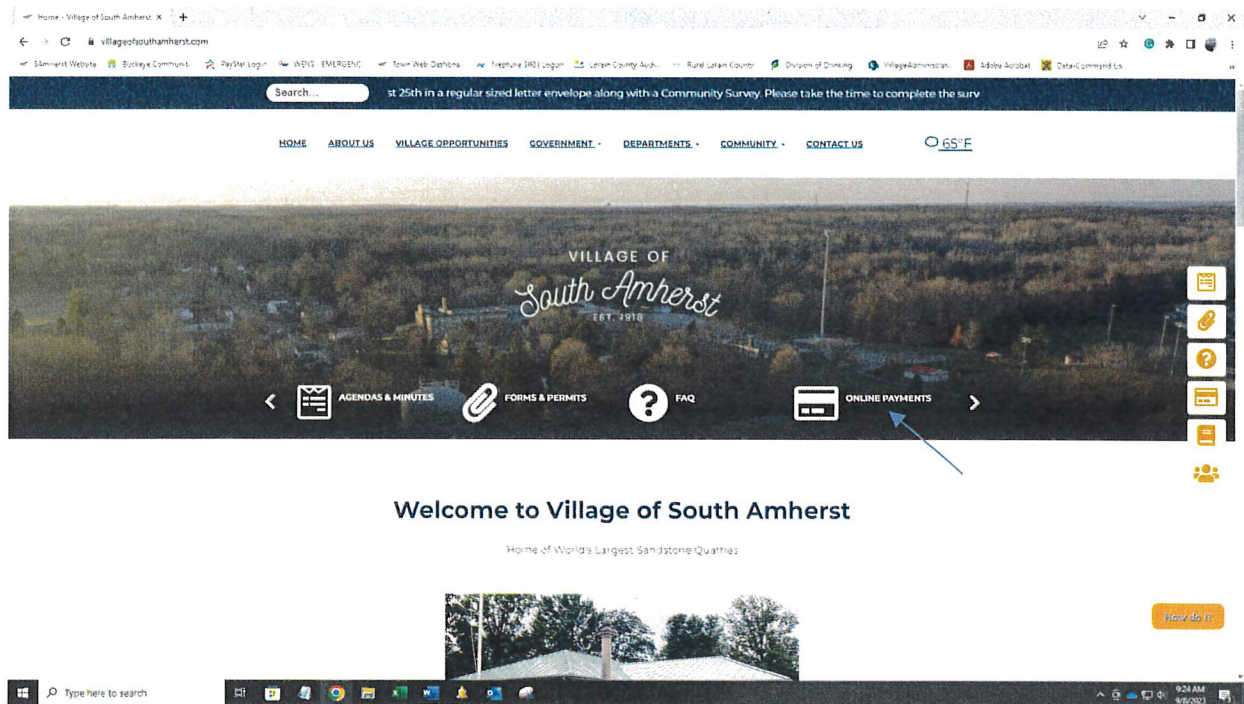
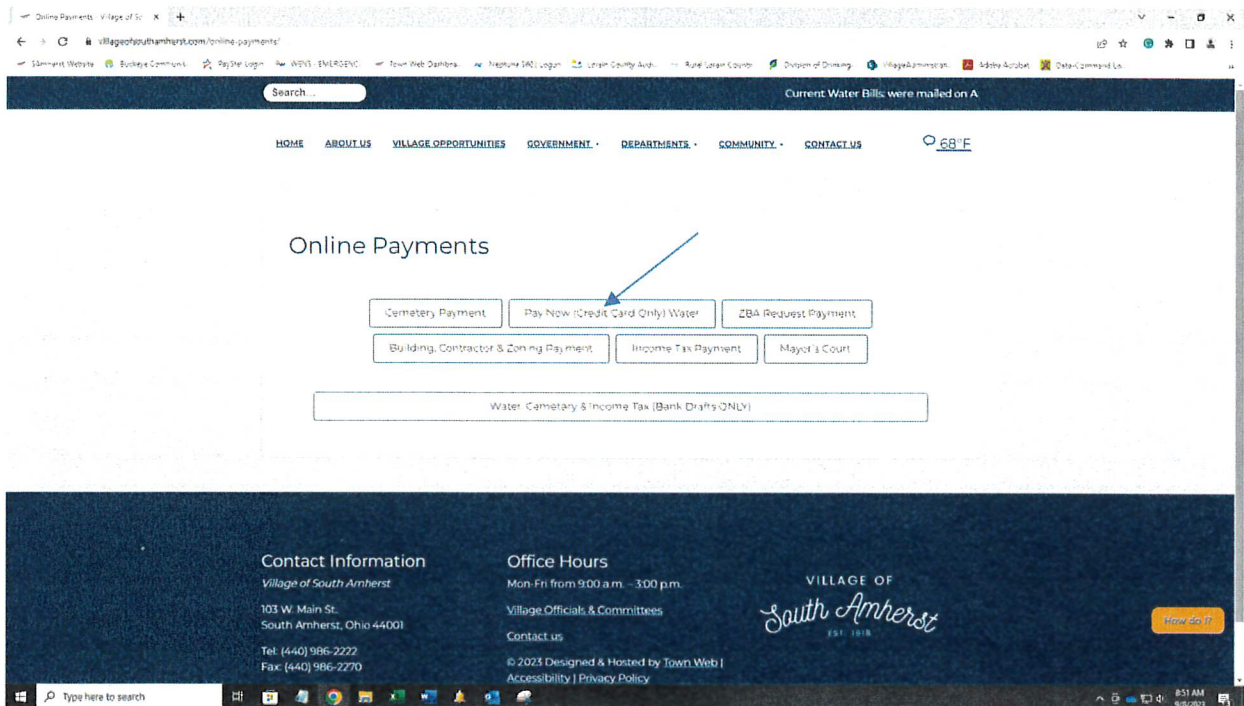


