

Ordinance 23-02: Chapter 106 – Knox Boxes

Sec. 106. Lock boxes (Knox) (NFPA 1(18.2.2.1)).

An ordinance requiring structures to have a key lock box installed on the exterior of the structure for fire, ems and other safety purposes.

Knox Box System

- (1) The following structures shall be equipped with a Knox Box at or near the main entrance or such other location approved by the fire chief or designee:
 - (a) Commercial or industrial structures protected by an automatic alarm system or automatic suppression system, or such structures that are secured in a manner that restricts access during an emergency:
 1. Multifamily residential structures that have restricted access through locked doors and have a common corridor for access to the living units.
 2. Governmental structures and nursing care facilities.
 3. All public and private educational facilities.
 4. Owners of non-residential commercial or industrial structures can “opt out” of the Knox Box requirement with a signed village supplied Waiver and Hold Harmless Agreement.
 - (b) All newly constructed structures subject to this section shall have the Knox box installed and operational prior to the issuance of an occupancy permit.
- (2) The owner or operator of a structure required to have a Knox box shall, at all times keep keys in the box that will allow for access to the following:
 - (a) Keys to locked points of ingress or egress, whether on the interior or exterior of such buildings.
 - (b) Keys to locked mechanical rooms.
 - (c) Keys to elevator controls.
 - (d) Keys to rooms containing fire control systems.
 - (e) Keys to other areas as directed by the fire chief.
- (3) Each key shall be legibly labeled to indicate the lock that it opens in such a manner as is approved by the fire chief.
- (4) The fire chief or his designee shall be authorized to implement rules and regulations for the use of the lock box system.
- (5) Any person who owns or operates a structure subject to this shall be subject to the penalties set forth in this section of the code for any violation of this section.
- (6) "Knox" brand will be the only lock box permitted by the Village of Theresa.

Village President

Date

Clerk-Treasurer

Date

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