

## **Blooming Grove Town Board Meeting Minutes for January 8, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher, and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the meeting agenda was properly posted, and Mike Wolf acknowledged that it had been.

**2a. Repair of Town Roads in 2020:** Mike Wolf and Cory Buske made a recommendation to the Board to repave the portion of Libby Road that wasn't done in 2018 (the western portion), and to repave specific roads in the Gallagher Plat neighborhood.

The portion of Libby Road that would be done is about 75% in the Town's jurisdiction, and 25% in the City's jurisdiction. Therefore Mike would reach out to the City to see if they would want to cost-share this project. Supervisor Schroeder asked if this was the road that the Town had submitted a grant for last year, and Mike said it was. The Town won't proceed with releasing the RFP until its known whether the grant was awarded.

Mike said the original intent was to do more roads in the Gallagher Plat neighborhood, but he and Cory reached out to the City sewer and water department to find out if they had plans to fix infrastructure in that area. Indeed they do have plans to do that, so the Town won't repave those roads until the infrastructure work is completed.

Supervisor Young made a motion to approve staff's recommendation to repave specific roads in Gallagher Plat, and the portion of Libby Road not done in 2018, as presented. Supervisor Larson seconded the motion and it passed 5-0.

**2b. 2019-2020 Operator's License:** Supervisor Young made a motion to approve the 2019-2020 operator's license for Matthew Shuwal. Supervisor Teuscher seconded the motion and it passed 5-0.

**3a. Approval of December 18, 2019 Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the December 18, 2019 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 4-0; Supervisor Young abstained.

**3b. Approval of December 31, 2019 Meeting Minutes:** Chair Bristol made a motion to approve the minutes of the December 31, 2019 Town Board meeting as presented. Supervisor Schroeder seconded the motion and it passed 3-0; Supervisor Larson and Supervisor Young abstained.

**3c. Approval of Property Tax Refunds:** Supervisor Young made a motion to approve the property tax refunds as presented. Supervisor Larson seconded the motion and it passed 5-0.

**3d. Approval of Vouchers:** Supervisor Schroeder made a motion to approve the vouchers as presented. Chair Bristol seconded the motion and it passed 5-0.



**4. Public Comment:** Deborah Sellers suggested the Town place sand barrels in her neighborhood, or at the Town Hall.

Supervisor Young thanked the Town Board for their efforts in December, considering that his work did not allow him to attend meetings that month.

Supervisor Schroeder said she would be unable to attend the next Town Board meeting on January 22.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 6:40pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for January 22, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Teuscher, and Supervisor Young. Supervisor Schroeder was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Deborah Sellers. Mike Wolf noted the agenda had been properly posted.

**2a. Approval of January 8, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the January 8, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 4-0.

**2b. Approval of Property Tax Refunds:** Chair Bristol made a motion to approve the property tax refunds as presented. Supervisor Teuscher seconded the motion and it passed 4-0.

**2c. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Teuscher seconded the motion and it passed 4-0.

**3. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 4-0 at 6:33pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for February 12, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, and Supervisor Young. Supervisor Teuscher was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, Ann Waidelich, Ray Krizmanic, Kelten Kelly, Valerie Locker, Nathan Holt, Adam Siegelstein and Deborah Sellers.

Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Stormwater Management in the Rambling Acres ditch:** The Town-owned ditch between Cynthia Lane and Sprecher Road is experiencing considerable erosion due to stormwater which periodically rushes through it. Most of the water causing the problem originates in the City of Madison's Richmond Hills neighborhood to the west.

The City has agreed to work with the Town to remedy the situation, but this project is in the early stages. Engineering has yet to take place, and a formal agreement with the City will have to be negotiated and approved. It was noted that grant money may be available to help pay for the work. In the meantime Cory Buske will do some short-term mitigation in the area.

The Board instructed Mike Wolf to write a letter to the nine adjacent property owners, which will let them know that significant work will be taking place in the ditch within the next year or so.

**2b. Contribution to the Historical Blooming Grove Historic Society (HBGHS):** Ann Waidelich, a Board member of the HBGHS, had provided detailed information about the work they hope to do on the Dean House's back porch. They are hoping to raise about \$75,000 to get the almost-100-year-old porch remodeled, and are asking the Town Board to consider a donation.

Chair Bristol said that in general terms the Board has been reluctant to contribute to non-profits on behalf of Town taxpayers... but that the Town does make an annual contribution to HBGHS because this organization is directly tied to the Town. Indeed, HBGHS will be safeguarding the Town's legacy well past 2027.

Supervisor Young expressed support of providing a one-time contribution to HBGHS of \$5000, which not coincidentally is the amount of money the Town received last year from a contractor who rented the Town's meeting room. Thus, this contribution would not come from Town taxpayers. He made a motion to approve a one-time donation to HBGHS of \$5000 to help pay for the aforementioned improvements to the Dean House. Supervisor Schroeder seconded the motion and it passed 4-0.

**2c. Renewal of Town Clerk/Treasurer/Administrator Contract:** Mike Wolf's three-year contract is coming to an end in April. State law allows for up to a 3-year contract to be approved. Supervisor Young made a motion to approve another three-year contract for Mike Wolf to be the Town's Clerk/Treasurer/Administrator, as presented, effective from April 9, 2020 through April 7, 2023. Supervisor Larson seconded the motion and it passed 4-0.

**2d. Procedure for Credit Card Use:** Mike Wolf said the Town auditor suggested having a written policy for the use of the Town credit card.





Chair Bristol made a motion to allow Town staff to use the Town credit card as long as the purchase is less than \$1000, and is within the approved annual budget. Furthermore the policy will allow an exception to the aforementioned conditions, when staff believes a purchase is immediately necessary AND staff receives written authorization from both the Town Chair and one other Town Board Supervisor – who is one of the two Supervisors that performs the monthly financial review (at this time, that would be Supervisor Larson or Supervisor Young). This written authorization can be in the form of email or text.

It was noted that the Town Board always approves any and all bills prior to them being paid, including the credit card bill. This policy doesn't change that.

The motion was seconded by Supervisor Larson, and passed 4-0.

**3a. Approval of January 22, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the January 22, 2020 Town Board meeting as presented. Chair Bristol seconded the motion and it passed 3-0. Supervisor Schroeder abstained.

**3b. Approval of Property Tax Refund:** Supervisor Young made a motion to approve the property tax refund as presented. Supervisor Schroeder seconded, and the motion passed 4-0.

**3c. Approval of Vouchers:** Chair Bristol made a motion to approve the vouchers as presented. Supervisor Young seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers said that there were still some pieces of cabinetry lying outside of 401 Powers, and that might be a hindrance to the Town's road crew while they are plowing the road.

Supervisor Larson said there was a presentation at the Town's Plan Commission earlier this evening for a proposed solar farm on Meier Road. He said no paper work has yet been filed, but that is likely to happen within the next month.

Supervisor Young said he would not be in town for the Plan Commission or Town Board meetings on March 11.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Schroeder. The motion passed 4-0 at 6:55pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator





1880 S. Stoughton Road Madison WI 53716  
Phone 608-223-1104 \* Fax 608-223-1106  
www.blmgrove.com

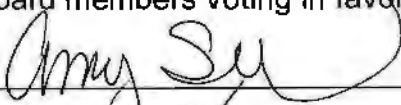

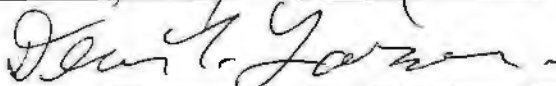
### Contract for the Appointed Clerk/Treasurer/Administrator

It is hereby agreed by the signees of this agreement that Michael J. Wolf has been appointed to be Clerk/Treasurer/Administrator of the Town of Blooming Grove, Dane County, Wisconsin from April 9, 2020 through April 7, 2023.

The salary of this position is determined by the Town Board, and may be reviewed annually as part of the Town's budget process. No overtime shall be paid. The salary includes any time worked for Town Board meetings, Plan Commission meetings, elections, trainings, conferences, and other Town business as required by law or as deemed necessary by the Town Board.

The Clerk/Treasurer/Administrator signing this agreement may terminate employment with the Town by giving written notice to the Town Board no less than three weeks in advance of his termination date.

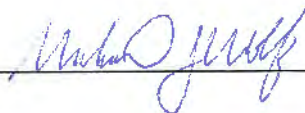
Town Board members voting in favor of this agreement on February 12, 2020:

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_

Town Board members voting against this agreement:

\_\_\_\_\_  
\_\_\_\_\_

Signature of appointed Clerk/Treasurer/Administrator



Date: 2/12/2020



## **Blooming Grove Town Board Meeting Minutes for February 26, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Deputy Sheriff Mike Butler, Town Attorney Bryan Kleinmaier, and Joe Buchicchio.

Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Law Enforcement report for 2019:** Deputy Sheriff Mike Butler distributed a document which provided the calls the Sheriff Department responded to in Blooming Grove in 2019. He said there was nothing out of the ordinary last year compared to other years.

Chair Bristol mentioned that a resident had complained to him about cars speeding on Furey Avenue, and on Brugger Place. Supervisor Teuscher asked if the Town was experiencing car thefts, and Mike said that hasn't happened in the Town like it has in surrounding municipalities. Chair Bristol asked if the Sheriff's Department was utilizing some people's security cameras – such as Ring -- to help solve crimes. Mike said they are using those cameras when the owner grants permission to do so.

Mike Butler said the Dane County Sheriff app is now live, and encouraged people to download it. Chair Bristol asked Mike Wolf to put information about this app on the Town's website.

**2b. Appointment to the Plan Commission:** Supervisor Young reported the Plan Commission, at their February 12 meeting, unanimously recommended Jeff Teuscher be reappointed to another 3-year term on the Plan Commission. Supervisor Young made a motion to reappoint Jeff to another 3-year term on the Plan Commission, specifically from May 1, 2020 through April 30, 2023. The motion was seconded by Supervisor Schroeder, and passed 4-0; Supervisor Teuscher abstained.

**2c. Intergovernmental Agreement with the City of Madison to resurface Libby Road:** Chair Bristol made a motion to approve the intergovernmental agreement with the City of Madison to resurface Libby Road, as presented. Supervisor Teuscher seconded the motion and it passed 5-0.

**2d. Alcohol Consumption for a meeting room rental:** Mike Wolf said the rental is this Saturday for a 40<sup>th</sup> birthday party; they are expecting about 30 to be in attendance. Supervisor Young made a motion to allow alcohol consumption at this event. Supervisor Schroeder seconded the motion and it passed 5-0.

**2e. AirBnB & VRBO property rentals in the Town:** Chair Bristol referred to an email sent to the Town by a City of Madison resident. The email expressed concern about the proliferation of these rentals in the Gallagher Plat neighborhood. The Board directed Mike Wolf to provide Mike Butler with the addresses of these rentals, in order to find out if there have been any law enforcement contacts with them. Mike Wolf will send letters to the owners of these properties, letting them know of the Town's room tax ordinance and procedures.



**4. Public Comment:** Mike Wolf said he will be on vacation next week. Jay Punwar will be manning the office from 8:00am to noon every day.

Supervisor Young said he will not be at the March 11 Board meeting. Supervisor Larson said it's unlikely he will be at the March 11 Board meeting.

**3a. Approval of February 12, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the February 12, 2020 Town Board meeting as amended. Supervisor Larson seconded the motion and it passed 4-0. Supervisor Teuscher abstained.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**2f. Closed Session:** Chair Bristol made a motion to go into closed session, pursuant to State Statutes 19.85(1)(e) and 19.85(1)(g), for the purpose of conducting public business where competitive or bargaining requires a closed session related to the Cooperative Plan between the Town and City of Madison, and for the purpose of discussing with legal counsel the possibility of litigation in which the Town will likely become involved. The motion was seconded by Supervisor Young, and a roll call vote was taken: Supervisor Teuscher – aye; Supervisor Larson – aye; Chair Bristol – aye; Supervisor Schroeder – aye; Supervisor Young – aye. The motion passed 5-0 at 6:57pm.