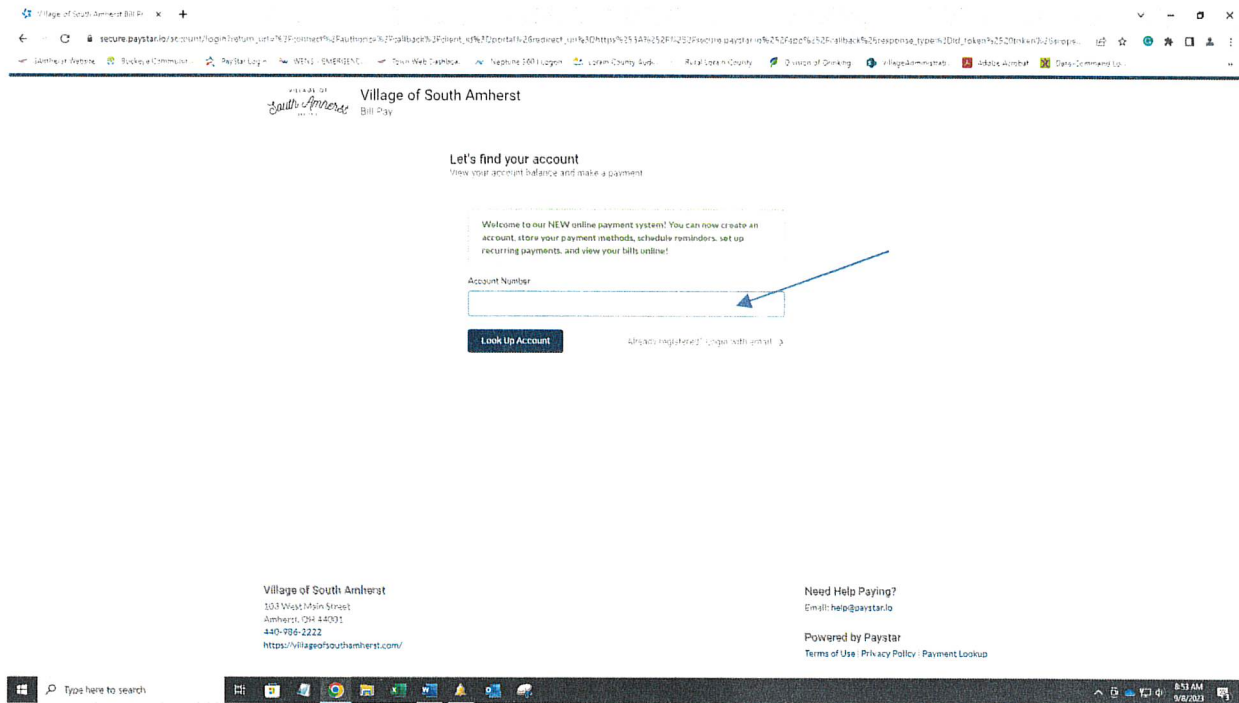
Log into villageofsouthamherst.com.
