

**Town of New Chester
Resolution #2026-03**

**Resolution to Adopt Remote Meeting Attendance
Town of New Chester, Adams County, Wisconsin**

The Town Board of the Town of New Chester, Wisconsin, do ordain as follows:

Section 1. Remote attendance permitted. When a meeting is held in person, the Town Chair or designee(s) may allow one or more members of the body, or any Town employee, officer, consultant, contractor or any other person, to appear at the meeting, as defined in Section 19.82 of the *Wisconsin Statutes*, by telephone, video conference, or other remote methods of participation.

Section 2. Upon direction of the Town Chair or designee(s), the body may on a case-by case basis conduct an entirely virtual meeting, in which no member of the body is present at the Town Hall, subject to the requirements of this section. This includes a state of emergency or public health emergency being proclaimed by a federal, state, or local authority; a lack of quorum being able to be physically present at a Town owned building; or other unique circumstances.

Section 3. Notice Required. Any member who is unable to be physically present at an in-person meeting of the Board may notify the Town Chair no later than two (2) hours before the meeting that he or she intends to participate in a meeting by telephone or electronic means unless advance notice is impractical due to an emergency. If the Town Chair receives the member's request in a timely manner, he or she shall attempt to facilitate the request by contacting the member in a manner during the Board meeting that allows the member to participate in the proceedings. The member shall be entitled to participate and vote and shall count toward a quorum.

Section 4. Technical Requirements and Malfunctions. Each person attending remotely is responsible for his or her audio and internet connection; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting.

Section 5. Forced Disconnections. The Town Chair may cause or direct the disconnecting or muting of a member's connection if it is causing undue interference with the meeting. The Chair's decision to do so, which is subject to debatable appeal that can be made by any member, should be announced during the meeting and recorded in the minutes.

Section 6. Proper Equipment. Appropriate equipment should be used so that the attending public can readily observe or hear such person's participation in the meeting.

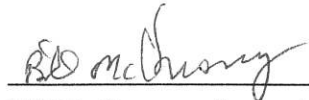
Section 7. This Resolution shall take effect upon passage by a majority vote of the members-elect of the Town Board and publication/posting as required by law.

Adopted this 17th day of March, 2026

Ayes 3 Nays 0 Absent 0




Chuck Kotlowski, Town Chair



Bill McChesney, Supervisor



Chuck Quick, Supervisor

Attest: 

Melissah Powell, Town Clerk

Published/Posted: March 18, 2026