

SCHEDULE 2

Specifications for Performance of Snow Removal

The removal of snow shall be accomplished through the use of a private contractor hired on a competitive basis by the Village. The contractor's employees are conscientious of their duties and the general public should attempt to be understanding and recognize that they are following Village –approved/mandated general guidelines.

It is recognized and understood that the main vehicular corridors in the Village (Hwy KB, Hwy T, Hwy R, DePere Road, Main Street and Wisconsin Avenue) are the responsibility of the Brown County Highway Department and not the Village.

Where streets and roads identified herein are shared by municipalities the Contractor agrees to perform snow removal on such roads and streets unless the adjacent municipality has accomplished snow removal to the satisfaction of the Contractor and consistent with the terms of this agreement.

Snow control should continue through the length of any storm or snow fall or until service level expectations have been achieved. Two (2) -way traffic should be maintained during any storm or snow fall.

Plowing and salting of the Village of Denmark will be done using a strategy that is responsive to the type of snowfall, intensity of the wind, temperature and traffic density.

The private contractor hired by the Village of Denmark is responsible for maintaining all Village streets and roads. At this time there are 14.6 miles of streets or a total of 29.2 lane miles. On average, three (3) tons of salt are applied to village streets per storm event (or 205 pounds per lane mile).

NO PARKING

As the Village does not have the staff to contact individuals who decide to park on Village streets between the hours of 2:00 a.m. and 6:00 a.m. in order to ask them to move their vehicles so that the plowing of snow can occur any driver who violates the local on-street overnight parking ordinance in effect during the winter months (November 1st to April 1st) faces a monetary fine for each offense as well as the cost involved with the towing of said vehicle.

NO SHOVELING OF SNOW INTO STREETS/ROADS

It is illegal according to Village ordinance to relocate snow into the street or street intersection (this includes both residential and commercial snow plowing, blowing and shoveling operations). Violators face a monetary fine for each offense.

SHOULDERS/CURBS – (Hauling of Snow)

Generally, a light accumulation of snow on Village street shoulders is not considered hazardous and time will not be taken to remove it until weather conditions warrant or allow that such street shoulders be cleared.

The Village streets are plowed from curb to curb during all winter storms. In the event of a heavier than normal snow season Village roads will be kept as wide as possible. If the road is not wide enough for two (2) vehicles to pass one another at the same time every effort will be made by the Village's contractor to remove the excess snow as soon as possible.

The Village's contractor will remove and haul snow away from Main Street, DePere Road up to and including 221 DePere Road, Wisconsin Avenue up to Kellner Street, Broadway Street from the intersection of DePere Road to Hardware Hank's driveway, and County T up to the intersection of Pine Street at a time after a snow event that is safe for both the contractor and the public. Although this is a discretionary decision by the contractor, the Public Works Director or Village President may instruct the contractor to change the removal time.

Snow from the downtown streets will be temporarily placed at the Trailhead parking lot until a time when it can be moved to Village owned property located on the north end of 6129 Kvitek Road.

Whenever the snow depth reaches between five (5) to six (6) inches or three (3) to four (4) inches of wet snow a path shall be cut through all Village streets and then, later, go back to widen said streets.

The salting of streets shall occur whenever there is less than two (2) inches of snow which will prevent the snow from being "packed" down and turning to ice. Unfortunately this does create some issues with slushy conditions until the salt has had time to work completely.

CALL OUT PROCEDURES

The Brown County Highway Department has an official snow plan with call out procedures. Any concerns regarding County highways that are within the Village should be forwarded to them at (920) 492-4925.

The Village's contractor shall monitor inclement weather conditions and respond to such appropriately. Potential sources for weather forecasting include local weather stations, radio and contacting weather forecast services. The Village's contractor shall evaluate such forecasts and review all necessary information obtained from Brown County in order to properly respond to a storm.

Both the Village President and the Public Works Director have the authority to order call outs or additional clean up services. Both can also order special assessments to be charged for any additional services provided.

Further, informal discussions between the Village's contractor and the Denmark Police serve to aid in the overall improving of snow removal services.

PROVIDING INFORMATION

The Village's contractor shall keep the Public Works Director fully advised of storm related problems as requested. The Village's contractor shall supervise the storm from the field as much as practical. The Village President shall provide the Village Board of Trustees, the general public and the media with information/issues as appropriate. When possible or practical any/all pertinent information will be uploaded onto the Village's website (www.denmark-wi.org) and Facebook page.

PROCEDURES PRIOR, DURING AND AFTER A WINTER SNOW STORM EVENT

A wide range of ice and snow conditions imposes an equally wide range of possible responses. The following "concepts for actions" should be carried out prior, during and after a winter storm event in three (3) temperature ranges.