Click on online payments.



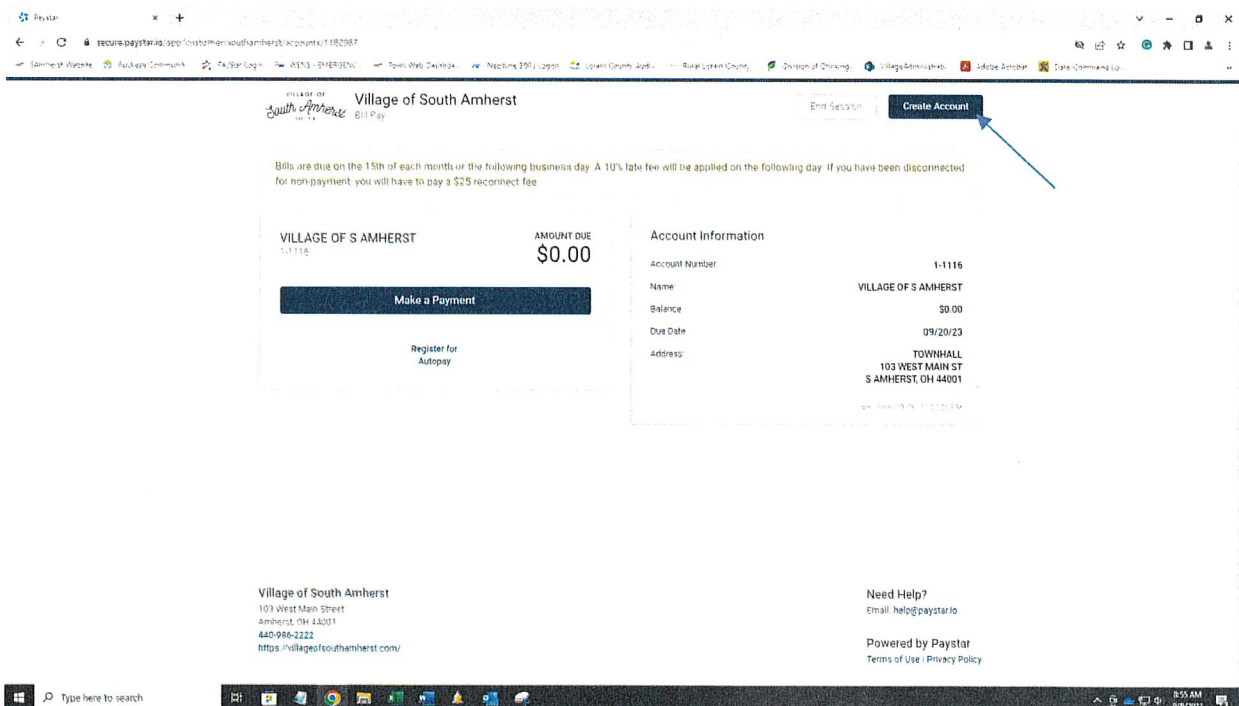
Double click on Pay Now (Credit Card Only) Water.



