



DRIVEWAY EXPANSION / CURB CUT PERMIT

1. Fill out the Driveway Expansion/Curb Cut Building Permit Application and Waiver Form.
2. Site Plan showing the location of the expansion. Footage documented from side lot line.
3. Front property pins visible for inspector.
4. Submit the Application, Waiver Form and Site Plan to sherri@vi.denmark.wi.gov or turn in at 100 N. Wall Street.

General Requirements & Conditions

The proposed construction and the exercise of this permit shall conform to all requirements set forth in the ordinances of the Village of Denmark and to any regulations set forth by any legally constituted body having jurisdiction. Proper barricades, flags, warning signals and flagmen, if necessary, shall be provided by the applicant to safeguard the public. The applicant, his successors or assigns, agree to hold the Village of Denmark, its agents and employees, harmless against any action for personal injury or property damage sustained by reason or exercise of this permit. The permittee shall furnish all materials and labor needed to completely construct the driveway according to all rules and regulations set forth in this permit. Materials and methods used to construct said driveway shall be suitable and appropriate for their intended use and shall be subject to approval by the Village Building Inspector. The permittee shall make the installation without jeopardy to or interference with the traffic using the street. All damages to the roadway surface, curb, gutter, shoulders, slopes, ditches, etc. shall be restored to a condition to the Village of Denmark at the sole expense of the applicant. No residential driveway shall have a width less than 16 (sixteen) feet nor greater than 24 (twenty-four) feet measured at the right-of-way. No commercial or duplex driveway shall have a width less than 16 (sixteen) feet nor greater than 35 (thirty-five) feet measured at the right-of-way.

Corner Lots

The driveway approaches, measured along the curb line, shall not be less than 25 feet from the intersection of the street right-of-way lines on a corner lot or 35 feet from the point of intersection of the face of the curbs, whichever is greater. All curb cuts must be inspected when the forming is completed prior to pouring of concrete. All driveway curbs which are existing, and which will not be used shall be repaired according to requirements of building inspector.

Refer to Village of Denmark Standard Urban Driveway Detail Drawing.



Ordinance 265-11

N. Driveways.

(1) Driveways shall be a minimum of 150 feet from center line of the intersection of any road rights-of-way excluding alleys.^{**[13]**}

[13] *Editor's Note: Amended at time of adoption of Code (see Ch. **I**, General Provisions, Art. **II**).*

(2) Driveways shall provide for the continuation of the sidewalk network within the concrete driveway apron.

Ordinance 315-122

F. No parking space or area including driveways shall be permitted within six feet of a property line in a side yard and/or 10 feet of a street right-of-way.

G. All parking areas and appurtenant passageways and driveways shall be hard surfaced. Blacktopped and concrete parking lots are acceptable. All vehicles shall be parked on these surfaces.

Permit Fee \$70.00



**DRIVEWAY EXPANSION
BUILDING PERMIT
APPLICATION**

All fields must be completed before permit will be processed.

Project Address: _____

PROPERTY OWNER	CONTRACTOR INFORMATION
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone #:	Telephone #:
Email:	Email:

Property Owner: Do you own and occupy the above listed property? Yes____No____

Current Land Use: Residential____Duplex____Commercial____Industrial____

Distance (feet) from lot line to proposed driveway:_____

Square Footage Added & Indicate if Curb is being cut:_____

Total square ft of lot:_____ **Total square ft of impervious surface after project:**_____

Estimated Cost of Construction:_____

The applicant certifies that the information submitted herein is accurate, agrees to comply with the WI Admin. Code, Municipal Ordinance, and with the conditions of this permit, and understands that permit issuance creates no legal liability, expressed or implied, on the Department or Municipality.

Signature of Applicant _____ Date _____

**To schedule an inspection:
Please contact Rick Schwarz at 920-905-1974
No one is required to be onsite during driveway expansion inspections.**

*******FINAL INSPECTION ARE REQUIRED FOR ALL PROJECTS*******

For Office Use Only

Permit # _____ **Receipt #** _____

Parcel # _____ **Permit Fee** _____

Reviewed By: _____ **Site Plan Submitted** _____