- PRIOR:** Plow – check equipment for safety concerns. Salt – monitor supply in order to have sufficient salt supply readily available.
- DURING (SLEET OR SNOW – RISING TEMPERATURE):** Plow – if the depth requires. Salt – only after the street has been plowed or in those known slippery/treacherous areas created by traffic flow.
- DURING (FALLING TEMPERATURE):** Plow – if the depth requires. Salt – no salting if temperature is below ten (10) degrees F. Sand – apply a salt and sand blend in those locations where salting would be ineffective.
- AFTER:** Plow – first priority until temperature rises. Salt – no salting until road is cleared except in those slippery, treacherous areas as needed.

GUIDELINES FOR THE OPERATION OF EQUIPMENT

All snow removal equipment will be checked to ensure equipment and safety lights are working in good order prior to operation. Driveways are not to be opened by the Village's contractor. Homeowners/occupants are responsible for opening their driveways and removing the windrow.

MAILBOXES

Any mailbox damaged by coming into contact with the snow plow shall be reported to the Village Police Department or the Village Hall (920) 863-6400. Said mailbox shall be either repaired or, if necessary, replaced at the contractor's expense. The Village and the Village contractor are not responsible for any mailbox either damaged or destroyed that occurs from snow coming off the blade. Upon occasion an equipment driver may unintentionally encroach upon a property during the snow plowing of a roadway or cul de sac. In such situations, either the driver or the property owner should notify the Village Hall about the lawn damages. The

Public Works Director and the Village's contractor will review the matter and when appropriate/warranted will arrange to have the lawn repaired in early spring of the year the damage occurred.

All mailboxes must be installed in accordance with the United States Postal Guidelines. If any damages or destruction occur to a mailbox not installed in accordance with such postal standards the Village and the Village's contractor will not be responsible for any repairs or replacement.

Mailboxes that lean toward the street past the back edge of the curb or that has decorative items that cross the back edge of the curb are considered to be non-compliant. Further, the Village and the Village's contractor will not be responsible for damages if the mailbox has inadequate materials such as a rotted wood post or rusted posts. Residents need to ensure that their mailbox is secure as well as compliant before winter.

If damage occurs to a properly installed, compliant mailbox due to municipal snow removal operations the Village's contractor will be responsible for said repairs to include labor and the costs of materials to a maximum of \$75.00.

Homeowners are reminded to clear snow away from the mailbox areas after each plowing. Snow that remains in front of the mailboxes will get compacted by Post Office vehicles resulting in the possible non-delivery of mail and make subsequent plowing by the Village's contractor less effective.

FIRE HYDRANTS

All property owners that have a fire hydrant located on their property or adjacent road right-of-way shall be responsible for the removal of all snow and ice within a two (2) foot radius around said fire hydrant. Clearing of any ice/snow shall be done within the twenty-four (24) hour period from the last snowfall. Any fire hydrant located on a lot line shall be the responsibility of the property owner to the north or to the east to ensure that the fire hydrant is clear of snow and ice.

ROUTES FOR SNOW REMOVAL

Curb to curb snow removal shall be accomplished by the Village's contractor or other service providers, private contractors, and Brown County as follows:

□ **VILLAGE CONTRACTOR:** Railroad Avenue, Highridge Avenue, Diamond Ridge Circle, Ridge Park Court, Lee Street, Johnston Street, Hansen Street, Scandinavian Court, Kronborg Court, Danish Way, North Avenue, Kellner Street, S. Wall Street, Hager Road, Bohemia Drive, Kvitek Road, Schleis Lane, Prospect Street, Chicago Street, Grand Avenue, Mahlik Lane, Pleasant Avenue, Church Street, Jacob Drive, Carlsburg Court, Tivoli Trail, Melissa Court, Steven Court, Kelley Drive, Park Lane and the Veterans Memorial Park, Broadway, Green Bay Road, St. Claude Street, North Schultz Way, South Schultz Way, Stradale Way, Solvang Lane, Sunset Court, Woodrow Street, Jorgenson Street, Elm Street, Maple Street, Oak Street, Pine Street, Wellner Way, Oak Court, West Woodrow Court, Elaine Court, Harvest Hill Drive, Morning Star Lane, Red Clover Way, Fox Path Trail, Hidden Hollow Court, Black Granite Court, Daybreak Court, Feucht Road and Copenhagen Lane, Hershman Avenue, Gardenview

Lane, Lynch Avenue, William Avenue, Dworak Avenue, Peterson Lane, the water tower, Schleis Lane (Norse) Lift Station, Well #2, Well #3 and the Wastewater Treatment Plant.

BROWN COUNTY: Hwy. 96, County Trunk T (North Wall), County Trunk KB, County Trunk R, DePere Road and Wisconsin Avenue.

SNOW BLOWER OR BROOM: Sidewalks - Downtown merchant area covered under “cross-lease use” parking lot agreement (merchants require sidewalk to be cleared by the time their establishment opens) and various other small additional areas throughout the Village.