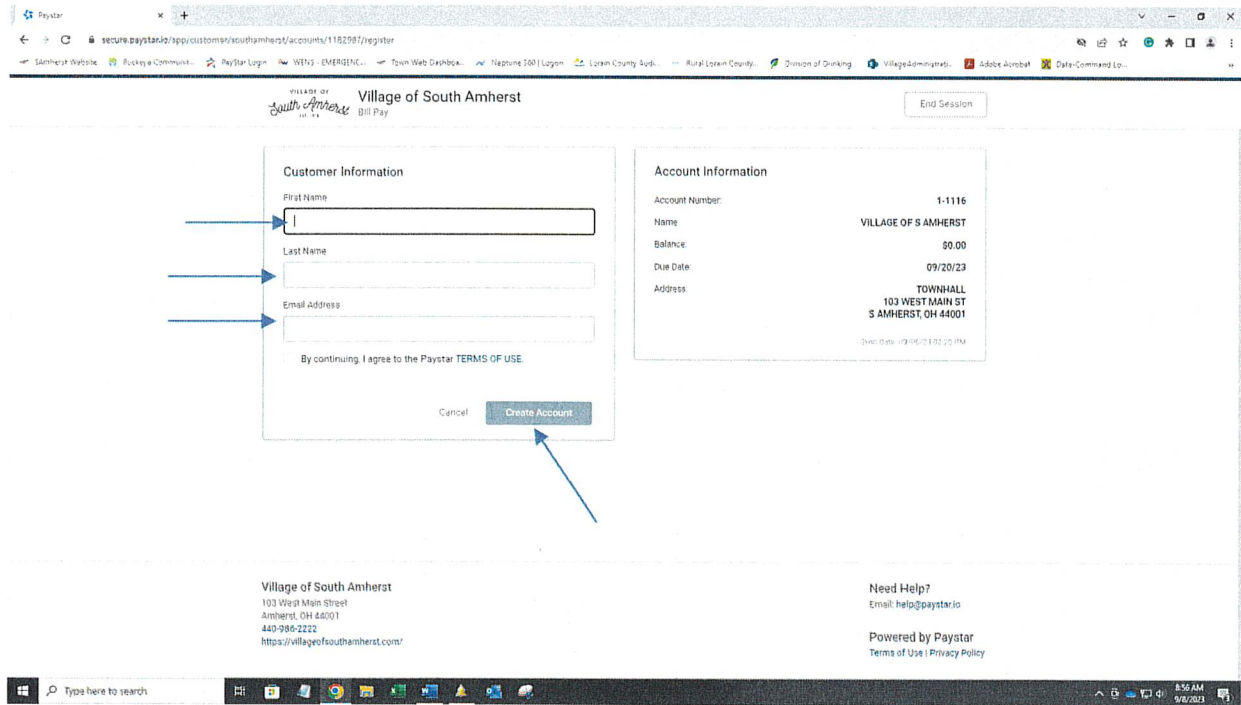
Enter your account number including the dash (example 1-1234).



