

# Blooming Grove Parks: Rental Permit Application

version 3.5.24

A rental permit may be applied for if the number of people attending is fewer than 30, and if attendees want to make sure they have the shelter and park reserved for their group. If there will be 30 or more people in attendance at the event, a rental permit is required.

## **Indicate which Town Park you would like to reserve:**

\_\_\_\_ April Hill Park  
3587 Carncross Dr

\_\_\_\_ Severson Park  
3485 Cottontail Trail

\_\_\_\_ Thurber Park  
3325 Thurber Ave

## **Information Pertaining to ALL Blooming Grove Parks**

The permit fee is **\$50.00** for residents and **\$125.00** for non-residents. A **\$100.00** deposit is required, which will be returned upon inspection of the park contingent upon the conditions set forth below. Most folks submit two checks – one for the permit fee and one for the deposit. The Town does not accept debit or credit cards.

There are no motor vehicles of any kind allowed in the parks. There is sufficient street parking available for park use. If vehicles are found to have been parked on the grass, or driven on the grass, the entire deposit will be forfeited. If you would like to consume alcohol, you must complete and sign another form (which can be found on the Town's website); there is no additional fee for this. While the form allows the responsible consumption of alcohol, under no circumstances can it be sold in any way. All trash and recycling must be disposed of properly. There are trash cans provided; however if those cans are full, do not leave trash around the cans or pile the trash on top of an already-full trash can. If there is any trash left in the park outside the cans provided, a portion of your deposit will be forfeited. No fireworks of any kind are allowed to be used in the park; if fireworks are used your deposit will be forfeited.

Deposits will be returned only upon inspection of the park by a Blooming Grove employee. Once it is determined the park was left in proper condition, your deposit check will be returned within one week's time (or shredded if you'd prefer). If you have additional questions about renting a park, contact the office at 608-223-1104 or [bgadmin@blmgrove.com](mailto:bgadmin@blmgrove.com).

## **Information Specific to April Hill Park**

A port-a-potty is in the park during the summer for your convenience. If you encounter any issues with it, contact LRS at 608-580-0580 and ask for the rental area.

If you require the use of electricity, you must come to the town office before you use the park to pick up the key. If you do not pick up the key, you will not be able to use the electricity. Nobody is available to turn on the electricity on the weekends, so keep that in mind when renting. Also be aware that the town office is open 8:00am to 4:00pm Monday through Thursday, but only open until noon on Fridays.

The key for the electricity must be returned the following Monday (Tuesday in case of a Monday holiday) to the town office. Do not give the key to anyone else requesting it. If the key is lost, the amount to have a new key made will be withheld from the deposit.

### **Information Specific to Severson Park**

A port-a-potty is in the park during the summer for your convenience. If you encounter any issues with it, contact LRS at 608-580-0580 and ask for the rental area.

If you require the use of electricity, you must come to the town office before you use the park to pick up the key. If you do not pick up the key, you will not be able to use the electricity. Nobody is available to turn on the electricity on the weekends, so keep that in mind when renting. Also be aware that the town office is open 8:00am to 4:00pm Monday through Thursday, but only open until noon on Fridays.

The key for the electricity must be returned the following Monday (Tuesday in case Monday is a holiday) to the town office. Do not give the key to anyone else requesting it. If the key is lost, the amount to have a new key made will be withheld from the deposit.

### **Information Specific to Thurber Park**

If you would like to use the electricity at Thurber Park, it is available from inside the bathroom at the park. You must come to the town office before you use the park to pick up the key for the bathroom. Nobody is available to open the bathroom on the weekend, so be sure to pick up the key from the office. Be aware that the town office is open 8:00am to 4:00pm Monday through Thursday, but only open until noon on Fridays.

Water balloons are not allowed in the park. The sink is to be used for hand washing only. Do not flush anything down the toilet that shouldn't be. If there is a backup caused by misuse, the renter will be held responsible. Before you leave make sure the bathroom door is locked.

The key for the bathroom must be returned the following Monday (Tuesday if Monday is a holiday) to the town office. Do not give the key to anyone else requesting it. If the key is lost, the amount to have a new key made will be withheld from the deposit.

### **Renter Information**

Name of Renter: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ # of Attendees: \_\_\_\_\_

Date and hours of usage: \_\_\_\_\_

Event type: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Town Office Use Only:** The Town has received the permit application and fee, and the renter hereby has a permit for the exclusive use of the designated park shelter and park during the date/times listed above.

\_\_\_\_\_  
Town Clerk