**2g. Open Session:** Chair Bristol made a motion to come back into open session. The motion was seconded by Supervisor Young, and passed 5-0 at 7:28pm.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 7:28pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator





## **Blooming Grove Town Board Meeting Minutes for March 11, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder and Supervisor Teuscher. Supervisor Young was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Mike Meyers, Julie Wood, David Wood, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Reserve Liquor License for 3230 Larsen Road:** Supervisor Larson made a motion to approve the 2020-21 Reserve Liquor License for Barnwood Events LLC at 3230 Larsen Road. Supervisor Teuscher seconded the motion and it passed 4-0. Julie and David Wood said they hope to have their new business open sometime this fall.

**2b. Joint Road Project with Town of Dunn:** The Town of Dunn will be taking the lead on this project, which includes their portion and the Town's portion of both Meadowview Road and Lake Farm Road. Chair Bristol made a motion to proceed with this joint project as presented, which is estimated to cost the Town about \$25,000. Supervisor Teuscher seconded the motion and it passed 4-0.

**2c. Rental Fees for Town Parks:** Mike Wolf noted the current fee structure was approved three years ago. Supervisor Teuscher made a motion to keep the cost of renting a Town park to residents at \$50, and to change the cost of renting a Town park to non-residents from the current \$100 up to \$125. Supervisor Schroeder seconded the motion and it passed 4-0. No change was made to the deposit required to rent the parks (still \$100).

**2d. Rental Fees for Town Meeting Room:** Mike Wolf said the rental fee for the meeting room was last reviewed in 2017, and recommended an increase. Currently it costs \$50 to rent the meeting room for residents, and \$75 for non-residents. Chair Bristol made a motion to increase the fee for renting the Town's meeting room to \$75 for residents and \$150 for non-residents, regardless of whether or not the kitchen is used. Supervisor Larson seconded the motion and it passed 4-0. No change was made to the deposit required to rent the meeting room (still \$100).

**3a. Approval of February 26, 2020 Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the February 26, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 4-0.

**3b. Approval of Vouchers:** Supervisor Larson made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers said she called Dane County and spoke to them about the Drumlin Park. She was told about 30% of the planning is done, and now they are waiting on the City of Madison. She noted that the railroad will also be involved.



**2e. Closed Session:** Chair Bristol made a motion to go into closed session, pursuant to State Statutes 19.85(1)(e) for the purpose of conducting public business where competitive or bargaining requires a closed session related to the Cooperative Plan between the Town and City of Madison. The motion was seconded by Supervisor Schroeder, and a roll call vote was taken: Supervisor Teuscher – aye; Supervisor Larson – aye; Chair Bristol – aye; Supervisor Schroeder – aye. The motion passed 4-0 at 6:41pm.

**2f. Open Session:** Chair Bristol made a motion to come back into open session. The motion was seconded by Supervisor Schroeder, and passed 4-0 at 7:20pm.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Schroeder. The motion passed 4-0 at 7:20pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for March 25, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Vivian Bristol.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Renting the Town Hall meeting room in April:** Mike Wolf reported that the person who had reserved the room for April 18 called today and cancelled their event. The Board took no action.

**2b. Alcohol consumption at the event in the Town Hall meeting room:** The event (see above) was cancelled; no Board action taken.

**2c. Two new doors for the Town Hall:** Supervisor Larson made a motion to approve staff's recommendation to spend \$5197.00 to have two new doors installed in the Town Hall building. Supervisor Teuscher seconded the motion and it passed 5-0. Mike Wolf noted this amount would come out of the Town Hall Outlay Account.

**3a. Approval of March 11, 2020 Meeting Minutes:** Chair Bristol made a motion to approve the minutes of the March 11, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 4-0; Supervisor Young abstained.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**4. Public Comment:** Chair Bristol said the Town may look into using Skype to hold virtual meetings in the future, in order to deal with the limitations on public gatherings resulting from the COVID-19 pandemic.

Mike Wolf said the Town's Annual Meeting will need to be postponed from April 15. The law allows a postponement of up to 30 days, so the new date will likely be set for May 13.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 6:34pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



**Town of Blooming Grove  
Annual Town Meeting Minutes  
6:30 PM -- April 15, 2020**

Dave Young called the meeting to order at 6:30pm. Also in attendance were Caren Young, Amy Schroeder, and Clerk/Treasurer/Administrator Mike Wolf.

Dave Young made a motion to reconvene the Town Annual Meeting at 6:30pm on Wednesday, May 13, 2020 in order to comply with Governor Evers' "stay at home" order during the COVID-19 pandemic. Amy Schroeder seconded the motion and it passed 3-0.

Dave Young made a motion to adjourn. Amy Schroeder seconded the motion, and it passed unanimously at 6:31pm.

Written and Submitted by Mike Wolf, Town Clerk/Treasurer/Administrator





## **Blooming Grove Town Board Meeting Minutes for April 22, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, Anne Anderson, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Municipal Separate Storm Sewer System Permit:** Anne Anderson from Mead & Hunt said this permit used to be a 2-year permit, now it's an annual permit. She said there were no major changes from the previous permit application submitted on behalf of the Town. Chair Bristol made a motion to approve the permit application as submitted. Supervisor Larson seconded the motion and it passed 5-0.

**2b. Property & Casualty Insurance Carrier:** Mike Wolf reported that the Town's current provider, The Horton Group, submitted a bid that was less than budgeted for, and he recommended the Board approve it. Supervisor Larson made a motion to accept the bid from The Horton Group as presented. Supervisor Young seconded the motion and it passed 5-0.

**2c. Libby Road Project:** The Town received three bids for this project, and Wolf Paving came in with the lowest cost. Chair Bristol made a motion to accept the bid from Wolf Paving in the amount of \$89,068.00. The motion was seconded by Supervisor Young, and approved by a 5-0 vote.

**2d. Gallagher Plat Roads Project:** The Town received three bids for this project, and Wolf Paving came in with the lowest cost. Supervisor Young made a motion to accept the bid from Wolf Paving in the amount of \$110,825.00. The motion was seconded by Supervisor Teuscher, and approved by a 5-0 vote.

**2e. Town Resolution 2020-01, to allow for an Intergovernmental Agreement with the City of Madison for work to be done in the greenspace in Rambling Acres:** Supervisor Larson made a motion to approve Town Resolution 2020-01 as presented. Supervisor Schroeder seconded the motion, and it passed 5-0. Supervisor Teuscher said he had met with City of Madison engineers on site last week, and they had discussed some issues relating to the project.

**2f. First Quarter Treasurer's Report:** Mike Wolf handed out a snapshot of the Town's financial picture through the first quarter of the year. There were no major anomalies. It is anticipated that room tax revenue in the second quarter will be lower than what was budgeted for, due to the pandemic.

**2g. Annual Meeting Date:** Mike Wolf said state law recently changed, and the Town Board now has the legal authority to move the date of the Annual Meeting. Originally scheduled for April 15, it has been postponed due to the pandemic. Supervisor Young made a motion to hold



the Annual Meeting at 6:30pm on Wednesday, June 24, 2020. Supervisor Schroeder seconded the motion and it passed 5-0.

**2h. Compensation for Election Workers:** Supervisor Larson stated he would not participate in the discussion or decision for this agenda item.

It was noted that the ten people who worked the election for the Town on April 7 did so in extraordinary circumstances. Chair Bristol made a motion to instruct the Town Administrator to send "thank you" card with a \$25 gift card to each person who worked the election on April 7. Supervisor Young seconded the motion and it passed 4-0, with Supervisor Larson abstaining.

**3a. Approval of March 25, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the March 25, 2020 Town Board meeting as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**4. Public Comment:** Deborah Sellers suggested the Town procure some masks on behalf of its residents, so as to improve public safety during this pandemic.

**2i. Closed Session:** Supervisor Young made a motion to go into closed session pursuant to Wisconsin State Statute 19.85(1)(e), for the purpose of deliberating negotiations pertaining to the sale of Town property – specifically outlot #3 in Freeway Manor. Supervisor Schroeder seconded the motion, and Chair Bristol asked for a roll call vote: Supervisor Teuscher – aye; Supervisor Larson – aye; Chair Bristol – aye; Supervisor Schroeder – aye; Supervisor Young – aye. The motion passed 5-0 at 6:55pm.

**2j. Open Session:** Supervisor Schroeder made a motion to return to open session. The motion was seconded by Supervisor Larson, and passed 5-0 at 7:10pm.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 5-0 at 7:10pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for May 13, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. 2020-21 Class B Liquor License for Jerry's Place:** Supervisor Young made a motion to approve the 2020-21 Class B Beer and Liquor License for Jerry's Place at 601 N. Fair Oaks Avenue. Supervisor Schroeder seconded the motion and it passed 5-0.

**2b. 2020-21 Class B Liquor License for Blue Plate Catering:** Supervisor Teuscher made a motion to approve the 2020-21 Class B Beer and Liquor License for Blue Plate Catering, doing business at Harley-Davidson at 6200 Millpond Road. Supervisor Young seconded the motion and it passed 5-0.

**2c. 2020-21 Class B Beer and Class C Wine Licenses for Magnuson Hotel:** Chair Bristol made a motion to approve the 2020-21 Class B Beer and Class C Wine Licenses for the Magnuson Hotel at 3510 Millpond Road. Supervisor Teuscher seconded the motion and it passed 5-0.

**2d. 2020-21 Class B Beer and Class A Liquor Licenses for Kwik Trip:** Supervisor Teuscher made a motion to approve the 2020-21 Class B Beer and Class A Liquor Licenses for Kwik Trip at 4112 Milwaukee Street. Supervisor Schroeder seconded the motion and it passed 5-0.

**2e. 2020-21 Operator's Licenses:** Supervisor Young made a motion to approve the 2020-21 operator's license for Randy Retzlaff, and to approve the 2020-21 operator's license for Dana Lynn Rice conditional upon verification that she has met the statutory obligations for training for such license, and to approve the 2020-21 operator's licenses for Carolyn Benson, Jennifer Neuman, George Koltes, Kristie Derra, DiAnne Hellenbrand, Tonya Reed, Debra Seus, Kathleen Frentzel, Ross Alan Lewandowski, Dana Lynn Rice, and Abbey Bailey conditional upon payment of the fees for such licenses. Supervisor Schroeder seconded the motion and it passed 5-0.

**2f. 2020-21 Cigarette License for Kwik Trip:** Supervisor Larson made a motion to approve the 2020-21 Cigarette License for Kwik Trip at 4112 Milwaukee Street. The motion was seconded by Chair Bristol, and passed on a 5-0 vote.

**2g. 2020-21 Cigarette License for Jerry's Place:** Supervisor Schroeder made a motion to approve the 2020-21 Cigarette License for Jerry's Place at 601 N. Fair Oaks Avenue. The motion was seconded by Supervisor Teuscher, and passed on a 5-0 vote.

**2h. 2020-21 Restaurant Permit for McDonald's:** Chair Bristol made a motion to approve the 2020-21 Restaurant Permit for McDonald's at 4020 Milwaukee Street. Supervisor Young seconded the motion and it passed 5-0.

**2i. 2020-21 Restaurant Permit for Jerry's Place:** Supervisor Schroeder made a motion to approve the 2020-21 Restaurant Permit for Jerry's Place at 601 N. Fair Oaks Avenue. Supervisor Larson seconded the motion and it passed 5-0.



**2j. 2020-21 Restaurant Permit for Magnuson Hotel:** Supervisor Teuscher made a motion to approve the 2020-21 Restaurant Permit for Magnuson Hotel at 3510 Millpond Road. Chair Bristol seconded the motion and it passed 5-0.

**2k. Waiving interest and penalties on property taxes:** The State of Wisconsin, and subsequently Dane County, have passed laws which now allow a municipality to pass a resolution which would eliminate interest and penalties on property tax payments made between April 1 and October 1 of this year. This has been done in response to the COVID-19 pandemic. The Town Board directed Mike Wolf to draw up a resolution in support of this, for consideration at the next Board meeting on May 27.

**3a. Approval of April 22, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the April 22, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 5-0.

**3b. Approval of Vouchers:** Supervisor Larson made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**4. Public Comment:** Deborah Sellers suggested that, when the Town Plan Commission meets again, they consider placing another park bench in Thurber Park.