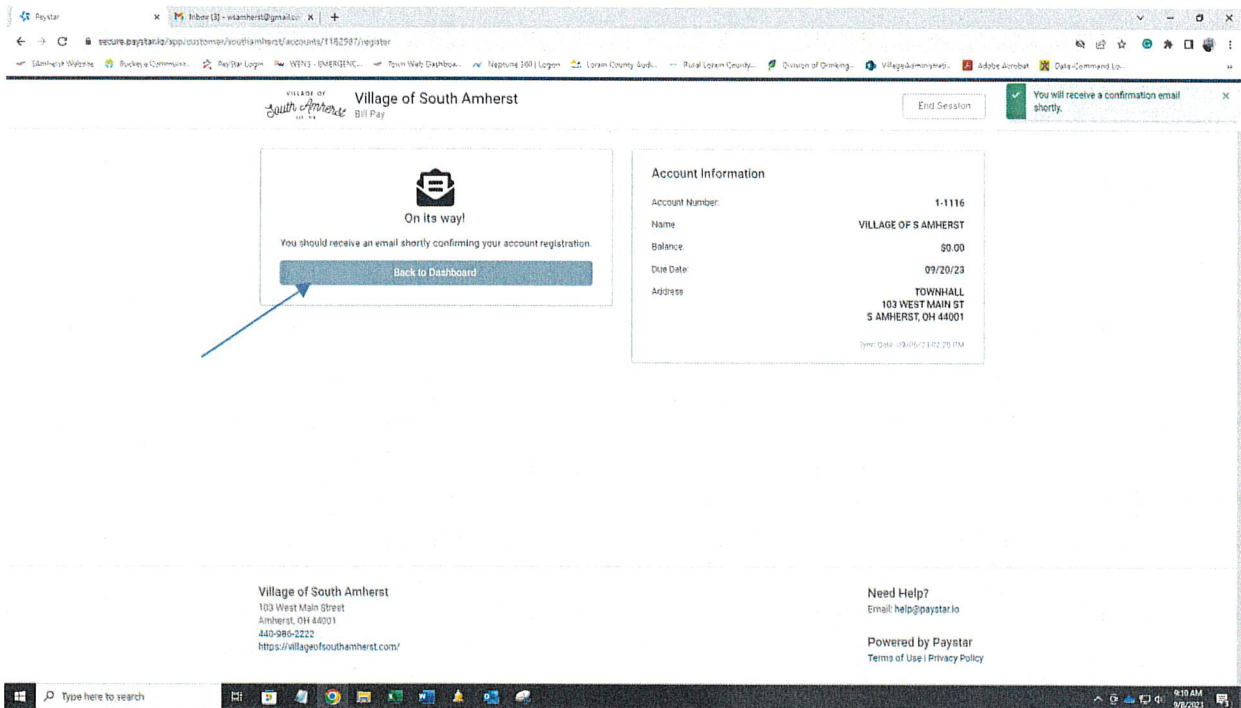
From this screen you can see your general account information. However, if you want to see your usage you will need to create an account. Click on create an account in the upper right-hand corner.



