

# VILLAGE OF DENMARK

## TRAILSHEAD DEPOT SHELTER FACILITY USE AGREEMENT

This agreement will include the use of the shelter/depot building, namely the meeting area, food warming area and the bathrooms, as well as the exterior picnic overhang area. Electrical and water service are included. Bathrooms shall remain accessible to other users via the exterior door entrances.

TYPE OF EVENT: \_\_\_\_\_

RESERVATION DATE: \_\_\_\_\_

START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

INDIVIDUAL(S) IN CHARGE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

Maximum capacity is 32 people.

The lessee agrees to exercise care in the preservation of the depot/shelter premises and to prevent loitering as well as presence of unauthorized individuals during all usage periods.

Lessee shall indemnify and hold harmless the lessor (Village) from any and all damage, loss or liability of any kind whatsoever occasioned upon and/or within the leased depot/shelter premises or ways or walks adjacent thereto by reason of any injury to persons or property caused or alleged to be caused by any act or omission, neglect or wrongdoing of the lessee, invitees or other persons admitted by the lessee to the Trailshead Shelter/Depot premises. The lessee will, at their own cost and expense, defend and protect the lessor against any and all such claims or demands including attorney fees.

The lessee shall not vend, sell or offer for sale any food, beverage, alcoholic beverage or any other commodity within the shelter or park to the public without obtaining necessary permits and/or licenses including a noise permit if sound amplification equipment is being used for their function.

Lessee is responsible for clean-up of the property and premises.

**Please call the Village Hall at (920)863-6400 before your rental to obtain the code to the combination lock on the door.  
If there is a problem with opening the door please call (920)362-7982**

The preceding information is correct to the best of my (the lessee) knowledge. The lessee has received a copy of this Depot/Shelter Use Policy and agrees to abide by all regulations and policies set forth for the use of the Trailshead Depot/Shelter facilities and/or grounds. The lessee further acknowledges that the Village of Denmark, Brown County or the State of Wisconsin has no responsibility, expressed or implied, for any damage(s) and injury(ies) arising out of or connected in any way with the lessee's use of said depot/shelter facilities/grounds.

### **Rental Fees:**

Youth Groups registered with the state and 14 years of age and under may use the facility free of charge.

Hourly rate of \$20 per hour for 3 hours or less, or a daily rate of \$50 plus a \$100 refundable security deposit for hourly and daily rental rates. **Checks** should be made payable to Village of Denmark.

LESSEE: \_\_\_\_\_

DATE: \_\_\_\_\_

VILLAGE REPRESENTATIVE: \_\_\_\_\_

DATE: \_\_\_\_\_