**2l. Closed Session:** Supervisor Larson made a motion to go into closed session pursuant to Wisconsin State Statute 19.85(1)(e), for the purpose of deliberating negotiations pertaining to the sale of Town property – specifically outlot #3 in Freeway Manor. Supervisor Young seconded the motion, and Chair Bristol asked for a roll call vote: Supervisor Teuscher – aye; Supervisor Larson – aye; Chair Bristol – aye; Supervisor Schroeder – aye; Supervisor Young – aye. The motion passed 5-0 at 6:37pm.

**2m. Open Session:** Supervisor Young made a motion to return to open session. The motion was seconded by Supervisor Larson, and passed 5-0 at 6:55pm.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Schroeder. The motion passed 5-0 at 6:56pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator





## **Blooming Grove Town Board Meeting Minutes for May 27, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Cheryl Larson and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Sale of Town Property (greenspace in Freeway Manor):** Supervisor Young made a motion to instruct the Town Administrator, Town Chair and Town attorney to promulgate the sale of parcel #154-0710-364-0484-1 to Tia Fulmer for \$15,000. Supervisor Schroeder seconded the motion and it passed 5-0.

**2b. Rental/use of Town Parks:** Supervisor Teuscher made a motion to place a port-a-potty in April Hill Park, to allow the rental of Town parks, and to allow food carts in Town parks with the conditions the owners complete the rental form, pay the fee, and provide a sanitation and health protection plan. Supervisor Young seconded the motion and it passed 5-0.

**2c. Renting of the Town Meeting Room:** Chair Bristol made a motion to not allow the renting out of the Town's meeting room in 2020. Supervisor Larson seconded the motion and it passed 5-0. It was noted that if the situation substantially changes with regard to the COVID-19 virus, this decision could be revisited.

**2d. Waive Limit on Vacation Carryover:** Chair Bristol made a motion to waive the limit of unused vacation hours an employee can carry over from 2020 to 2021. Supervisor Larson seconded the motion and it passed 5-0.

**2e. COVID-19 Procedures for Employees:** Chair Bristol made a motion to approve the COVID-19 policy as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**2f. Town Resolution 2020-02 to waive interest and penalties on property tax payments:** Supervisor Young made a motion to approve Town Resolution 2020-02 as presented, which eliminates interest and penalties on property taxes due between April 1, 2020 and October 1, 2020. The motion was seconded by Supervisor Larson, and passed on a 5-0 vote.

**3a. Approval of May 13, 2020 Meeting Minutes:** Chair Bristol made a motion to approve the minutes of the May 13, 2020 Town Board meeting as presented. Supervisor Young seconded the motion and it passed 5-0.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.



**4. Public Comment:** Deborah Sellers suggested that the town place a camera in Thurber Park to deter people from parking their cars on the grass.

Supervisor Young said he would be unable to attend the Board of Review on June 9.

Supervisor Schroeder said she would not be in attendance at the Town Annual Meeting or Town Board meeting on June 24.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 6:50pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



**TOWN OF BLOOMING GROVE, DANE COUNTY, WISCONSIN  
RESOLUTION NO. 2020-02**

To waive interest and penalties on late property tax payments due after April 1, 2020

The Town Board of the Town of Blooming Grove, Dane County, Wisconsin does hereby adopt and resolve as follows:

**WHEREAS**, in December, 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin ("COVID-19 Pandemic"); and

**WHEREAS**, Dane County declared a state of emergency on March 16, 2020; and

**WHEREAS**, on March 24, 2020, Secretary-designee Andrea Palm of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order ("Safer at Home Order") requiring that everyone in Wisconsin stay at their home or place of residence except in limited circumstances until April 24, 2020; and

**WHEREAS**, on April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with certain modifications, to May 26, 2020, pursuant to Emergency Order #28; and

**WHEREAS**, the federal, state, local and individual responses to the COVID-19 Pandemic and the uncertainty as to the effectiveness of those responses in mitigating the duration of the COVID-19 pandemic have created economic hardship and uncertainty in the local business community, households throughout the community, and for property taxpayers in the Town of Blooming Grove; and

**WHEREAS**, on April 15, 2020, the Wisconsin Legislature enacted 2019 Wisconsin Act 185 ("Act 185"), which Governor Evers signed on April 16, 2020; and

**WHEREAS**, Dane County passed a Resolution which enables, for purposes of Section 105(25) of Act 185, any taxation district in the County to waive interest and penalties on installment payments of property taxes due and payable after April 1, 2020, in a manner consistent with Act 185; and

**WHEREAS**, the plain language of Section 105(25) of Act 185 allows for either a general or a "case-by-case" finding of hardship to qualify for the above referenced waiver of interest and penalties; and

**WHEREAS**, the Dane County Resolution authorizes the waiver of interest and penalties for all property taxpayers in the county on a finding of general hardship based upon current and anticipated economic conditions; and

**WHEREAS**, this Resolution is intended to be "similar" to the Dane County Resolution for purposes of Section 105(25) of Act 185; and



**WHEREAS**, the interest rate on delinquent general property taxes, special charges, special assessments, and special taxes included in the tax roll for collection is 0.5% per month or fraction of a month pursuant to Dane County Ordinance s. 26.24.

**NOW THEREFORE BE IT RESOLVED** that pursuant to Section 105(25) of Act 185, the Town Board hereby finds and authorizes the following:

1. Because of the COVID-19 pandemic, the various federal laws and regulations implemented as a result of the COVID-19 pandemic, the various emergency orders and regulations implemented by state and local governments, and Act 185, the Town Board finds that property taxpayers are experiencing hardship as that term is used in Section 105(25) of Act 185.
2. The Town of Blooming Grove waives the interest and penalties that would otherwise accrue on late property tax installments due and payable after April 1, 2020, but not after October 1, 2020, as provided in Section 105(25) of Act 185 and enabled by the Dane County Resolution.

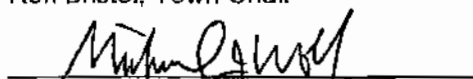
**BE IT FURTHER RESOLVED** that all actions heretofore taken by the Town Board and other appropriate public officers and agents of the Town with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

This Resolution was adopted by a vote of 5 in favor, 0 opposed, and 0 abstaining, on this 27<sup>th</sup> day of May, 2020.

**ATTESTED BY:**

  
\_\_\_\_\_  
Ron Bristol, Town Chair

5/27/20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michael Wolf, Town Clerk/Treasurer

5/27/2020  
\_\_\_\_\_  
Date

This Resolution shall take effect on the date of filing with the Dane County Clerk, along with a certified copy of this resolution, a copy of the Dane County Ordinance Amendment 2018-OA-20, and associated zoning map of the Town of Blooming Grove (both attached as Exhibit A).





## COVID-19 PROCEDURES

Page Revision Date: 5/27/20

The COVID-19 pandemic is currently underway, and until a vaccine is developed and widely administered, the health and safety of Town employees is at risk due to the virus.

In order to minimize the risk associated with this virus, the following procedures are in effect until the Town Board decides to modify or eliminate them:

1. Employees who have a fever of over 100.4 degrees, or exhibit symptoms consistent with COVID-19, will not be allowed to work.
2. Employees shall wash their hands with soap and water for a minimum of 20 seconds after coming in contact with others or being within 6 feet of others.
3. Employees are to social distance – staying a minimum of 6 feet away – while interacting with others, or are to wear face masks if they must be within 6 feet of others to perform their job duties.
4. Employees are to make every attempt to distance themselves from others when coughing or sneezing. If that isn't possible, they should cough or sneeze into a tissue, or if none is available, into their upper arms.
5. Employees shall clean and sanitize public areas (such as countertops) when and where others come into contact with these shared surfaces.



## **Blooming Grove Town Board Meeting Minutes for June 10, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. 2020-21 Operator's Licenses** Supervisor Young made a motion to approve 2020-21 Operator's Licenses for Lisa Mulcahy and Gina Heiman. Supervisor Schroeder seconded the motion and it passed 5-0.

**2b. Chipping Policy:** Chair Bristol reported there has been some confusion over the policy the Board passed last fall. In particular the issue is the limit of 4' x 8' x 12' of material to be chipped, and how that policy is being administered.

After constructive discussion the Board agreed the policy will stand as is, with the clarification that Public Works staff will chip up to the equivalent of 4' x 8' x 12' of brush per property per occurrence. Mike Wolf said he will draft a letter for distribution to homeowners, with the goal of clearly communicating the Town's chipping policy.

**3a. Approval of May 27, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the May 27, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 5-0.

**3b. Approval of Vouchers:** Supervisor Teuscher made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**4. Public Comment:** Deborah Sellers suggested the Town place an additional park bench in Thurber Park.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 5-0 at 7:05pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



**Town of Blooming Grove  
Annual Town Meeting Minutes  
6:30 PM -- June 24, 2020**

Chair Bristol called the meeting to order at 6:30pm. The Pledge of Allegiance was recited.

Chair Bristol introduced the Town Board Supervisors in attendance: Dean Larson, Jeff Teuscher, and Dave Young. Amy Schroeder was absent. He also acknowledged Clerk/Treasurer/Administrator Mike Wolf, and Public Works Supervisor Cory Buske. Also in attendance were Kayla Schmidt from Johnson Block, and Town resident Deborah Sellers.

**Auditor's Report**

Auditor Kayla Schmidt of Johnson Block presented the 2019 Financial Report to the Town. She said that they were able to provide an unmodified opinion, and the Town's reserves were more than adequate. Kayla answered a few questions from residents in attendance, and indicated there were no significant issues for the Town in 2019.

**Plan Commission Report**

Plan Commission Chair Dave Young said the Commission worked on zoning and conditional use permits for a new event barn in the southwest portion of the Town, and will be looking at more improvements to Town parks in 2020. He also indicated that a public hearing will be taking place next month for a solar farm in the Town... though he noted this land was going to be annexed into the City of Madison this December.

**Public Works Department Report**

Public Works Supervisor Cory Buske said the Town did a chip seal project in April Hill last year, along with a resurfacing of Raymond Road. Most of this year's projects have been recently completed – Libby Road, Meadowview & Larson Roads, and some roads in Gallagher Plat. Bruns Avenue is slated to be done later this summer.

**Action Item: 2019 Town Elector Budget Meeting Minutes**

A motion was made by Dave Young to approve the Budget Meeting minutes of November 11, 2019 as presented. Chair Bristol seconded the motion, and it passed 4-0 with one abstention.

**Action Item: 2019 Annual Town Meeting Minutes**

A motion was made by Dave Young to approve the Annual Meeting minutes of April 17, 2019 as presented. Dean Larson seconded the motion, and it passed 4-0 with one abstention.

**Action Item: 2020 Annual Town Meeting Minutes**

A motion was made by Dean Larson to approve the Annual Meeting minutes of April 15, 2020 as presented. Dave Young seconded the motion, and it passed 1-0 with four abstentions.



### **Location, Time, Date of Next Year's Annual Meeting**

A motion was made by Chair Bristol to hold next year's Annual Meeting on Wednesday, April 21, 2021 at 6:30 PM in the Town Hall. Jeff Teuscher seconded the motion and it passed 4-0 with one abstention.

### **Citizen Comments/Concerns/Questions**

Deborah Sellers asked if the artist in the Trachte building was unable to provide outreach as originally planned because of the COVID-19 virus, and those in attendance said that was very likely the case.

Deborah went on to ask about whether the Town-owned green space has been sold (it will be sold as of tomorrow), whether AirBnB and VRBO were paying their share of room taxes (they are, though not much is being received due to the virus), and when the event barn might be opening (it's anticipated to be open in November). She also lobbied to have rusty sign posts painted in her neighborhood.

### **Adjournment**

A motion was made by Chair Bristol to adjourn. Jeff Teuscher seconded the motion, and it passed unanimously at 7:05pm.

Written and Submitted by Mike Wolf, Town Clerk/Treasurer/Administrator





## **Blooming Grove Town Board Meeting Minutes for June 24, 2020**

Chair Bristol called the meeting to order at 7:06pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Teuscher and Supervisor Young. Supervisor Schroeder was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. 2020-21 Operator's Licenses:** Supervisor Larson made a motion to approve 2020-21 Operator's Licenses for Makahya Drake, Aqila Matthews, Sheena Martinez Jimenez, Daniel M. Ritacco, Staci C. Edgren, Daniel Schott, Harley Sweet, Kyanna Weigel-Starr, Samantha L. Draeger, Lorraine Holt, Maria-Theresa Dary, Joseph Husted, Mercedes B. Charette, Melissa Young, Marena C. Wheatley, and Patti Balderas. Supervisor Young seconded the motion and it passed 4-0.