SIDEWALKS

Section 260-5 of the Village Municipal Code requires homeowners, property owners and or occupants to promptly remove all snow and ice from the front of their property. If a property owners, etc. fails to remove all snow from their sidewalk within twenty-four (24) hours from the last snowfall the Village shall use its contractor to remove the snow and will bill the owner at a rate of \$80.00 per hour.

Any unpaid charges will be assessed against the property at the end of the year.

Village owned properties with sidewalks shall also be clear of snow and ice. The Village’s contractor shall remove snow from sidewalks located at the following areas:

- Village Hall – Main Street & Central Business District parking lot and sidewalks per the “cross-lease use” agreement. In addition to snow-blowing the Village Hall sidewalks, any snow accumulated in front of the Village Hall doors must be removed, which may require shoveling to keep the entrance area free from snow and ice.
- Village Hall – 100 N. Wall St, 140 Wisconsin Ave Memorial Park sidewalk, sidewalks/pavement around the shelter building in the Veterans Memorial Park.
- Trails Head (men’s bathroom & women’s bathroom sides of building & under pavilion a path to the door. Pine Street sidewalk (from Broadway Street to Railroad Avenue). Both sides of the Devils River State Trail on Main Street.
- Sidewalk on east side of North Schultz Way from DePere Rd to Solvang Lane.
- 601 DePere Rd & SE corner of CTH KB/CTH R sidewalk
- Sidewalk on Lynch Ave / S. St. Claude St curve between 113 S. St. Claude St and 427 Lynch Ave.
- Both sides of the Green Bay Road/DePere Road intersection and in front of retaining wall on DePere Road south of 239 Green Bay Road.
- The corner of Broadway and DePere Road up to bollards on south side of grass area in front of Rookies (Village’s right of way – used to be part of Green Bay Road).
- The sidewalk in front of the road stub area of Danish Meadow Lane on North Avenue and both sides of the railroad track on North Avenue east of Kronborg Court.
- Woodrow St sidewalk by Daybreak Park
- Hager Rd VD-135-6 sidewalk
- Bohemia Drive VD-97-31
- Devil’s River Trail Hager Road
- The sidewalk and driveway at Well #2 at 496 Grand Avenue.

- Stradale Pond lot/sidewalks
- KB South Pond Lot & sidewalk on Stradale Way

The Village’s contractor will not clear snow on sidewalks from the front of any homeowner’s sidewalk when driving equipment from one (1) location to another to clear snow from those properties identified as being the Village’s responsibility to keep clean.

The Village’s contractor shall utilize motorized snow removal equipment (blower/broom) whenever possible to reduce the amount of time it would take to achieve snow removal manually and in order to reduce the risk of injuries.

SNOW PLOWING/WASTEWATER TREATMENT PLANT, etc.

The Village’s contractor will be responsible for the plowing and salting of the wastewater treatment plant roads, the Norse Lift Station lot on Schlies Lane, Well # 2 at 496 Grand Avenue, Well #3 at 500 Jorgensen, Mahlik Lane Storm Pond Lot, Stradale Storm Pond Lot on Hager Rd, KB South Pond lot on Stradale Way, Hager Road Pond lot.

GUIDELINES FOR THE USE OF SALT, SAND, MIXTURE OR OTHER APPLICATIONS

Different weather and road conditions will necessitate different responses to a variety of weather and road conditions. The following conditions are listed with suggested responses:

CONDITIONS

SUGGESTED SALT, SAND, MIXTURE OR OTHER APPLICATIONS TO BE USED IN RESPONSE TO

Snow less than 2” Ice – below 10 degrees Snow above 2” and over 10 degrees Snow above 2” and under 10 degrees	Salt Sand/salt mix of 1 to 5 ratio Plow then salt Plow then sand/salt 1 to 5 ratio
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ICE CHUNKS/BOULDERS/GRAVEL/DEBRIS FROM ROAD

The primary responsibility of the contractor in this situation is to remove snow from Village road surfaces. Upon occasion weather conditions may create large ice chunks that can unintentionally be thrown into lawn areas. Property owners are responsible for the removal of such ice chunks or other debris should they feel they need to be removed. Ordinarily the ice chunks will melt when the temperature increases. The Village removes snow, ice and ice chunks from roadways and not off of private driveways, sidewalks or lawns.

ST. CLAUDE STREET BETWEEN DEPERE ROAD AND GREEN BAY ROAD SNOW REMOVAL

St. Claude Street requires special plowing procedures. The snow on St. Claude Street must be pushed from the east side of the road to the west side of the road into the driveway for the All Saints Church/School parking lot. The snow removal contractor for All Saints Church/School will push the snow farther into the driveway and make a pile in the parking lot.

