooling facility staffing,
Corps (MRC)	emergency registry safety checks, or other deployment as needed.
	Call VDH Rutland Office @ 802-786-5811

8. Training, Evaluation, and Maintenance

Hot weather response activities should be reviewed and updated on an annual basis, or as needed to improve their effectiveness. Collecting basic evaluation data can help identify new opportunities or strategies that are not working as expected. The appendix will be reviewed at least annually as part of the Middletown Springs LEMP update process to determine if the strategies in this appendix are still applicable.

Activity	Details
Classroom training	Key response personnel will be provided a hot weather response training at least once every two years, beginning in 2022.
Scenario led discussion	Key response personnel will participate in a hot weather response scenario led discussion to exercise the appendix at least once every two years, beginning in 2022.
Evaluation	Complete a hot wash and after-action report following every exercise or appendix activation.
Maintenance	The appendix will be reviewed and revised (if needed) at least once per year as part of the annual LEMP update process.

All Phone Numbers Area Code 802 Unless Otherwise Noted