**3a. Approval of June 10, 2020 Meeting Minutes:** Chair Bristol made a motion to approve the minutes of the June 10, 2020 Town Board meeting as presented. Supervisor Young seconded the motion and it passed 4-0.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Larson seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers thanked Wolf Paving for doing a very good job on the road project recently completed in her neighborhood. Supervisor Larson thanked Cory Buske and Steve Kearney for their efforts in making sure this road project was successfully completed.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 4-0 at 7:10pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for July 8, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, Plan Commissioner Cheryl Larson, Val Locker, Kelten Kelly, Adam Siegelstein, John Drury, Michael Allen, Todd Montevideo, Dean Hermsdorf, Josh Hermsdorf, Emma Hermsdorf, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Conditional Use Permit for Solar Farm on Meier Road:** Supervisor Young reported that the Public Hearing for this CUP took place at the Plan Commission meeting earlier this evening. He said the energy companies provided a presentation, and answered questions from those present. Josh Hermsdorf also provided the family's perspective on this project, since it is being done on their farm. After the hearing was over, the Plan Commission unanimously recommended the Town Board approve the CUP as presented.

Supervisor Larson made a motion to unconditionally approve the CUP for parcel 0710-241-9000-6 as presented, which allows for the building and operation of a utility scale solar power production plant. Supervisor Teuscher seconded the motion and it passed 5-0.

**2b. Rental of Town Parks to businesses:** Supervisor Young said this issue was on the Plan Commission agenda for their meeting earlier this evening. He reported Plan Commission members had mixed feelings about allowing this. The people who had contacted the Town Office about this possibility were not present at the meeting, so they couldn't provide answers to some of the questions the Plan Commission had; no action was taken.

The Town Board took no action.

**2c. Improvements to Town Parks:** Cory Buske expressed his support for having the two basketball poles/hoops replaced in Thurber Park and for chip sealing all three basketball courts – one in each park, at a total cost of \$4400. Supervisor Young said the Plan Commission unanimously recommended approval of this proposal at their meeting earlier this evening.

Supervisor Young made a motion to have the Town purchase and install two new basketball poles/hoops for Thurber Park, and to have all three basketball courts chip sealed, as recommended by staff. The motion was seconded by Supervisor Schroeder, and it passed 5-0.

**2d. 2<sup>nd</sup> Quarter Treasurer's Report:** Thanks to some unexpected revenue in the first half of the year, the Town has collected about \$16,000 more than expected. Expenses are less than anticipated by about \$13,000. However, Mike Wolf reported that it's likely the Town will finish in the red by year end, as a result of much lower than expected room tax collections, and lower than expected returns on the Town's investments – both a result of the economic downturn due to the COVID-19 pandemic.



**3a. Approval of June 24, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the June 24, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 4-0. Supervisor Schroeder abstained.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 5-0.

**4. Public Comment:** None.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Teuscher. The motion passed 5-0 at 6:42pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for July 22, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Schroeder and Supervisor Young. Supervisor Larson and Supervisor Teuscher were excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. 2020 Clean Sweep:** Mike Wolf indicated that Supervisor Teuscher said he would be inclined to move forward with this year's event, and Supervisor Larson said he would like to see it happen this year unless the pandemic gets worse. Town Staff recommended postponement of the Clean Sweep event until next year, due to COVID-19.

Supervisor Young said he would like to see the Town proceed with the event. Supervisor Schroeder expressed her concern about spreading the virus, and that if any of the three Town employees got the virus it could have serious consequences to Town operations. Chair Bristol said the event is a nice benefit to Town residents, but wasn't something that was necessary to do this year. He also said there is financial uncertainty for the Town as a result of COVID-19, and not holding the event would save the Town money.

Chair Bristol made a motion to postpone the Clean Sweep in April Hill Park until Saturday, May 1, 2021. Supervisor Schroeder seconded the motion and it passed 2-1, with Supervisor Young voting in opposition.

Supervisor Young asked Mike Wolf if notification of the cancellation would go to April Hill residents. Mike said the August 29 date was tentative, and not a date that had been widely advertised. The Town website will indicate the Town Board's decision, and will include the date of next year's event.

**2b. Storm water issue in Gallagher Plat:** Cory Buske and Mike Wolf reported to the Board that last week we became aware of serious problems with storm water infrastructure near the railroad tracks in the Gallagher Plat subdivision. The infrastructure has failed, and needs to be repaired. Cory said the fact the issue is in and around the railroad tracks presents its own set of issues – including liability, insurance, oversight, etc. Mike said the cost to repair this could be in the \$50,000 to \$55,000 range, but we have little choice other than to proceed.

Chair Bristol made a motion to make the funds in the Road/Stormwater Outlay Fund available to pay for this repair. Supervisor Young seconded the motion and it passed 3-0.

**2c. Storm water issue along Meadowview Road:** Cory Buske and Mike Wolf explained the storm water problem on the north side of Meadowview along David Wood's property. The situation is complex, and involves the City of Fitchburg, Capital Underground, the Town of Dunn, the Town of Blooming Grove, and David Wood. Currently we're waiting on a proposal/cost from Capital Underground. The end game is to have proper drainage along the north side of Meadowview. Depending on the plan and cost, this may need to come back to the Board at a future meeting.





**3a. Approval of July 8, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the July 8, 2020 Town Board meeting as presented. Supervisor Schroeder seconded the motion and it passed 3-0.

**3b. Approval of Vouchers:** Supervisor Schroeder made a motion to approve the vouchers as presented. Supervisor Young seconded the motion and it passed 3-0.

**4. Public Comment:** Supervisor Young thanked Cory and Mike for working effectively with surrounding Towns, which results in a benefit to Blooming Grove and its residents.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 3-0 at 6:55pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for August 12, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Schroeder, Supervisor Teuscher, and Supervisor Young. Supervisor Larson was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Selection of bid/contractor for Bruns Avenue road project:** Three bids were received -- from Payne & Dolan, Tri-County Paving, and Wolf Paving. Wolf Paving had the low bid, and Town staff has recommended approval of that bid. It was noted that TRI funds, in the amount of \$14,249.63, will be used to help pay for this project.

Supervisor Young made a motion to approve the bid from Wolf Paving in the amount of \$48,870.00 as presented. Supervisor Teuscher seconded the motion and it passed 4-0.

**3a. Approval of July 22, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the July 22, 2020 Town Board meeting as presented. Supervisor Schroeder seconded the motion and it passed 3-0, with Supervisor Teuscher abstaining.

**3b. Approval of Vouchers:** Supervisor Schroeder made a motion to approve the vouchers as presented. Supervisor Teuscher seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers said that someone is dumping garbage in the right-of-way next to her property – three times in the last couple of weeks. She asked the Town to consider putting up a camera so as to catch those responsible.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 4-0 at 6:37pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for August 26, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder and Supervisor Young. Supervisor Teuscher was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Revision of Town's Nuisance Ordinance:** Mike Wolf explained that the current ordinance allows for citations to be issued, but doesn't allow for any way for the Town to mitigate the nuisance if the owner doesn't. The Board instructed Mike to contact the Town attorney to see if the ordinance can be amended in such a manner.

**2b. New Fee Schedule for Building Permits from SafeBuilt:** The proposed fee schedule has increases that range from 70% to 300%, though it was pointed out that the current fee schedule hasn't changed since 2009. The Board took no action.

**2c. New Contract or Contractor for Building Inspection Services:** The Board asked Mike Wolf to reach out to General Engineering for a proposal. Mike said that SafeBuilt was already planning on submitting a new contract to the Town for its review / approval. The goal is to review the proposals from SafeBuilt and General Engineering to see if one is the right fit for Blooming Grove.

**3a. Approval of August 12, 2020 Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the August 12, 2020 Town Board meeting as presented. Supervisor Young seconded the motion and it passed 3-0, with Supervisor Larson abstaining.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers suggested a new park bench in Thurber Park would be a welcome addition.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 4-0 at 6:43pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for September 9, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder and Supervisor Teuscher. Supervisor Young was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Town Attorney Chris Hughes, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Building Inspection proposal from General Engineering:** The Board was presented with the contract and fee schedule from General Engineering. No action was taken.

**2b. Building Inspection proposal from SafeBuilt:** The Board was presented with the revised fee schedule from SafeBuilt. The revised fee schedule shows an overall reduction in costs compared to the fee schedule provided by SafeBuilt last month. No action was taken.

**3a. Approval of August 26, 2020 Meeting Minutes:** Chair Bristol made a motion to approve the minutes of the August 26, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 3-0, with Supervisor Teuscher abstaining.

**3b. Approval of Vouchers:** Supervisor Teuscher made a motion to approve the vouchers as presented. Supervisor Larson seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers reported the Dean House was holding a yard sale this upcoming weekend to raise funds for their back porch remodel.

**2e. Selection of Contractor for Building Inspections:** No action taken.

**2c. Closed Session:** Chair Bristol made a motion to go into Closed Session, pursuant to State Statute 19.85(1)(e) for the purpose of deliberating the amendment of the Town of Blooming Grove and City of Madison Cooperative Plan in order to allow for an alternate means to develop the Cooperative Development Property as defined in the Plan, because competitive and bargaining reasons require a closed session. Supervisor Larson seconded the motion and a roll call vote ensued: Supervisor Teuscher – aye; Supervisor Larson – aye; Chair Bristol – aye; Supervisor Schroeder – aye. The motion passed 4-0 at 6:37pm.

**2d. Open Session:** Chair Bristol made a motion to return to open session. Supervisor Larson seconded the motion and it passed 4-0 at 6:49pm.

**2f. Town Resolution 2020-03:** Chair Bristol made a motion to approve Town Resolution 2020-03, authorizing the Town to amend the Cooperative Plan with the City of Madison in order to allow an alternate procedure for the development of the Cooperative Development Property (i.e., the Voit farm on Milwaukee Street). The motion was seconded by Supervisor Teuscher, and it passed 4-0.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Teuscher. The motion passed 4-0 at 6:50pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator





## **Town of Blooming Grove Resolution 2020-03**

**Acknowledgement the Town will participate in negotiations to amend the Town of Blooming Grove and City of Madison Cooperative Plan, for the purpose of allowing for an alternate means of development of the “Cooperative Development Property” as defined in the Cooperative Plan.**

**WHEREAS**, on June 21, 2006, the City of Madison (the “City”) and the Town of Blooming Grove (the “Town”) entered into the “Town of Blooming Grove and City of Madison Cooperative Plan under Section 66.0307, Wisconsin Statutes” (the “Cooperative Plan”), which Cooperative Plan was approved by the Department of Administration, as required by Wis. Stat. Sec. 66.0307(5), on October 3, 2006; and,

**WHEREAS**, under the terms of the Cooperative Plan, the Town will dissolve at 11:59 p.m. on October 31, 2027 and all territory remaining in the Town at that time will attach to the City while the City takes over all jurisdiction and responsibility over the dissolved Town's territory (the “Final Attachment”); and,

**WHEREAS**, during the period between October 3, 2006 and October 31, 2027, the development of Town territory, including connections to City services and the attachment of Town territory to the City, is subject to the terms set forth in the Cooperative Plan; and,

**WHEREAS**, the Cooperative Plan identified a specific 70-acre area north of Milwaukee Street and along and including the East Branch of Starkweather Creek as the “Cooperative Development Property”, with the intent being that this property, as depicted in the attached Exhibit A, would be developed in a joint manner by the Town and the City, with the City-approved development initially occurring in the Town, with City services, and eventually transitioning into the City; and,

**WHEREAS**, due to various reasons and contrary to the original expectations of the City, the Town and the property owners, the Cooperative Development Property has not yet redeveloped and the provisions in the Cooperative Plan pertaining to the Cooperative Development Property significantly restrict the development potential of the Cooperative Development Property by impacting its marketability, eliminating the potential of TIF funding of public improvements, and adding complexity to any development review; and,

**WHEREAS**, the owners of the Cooperative Development Property would like the City and the Town to allow for an alternate procedure to redevelop the property and are supportive of amending the Cooperative Plan to allow this; and,

**WHEREAS**, it is in the City and the Town's interests to amend the Cooperative Plan to allow for an alternate procedure for the redevelopment of the Cooperative Development Property so that this parcel may potentially be redeveloped prior to Final Attachment in 2027.



