

STATE OF WISCONSIN

Town of Bovina

Outagamie, County

DRIVEWAY ACCESS AND CULVERT ORDINANCE

18-03

SECTION I - INTRODUCTION

1. Authority. This ordinance is adopted pursuant to authority conferred by Chapter 60, Wis Stats.
2. Purpose. The purpose of this ordinance is to promote the public health, safety, and general welfare of the Town of Bovina by ensuring safe access and adequate means to convey surface water runoff within the public right-of-ways in the Town of Bovina.

SECTION II. - GENERAL PROVISIONS

1. Applicability. This ordinance applies to all driveway access and culverts located within public right-of-ways in the Town. No driveway access and/or culvert in a public right-of-way may hereinafter be installed, relocated or replaced without driveway access/culvert permit as provided herein. There shall be only 1 driveway per residence. Requests for additional driveway access for farms and commercial property must be approved by the town board.

SECTION III – SPECIFICATIONS/RESTRICTIONS

1. Culvert design. Residential access will have a maximum 30' top width with 3:1 slopes. Farm/Commercial culverts will have a 36' minimum top width and a 60' maximum top width with 3:1 slopes. Length of culverts shall be determined by the desired top width plus side slopes at 3:1 (3 feet horizontal to 1 foot vertical) measured from the top of the driveway to the bottom of the ditch. All driveways shall slope back from the edge of pavement or road edge at ¼" per foot to flow line of ditch. No used culverts will be permitted. Site must be backfilled with sand and/or gravel.

SECTION IV - ADMINISTRATION

1. Driveway Access/Culvert Permit. Application for a driveway access/culvert permit for the installation, relocation, or replacement of a driveway access/culvert within the Town shall be made in writing upon a form furnished by the Town. There shall be a permit fee of \$50.00 paid by the applicant at the time the application is submitted to the Town. Fees will be waived on replacement culverts. The Town shall then review the application and designate the appropriate location of the access and the diameter, length, and design of the culvert. The Town is not responsible for the cost of repairs, maintenance, or replacement of access driveway culverts unless a complete road reconstruction occurs.

2. Installation and inspection. Driveway access and culverts are subject to inspection by the Town. The Town shall notify the owner in writing of an improperly located or designed driveway access or culvert. If the owner fails to correct the deficiency within 90 days of written notice, the Town may take such corrective action as it deems necessary and charge the cost to the owner.
3. Violations and Penalties. It shall be unlawful to install, relocate, or replace a driveway access or culvert in violation of this ordinance. Any person, firm, or corporation that fails to comply with the provisions of this ordinance shall upon conviction thereof, forfeit not less than \$100.00 and not more than \$1,000.00 and the cost of prosecution for each violation.

SECTION V – EFFECTIVE DATE

This ordinance is effective on publication or posting.

Adopted this 13th day of November, 2018

Alan Van Straten, Chairman

Wade Vandenboom, Supervisor

Ronald Beyer, Supervisor

Attest: _____
Charles J. Pluger, Clerk/Treasurer

First Reading August 12, 2009
Second Reading September 9, 2009
Adopted September 9, 2009
Revision: First Reading, August 13, 2012
Revision: Second Reading September 11, 2012
Adopted: October 16, 2012
Revision: First Reading, August 15, 2017
Revision: Second Reading, September 11, 2017
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Revision: First Reading, September 12, 2018
Revision: Second Reading, October 23, 2018
Adopted: November 13, 2018