

Town of Sumpter

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Sumpter Community Center Rental Agreement Sumpter Community Center Table/Chair Rental Agreement

The following options are available for Town of Sumpter residents:

- ☐ Town of Sumpter Community Center Rental (Includes Tables/Chairs)
- ☐ Tables & Chairs Rental Only (For off-site use) Number of Tables _____ Chairs _____

In addition to the rental fee, the Town of Sumpter requires a deposit. The deposit and rental fees are listed on the Town of Sumpter Fee Schedule.

Please include two checks, one (1) for the refundable deposit and one (1) for the non-refundable rental fee. Both checks are due when the agreement is signed.

DATE(S) REQUESTED: _____ TIME REQUESTED: _____

NAME OF PERSON/ORGANIZATION: _____

REASON FOR RENTAL: (MEETING/EVENT/ETC.) _____

CONTACT PERSON (Please print): _____

ADDRESS: _____

PHONE NUMBER: _____ (HOME/CELL/WORK)

GUARANTEE: In consideration of the use of Town of Sumpter property/equipment, the person/group using the Community Center or the Town tables/chairs agrees to abide by the Town rules as outlined in the attached document. The person/group agrees to be liable for any and all damages to Town property. The person/group agrees to hold the Town harmless for any injury to those attending unless the injury is due to negligence on the part of the Town. The person/group shall be obligated to pay all the Town's costs and expenses associated with the enforcement of this Agreement, including reasonable attorney fees, whether incurred prior to or after commencement of a lawsuit.

Signature of Renter

Date

Town of Sumpter Rental Requirements

(Attachment to Rental Agreement)

Town Representative _____

Date _____

- A. Official Town business takes priority over personal/rental use of the Sumpter Community Center (SCC). The Town Board reserves the right to cancel a reservation if the facility or equipment is required for official business. This right will not be exercised except in emergency situations. When possible, the cancellation shall be given in writing.
- B. User hereby certifies that he/she is currently a resident of the Town of Sumpter.
- C. User agrees to pay the Town a non-refundable rental fee and a refundable deposit as listed on the Town fee schedule. Payment is required at the time the facility or equipment is reserved.
- D. User(s) will be given a door code that is valid for the date(s) listed on the rental agreement.
- E. User agrees to leave the SCC clean and in the same condition as existed prior to the User's use and to remove all garbage/recyclables (including bathrooms) after each use. User shall be responsible for appropriately disposing of all garbage and recyclables off site. In the event this requirement is not satisfied, User shall forfeit the deposit.
- F. Upon inspection of the facility and/or equipment, the refundable deposit will be returned. If the property/equipment has been damaged, and costs to repair the damage exceed the deposit, User will be responsible for the additional cost and will make payment within five (5) days of receiving the Town invoice.
- G. User agrees to be responsible for the supervision, management, and control of persons participating/attending the activity or event.
- H. Neither the SCC or the tables and chairs can be used for bachelor or bachelorette parties.
- I. There can be **NO KEG BEER** set up on Town property and no nailing or taping shall be permitted on the walls or ceiling of the SCC.
- J. User agrees to vacate the SCC at the time specified in the rental agreement. In the event the User wishes to return the next day for clean-up, arrangements must be made in when reserving the facility.
- K. If tables and chairs are rented for off-site use, User shall specify the day and time the items will be picked up and returned. The items will be returned in the same condition as when they left the SCC.
- L. User agrees to be responsible for the careful use of all property and equipment and hereby agrees to be liable for any and all damage to the property and/or equipment arising from or incidental to the activity/event
- M. As stated on the rental agreement, in the event of a breach of the terms and conditions of the rental agreement, in addition to any other rights or remedies of which the Town may be entitled, User shall be obligated to pay all the Town's costs and expenses associated with the enforcement of the Agreement, including reasonable attorney fees, whether incurred prior to or after commencement of a lawsuit.
- N. In the event any provision of the rental agreement is deemed to be invalid, such invalidity shall not affect the enforceability of any other term or provision. If any provision is deemed invalid due to scope or breadth, such provision shall be deemed valid to the extend of the scope or breadth permitted by law.