**NOW THEREFORE, BE IT HEREBY RESOLVED**, that the Town Board of the Town of Blooming Grove authorizes the Town's participation in the preparation of an amendment to the Cooperative Plan that would allow for an alternate procedure for the redevelopment of the Cooperative Development Property as provided for by Wis. Stat. § 66.0307(8).

**BE IT FURTHER RESOLVED**, that Town staff are directed to follow all necessary procedures for amending the Cooperative Plan as set forth in Wis. Stat. § 66.0307.

This Resolution was adopted by a vote of 4 in favor, 0 opposed, and 0 not voting, on this 9<sup>th</sup> day of September, 2020.

  
\_\_\_\_\_  
Ron Bristol, Town Chair

9/9/20  
\_\_\_\_\_  
Date

**ATTESTED BY:**

  
\_\_\_\_\_  
Michael Wolf, Town Clerk/Treasurer

9/9/2020  
\_\_\_\_\_  
Date

Attachments: Exhibit A – Map of Cooperative Development Property



## **Blooming Grove Town Board Meeting Minutes for September 23, 2020**

Supervisor Larson called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Schroeder and Supervisor Teuscher. Chair Bristol and Supervisor Young were excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Abbey Bailey, and Deborah Sellers.

The pledge of allegiance was recited. Supervisor Larson asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Amendment to liquor license at Jerry's Place:** Owner Abbey Bailey was in attendance, asking the Board to consider her amendment which would allow alcohol to be consumed in a portion of the parking lot. This is being requested due to Dane County restrictions on businesses as a result of the pandemic. Abbey said the bar can only accommodate between 6 and 8 customers with the current restrictions in place, and that is not enough to keep the bar open.

Board members pointed out that the bar is in the middle of a residential neighborhood, and some of the neighbors have contacted the Town in the past few days opposing this amendment.

Issues identified include crowd noise, unruly behavior of patrons, parking, oversight of customers in the parking lot, fencing, amplified music, health and safety precautions, and modified closing times. Abbey said she is willing to work with the Board to come up with a solution.

After considerable and thoughtful discussion among those present, Supervisor Teuscher said he would like to see a more detailed plan before making a decision. Those present agreed to have a detailed plan presented to the Town Board for their consideration at a special Town Board meeting to be held on Monday, September 28 at 6:30pm.

**2b. Change dates of Town Board meetings:** Supervisor Schroeder made a motion to move the November 25 Board meeting to December 2, and move the December 9 meeting to December 16. Supervisor Teuscher seconded the motion, and it passed 3-0.

**3a. Approval of September 9, 2020 Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the September 9, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 3-0.

**3b. Approval of Vouchers:** Supervisor Teuscher made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 3-0.

**4. Public Comment:** None.

**2c. Closed Session:** Supervisor Larson made a motion to go into Closed Session, pursuant to State Statute 19.85(1)(e) for the purpose of deliberating the amendment of the Town of Blooming Grove and City of Madison Cooperative Plan in order to allow for an alternate means to develop the Cooperative Development Property as defined in the Plan, because competitive and bargaining reasons require a closed session, and pursuant to State Statute 19.85(1)(b) for



the purpose of deliberations and/or decisions pertaining to job performance and/or compensation changes for public employees. Supervisor Schroeder seconded the motion and a roll call vote ensued: Supervisor Teuscher – aye; Supervisor Larson – aye; Supervisor Schroeder – aye. The motion passed 3-0 at 7:20pm.

**2d. Open Session:** Supervisor Larson made a motion to return to open session. Supervisor Teuscher seconded the motion and it passed 3-0 at 7:40pm.

**5. Adjournment:** Supervisor Larson made a motion to adjourn the meeting, and it was seconded by Supervisor Schroeder. The motion passed 3-0 at 7:40pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator





## **Blooming Grove Town Board Meeting Minutes for September 28, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher, and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Abbey Bailey.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Amendment to the liquor license at Jerry's Place:** Owner Abbey Bailey put forth a detailed plan for reopening, which includes outdoor seating. The plan (attached) has restrictions and conditions which are intended to minimize noise and other potential disruptions to the neighborhood.

Supervisors expressed their concerns about noise, having enough staff to monitor the outside seating, the volume of music, where the fenced-in area would be, parking, and what would happen if it rains. Abbey said the plan addresses these concerns, although as of now there is no specific plan to deal with inclement weather. She is uncertain if or how the bar would remain open in the winter months.

Supervisors noted that if the plan is approved but not adhered to, revocation of the amendment is within the Town's authority.

Supervisor Larson made a motion to approve the amendment to Jerry's Place's liquor license which will allow consumption of alcohol in the parking lot, conditional upon the plan submitted, effective until November 30, 2020 and with the understanding this amendment will be reviewed at the Town Board's November 11, 2020 meeting. Supervisor Young seconded the motion and it passed 5-0.

Mike Wolf said the amendment approval and list of conditions will be sent to neighbors of the bar, as well as to the Dane County Sheriff's Department.

**3. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 5-0 at 6:55pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



# Jerry's Place Re-Opening Plan for Accommodating COVID Restrictions

9/28/2020

## Outdoor Space

- Enclosed space that is 5-6' tall with one opening to the parking space
- Entrance will be visible by the bartender
- Tables will be spaced appropriately to meet 6' spacing standards
- Individuals sitting together will be from the same family/ group

## Indoor space

- Individuals will be permitted to use the restrooms inside
- Individuals will be permitted to come inside to order drinks to take to the enclosed outdoor space
- Individuals will be permitted to sit inside and consume drinks while sitting at and actively playing machines that are spaced 6' apart (maximum of 5 patrons)
- Individuals will only be served/ be permitted to use restrooms facilities if they are wearing a face covering that covers their nose and mouth
- Individuals will only be permitted to play machines in the facility if they are wearing a face covering that covers their nose and mouth when not actively drinking/ consuming food
- Individuals will not be allowed to sit and only drink inside the facility
- Individuals will be required to follow face-covering policies (with the exception of medical/ disability excuses)

## Hours of Operation

- Sunday-Thursday: Serving beginning at 11:00am, last call at 9:30pm
- Friday & Saturday: Serving beginning at 11:00am, last call at 10:00pm
- Carry-out only sales will be permitted until 12:00am

## Noise Concerns:

- Sunday-Thursday: Outdoor music will be stopped at 8:00pm, capacity will be limited by 1/2
- Friday & Saturday: Outdoor music will be stopped by 10:00pm, capacity will be limited by 1/2
- If there are any complaints, they will be addressed by either stopping music, removing louder patrons, or calling last-call if necessary

## Safety Precautions

- A second staff (a staff in addition to the indoor bartender) will be outdoors from 4:00pm until all customers have left the outdoor seating after last call (no later than 30mins after last call), then second staff will go inside to assist the indoor bartender with sanitation and monitoring carry-out customers
- The outdoor seating entrance will be visible through the back door (the establishment's primarily used door, nearest to the restrooms)
- The outdoor seating space is completely visible to the bartender

## Sanitary Precautions

- Staff will follow Public Health Madison & Dane County sanitation precautions for day-to-day operations
- Staff will follow Public Health Madison & Dane County face-covering policies (with the exception of medical/ disability excuses)

## Public Health Madison & Dane County (PHMDC) Procedure

- Proper signage provided by PHMDC will be posted
- A COVID-19 procedure binder (outlines provided by PHMDC) outlining the hygiene policy, cleaning policy, protective measures policy, and process for staff receipt, acknowledgment, and training of policies, will be filled and available on premises
- All employees will sign and agree to the policies outlined in the PHMDC documents



## **Blooming Grove Town Board Meeting Minutes for October 14, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, and Supervisor Teuscher. Supervisor Young was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, Plan Commission member Cheryl Larson, Town Attorney Chris Hughes, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

### **2a. Stormwater remediation plan for the ditch between Cynthia Lane and Sprecher Road:**

Supervisor Teuscher reported that the City of Madison's engineering department provided a plan for redoing the ditch such that erosion would be mitigated. Three City engineers joined the Plan Commission telephonically earlier this same evening to answer questions about the plan. The City indicated the next step would be a Memo of Understanding between the Town and the City, since this is a joint project between our two municipalities. The project could then be bid out as early as December. The Plan Commission voted unanimously to recommend the Town Board support this plan as presented.

Supervisor Teuscher made a motion to approve the project plan as presented, and it was seconded by Supervisor Schroeder. The motion passed 4-0.

**2b. Revision of Town Ordinance 6.02:** Mike Wolf reported the State of Wisconsin is requiring the Town update its ordinance (pertaining to building codes) so that it reflects current state statutes.

Chair Bristol made a motion to approve Town Ordinance 6.02 as presented. Supervisor Larson seconded the motion and it passed 4-0.

**2c. New Contract with SafeBuilt for building permits and inspections:** Mike Wolf said this contract codifies the service that SafeBuilt has been providing the Town for over 20 years; there should be no change to how the Town is being served. Chair Bristol made a motion to approve the new contract as submitted. Supervisor Schroeder seconded the motion and it passed 4-0.

**2d. New Fee Schedule for building permits and inspections:** Supervisor Schroeder made a motion to approve the new fee schedule as presented. Supervisor Larson seconded the motion, and it passed 4-0.

**2e. 2020 Budget Amendment:** Mike Wolf said the Town included \$30,000 in its stormwater operational account in the 2020 budget, but it's become clear that money won't get spent this year. By moving this money into the outlay account, it can be used next year – or any subsequent year – for the same purpose.

Supervisor Larson made a motion to move \$30,000 from the Town's stormwater operational account into the Town's Road / Stormwater Outlay Account. The motion was seconded by Supervisor Teuscher, and passed 4-0.



**2f. Town Resolution 2020-04, to amend the Cooperative Plan:** Chris Hughes explained that this resolution and accompanying attachment (which includes the amendment language) will allow the City and Town to come up with a different plan for the Voit property. The language for the Voit property in the original Plan was done more than 15 years ago, and the situation with regard to the City, Town and the owners of the property has changed. The ability for the City and Town to come up with a different plan for the property could positively impact all concerned parties. Chris said this will be on the agenda for formal approval at the Town Board's November 11 meeting.

**3a. Approval of September 23, 2020 Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the September 23, 2020 Town Board meeting as presented. Supervisor Larson seconded the motion and it passed 3-0; Chair Bristol abstained.

**3b. Approval of September 28, 2020 Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the September 28, 2020 Town Board meeting as presented. Chair Bristol seconded the motion and it passed 4-0.

**3c. Approval of Vouchers:** Chair Bristol made a motion to approve the vouchers as presented. Supervisor Larson seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers suggested the Town place barrels of sand in her neighborhood.

**2g. Closed Session:** Supervisor Schroeder made a motion to go into Closed Session, pursuant to State Statute 19.85(1)(e) to deliberate an intergovernmental agreement with the City of Madison related to the early attachment of the Cooperative Development Property (i.e., the Voit farm on Milwaukee Street). Supervisor Teuscher seconded the motion and a roll call vote was taken: Supervisor Teuscher – aye; Supervisor Larson – aye; Chair Bristol – aye; Supervisor Schroeder – aye. The motion passed 4-0 at 6:44pm.