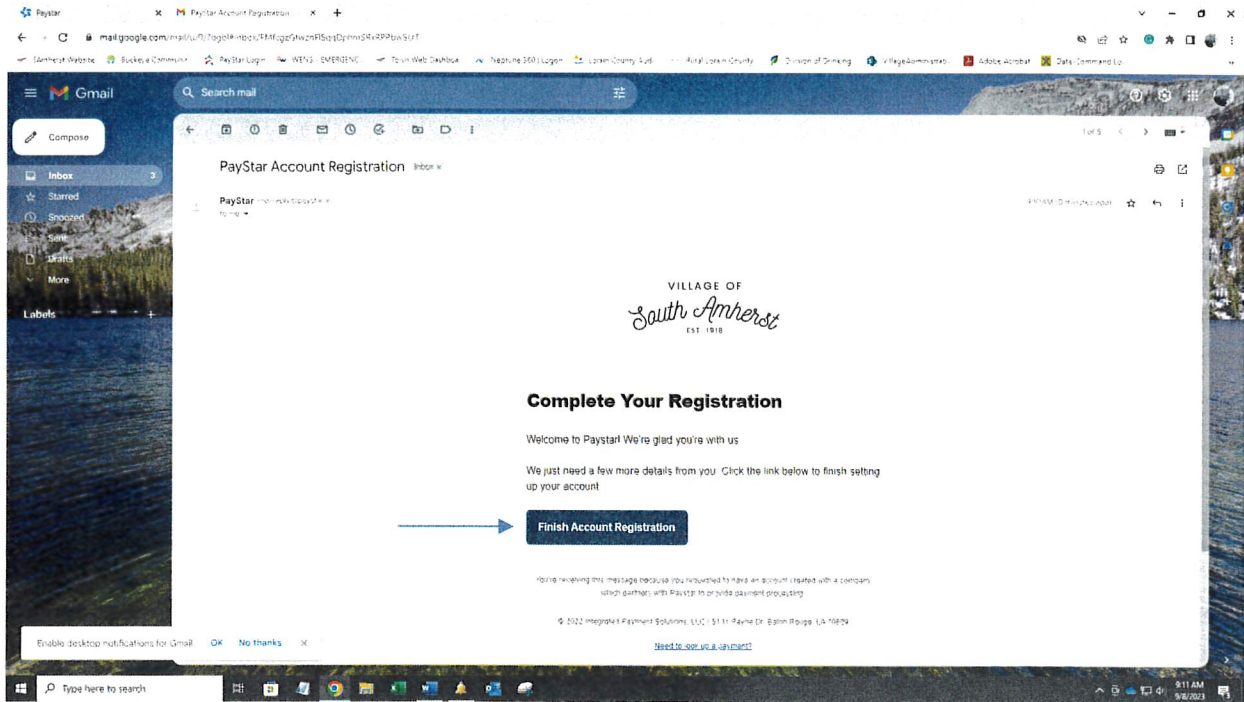
Input your first name, last name, and email address. Then click the create account button.



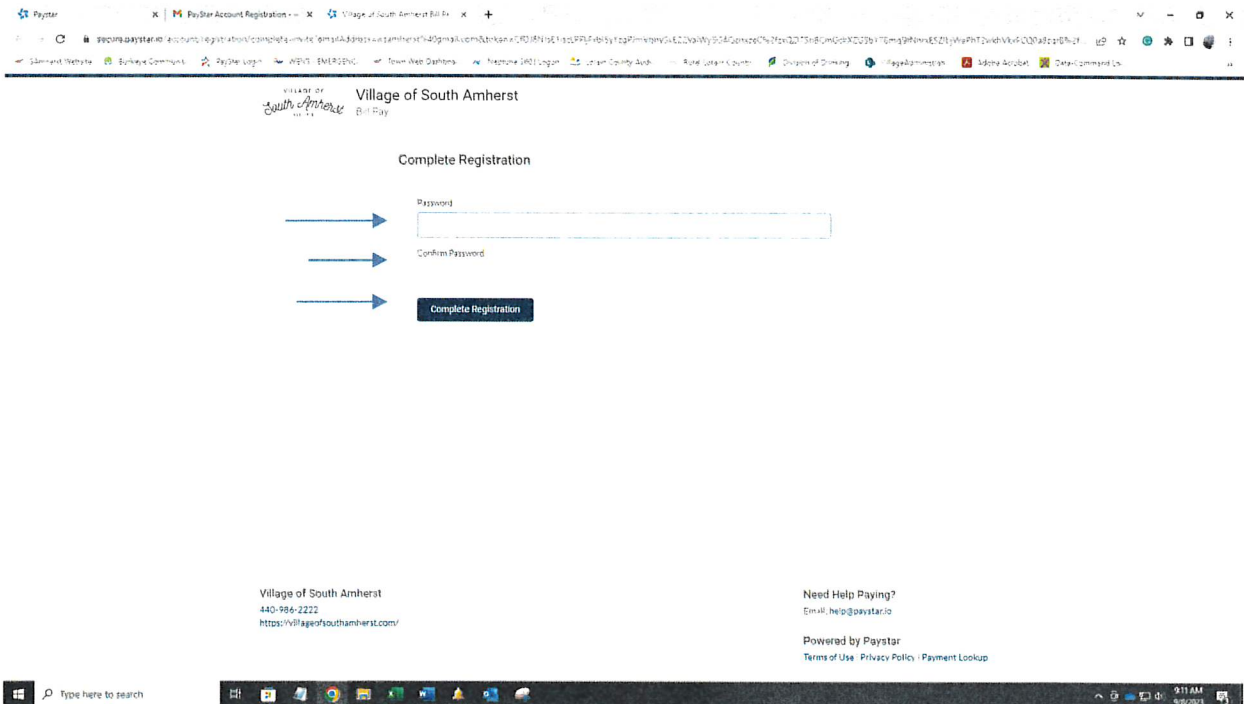
Click on the back to dashboard button.



