

TOWN OF SUMPTER RESOLUTION #2023- 61
SAUK FIRE DISTRICT PREFERANCES

WHEREAS the Sauk Fire District intergovernmental agreement has not been updated in over 40 years, the Town of Sumpter (Town) agrees the document should be revised. The Board of Supervisors has reviewed the preliminary document and has the following recommendations:

Membership: The Town recommends equal representation for all municipalities. This arrangement has worked well for all other commissions. While all other commissions are represented by one member per municipality, the Town would support two members per municipality.

Committees: Should the Commission determine standing committees are required (building/equipment maintenance, finance, etc.) no municipality should have more than one representative on any committee.

By-Laws: The Town approves the creation of bylaws by the Commission. Bylaws should be reviewed annually for any required modifications.

Meeting Frequency: The Board shall meet in regular session on a schedule and at a time established from time to time by resolution of the Board. A specific regular meeting may be scheduled on a different date and time due to conflict or other circumstances if mutually agreeable by a majority of the members.

Special Meeting: The Town recommends the President may call a special meeting when needed. The number of commissioners needed to call a special meeting should exceed the maximum number of commissioners from any one municipality.

Audit: The Town prefers the reference to a financial review rather than an audit. The bylaws should include a process for the commission to require an audit, but an annual audit is not the best use of District funds.

Surplus Funds: The Commission should establish an operational reserve account and a capital reserve account. Any surplus funds at year end should be allocated between the two accounts.

Proceeds from Sale of Assets: The proceeds from the sale of assets shall either be applied to the purchase of the replacement property or shall be deposited into the capital reserve account.

Borrowing: The Commission should have the ability to borrow provided it does not result in an increase in the annual assessment in excess of the CPI plus 2%. Any debt service payment shall be assessed separate from the operation and capital assessments so the municipality can utilize the payment in determining debt service when computing the levy limit.

Officers: The Commission shall elect a President, Vice President, Secretary and Treasurer. Two positions shall be elected each year. The Commission shall set the qualifications for the officers. The President, Vice President and Secretary must be elected from the membership. However, if there is not a willing and qualified candidate for the position of treasurer, the commission may appoint a non-voting treasurer from outside the membership.

Budget Resolution: All municipalities agree to pass a resolution approving the use of the CPI+2% exemption pursuant to §66.0602(3)(h)2.b. Wis Stats by October 31 of each year. The municipality is not required to utilize the benefit of adjusting the levy, but must approve the resolution.

2% dues: All municipalities shall remit the 2% dues within 30 days of receipt.

Setting fees: The Commission shall have the authority to set fees.

Contracted Services: The Commission shall have the authority to contract to provide services to non-member municipalities and other government entities (example: USDA, HCN).

HR Authority: The Commission shall have the powers authorized by Wisconsin Statutes regarding hiring, discipline, and compensation of fire department staff.

Approved by a majority of the Town of Sumpter Board of Supervisors at a regular, properly noticed meeting held on Monday, March 13, 2023.



Timothy H. Colby, Chair



Attest: Rita Seaver, Clerk