**2h. Open Session:** Chair Bristol made a motion to return to open session. It was seconded by Supervisor Larson, and passed 4-0 at 6:55pm.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 6:55pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator





# TOWN OF BLOOMING GROVE FEE SCHEDULE

EXHIBIT C:

Residential 1 & 2 Family	Fee	Minimum
New Dwelling/Addition	\$.16 per sq ft all floor area	\$100.00
Erosion Control	\$130.00 (New) \$85.00 (Addition)	
Remodel	\$9.10 per thousand of valuation	\$65.00
Accessory Structure (greater than 200 sq ft)	\$.16 per sq ft all areas	\$65.00
Occupancy Permit	\$55.00 per dwelling unit	
Temporary Occupancy Permit	\$50.00	
Pool (separate elec. Permit required)	62	
Early Start (footings and foundations)	62	
<b>Plumbing</b>		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$50.00 base plus \$.05 per sq ft all areas	\$62.00
Replacement & Misc Items		\$62.00
<b>Electrical</b>		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$50.00 base plus \$.05 per sq ft all areas	\$62.00
Replacement & Misc Items		\$62.00
<b>HVAC</b>		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$50.00 base plus \$.05 per sq ft all areas	\$62.00
Replacement & Misc Items		\$62.00
Razing	\$.05 per sq ft all areas	\$62.00
Other		\$62.00
<b>Commercial</b>		
		<b>Fee</b>
		<b>Minimum</b>
<b>New Structure/Addition</b>		
Multi-Family (3+ family), Motel, CBRF, Daycare, Merchant, Restaurant, Tavern, Hall, Church, Office	\$.17 per sq ft	\$130.00
School, Institution, Hospital, Vehicle/Sm Engine Repair, Parking, Storage, Auto Body	\$.17 per sq ft	\$130.00
Manufacturing and Industrial - office area, follow Office fees	\$.17 per sq ft	\$130.00
Warehouse, Mini Warehouse, Bldg Shells* for Multi-Tenant Bldg-Office area use office fees	\$.12 per sq ft	\$130.00
Build Out* - See new structure fees above		
Special Occupancies (Outdoor Pools, Towers, Tents, etc.)	.13	\$130.00
Erosion Control	\$260.00 for 1st acre plus \$125.00/acre or portion thereof	
Remodel/Reroof/Residing	\$10.40 per thousand of valuation	\$98.00
Occupancy/Temp Occupancy, Change of Use	\$215.00 per unit	
<b>Plumbing</b>		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$59.00 base fee plus \$.06 per sq ft, all areas	\$62.00
Replacement & Misc Items		\$62.00
<b>Electrical</b>		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$59.00 base fee plus \$.06 per sq ft, all areas	\$62.00
Replacement & Misc Items		\$62.00
<b>HVAC</b>		
New Bldg/Addition/Alteration (For alterations use sq ft of alteration area)	\$59.00 base fee plus \$.06 per sq ft, all areas	\$62.00
Replacement & Misc Items		\$62.00
<b>Commercial Plan Review - Certified Municipality per SPS 302.31</b>		
Early Start Permit	\$280.00 (footings & foundations per SPS 361.32)	
Razing Fee	\$.7 per sq ft of floor area	\$62.00
Other		\$62.00
<b>Agricultural Buildings</b>		
		<b>Fee</b>
		<b>Minimum</b>
New Structure/Addition/Remodel	\$.05 per sq ft all floor area	\$40.00
Electrical Service	\$70.00	
<b>Miscellaneous</b>		
		<b>Fee</b>
		<b>Minimum</b>
Re-inspection Fee - each occurrence	\$62.00	
Failure to Call for Inspection - each occurrence	\$70.00	
Double Fees are due if work is started before the permit is issued.		
Permit Renewal - 50% of the permit fee based on the current fee schedule, but not less than the minimum fee.		
State Seal Fee	\$65.00*	

\* State Seal Fee is not split with SAFE BUILT. Any amount over the actual cost of the seal is retained by the Town as an Administrative fee.



## **Blooming Grove Town Board Meeting Minutes for October 28, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher, and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Public Works Supervisor Cory Buske, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. 2020-21 Operator's License:** Chair Bristol made a motion to approve the 2020-21 Operator's License for Eric Blossom. The motion was seconded by Supervisor Young, and passed 5-0.

**3a. Approval of October 14, 2020 Meeting Minutes:** Supervisor Young pointed out an error in the minutes which had implied he was in attendance at the October 14 meeting, which he wasn't. Chair Bristol made a motion to approve the minutes of the October 14, 2020 Town Board meeting as amended. Supervisor Schroeder seconded the motion and it passed 4-0, with Supervisor Young abstaining.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Teuscher seconded the motion and it passed 5-0.

**4. Public Comment:** Deborah Sellers suggested the Town consider putting another park bench in Thurber Park.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 6:34pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



**Blooming Grove Town Board Minutes for the  
working budget meeting held on October 28, 2020**

Chair Bristol called the meeting to order at 6:35pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf and Public Works Supervisor Cory Buske.

Mike Wolf acknowledged the meeting had been properly posted.

**2a. Review of the Town's 2021 Budget:** The Board reviewed the proposed 2021 budget. General questions were asked, and answered. No formal action was taken. It was noted that the proposed budget includes a 0.5% reduction in the Town's levy.

Mike Wolf said he will post agendas for the Town's Annual Budget meetings before the end of this week. Those meetings will take place at 6:30pm on Monday, November 16. The proposed budget will be available to anyone as of tomorrow.

**3. Adjournment:** Supervisor Larson made a motion to adjourn the meeting, and it was seconded by Chair Bristol. The motion passed 5-0 at 6:56pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for November 11, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Schroeder, Supervisor Teuscher, and Supervisor Young. Supervisor Larson was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, Abbey Bailey, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Town Resolution 2020-04:** Chair Bristol made a motion to approve Town Resolution 2020-04 as presented, to amend the Cooperative Boundary Plan with the City of Madison, specifically with regard to the development of the Cooperative Development Property (i.e., the Voit farm). The motion was seconded by Supervisor Teuscher and passed 4-0.

**2b. Town Resolution 2020-05:** Chair Bristol made a motion to approve Town Resolution 2020-05 as presented, to approve an intergovernmental agreement with the City of Madison regarding development of the Cooperative Development Property (i.e., the Voit farm). Supervisor Young seconded the motion and it passed 4-0.

**2c. Extending the liquor license in the parking lot at Jerry's Place:** Abbey Bailey said she knows of no complaints with regard to the outdoor service. Mike Wolf said the Town hasn't received any either. Chair Bristol pointed out the Town did receive a written concern about the number of people inside the building, and how that might be spreading the virus. Supervisor Teuscher suggested that a concern of that nature should be directed to Dane County Public Health. Mike Wolf pointed out that any snow that falls on the lot must not be pushed into the street, and Abbey said they have a place for that on the adjoining lot – which she owns.

Supervisor Teuscher made a motion to continue to allow outdoor service with the current conditions/restrictions through March 31, 2021, and that the Town Board will revisit this issue at their regular meeting on February 24 – provided there aren't any new concerns prior to that time. Supervisor Young seconded the motion and it passed 4-0.

**3a. Approval of October 28, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the October 28, 2020 Town Board meeting as presented. Supervisor Teuscher seconded the motion and it passed 4-0.

**3b. Approval of October 28, 2020 working budget Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the October 28, 2020 Town Board working budget meeting as presented. Supervisor Schroeder seconded the motion and it passed 4-0.

**3c. Approval of Vouchers:** Supervisor Schroeder made a motion to approve the vouchers as presented. Supervisor Young seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers suggested the Town consider providing some gift cards to those who worked the most recent election for the Town.





Chair Bristol, and subsequently the rest of the Town Board, acknowledged and thanked Deborah Sellers for her prior service in the military – on this Veteran's Day.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Schroeder. The motion passed 4-0 at 6:45pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Town of Blooming Grove Resolution 2020-04**

Authorizing the Town to enter into an Amendment to the Town of Blooming Grove and City of Madison Cooperative Plan

**WHEREAS**, on June 21, 2006, the City of Madison (the "City") and the Town of Blooming Grove (the "Town") entered into the "Town of Blooming Grove and City of Madison Cooperative Plan under Section 66.0307, Wisconsin Statutes" (the "Cooperative Plan"), which Cooperative Plan was approved by the Department of Administration, as required by Wis. Stat. Sec. 66.0307(5), on October 3, 2006; and,

**WHEREAS**, the Cooperative Plan provides for a series of attachments of Town territory to the City during the planning period, including immediate attachments, intermediate attachment, phased attachments, and a final attachment of all territory remaining in the Town to occur at 11:59pm on October 31, 2027, at which point the Town will dissolve; and,

**WHEREAS**, the Cooperative Plan also set aside a 70-acre piece of property north of Milwaukee Street and along and including the East Branch of Starkweather Creek as the "Cooperative Development Property", which property was intended to be developed under the joint zoning and development review oversight of the City and the Town, would initially develop in the Town on City water and City sewer, and eventually transition to the City after a certain period of time passed and development occurred; and,

**WHEREAS**, the anticipated development of the Cooperative Development Property has not occurred as originally contemplated by the City and the Town in 2006 when the Cooperative Plan was entered into; and

**WHEREAS**, the property owners of the Cooperative Development Property have informed the City and the Town that the provisions in the Cooperative Plan relating to the Cooperative Development Property are adversely impacting the marketability and developability of the Cooperative Development Property and the property owners would like the ability to have an alternative means to develop the Cooperative Development Property under the Cooperative Plan; and,

**WHEREAS**, the City and the Town agree the terms in the Cooperative Plan relating to the Cooperative Development Property are no longer in the best interests of the City, the Town, and the property owners, and that it would be in the best interests of the property owners, the City, and Town to reach an alternative arrangement that would allow for the development of the Cooperative Development Property; and,

**WHEREAS**, Town Resolution 2020-03 was adopted on September 9, 2020, in which the Town Board authorized the Town to participate in the preparation of an amendment to the Cooperative Plan to allow for an alternate means of development of the Cooperative Development Property; and,



**WHEREAS**, the City and the Town have come to terms on an amendment to the Cooperative Plan (the "Amendment"), which amendment is attached hereto and the terms incorporated herein as Attachment A, that would allow the City and the Town to enter into an intergovernmental agreement to allow for the intermediate attachment of the Cooperative Development Property to the City and an alternate revenue sharing agreement with the Town, which amendment is in the City's and Town's best interests.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, that the Town Chair and Town Clerk/Treasurer are authorized to execute the Amendment, and Town officials and staff are further authorized to submit the same to the State of Wisconsin Department of Administration for approval and take additional actions to obtain such approval.

This Resolution was adopted by a vote of 4 in favor, 0 opposed, and 0 not voting, on this 11<sup>th</sup> day of November, 2020.

  
\_\_\_\_\_  
Ron Bristol, Town Chair

11/11/20  
Date

**ATTESTED BY:**

  
\_\_\_\_\_  
Michael Wolf, Town Clerk/Treasurer

11/11/20  
Date

Attachments: Attachment A – the Amendment



**AMENDMENT TO THE TOWN OF BLOOMING GROVE AND CITY OF MADISON  
COOPERATIVE PLAN UNDER SECTION 66.0307, WISCONSIN STATUTES**

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**WHEREAS**, pursuant to Wis. Stat. § 66.0307, the Town of Blooming Grove, a Wisconsin body corporate and politic (the “Town”), and the City of Madison, a Wisconsin municipal corporation (the “City”), entered into the “Town of Blooming Grove and City of Madison Cooperative Plan Under Section 66.0307, Wisconsin Statutes” (the “Cooperative Plan”), which Plan was approved on October 3, 2006, by the State of Wisconsin Department of Administration; and,

**WHEREAS**, the Cooperative Plan provides for a series of attachments of Town territory to the City during the planning period, including immediate attachments, intermediate attachments, phased attachments and a final attachment of all the territory remaining in the Town to occur at 11:59 p.m. on October 31, 2027, at which point the Town will dissolve; and,

**WHEREAS**, the Cooperative Plan also set aside a 70-acre piece of property as the “Cooperative Development Property”, which property was intended to be a development under the joint zoning and development review oversight of the City and the Town, that would initially develop in the Town on City water and City sewer, and eventually transition to the City after a certain period of time passed and development occurred; and,

**WHEREAS**, the anticipated development of the Cooperative Development Property has not occurred as originally contemplated by the City and the Town in 2006 when the Cooperative Plan was entered into; and,

**WHEREAS**, the property owners of the Cooperative Development Property have informed the City and the Town that the provisions in the Cooperative Plan relating to the Cooperative Development Property are adversely impacting the marketability and developability of the Cooperative Development Property and the property owners would like the ability to attach to the City sooner and easier than is allowed for under the Cooperative Plan; and,

**WHEREAS**, the City and the Town are in agreement that the terms in the Cooperative Development Plan relating to the Cooperative Development Property are no longer in the best interests of the City, the Town and the property owners, and that it would be in their respective best interests if the City and Town were able to reach an alternative agreement that would allow for the earlier attachment of the Cooperative Development Property to the City than provided for by the Cooperative Plan; and,

**WHEREAS**, the City and the Town have agreed to this minor amendment to the Cooperative Plan, that this proposed amendment to the Cooperative Plan is in the public interest, and that they have complied with the requirements of Wis. Stat. § 66.0307 necessary to enter into this amendment and submit the same to the Department of Administration for approval.