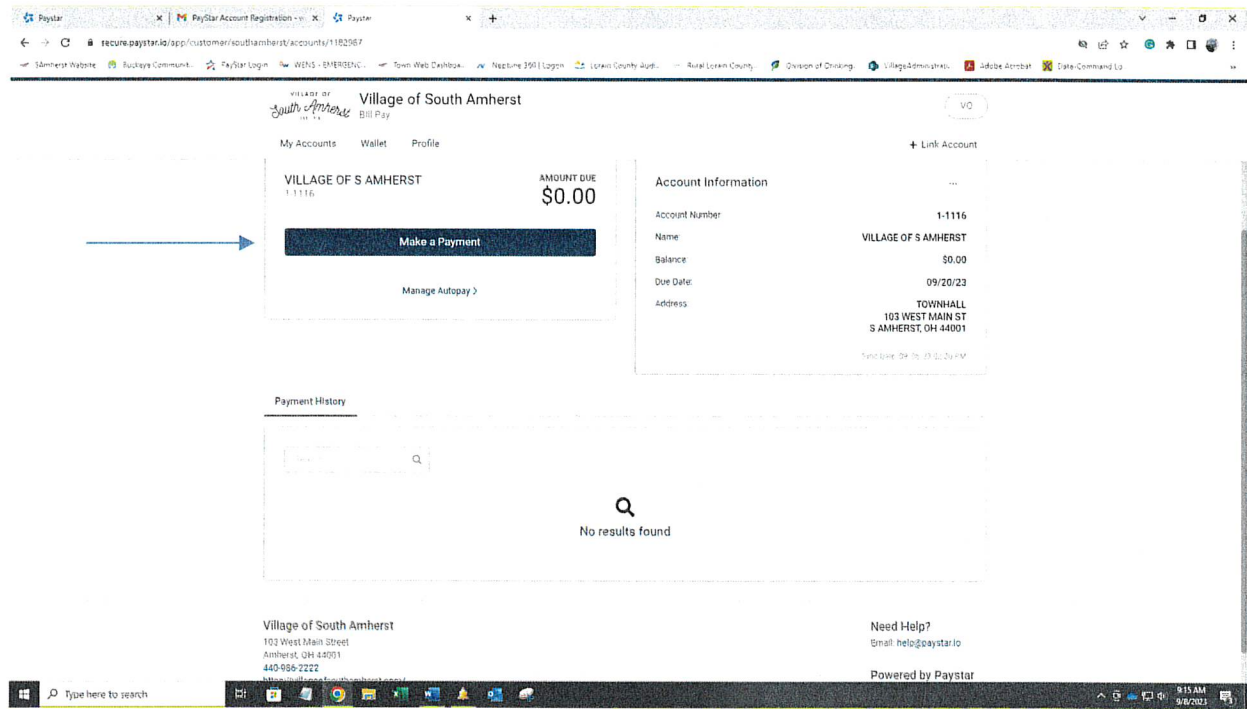
You will receive an email like the one below. Click on the finish account registration button.