**NOW, THEREFORE**, the City and the Town agree that all of the other terms of the Cooperative Plan shall remain as approved by the Department of Administration, except that the Cooperative Plan is amended as follows:

Subsection G. entitled "Attachment of Cooperative Development Property" of Section 9 entitled "Attachment of Town Territory to City" is amended to add in the following:


"During the Protected Period, the City may attach the Cooperative Development Property, only in accordance with the provisions of subsection 11.C. below, by adoption of an attachment ordinance adopted by a majority of the members of the City's Common Council, and without the consent of the owners or electors of the Cooperative Development Property. At that time, the City Clerk shall provide notice of this Attachment, as required under the Procedure for Intermediate Attachments in paragraph 10.A.(2) below. Notwithstanding the foregoing, Section 11.C. of this Plan, or any other provision to the contrary in this Plan, the City and the Town may, as an alternative to the provisions contained in this Plan regarding the Cooperative Development Property, separately enter into an intergovernmental agreement under Wis. Stat. § 66.0301 allowing for the intermediate attachment of all or a portion of the Cooperative Development Property to the City under Section 10.A. and an alternative revenue sharing arrangement than would otherwise be applicable to this attachment under Sections 11.C, 16.A, or any other provisions contained in this Plan."

IN WITNESS WHEREOF, the Parties certify that this Amendment to the Town of Blooming Grove and City of Madison Cooperative Plan has been duly approved by their respective governing bodies in accordance with State and local laws, rules and regulations, and each has caused its duly authorized officers to execute this said Amendment.

FOR THE TOWN OF BLOOMING GROVE

  
\_\_\_\_\_  
Ron Bristol, Town Chair

11/11/20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michael Wolf, Town Clerk

11/11/20  
\_\_\_\_\_  
Date



FOR THE CITY OF MADISON

\_\_\_\_\_  
Satya Rhodes-Conway, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maribeth Witzel-Behl, City Clerk

\_\_\_\_\_  
Date

Countersigned:

\_\_\_\_\_  
David P. Schmiedicke, Finance Director

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
Michael Haas, City Attorney

\_\_\_\_\_  
Date

Execution of this Agreement by Madison is authorized by Resolution Enactment No. RES 20-\_\_\_\_\_, ID No. 62384, adopted by the Common Council of the City of Madison on \_\_\_\_\_, 2020.



## **Town of Blooming Grove Resolution 2020-05**

Authorizing the Town to enter into an Intermediate Attachment and Revenue Sharing Intergovernmental Agreement with the City of Madison.

**WHEREAS**, on June 21, 2006, the City of Madison (the "City") and the Town of Blooming Grove (the "Town") entered into the "Town of Blooming Grove and City of Madison Cooperative Plan under Section 66.0307, Wisconsin Statutes" (the "Cooperative Plan"), which Cooperative Plan was approved by the Department of Administration, as required by Wis. Stat. Sec. 66.0307(5), on October 3, 2006; and,

**WHEREAS**, the Cooperative Plan provides for a series of attachments of Town territory to the City during the planning period, including immediate attachments, intermediate attachment, phased attachments, and a final attachment of all territory remaining in the Town to occur at 11:59pm on October 31, 2027, at which point the Town will dissolve; and,

**WHEREAS**, the Cooperative Plan also set aside a 70-acre piece of property north of Milwaukee Street and along and including the East Branch of Starkweather Creek as the "Cooperative Development Property", which property was intended to be developed under the joint zoning and development review oversight of the City and the Town, would initially develop in the Town on City water and City sewer, and eventually transition to the City after a certain period of time passed and development occurred; and,

**WHEREAS**, the anticipated development of the Cooperative Development Property has not occurred as originally contemplated by the City and the Town in 2006 when the Cooperative Plan was entered into; and

**WHEREAS**, the property owners of the Cooperative Development Property have informed the City and the Town that the provisions in the Cooperative Plan relating to the Cooperative Development Property are adversely impacting the marketability and developability of the Cooperative Development Property and the property owners would like the ability to have an alternative means to develop the Cooperative Development Property under the Cooperative Plan; and,

**WHEREAS**, the City and the Town agree the terms in the Cooperative Plan relating to the Cooperative Development Property are no longer in the best interests of the City, the Town, and the property owners, and that it would be in the best interests of the property owners, the City, and Town to reach an alternative arrangement that would allow for the development of the Cooperative Development Property as allowed by the Cooperative Plan; and,

**WHEREAS**, the City and the Town have come to terms on an amendment to the Cooperative Plan that would allow the City and the Town to enter into an intergovernmental agreement to allow for the earlier attachment of the Cooperative Development Property to the City and an alternate revenue sharing agreement with the Town; and,



**WHEREAS**, the City and the Town have come to terms on an intergovernmental agreement (the "IGA") with a copy of the IGA attached hereto and incorporated herein as Attachment A; and,

**WHEREAS**, the IGA is in the City's and the Town's best interest.

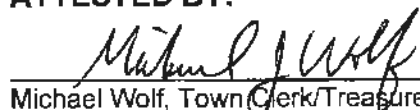
**NOW THEREFORE, BE IT HEREBY RESOLVED**, pursuant to Wisconsin Statutes, including Sec. 66.0301, the IGA is approved and the Town Chair and Town Clerk/Treasurer are authorized to execute the IGA in a format substantially in conformance with Attachment A and that is approved by the Town Chair, the Town Clerk/Treasurer, and the Town Attorney.

This Resolution was adopted by a vote of 4 in favor, 0 opposed, and 0 not voting, on this 11<sup>th</sup> day of November, 2020.

  
\_\_\_\_\_  
Ron Bristol, Town Chair

11/11/20  
\_\_\_\_\_  
Date

**ATTESTED BY:**

  
\_\_\_\_\_  
Michael Wolf, Town Clerk/Treasurer

11/11/20  
\_\_\_\_\_  
Date

Attachments: Attachment A – the Intergovernmental Agreement





**INTERMEDIATE ATTACHMENT AND REVENUE SHARING AGREEMENT FOR  
THE COOPERATIVE DEVELOPMENT PROPERTY**

Between the City of Madison and the Town of Blooming Grove

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THIS AGREEMENT, entered into by and between the City of Madison, a Wisconsin municipal corporation with offices at 210 Martin Luther King, Jr. Blvd., Madison, Wisconsin 53703 ("Madison"), and the Town of Blooming Grove, a Wisconsin body corporate and politic with offices at 1880 South Stoughton Road, Madison, Wisconsin 53716 ("Blooming Grove"), is effective as of the date by which both parties have signed hereunder.

WITNESSETH:

**WHEREAS**, pursuant to Wis. Stat. § 66.0307, the Town of Blooming Grove, a Wisconsin body corporate and politic (the "Town"), and the City of Madison, a Wisconsin municipal corporation (the "City"), entered into the "Town of Blooming Grove and City of Madison Cooperative Plan Under Section 66.0307, Wisconsin Statutes" (the "Cooperative Plan"), which Plan was approved on October 3, 2006, by the State of Wisconsin Department of Administration (the "Department"); and,

**WHEREAS**, the Cooperative Plan provides for a series of attachments of Town territory to the City, including immediate attachments, intermediate attachments, phased attachments and a final attachment of all the territory remaining in the Town to occur at 11:59 p.m. on October 31, 2027, at which point the Town will dissolve; and,

**WHEREAS**, the Cooperative Plan also set aside a 70-acre piece of property as the "Cooperative Development Property", which property was intended to be a development under the joint zoning and development review oversight of the City and the Town, that would initially develop in the Town on City water and City sewer, and eventually transition to the City after a certain period of time passed and development occurred; and,

**WHEREAS**, the City and the Town have agreed to an Amendment to the Cooperative Plan (the "Amendment") to allow for the intermediate attachment of the Cooperative Development Property and an alternative revenue sharing agreement than was otherwise contemplated by the Cooperative Plan, which amendment will be submitted to the Department for approval as required by Wis. Stat. §66.0307; and,

**WHEREAS**, in return for agreeing to approve the intermediate attachment of the Cooperative Development Property to the City following the submission of an attachment petition to the City by the owners of the Property, the City and Town agree that municipal revenue sharing of the local share of property tax revenue from the Cooperative Development Property is appropriate as set forth in this agreement; and,

**WHEREAS**, pursuant to Wis. Stat. § 66.0301, Wisconsin municipalities are authorized to enter into intergovernmental agreements; and,



**WHEREAS**, it is in the best interests of the City and the Town to enter into this Agreement.

**NOW THEREFORE**, in consideration of the mutual promises and agreements of the City and the Town, the receipt and sufficiency of which is mutually acknowledged, the parties do hereby covenant and agree as follows:

1. Purpose. The purpose of this “Intermediate Attachment and Revenue Sharing Agreement for the Cooperative Development Property” (the “Agreement”) is to set forth the terms and conditions upon which the City may attach the Cooperative Development Property to the City as allowed by the Amendment, including an alternative revenue sharing formula that would take into account the possibility that all or part of the Cooperative Development Property may be made a part of a City tax increment district.
2. Effective Date. This Agreement shall become effective upon the Department of Administration’s approval of the Amendment (“Department Approval”). For purposes of this Agreement, Department Approval shall mean the date that is 60 days from the date on which the Department of Administration approves the amendment under Sec. 66.0307(8), Wis. Stats., as long as no action to contest the validity of the Amendment has been commenced during such 60 day period. In the event Department Approval does not occur by January 1, 2022, this Agreement shall automatically terminate and be null and void.
3. Definitions. The following additional definitions shall apply to this Agreement:
  - a. Cooperative Development Property shall be the property as defined in Section 6.C. of the Cooperative Plan, and described and depicted in Exhibit C thereto. The Cooperative Development Property consists of 4 tax parcels:  
  
008/0710-042-8680-7  
008/0710-051-8251-0, 3450 Milwaukee St.  
008/0710-051-9810-6, 3490 Milwaukee St.  
008/0710-051-9860-6, 3510 Milwaukee St.
  - b. Local Tax Revenue shall mean the City share of property taxes levied against the Cooperative Development Property parcels in a given year. If any or all of the parcels are placed into a City tax increment district (a TID), then the local tax revenue in a given year shall be determined by calculating the amount of local property taxes that would have been collected against the property by the City if it wasn’t in the TID. This shall be determined by finding the product of the assessed value of the parcels and the City’s levy rate during the year in question.
4. Intermediate Attachment Approved. As authorized by Section 9.G. of the Cooperative Plan as amended, and pursuant to the terms and conditions of this Agreement, the Town approves the intermediate attachment of the Cooperative



Development Property to the City as an alternative to the procedures set forth in the Cooperative Plan. In the event the owner of the Cooperative Development Property petitions for attachment to the City as an intermediate attachment, the City shall follow the intermediate attachment procedures set forth in Sec. 10.A. of the Cooperative Plan to cause the Cooperative Development Property to attach to the City.

5. Revenue Sharing. Upon attachment of the Cooperative Development Property to the City, and through final attachment in 2027, the City agrees to make payments to the Town according to the provisions set forth in Section 6 below. Except as provided below, the City shall be solely entitled to all fees, assessments and revenues attributable to the development of the Cooperative Development Property and shall be responsible for providing all municipal services to the Cooperative Development Property. This revenue sharing agreement expires upon the dissolution of the Town under the Cooperative Plan.
6. Payment by City to Town. The intent of the Parties is that the City will pay the Town one-half of the Local Tax Revenue associated with the Cooperative Development Property. Payments to the Town shall be made as follows:
  - a. Payment if No TID. If the Cooperative Development Property, or any part thereof, is not placed in a TID, then, within thirty (30) days following the end of each quarter (March 31, June 30, September 30 and December 31), the City shall pay to the Town one-half of the Local Tax Revenue received by the City during the quarter.
  - b. Payment if TID. If any or all of the of the parcels making up the Cooperative Development Property are placed in a TID, then, within thirty (30) days following the end of each quarter (March 31, June 30, September 30 and December 31), the City shall pay to the Town one-eighth of the Local Tax Revenue associated with such parcels, which payments shall collectively equate to one-half of the Local Tax Revenue annually.
  - c. Minimum Payment. Notwithstanding the foregoing, in no event shall the City's payments to the Town under this paragraph in any year be less than the Town's Local Tax Revenue in the year of attachment.
7. Effect of City Action or Forbearance. If the City deliberately acts (or forbears to act) so as to reduce the revenues it would receive that are subject to sharing under this Agreement, then the amount due to the Town is one-half of what the City would have received (timely payments shall be assumed) if the City had not taken such deliberate action or forbearance.
8. No Third Party Beneficiary. This Agreement is intended to be solely between the City and the Town. Nothing in this Agreement accords any third party any legal or equitable rights whatsoever which may be enforced by any nonparty to this Agreement.



9. Amendment. This Agreement may be amended only by the written agreement of both of the parties hereto.
10. Enforcement. This Agreement shall be governed by the laws of the State of Wisconsin. Any act by either party in violation of this Agreement shall be remedied by the courts of the State of Wisconsin. This Agreement is intended to provide both parties with the right and standing to seek any available legal or equitable remedy to enforce or seek damages for the breach of this Agreement.
11. Binding Effect. The parties have entered into this Agreement under the authority of Wis. Stat. § 66.0301 and the Cooperative Plan as amended. The parties agree that this Agreement shall be binding upon both parties.
12. Entire Agreement. Except for the Amendment, this Agreement represents the entire integrated agreement between the parties with regards to the intermediate attachment of the Cooperative Development Property to the City and revenue sharing for the Cooperative Development Property, and supersedes all prior negotiations, representations or agreements, either written or oral dealing with attachment and revenue sharing related to the Cooperative Development Property.
13. Severability. In the event that any portion of this Agreement is invalidated or held unenforceable by a court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable. Notwithstanding anything in this Section 13 to the contrary, in the event a court of competent jurisdiction invalidated or held Section 5 or 6 to be unenforceable, the Parties shall negotiate an enforceable revenue sharing provision that provides the same financial benefit to the Town.
14. Non-Discrimination. In the performance of the services under this Agreement, the Parties agree not to discriminate against any employee or applicant for employment because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, gender identity, political beliefs or student status. The Parties further agrees not to discriminate against any subcontractor or person who offers to subcontract on this Agreement because of race, religion, color, age, disability, sex, sexual orientation, gender identity or national origin.
15. Construction. The Parties acknowledge that this Agreement is the product of negotiations between the Parties and that, prior to the execution hereof, each Party has had full and adequate opportunity to have this Agreement reviewed by, and to obtain the advice of, its own legal counsel with respect hereto. Nothing in this Agreement shall be construed more strictly for or against, any Party because that Party's attorney drafted this Agreement or any part hereof.



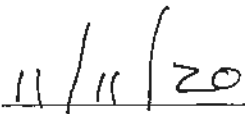


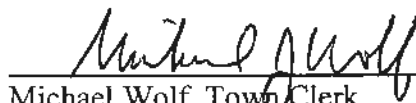
16. Counterparts; Electronic Delivery. This Agreement and any document executed in connection herewith may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute the same document. Signatures on this Agreement may be exchanged between the parties by facsimile, electronic scanned copy (.pdf) or similar technology and shall be as valid as original; and this Agreement may be converted into electronic format and signed or given effect with one or more electronic signature(s) if the electronic signature(s) meets all requirements of Wis. Stat. ch. 137 or other applicable Wisconsin or Federal law. Executed copies or counterparts of this Agreement may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Agreement, fully executed, shall be as valid as an original.

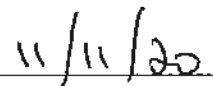
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their proper officers on the day and year written below.

FOR THE TOWN OF BLOOMING GROVE

  
\_\_\_\_\_  
Ron Bristol, Town Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michael Wolf, Town Clerk

  
\_\_\_\_\_  
Date



FOR THE CITY OF MADISON

\_\_\_\_\_  
Satya Rhodes-Conway, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maribeth Witzel-Behl, City Clerk

\_\_\_\_\_  
Date

Countersigned:

\_\_\_\_\_  
David P. Schmiedicke, Finance Director

\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
Michael Haas, City Attorney

\_\_\_\_\_  
Date

Execution of this Agreement by Madison is authorized by Resolution Enactment No. RES 20-\_\_\_\_\_, ID  
No. \_\_\_\_\_, adopted by the Common Council of the City of Madison on \_\_\_\_\_, 20\_\_\_\_\_.



## **Blooming Grove Town Board Meeting Minutes for November 16, 2020**

Chair Bristol called the meeting to order at 6:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, and Supervisor Young. Supervisor Teuscher was excused. Also in attendance was Clerk/Treasurer/Administrator Mike Wolf.

The pledge of allegiance was recited. Chair Bristol asked if the meeting notice had been properly posted, and Mike Wolf said it had been.

**2a. Open Public Hearing on 2021 Town Budget:** Chair Bristol made a motion to open the Public Hearing on the 2021 Town Budget. Supervisor Schroeder seconded the motion and it passed 4-0 at 6:31pm.

Supervisor Young brought forth a recommendation from Deborah Sellers to provide additional funding for Town parks. It was noted that additional money could be transferred into the Parks Outlay Fund at any time during the year if the Town Board is so inclined.

Mike Wolf recommended the Board decrease the expected revenue from interest by \$10,000 and increase the expected revenue from room tax by \$10,000 – based on new projections for each account. Town Board members expressed their support of this amendment.

**2b. Public Hearing Closed:** Chair Bristol made a motion to close the Public Hearing on the 2021 Town Budget. Supervisor Larson seconded the motion, and it passed 4-0 at 6:34pm.

**3. Recess:** Chair Bristol made a motion to recess the meeting in order to hold the Town Elector Meeting. The motion was seconded by Supervisor Larson and passed 4-0 at 6:34pm.

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**4. Reconvene:** Chair Bristol made a motion to reconvene the Town Board meeting. Supervisor Young seconded the motion and it passed 4-0 at 6:36pm.

**5. Adoption of the 2021 Town Budget:** Chair Bristol made a motion to adopt the 2021 Town Budget as amended. Supervisor Schroeder seconded the motion, and it passed 4-0.

**6. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 4-0 at 6:37pm.

Minutes written and submitted by  
Michael J. Wolf, Clerk/Treasurer/Administrator



## **Blooming Grove Town Elector Meeting Minutes for November 16, 2020**

Chair Bristol called the Town Elector meeting to order at 6:34pm. Other Town electors in attendance were Dean Larson, Amy Schroeder and Dave Young. Also present was Clerk/Treasurer/Administrator Mike Wolf.

Mike Wolf acknowledged the meeting was properly posted.

**2a. Approval of the 2020 Town Levy:** Dave Young made a motion to approve Town Resolution 2020-06 which establishes the 2020 Town of Blooming Grove levy at \$418,200.00. Dean Larson seconded the motion and it passed 4-0.

**3. Adjournment:** Chair Bristol made a motion to adjourn the meeting. Amy Schroeder seconded the motion and it passed 4-0 at 6:36pm.

Minutes written and submitted by  
Michael J. Wolf, Clerk/Treasurer/Administrator







1880 S. Stoughton Road Madison WI 53716  
Phone 608-223-1104 \* Fax 608-223-1106  
[www.blmgrove.com](http://www.blmgrove.com)

## Blooming Grove Town Resolution 2020-06

Adoption of the Town Tax Levy at a Special Town Meeting of the Electors

WHEREAS, s. 60.1(1)(a) of Wis. Statutes authorizes the Town Electors of a town to adopt the town tax levy at a town meeting of the electors; and

WHEREAS, a special town meeting of the electors has been called for this 16<sup>th</sup> day of November, 2020;

NOW THEREFORE the Town Electors at this special town meeting of the Town of Blooming Grove, Dane County, Wisconsin hereby approves the Town tax levy for 2020 (to be collected in 2021) at \$418,200.00.

Recorded Votes:

Aye	<u>4</u>
Nay	<u>0</u>
Abstain	<u>0</u>

Signature of Town Chair:

Attested by Town Clerk:

The Town Clerk shall properly post this resolution as required by law under s. 60.80 of Wis. Statutes within 30 days of the adoption date.



## **Blooming Grove Town Board Meeting Minutes for December 2, 2020**

Chair Bristol called the meeting to order at 5:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, and Supervisor Young. Supervisor Teuscher was excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Compensation for Election Workers:** Supervisor Larson stated he would recuse himself from this discussion and decision. Chair Bristol made a motion to approve purchasing a \$25 Kwik Trip gift card for each of the 12 individuals who worked the November 3 election for the Town. The motion was seconded by Supervisor Schroeder and passed 3-0; Supervisor Larson abstained.

**3a. Approval of November 11, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the November 11, 2020 Town Board meeting as presented. Supervisor Schroeder seconded the motion and it passed 3-0; Supervisor Larson abstained.

**3b. Approval of November 16, 2020 working budget Meeting Minutes:** Supervisor Schroeder made a motion to approve the minutes of the November 16, 2020 Town Board meeting as presented. Supervisor Young seconded the motion and it passed 4-0.

**3c. Approval of Vouchers:** Chair Bristol made a motion to approve the vouchers as presented. Supervisor Schroeder seconded the motion and it passed 4-0.

**4. Public Comment:** Deborah Sellers suggested having sand available this winter for Town residents.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Young. The motion passed 4-0 at 5:35pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for December 16, 2020**

Chair Bristol called the meeting to order at 5:30pm. Other Town Board members in attendance were Supervisor Larson, Supervisor Schroeder, Supervisor Teuscher, and Supervisor Young. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Deborah Sellers.

The pledge of allegiance was recited. Chair Bristol asked if the agenda had been properly posted, and Mike Wolf said it had been.

**2a. Revision of Town Ordinance 6.01:** Discussion ensued about the possibility of amending this ordinance so the Town can proactively mitigate a nuisance. Concerns were expressed in support of neighbors who may have to tolerate these nuisances, in addition to the potential costs associated with mitigating them.

The Town Board instructed Mike Wolf to continue moving forward with this process. It is anticipated the amended ordinance will be considered for approval at the Town Board meeting scheduled for January 13, 2021.

**3a. Approval of December 2, 2020 Meeting Minutes:** Supervisor Young made a motion to approve the minutes of the December 2, 2020 Town Board meeting as presented. Supervisor Schroeder seconded the motion and it passed 4-0; Supervisor Teuscher abstained.

**3b. Approval of Vouchers:** Supervisor Young made a motion to approve the vouchers as presented. Supervisor Teuscher seconded the motion and it passed 5-0.

**4. Public Comment:** Deborah Sellers suggested the Town clear the fire hydrants of snow at the corner of Furey and Powers, and at the corner of Thurber and N. Fair Oaks.

Chair Bristol wished everyone a happy and safe holiday.

**5. Adjournment:** Chair Bristol made a motion to adjourn the meeting, and it was seconded by Supervisor Larson. The motion passed 5-0 at 5:38pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator



## **Blooming Grove Town Board Meeting Minutes for December 31, 2020**

Supervisor Larson called the meeting to order at 1:00pm. Other Town Board members in attendance were Supervisor Schroeder and Supervisor Young. Chair Bristol and Supervisor Teuscher were excused. Also in attendance were Clerk/Treasurer/Administrator Mike Wolf, and Assistant Administrator Jay Punwar.

Supervisor Larson asked if the meeting notice was properly posted, and Mike Wolf said it had been.

**2. Approval of Vouchers:** Supervisor Schroeder made a motion to approve the vouchers as presented. Supervisor Young seconded the motion and it passed 3-0.

**3. Approval of Property Tax Refunds:** Supervisor Schroeder made a motion to approve the property tax refunds as presented. Supervisor Young seconded, and the motion passed 3-0.

**4. Adjournment:** Supervisor Larson made a motion to adjourn the meeting, and it was seconded by Supervisor Schroeder. The motion passed 3-0 at 1:01pm.

Minutes written and submitted by  
Michael J. Wolf, Town Clerk/Treasurer/Administrator