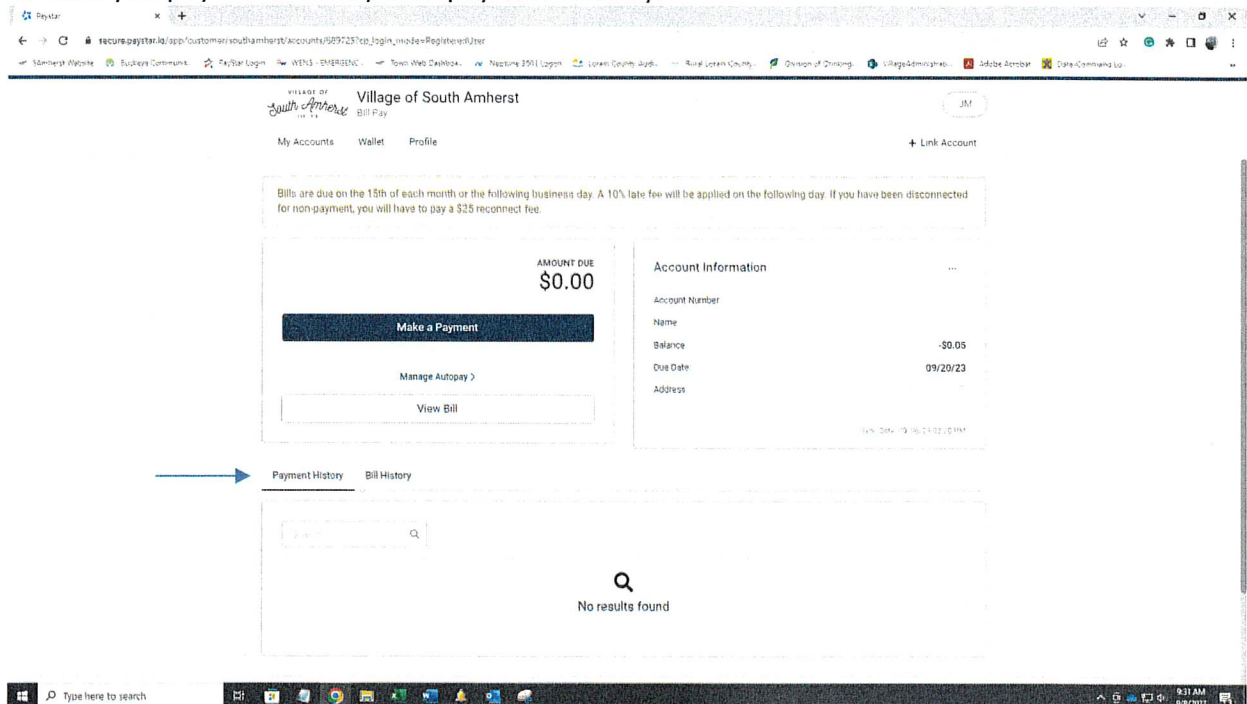
Create a password. Confirm your password. Press the complete registration button.



This is the screen you will see. You do not need to make a credit card payment. This allows you to see more detail on your bill. If you choose to make a credit card payment, there is a service fee that you will be charged.



To view you payment history click payment history.



To view your bill history click on bill history tab. To view your bill click on the picture icon.

The screenshot shows the Village of South Amherst Bill Pay website. At the top, there is a navigation bar with the Village of South Amherst logo and the text "Bill Pay". Below this, there are tabs for "My Accounts", "Wallet", and "Profile". The main content area is divided into two columns. The left column displays the account number "J-4585" and the "AMOUNT DUE \$0.00". Below this, there are buttons for "Make a Payment", "Manage Autopay", and "View Bill". The right column contains "Account Information" with fields for "Account Number", "Name", "Balance" (-\$0.05), "Due Date" (09/20/23), and "Address". Below the account information, there are tabs for "Payment History" and "Bill History". The "Bill History" tab is active, showing a table of bills. A search bar is located at the top of the table. The table has columns for "Bill #", "Issue Date", "Due Date", and "Amount". There are five rows of bills, each with a "View bill" button next to the "Bill #" column. The bottom of the screenshot shows the Windows taskbar with the time 9:31 AM on 9/19/2023.

Bill #	Issue Date	Due Date	Amount
2023-08	08/25/23	09/20/23	\$39.95
2023-07	09/01/23	09/17/23	\$40.65
2023-06	06/30/23	07/17/23	\$16.44
2023-05	05/30/23	06/15/23	-\$16.85
2023-04	04/26/23	05/15/23	-\$44.87